

Louisiana Believes

Supplemental Course Allocation (SCA)/Course Choice

Agenda

- Program Overview
- Funding
- Registration
- Reporting System
- Payments
- Program Protocol
- Calendar of Events

Program Overview

Supplemental Course Allocation (SCA) or Course Choice offers students opportunities to pursue high school and college coursework, Advanced Placement courses, and career training that prepare them for after high school.

- Program created by legislation
- Funds may only be spent on BESE approved Course Choice providers
- Program created to fund instruction of students

Types of Courses Offered

- Regular academic courses
- AP/honors/advanced courses
- Career focused courses
- Dual enrollment
- Remediation courses
- Online
- Face-to-face
- Hybrid

School System Expectations

- Open/timely communication
- Following program policies and protocols
- Meeting deadlines

Funding

- 18-19 approved at \$59 per student in grades 7-12 in MFP as an additional MFP allocation that may be spent on only SCA approved/monitored programs
- Payments made to school systems by state in a separate MFP line item at the rate of 1/12 per month
- School systems/schools report all Course Choice participation (private provider and dual enrollment) in the SCA portal
- LDOE monitors expenditures and reallocates all funds not spent and/or allocated per program policy by set deadlines per legislation**

Use of Funding

- Funds may only be spent on BESE approved Course Choice providers and higher education institutions (this includes providers approved for Jump Start Summers)
- School systems have total discretion in deciding how to use the funds to best meet their needs/goals
- LDOE monitors expenditures and reallocates funds not spent and/or allocated per program policy
- LDOE does not influence districts/schools in choosing how to spend funds or offer an opinion on how they have chosen to use funds

Registration

- School systems and/or schools will register directly with providers or higher education institutions using the provider's registration system
- Only school systems and/or schools have the authority to register students with a provider in order to be eligible for SCA funds
- Parents must go through the school system/school and be granted approval if they wish a child to be registered in an SCA course
- **Student privacy laws must be followed** between the school system/school and provider during the registration process (each school system should have an official procedure per law)
- **Registrations in the provider system must match those input into the LDOE reporting system by set deadlines or they are not eligible to be paid with SCA funds....NO EXCEPTIONS**

Reporting System

- www.lacourses.net
- School system does the reporting, provider verifies, LDOE cross checks with enrollments, grades, withdrawals, and payments
- No student identifiable information in the system
- School systems have until set dates to accurately report all Course Choice registrations in the online system (private providers and dual enrollment)
- School systems/schools MUST know and report student participation and tuition by established deadlines (even if payment has not occurred)
- **Enrollments must be recorded in reporting system by program deadlines to be eligible for SCA funding**

Payments

In accordance with legislation...

For private providers, 50% of tuition shall be paid upon active enrollment in a course and 50% shall be paid upon completion of the course according to the published course length. If a student does not complete a course, and the provider has received the first payment, the provider shall receive 40% of the course amount only if the student completes the course and receives credit for the course (must pass the course).

For Dual Enrollment courses, 100% of the tuition shall be paid upon active enrollment/participation in the course.

Payment Options for Private Providers

- 50%-50%
- 50%-40%
- 50%-0%

All payment info is confirmed by LDOE.

Program Protocols

- The LDOE administrative contact for providers in the program is Tiffany Thomas tiffany.thomas@la.gov 225-342-3364
- Tiffany Thomas is the day-to-day operations manager of SCA/Course Choice and the immediate supervisor of provider operations
- All day to day programmatic questions and issues should first be addressed to Tiffany Thomas
- Stephanie Marcum stephanie.marcum@la.gov 225-342-1721 is the overall LDOE manager for SCA/Course Choice and other programs
- All serious issues or questions requiring clarification on legislation, policy, or program protocol should be addressed to Stephanie Marcum

Calendar of Events

- July 1, 2018 registration opens, reporting system opens
- September 14, 2018 5PM **registration and reporting ends for fall block /full year**
- September 17-24, 2018 LDOE verifies fall block and full year enrollments
- October 8, 2018 providers may bill for first ½ payment for fall block/full year courses with private providers and 100% of dual enrollment tuitions should be paid per higher education institution policy
- November 26, 2018 system reopens for spring block enrollments
- December 14, 2018 fall semester ends, final semester grades due to schools and LDOE
- January 7, 2019 providers may bill for second ½ payment for fall block for private providers
- January 9, 2019 5PM **registration and reporting ends for spring block**
- January 10-24, 2019 LDOE verifies spring block enrollments
- February 1, 2019 providers may bill for first ½ payment for spring block courses with private providers and 100% of dual enrollment tuitions should be paid per higher education institution policy
- May 18, 2019 spring semester ends, final semester grades due to schools and LDOE
- May 19-May 31, 2019 LDOE verifies grades for all enrolled students
- June 1, 2019 providers may bill for second ½ of spring block and full year courses

Important Reminders

- Timely communication and responses are required with LDOE and providers
- ALL enrollments must be approved and documented in the SCA system by program deadlines...NO EXCEPTIONS
- ONLY enrollments documented in the SCA system are eligible for funding
- ALL funds unencumbered by the SCA system or a Jump Start Summers program are eligible for reallocation to other systems

Program Contacts

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