

United States Senate Youth Program

Logistics Memo

Welcome to the United States Senate Youth Program! Below you will find all of the information needed to participate in the state competition. Louisiana delegates complete the final round of competition on Thursday, November 2, 2017.

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1. State Guidelines for Nominating Students:

- The principal of any public or private school may recommend one male and one female student.
- A representative of the school must contact Marian Johnson (marian.johnson@la.gov) for the essay topics since this is a test secure item with specific protocols.

2. United States Senate Youth Program Requirements

- Juniors or seniors who have been elected or appointed to a student government, civic, or educational organization (campus student government officer or representative), class officer, appointment to a local, district, or state, panel, commission, or board, National Honor Society officer
- They must be actively serving in qualified leadership positions, enrolled in high school and living in the state they will represent for the entire 2017 – 2018 academic year.
- Enrolled in a public or private secondary school in the state which their parent or guardian resides
- Student is a permanent resident of the United States of which parents/guardians are U. S. legal voting residents.
- Student must be able to attend the Annual Washington Week, March 3-10, 2018.

3. Submission Information

The names of the students nominated and their application portfolios must be received either electronically or by mail no later October 4, 2017 to marian.johnson@la.gov or the physical address below:

Marian Johnson, USSY Program Coordinator
Louisiana Department of Education
Office of Academic Content, 4-207
P.O. Box 94064
Baton Rouge, Louisiana 70804-9064

Applications will not be returned.

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United States Senate Youth State Timeline

- August 1 Scholarship applications become available on-line on the Louisiana Believes website (www.louisianabelieves.com). Letters and forms are sent to non-public high schools informing them of the competition and deadlines. An information blurb is placed in the Network Newsletter Core Connection for all public and charter high schools, notifying them of the competition and relevant deadlines.
- Aug.-Sept. Schools select their nominee, assist with the compilation of the portfolio, and proctor the essay that must be included in the portfolio.
- October 4 Deadline for the electronic or paper submission of the portfolio to the LDOE.
- October 23 The top four portfolio submissions will be notified by e-mail, inviting them to complete the final interview and test.
- November 2 Interview, test, and reception at the Claiborne Building in Baton Rouge
- December 1 Names must be submitted to the Hearst Foundation (two winners and two alternates). Candidates are notified in mid-December after the Hearst Foundation releases the names of all of the delegates.
- Mar. 3-10, 2018 Fifty-fifth Annual Washington Week, Washington, D. C.

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Student Application

PARENT OR GUARDIAN'S STATEMENT: In accordance with La. R.S. 17:3914 (Louisiana Student Privacy Act), I hereby grant permission for my child to submit an application for the U. S. Senate Youth Program as part of the selection process for the two Louisiana delegates and two alternates. I further authorize access and use of any school records and demographic information necessary for this competition and the subsequent press release information about this competition concerning my child to the universities and to the news media.

Parent or Guardian's Name Typed _____ (Signature) _____

Student Data Form

Student's Full Name _____

Qualifying Elected Office _____

Grade Level/ Age _____

Home Address _____

Home Phone number (____) _____ Cell Number (____) _____

Email Address _____

School Name _____

School Address _____

School Phone Number (____) _____ School Fax Number (____) _____

School District _____

School Sponsor _____ Sponsor's Email Address _____

Parents'/ Guardians' Names _____

Parents'/ Guardians' Email Address _____

Parental Contact Phone number (____) _____

To complete the student's portfolio, use separate pages for each of the items below and submit items in this order:

- The application page with parental signature
- Principal's letter of recommendation
- Transcript of high school coursework
- Academic achievements (1-2 pages)
- School elective offices and honors (1-2 pages)
- School and Extracurricular activities (1-2 pages)
- Citizenship and community involvement (1-2 pages)
- Description of hobbies and future plans (1-2 pages)
- The completed essay written according to the guidelines provided to the school official who will proctor the timed essay. Essay topics will only be released to a school official.
- Statement from the principal or faculty affirming that the student received no assistance in writing the essay and he/she completed the essay within the time limit