Louisiana Data Certification Supplemental Guide

This guide includes:

- Submissions
- General Information
- Timeline for Data Certification
- Full Academic Year
- Tests
- Accountability Codes
- Rosters

Introduction

The purpose of this supplemental guide is to provide users of the MMCS LA Data Review System with definitions of data included in district and school rosters: ACT, Assessment, DCAI, and High School Progress Points. For any questions regarding the MMCS online system or its functions, please see the MMCS user guide provided under the "documents" tab of the MMCS website entitled *District Users-*

> The LDOE will not reopen data certification for data elements that were previously provided to districts and should have been corrected during the normal data certification window. Some fields which will not be reviewed again in late fall include the following (see page 8 *Assessment Roster Column/Value Definitions Table* for complete listing of fields that must be checked during the August/September data certification period):
>
> - **LEA and site flags**
> - **Accountability codes**
> - **Forced zero flags**
> - **Phase 1 and 2 Test Taken Flags**

Getting Started at www.ladatareview.com. Included in this document are general accountability rules and data tables, which include specific data elements and their definitions. For more complete policy information, see Bulletin 111 here: Bulletin 111. Also available is an accountability PowerPoint located at this link: 2014-15 Accountability Overview PPT.

Please Note: The assessment rosters for students in grades 3 through 8 include all of the information for ELA and math test records except for achievement levels. It is extremely important that all information for ELA and math is reviewed and verified during the August/September data certification period. In late fall, the LDOE will provide the final achievement levels for ELA and math grades 3 through 8, as well as the K-8 progress points roster.

Submissions

In order for state reviewers to receive a submission, district/school users must complete three steps:

1) select the data field(s) for which changes are requested (THIS PAGE MUST BE SAVED BEFORE
2) MOVING TO NEXT STEP),
3) write a clear, concise description of the change that is requested, and
4) attach documentation that supports the change request (THIS PAGE MUST ALSO BE SAVED TO COMPLETE THE REQUEST)

See additional details beginning on page 9 of the MMCS *Getting Started With the Louisiana Data Review Software User Guide.*

Example: A student missed the science and social studies LEAP test because of a serious illness. The school failed to apply an accountability code of 80 to the test document. The student now shows in data certification with forced zeroes for both subjects. In order to correct this record, there are three steps that must be completed.

1) When a student record has been selected for edit, go to the *Data Certification Fields* page. For both subjects, use the dropdown boxes to remove forced zero flags and apply code 80 to the accountability code field. Save the page.
2) On *Description and Support Documentation* page, locate the *Description* text box and write "This student was ill for the science and social studies test and accountability code 80 should have been applied to the test document."
3) On the same page, locate the *Documents* box and attach the doctor's letter. Save this page and submit the request.

When changes are submitted, users will receive a message that includes the number of submissions that were successfully completed. Users can also check the number of completed submissions on the dashboard.

> **When this corrections period is closed on September 14, 2015 a district appeal will not be considered for the 2015 SPS accountability release based on data that could have been corrected through this process. Please note the timeline below.**

General Information

There are a few general rules that are integral to all rosters. These rules define what students count and where they count, what tests are included in the SPS, and how accountability codes are used in accountability. Provided below are definitions of key components of the Louisiana Accountability System.

1. Timeline for Data Certification

Data certification is the final opportunity to correct records that affect the calculations of the 2015 Annual SPS and NCLB subgroup determinations. Accountability contacts in districts with multiple sites may determine how to communicate changes, either via the Excel files or using some other method. Schools and districts must follow appropriate security procedures to ensure the safety and security of student information. District accountability contacts with multiple schools should notify schools when their rosters are due back at the district/operator level, being sure to allow for time for the authorized user to input changes no later than the LDOE deadlines.

Accountability Roster	Data Certification Window
• ACT • High School Progress Points • Dropout/Credit Accumulation Index	August 17-August 28
• Assessment	August 31-September 14

2. *Full Academic Year*

Students must meet the full academic year (FAY) definition to be included in accountability calculations. Students can be FAY at a district level only or district and school level. A student is full academic year in the district, or LEA (*Local Education Agency* is the district or charter organization), if they are enrolled on October 1 at any school in the district and also enrolled for testing at any school in the same district.

For students to meet the full academic year definition at a school, they must first count at the district level. The students are assigned to the school where they were enrolled in that district on February 1. There are two exceptions to this rule: 1) a student who is in grade 12 and graduates in December will be considered FAY at the school where they graduated if they were in the district on October 1, and 2) a student who took an initial EOC test in December will be FAY if they were in the district on October 1.

3. *Tests*

The scores from PARCC, LEAP, *i*LEAP, EOC, ACT, and LAA 1 are used in the assessment indices. LAA 2 is no longer used in accountability calculations. Scores for students repeating the grade are included for grades 3 through 8. However, only initial tests are used for the EOC tests, with one exception: Middle school students and T9 students who take an EOC test and earn a non-proficient score will have one additional opportunity to improve the score when they are enrolled in a high school grade. The scores earned by these students in middle school or T9 will be used the first year in which a student enrolls in a

regular high school grade. If the non-proficient student retests and earns a higher score, then the higher score will be used. If the student does not retest by the third year of high school, the non-proficient score will be used.

Middle schools that do not have a grade 9 will earn incentive points in 2014-15 for middle school students who score Good (25 points) or Excellent (50 points). These incentive points are reflected on the assessment roster.

4. Accountability Codes

All students in grades 3 through 8 are expected to take a state test. At the high school level, the following students are expected to test:

- All high school students taking an EOC-eligible course for the first time are expected to take a test
- LAA 1 high school students
- All students who are in their third year of high school and have not taken the Algebra I or English II EOC
- All foreign exchange students
- All LEP students

Accountability codes are used to excuse students who were expected to test but did not test or they did not use the pre-coded answer document (except for LEP students). Without an accountability code, a non-tested student is counted as a zero if they were enrolled in a testing grade, a member of the high school third year assessment cohort, or enrolled in an EOC-eligible course for the first time. Codes 1-37 and 97 can only be used for students who were *no longer enrolled in school at the time of testing*. The LDOE audits these codes using SIS records.

> **If a student is on the roster and the accountability code is already included on the student record, it is not necessary to resubmit the code for the student. The student is listed there for verification and will not be included in the SPS or DPS.**

ALL TESTS	Accountability Codes and Descriptions for Students No Longer Enrolled in School for Testing (Student exit record in SIS must match code used for test.)
●	**01** – Expelled (out of school) or out of school awaiting expulsion hearing
●	**02** – Dropped Out (Including transfers to Youth Challenge, Job Corps, and Volunteers of America)
●	**03** – Illness: Student **intends** to return to school (long-term illness; student withdraws from school). Use Code 03 if the student has been exited from school due to extended illness and plans to return. This illness is NOT a short-term illness that requires a doctor's letter.
●	**04**- Diploma
●	**05** – GED Only
●	**06** – Certificate of Achievement
●	**07** – Death (of student)
●	**08** – Transferred to another public, charter or lab school **within** district
●	**09** – Transferred to another public, charter or laboratory school **within** Louisiana, but outside your district
●	**10** – Transferred out of state or country
●	**11** – Transferred to Adult Education
●	**12** – Transferred to correctional institution (Younger than age 17)
●	**13** – Transferred to Vocational Technical School
●	**14** – Transferred to nonpublic school
●	**15** – Reassignment to another grade (changed grade of student)
●	**16** – Transferred to home study/in-home private schooling
●	**19** – Exit from Non-mandatory Program
●	**22** – Completer: GED & Industry Based Certificate
●	**24** – Completer: Industry Based Certification
●	**27** – Exit under SBESE Academic School Choice Policy
●	**28** – Exit under SBESE Unsafe School Choice Policy
●	**34** – Correctional Institution/State Custody (Age 17 or older)
●	**35** – Transferred to LEA monitored Adult Education to pursue GED
●	**36** – Completer: (State Approved Skills Certificate): Skills Certificate Only
●	**37** – Disaster Exit
●	**97** – Unknown

PARCC	LEAP	iLEAP	ACT	LAA 1	EOC	Accountability Codes and Descriptions of Special Circumstances for Students Who Remain Enrolled in School
●	●	●	●	●	●	**80** – The student is absent for entire test period or does not take all of the subtests due to short-term illness.
	●	●	●	●		**90** – The student completed the entire indicated test on another answer document. **VALID ONLY IN CLEANUP** (not valid bubbled on an answer

PARCC	LEAP	iLEAP	ACT	LAA 1	EOC	
						document)
●	●	●	●	●		**91** – The student used a hand-coded answer document instead of precoded materials. Use code 91 on the unused precoded materials that were found.
				●		**95** – A high school student receives LAA1 precoded materials but is not in the 10th or 11th grade.
			●	●	●	**96-** The student is in third year assessment cohort but is not required to take English II and/or Algebra I because they are LAA 1 or have earned the credit for the course(s) prior to entry into Louisiana schools. Also use for LAA 1 students who are not required to take the ACT.
●	●	●	●	●	●	**98 –** Precoded materials are received for a student, who was misclassified during the precode process, but the student does not need the precoded materials or student has precoded materials for a different test. (Use code 15 if the school changed the student's grade level in SIS)
					●	**99-** Student is no longer enrolled in EOC-eligible course. This code cannot be used for a student that earns an F for the class on the transcript.

PARCC	LEAP	iLEAP	ACT	LAA 1	EOC	**Accountability Codes and Descriptions for Limited English Proficient Students**
●	●	●	●	●	●	**81** – The student is LEP and has completed less than one full academic year in a school in the United States. **All LEP students must participate in testing. Answer document cannot be blank.**

In addition to the normal accountability codes used during testing, you might see some that are not as familiar to you. They include the following codes.

Accountability Codes Not Used in Testing	Definition	Accountability Outcome
MM	LAA tester not matched to IEP test type	Assigned zero score included in SPS
NM	No IEP found for LAA tester	Assigned zero score included in SPS
PT	Partial Test	Score not included in SPS
CZ	Cohort Zero for high school students in third year of high school with no Algebra I and/or English II test.	Assigned zero score included in SPS
EZ	Enrolled zero for students in an EOC-eligible course with no test	Assigned zero score included in SPS

Documentation Required in Data Review for Use of an Accountability Code

Codes 01-37 and 97 must be documented in SIS for data review.
Code 01 (Expulsion): Due process documentation supporting expulsion that can be verified in SIS.

Code 02 (Dropout): Withdrawal form signed and dated by an authorized representative of the school district.

Code 03 (Long-term illness): Withdrawal form[1] and letter from the doctor stating the student's first date of absence written on the doctor office's letterhead stationery and has the doctor's original signature.

Code 04 (Diploma): Copy of Diploma or Graduation Date on official LDOE transcript.

Codes 05 (GED): Withdrawal form[1] signed and dated by an authorized representative of the school district.

Code 06: Copy of Certificate

Code 07 (Student Death): Copy of the Death Certificate, obituary or similar form.

Codes 08, 09, 10, 11, 13, 14, 16, and 19: Withdrawal form[1], request for records, or similar form completed at the time the student quits attending school in the district, and signed and dated by the parent/guardian or adult student (both signatures are not required) and an authorized representative of the school district. For code 10 and 14, students must have a request for records or statement written and signed by the parent for final verification of the code; however code can be used for testing if it is too soon to expect final verification. For code 16, student must have an approved homestudy application for final verification of the code; however, code can be used for testing if it is too soon to expect final verification.

Code 12 and 34 (Transfer): Written documentation from the facility in which the student is incarcerated, or a court order assigning the student to a correctional institution. A signed statement from the parent providing the name and location of the facility in which the student is incarcerated is also acceptable documentation. Other acceptable documentation is written documentation of an oral statement by the parent/guardian providing the name and location of the facility in which the student is incarcerated, signed and dated by an authorized representative of the district.

Code 15 (Reassigned grade): Document indicating the reason for the grade change.

Codes 22, 24, and 36 (Certificates of Completion): Copy of Certificate.

Codes 27 and 28 (School Choice): Request for records from attending school or copy of parental/guardian letter stating the acceptance of the choice option.

Code 35: Record of admission and attendance at an LEA sponsored GED program.

Code 36: Copy of the certificate

Code 37: Only used when enrollment change is caused by a catastrophic event

Code 80: The student will not receive a score of zero for the School Performance Score as long as he/she submits a letter from his or her doctor that:

➢ is written on the doctor's office letterhead stationery and has the doctor's original signature, and

➢ has the student's dates of absence noted as being inclusive of all testing and makeup dates.

The School Coordinator must collect the doctor's original letter from students who were absent and provide these to the District Coordinator, who will maintain these letters on file for one year.

Code 96:

- To remove a LAA 1 student from the assessment cohort, the LAA 1 student must be clearly identified as such on a current IEP. LAA 1 students must take the LAA 1 test.
- To remove a student who transferred in from a nonpublic or out of state school with an English II or Algebra I credit, schools must indicate in STS that the course was earned at an out-of-state or nonpublic school.
- To apply code to a student who already has taken English III and/or Algebra I, student must have an EOC test history or score report

Code 99: School should have a schedule showing that the student is no longer enrolled in the course. Students who earn an F in a course are not exempt from EOC testing. Not valid for students who received a zero for third-year assessment cohort.

Code MM: Current IEP entered into SER prior to testing with appropriate LAA tests checked.

Code NM: Current IEP entered into SER prior to testing with appropriate LAA tests checked.

Code PT: If student has a complete score, school should submit score report from the vendor.

Code CZ: Indicates that student is receiving a zero as a member of the third-year assessment cohort. See code 96 or applicable exit codes for students no longer enrolled in school during testing window. Code 99 is not a valid code.

Code EZ: Indicates that a student is receiving a zero because the student was enrolled for the first time in an EOC-eligible course. See code 99 or applicable exit codes for students no longer enrolled in school during test window.

Code Z: To add score, submit a valid ACT score report that can be matched to the student and taken no later than April 2015 (May for schools that had to conduct makeups due to weather). See applicable exit codes for students no longer enrolled in school on testing dates. For LAA 1, use code 96.

5. Rosters

Rosters can be downloaded in Excel format. Included on each roster are data for students in columns. Some of these data will also be displayed on the student edit page in various fields. A field with a dropdown box can be edited. The following tables provide definitions for the column headings and the data values that are used in the columns.

Assessment Roster Column/Value Definitions

Roster Column Name	Definition of Values in Column
LEA Code	Accountable local education agency/district three-digit code
Site Code	Accountable school six-digit code
Site Name	Accountable school name
Louisiana Secure ID	Unique 10-digit ID number
Last name	Student last name
First name	Student first name
Middle Initial	Student Middle Initial
Date of Birth	Student date of birth in format mm/dd/yyyy
Grade	Student grade level Grade 3 through 8 Grade 16 = 09,10,11,12
Gender	M=Male F=Female I=Invalid
Economically Disadvantaged	0 = Paid 1 = Free 2 = Reduced 9 = Unknown
Ethnicity	1 = Alaska Native or American Indian
	2 = Asian or Pacific Islander
	3 = Black (not Hispanic)
	4 = Hispanic/Latino
	5 = White (not Hispanic)
	6 = Native Hawaiian or Other Pacific Islander
	7 = Two or more races
	I = Invalid

Ed Class	0=Regular education 1=Special Ed/Not gifted 2=Gifted/Talented
LEP Flag	Y=Yes Limited English Proficient N=Not LEP
Test Year	Year test was taken by student
Test Month	Month test was taken by student
Test Type	1=LAA1 3=LEAP 4=*i*LEAP 9=EOC
Site Flag	Yes= Student is full academic year (FAY) for school-included in SPS *Note: LEA Flag must be Yes for Site Flag to be Yes* No=Student is not FAY for school-not included in SPS
LEA Flag	Y=Student is full academic year (FAY) for district-included in DPS N=Student is not FAY for district-not included in DPS
LEP Indicator Code	0=In SIS not Limited English Proficient 1=Limited English Proficient 1yr prior 2=Limited English Proficient 2yr prior 3=Limited English Proficient current year Blank= not in SIS prior
ELA Phase 1 Test Take Flag	Y=Student participated in Phase 1 PARCC testing grades 3-8 in ELA N=Student did not participate in Phase 1testing Blank=Student took a test other than PARCC (LAA 1, EOC)
ELA Phase 2 Test Take Flag	Y=Student participated in Phase 2 PARCC testing grades 3-8 in ELA N=Student did not participate in Phase 2 testing Blank=Student took test other than PARCC (LAA 1, EOC)
ELA Ach Level	PARCC ELA Achievement Level not available **<u>LAA 1</u>** EST = Exceeds Standard MST = Meets Standard WST = Working Towards Standard
ELA Acct Code	ELA accountability code-see code tables
ELA Forced Zero Flag	Y=Student received a zero for not taking test Blank=student did not receive zero
ELA Prior Year Nonproficient Flag	Y=Student was non-proficient in 2013-14 and took test in 2014-15 N=Not eligible (proficient last year or did not take test in 2014-15
Math Phase 1 Test Take Flag	Y=Student participated in Phase 1 PARCC testing grades 3-8 in math N=Student did not participate in Phase 1 PARCC math testing Blank=Student took a test other than PARCC (LAA 1, EOC)
Math Phase 2 Test Take Flag	Y=Student participated in Phase 2 PARCC testing grades 3-8 in math N=Student did not participate in Phase 2 PARCC math testing Blank=Student took a test other than PARCC (LAA 1, EOC)
Math Ach Level	PARCC Math Achievement Level not available **<u>LAA 1</u>** EST = Exceeds Standard

	MST = Meets Standard WST = Working Towards Standard
Math Acct Code	Math accountability code-see code tables
Math Forced Zero Flag	Y=Student received a zero for not taking test Blank=Student did not receive zero
Math Prior Year Nonproficient Flag	Y=Student was non-proficient in 2013-14 and took test in 2014-15 N=Not eligible (proficient last year or did not take test in 2014-15 Blank=Student took a test other than PARCC (LAA 1, EOC)
Science Ach Level	**LEAP/iLEAP** ADV=Advanced MAS=Mastery BAS=Basic APP=Approaching Basic UNS=Unsatisfactory **LAA 1** EST = Exceeds Standard MST = Meets Standard WST = Working Towards Standard
Science Acct Code	Science accountability code-see code tables
Science Forced Zero Flag	Y=Student received a zero for not taking test Blank=student did not receive zero
Social Studies Ach Level	Social Studies achievement level ADV=Advanced MAS=Mastery BAS=Basic APP=Approaching Basic UNS=Unsatisfactory **LAA 1** EST = Exceeds Standard MST = Meets Standard WST = Working Towards Standard
Social Studies Acct Code	Social Studies accountability code-see code tables
Social Studies Forced Zero Flag	Y=Student received a zero for not taking test Blank=student did not receive zero
Algebra Ach Level	Algebra I level EXC=Excellent GOO=Good FAI=Fair NIP=Needs Improvement
Algebra Bonus	Algebra I Incentive points (middle school students; not for high school progress points) Excellent=50 Good=25
Algebra Acct Code	Algebra I accountability code-see code tables
Algebra Forced Zero Flag	EZ= student received a zero for not taking test when enrolled in course CZ=student received a zero for not taking test as 3rd year cohort member Blank= student did not receive zero
Algebra Initial Tester Flag	I=Initial test (test score or zero will count) R=Retest Blank= not an initial test

English 2 Ach Level	English 2 achievement level EXC=Excellent GOO=Good FAI=Fair NIP=Needs Improvement
English 2 Bonus	English 2 bonus points (middle school students; not for high school progress points) Excellent=50 Good=25
English 2 Acct	English 2 accountability code-see code tables
English 2 Forced Zero Flag	EZ=Student received a zero for not taking test when enrolled in course CZ=Student received a zero for not taking test as 3rd year cohort member Blank=student did not receive zero
English 2 Initial Tester Flag	I=Initial test (test score or zero will count) R=Retest Blank= not an initial test
Geometry Ach Level	Geometry Achievement Level EXC=Excellent GOO=Good FAI=Fair NIP=Needs Improvement
Geometry Bonus	Geometry Bonus Points (middle school students; not for high school progress points) Excellent=50 Good=25
Geometry Acct	Geometry Accountability Code-see code tables
Geometry Forced Zero Flag	EZ=Student received a zero for not taking test when enrolled in course Blank= student did not receive zero
Geometry Initial Tester Flag	I=Initial test (Test score or zero will count) R=Retest Blank= not an initial test
Biology Ach Level	Biology achievement level EXC=Excellent GOO=Good FAI=Fair NIP=Needs Improvement
Biology Bonus	Biology bonus points (middle school students; not for high school progress points) EXC=50 GOO=25
Biology Acct Code	Biology accountability code-see code tables
Biology Forced Zero Flag	EZ=Student received a zero for not taking test when enrolled in course Blank=student did not receive zero
Biology Initial Tester Flag	I=Initial test (test score or zero will count) R=Retest Blank= not an initial test
English 3 Ach Level	English 3 achievement level EXC=Excellent GOO=Good

	FAI=Fair NIP=Needs Improvement
English 3 Bonus	English 3 bonus points (middle school students; not for high school progress points) EXC=50 GOO=25
English 3 Acct Code	English 3 accountability code-see code tables
English 3 Forced Zero Flag	EZ=Student received a zero for not taking test when enrolled in course Blank=student did not receive zero
English 3 Initial Tester Flag	I=Initial test Blank= not an initial test
US History Ach Level	US History achievement level EXC=Excellent GOO=Good FAI=Fair NIP=Needs Improvement
US History Bonus	US History bonus points (for middle school students; not for high school progress points) EXC=50 GOO=25
US History Acct Code	US History accountability code-see code tables
US History Forced Zero Flag	EZ=Student received a zero for not taking test when enrolled in course Blank=student did not receive zero
US History Initial Tester Flag	I=Initial test Blank= not an initial test

ACT Column/Value Definitions

Roster Column Name	Definition of Values in Column
LEA Code	Accountable local education agency/district three-digit code
LEA Name	Accountable local education agency/district name
Site Code	Accountable school six-digit code
Site Name	School name
Last Name	Student last name
First Name	Student first name
Date of Birth	Student birthdate in format mm/dd/yyyy
GUID	Unique 10-digit ID number
Grade	Student grade is 10 or 12
ACCT Code	Accountability Codes-See table provided for codes
LEA Flag	Y=Student is Full Academic Year (FAY) in district-included in DPS N=Student is not FAY in district-not included in DPS
Site Flag	Y=Student is Full Academic Year (FAY) in school-included in SPS N=Student is not FAY in school-not included in SPS ***Note: LEA Flag must be Yes for Site Flag to be Yes**
Forced Zero Flag	Y= student received zero in ACT index for not taking test or did not complete all portions of test necessary to receive a composite score.

	Blank= student did not receive zero
ACT Highest Score	Highest composite score on ACT from 0-36
ACT Index	Points awarded to student for index calculation from 0 to 150.4
PLAN Score	PLAN composite score from 2014-15 for grade 10 or a prior year for grade 12 with range from 0-32
PLAN Year	Year PLAN test was taken 1213=2012-2013 1314=2013-2014 1415=2014-2015
EXPLORE Score	EXPLORE composite score from 2013-14 for students in grade 10 with range from 0-25
EXPLORE Year	Year EXPLORE test was taken
Eligibility Test ELA	State ELA test used to determine if student was non-proficient in ELA
Eligibility Test Achievement Level	Achievement level from test used to determine if student was non-proficient in ELA
High School ELA Progress Point Flag	Y=Yes, student met goal for progress points. Student must meet highest score in prediction range for PLAN grade 10 or ACT grade 12 OR student must exceed median score (average) of predicted range for PLAN grade 10 or ACT grade 12.
Eligibility Test Math	State math test used to determine if student was non-proficient in math
Eligibility Test Achievement Level	Achievement level from test used to determine if student was non-proficient
High School Math Progress Point Flag	Y=Yes, student met goal for progress points.
Est Act Comp High	Highest ACT composite score in expected score range from prior year PLAN test used as student goal
Est Plan Comp High	Highest Plan composite score in expected score range from prior year Explore test used as student goal
Median of ACT Goal	Median score of expected score range from prior year Plan. Student ACT composite score had to exceed median.
Median of Plan Goal	Median score of expected score range from prior year Explore. Student Plan composite score had to exceed median.
ELA Made Target	Student met required target to be eligible for ELA progress points
Math Made Target	Student met required target to be eligible for math progress points.

Dropout/Credit Accumulation Index (DCAI) Column/Value Definitions

Roster Column Name	Definition for Roster Value in Column
LEA Code	Accountable local education agency/district three-digit code
LEA Name	Local education agency/district
Site Code	Six-digit code of school that will receive DCAI index points
Site Name	Name of school that will receive DCAI index points
Last Name	Student Last Name
First Name	Student First Name

Date Of Birth	Student date of birth-in format mm/dd/yyyy
GUID	Unique 10-digit ID Number
2013-14 LEA Flag	Y=Student is Full Academic Year (FAY) in district-included in DPS N=Student is not FAY in district-not included in DPS unless dropout flag is Yes
2013-14 Site Flag	Y=Yes, student is Full Academic Year (FAY) in school-included in SPS N=No, student is not FAY in school-not included in SPS unless dropout flag is Yes ***Note: LEA Flag must be Yes for Site Flag to be Yes**
2014-15 LEA Flag	Y=Student is Full Academic Year (FAY) in 2014-15 (does not have to be in accountable district)-included in DPS N=Student is not FAY in district-not included in DPS unless dropout flag is Yes
2014-15 Site Flag	Y=Yes, student is Full Academic Year (FAY) in 2014-15 (does not have to be in accountable school)-included in SPS N=No, student is not FAY in school-not included in SPS unless dropout flag is Yes ***Note: LEA Flag must be Yes for Site Flag to be Yes**
HS Site Code	Site code of high school in which student was enrolled
HS Site Name	Name of high school in which student was enrolled
2013-14 Dropout Flag	Y=Student is counted as a dropout in SIS for 2013-2014 (final-no changes) N=Student is not a dropout
2014-15 Dropout Flag	Y=Student was flagged as a dropout for 2014-15 N=Student is not a dropout X=Student no longer enrolled; if drop flag for 2013-14 is yes, then student is dropout and receives zero. If drop flag for 2013-14 is no, then student does not count in the DCAI.
2nd Repeat Flag	Y=In 2014-15 student is repeating grade 8 for a third year and will receive a zero for the index N=In 2014-15 student is not repeating grade for third year
1st Repeat Flag	Y=In 2014-15 student is repeating grade 8 for the second year N=In 2014-15 student is not repeating grade 8 *Note=Students with flag=Y will be removed from the index.
Carnegie Units Earned	Number of Carnegie units posted to Student Transcript System (STS) at the end of the regular 2014-15 school year
Index Points	Number of index points awarded to student based on Carnegie units earned from 0 to 150.

High School Progress Points School Roster

This roster can be downloaded but cannot be updated or edited. Please be sure to share with schools. Any changes that are approved during the ACT or Assessment Data Certification, which affect the outcome of the progress points calculation, will be applied and points will be recalculated prior to SPS release.

- The first tab labeled *ELA and Total Points* includes the total number of progress points awarded to the school, as well as the ELA detailed data that are provided to define how the progress points were determined.
- The second tab labeled *Math Detail* includes the detailed data that are provided to define how math progress points were determined.

The high school progress point fact sheet can be found at this link: high school progress points fact sheet.