

Welcome to the Louisiana Student of the Year Awards Program!

Below you will find all of the information you need to participate in this annual state competition. Please read the guidelines for selection of the candidates for grades 5, 8, and 12 on the [state website](#).

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STUDENT SELECTION INFORMATION

Revised Louisiana Student of the Year Award Program Guidelines

- [Guidelines for the Student of the Year](#) program have been revised, so review them carefully.
- School systems should have written guidelines for student selection to be implemented uniformly at each school level. Procedures for resolving issues and disputes related to the selection of candidates should be included.
- The revised guidelines should be made available to the parents of students eligible to participate in the program.

School to District Submission Guidelines

- Every public and approved nonpublic school with students enrolled in grades 5, 8 or 12 may choose to recognize and nominate one student from these grade levels to participate in the District/Local Education Agency Competition.
- Applicants must be:
 - Enrolled in Grades 5, 8, or 12
 - Maintain a cumulative grade point average of 3.2
- Each school nominee will complete a district level portfolio and submit to the district/charter management/ or diocesan committee.

District to Region Submission Guidelines

- The superintendent of each public school district may recommend to their regional committee one student from the nominees for each of the grade levels of district public schools, Type 1 and Type 3 charter schools, and university lab schools.
- Type 2, 4, and 5 charter schools may recommend one student for each of the grade levels to their regional charter school committee.
- The superintendent of each diocese may recommend one nonpublic school student from the civil parishes within the diocese to the diocesan regional committee.

Regional Selection Guidelines

- One of the regional public school nominees will be chosen from each of the grade levels to represent their region at the state level.
- One student from each grade level will be chosen to represent the diocesan/non-public schools at the state level.
- One of the regional charter school nominees will be chosen from each of the grade levels to represent their region at the state level.

REGIONAL SUBMISSION INFORMATION

The names of the students selected must be submitted electronically to Marian Johnson (marian.johnson@la.gov) no later than March 6, 2017. Hard copies are submitted using the address below.

Marian Johnson, Program Coordinator
Louisiana Department of Education
Office of Academic Content, Room 4-207
1201 North Third Street
Baton Rouge, Louisiana 70802

STUDENT OF THE YEAR TIMELINE

November 14, 2016	LEAs/CMOs/Diocese submit local and regional chairpersons to the LDE or the Diocesan Office.
November-December	Schools select nominees and submit to the LEA for LEA nominations.
November 28, 2016	The LDE will send the names of the regional chairpersons to the LEA and CMO coordinators.
By January 20, 2017	Each LEA will submit the LEA nomination forms and portfolios of the nominees, one from each of the grades 5, 8, and 12, to their regional student selection committee chairperson.
Jan. 16-Feb. 24, 2017	The seven regional student selection committees review portfolios, conduct interviews, and score writing samples of the nominees for their region.
By March 1, 2017	The regional committee chairpersons electronically submit the nomination forms and mail the portfolios of their three regional nominees (grades 5, 8, and 12) to the State Selection Committee via Mrs. Marian E. Johnson (marian.johnson@la.gov).
March 6-8, 2017	The Louisiana Department of Education releases the names of the twenty-one regional nominees. Regional chairpersons may return portfolio to students not advancing to the state level at this time.
April 4-5, 2017	The state selection committee reviews the academic portfolios of the regional nominees, conducts interviews with regional finalists, and scores the writing samples.
April 5, 2017	The State Selection Committee names the Elementary School Student of the Year (grade 5), Middle/Junior High School Student of the Year (grade 8), and High School Student of the Year (grade 12).

PORTFOLIO COMPONENTS

Requirements include:

- The portfolio must be in a binder no larger than 11.5 X 12, shall not exceed twenty-five pages and should address only the items in the application. One page can be both back and front and a sleeve with pages front and back counts as one page.
- Information submitted must be no smaller than 12 point font.
- Points shall be deducted from the student's overall score if the portfolio exceeds page.
- A copy of all supporting documents should be retained at the local level.
- Excessively decorated or over-sized portfolios are not encouraged.
- All state portfolio submissions are to be mailed to Marian Johnson, the Student of the Year State Coordinator. These will be on display the evening of the awards ceremony.

SUBMISSION REQUIREMENTS

School Submission to District

- The student data application/release form signed by the parent.
- A biographical sketch which may be typed or hand-written which includes information such as family history, interests, career aspirations, etc. The students should be encouraged to address at least three or more issues that are important to them and that have had an influence on their lives. At the fifth grade level, teachers may wish to pose specific questions for the students to address.
- A photocopy of the cumulative card, report cards, and /or high school transcripts reflecting academic performance in previous years and including the first semester grades of the current grade level, must accompany the application portfolio. Also, scores for all statewide or non-public school annual assessments taken prior to the current school year are to be included. Candidates should include their AP, CLEP, ACT, PSAT, SAT, High School Jump Start certifications, TOPS-aligned Dual Enrollment coursework, TOPS/TOPS Tech eligibility status, and/or other pertinent academic test results.
- Evidence of the student's leadership ability, participation in activities, citizenship, and service involvement must be submitted on the application forms provided.

District Submission to Region

- A complete portfolio

Regional Submission to State

- A complete portfolio

INTERVIEW

- Students will be interviewed at the regional and state levels.

1. This application must be typed.
2. Attach the following:
 - a. photocopy of the cumulative card, report cards, and /or high school transcripts reflecting academic performance in previous years and including the first semester grades of the current grade level;
 - b. scores for all statewide or non-public school annual assessments taken prior to the current school year are to be included. AP, CLEP, ACT, PSAT, SAT, High School Jump Start certifications, TOPS-aligned Dual Enrollment coursework, TOPS/TOPS Tech eligibility status, and/or other pertinent academic test results;
 - c. a biographical sketch, according to the guidelines; and
 - d. a current school photograph or similar kind of print.
3. Parent/guardian and candidate must sign this page of this application.
4. Submit the completed application portfolio to the local student achievement committee.

Applicant's name:	Grade:
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(First Middle Last)

(5, 8, or 12)

Home address:		
City:	State: Louisiana	Zip:
Parent/Guardian name(s):		
Home phone:	Parent cell phone:	
Parent work phone:	Parent email:	
School name:		
Principal name:		
Principal's email:		
School Mailing address:		
City:	State: Louisiana	Zip:
School phone:		
District Superintendent's name:		

PARENT OR GUARDIAN'S STATEMENT: In accordance with La. R.S. 17:3914 (Louisiana Student Privacy Act), I hereby grant permission for my child to participate in the Louisiana Students of the Year Awards Program. I further authorize access and use of any school records and demographic information necessary for this competition and the subsequent press release information about this competition concerning my child to the universities and to the news media.

Parent or Guardian's name typed:
Parent or Guardian's signature:

STUDENT'S STATEMENT: I certify that the information on this application is correct and that all work submitted by me during this competition is indeed mine.

Date:	Applicant's signature:
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