

Date: _____, 20_____

Dear Mr. and Ms. _____:

The _____ is committed to providing instructional and enrichment programs that will meet the needs of all students in our schools. In accordance with the educational goals of the district, we have designed an individual program of academic instruction to address the special language needs of your child.

The English proficiency test scores from the _____ indicate that your child, _____, is at the _____ level of English proficiency and would benefit from one of the following specialized language instruction programs offered:

Specialized Programs

_____ English as a Second Language (ESL)

_____ ESL pullout

_____ ESL resource center

_____ Early-exit bilingual (transitional)

_____ Late-exit bilingual (maintenance)

_____ Two-way bilingual (developmental)

_____ Sheltered instruction in English

_____ Structured immersion program

_____ Other (specify): _____

The specialized language program that you have selected for your child will enable him/her to become English proficient and access the general education curriculum to ensure academic success in school. If applicable-the expected rate of graduation from secondary school will be: _____.

Certified teachers who are proficient in both oral and written English teach all of the above programs and any other language of instruction used with the child.

If your child has been identified with a disability, the program will meet the objectives of the individualized education program of the child.

Exit procedures from our specialized language program are:

1. For grades K-2:
 - a. two years at composite level V on the English language development assessment (ELDA); or, in the same year;
 - b. at composite level V on ELDA and at grade-level/benchmark/low-risk on a standardized reading assessment, such as DIBELS Next.
2. For grades 3-8:
 - a. composite level V on ELDA; or, in the same year;
 - b. at composite level 4 IV on ELDA and at proficient on the ELA or English language arts state content assessment.
3. For grades 9-12:
 - a. composite level V on the ELDA: or, in the same year;
 - b. at composite level IV on the ELDA and at proficient on ELA or English state content assessment in the most recent academic year.

If you have any questions, please call my office for an appointment at _____ . I am looking forward to meeting you and teaching your child.

Sincerely,

Principal

Parent Agreement Section

You have the right to decline to have your child enrolled in the specialized language instruction programs proposed above. You may choose to have your child participate in the general education curriculum without the specialized language program. Upon your request, your child will be immediately removed from the specialized language program.

No, I do not want my child placed in a specialized language instruction program.

Yes, I agree with the decision of the English Language Acquisition Committee to place my child, _____, in a specialized language instruction program, _____.

Parent's Signature

Date