

Part I: Assessment of External Factors
Influencing Financial Behavior of School District
Fiscal Year 2012-2013

School / District: Union Parish School Board

External Factors Influencing Financial Condition of School System							LDE Follow-up
(A) Public School Enrollment	Positive Growth Over Last 5 Years	Loss of Students Over Last 5 Years			Number of Years with Continuous Decline in Student Enrollment		
		Between 0.1% and 4.9%	Between 5.0% and 9.9%	10.0% or more			
				(16.21%)	4		
(B) Non-Public School Enrollment	Percentage of Non-Public School Enrollment to Total Enrollment		Non-Public School Enrollment		Change in Non-Public School Enrollment Greater than 15% in Any One of the Last Five Years		
	6.82%		210		2010-11 = (16.48%) 2011-12 = (18.09%) 2012-13 = (15.66%)		
(C) Local Property and Sales Tax Collections	Decline in Property and Sales Taxes Over Last 5 Years	Growth in Property and Sales Taxes Over Last 5 Years			Local Collections Per Pupil Relative to State Average	Local Tax Effort Index	
		Between 0.1% and 4.9%	Between 5.0% and 9.9%	10.0% or more			
				22.7%	63.26%	0.79964	
(D) Fiscal Conditions and District Performance	Expenditures Per Pupil				District Performance Score (DPS)		
	Less than 85% of State Average	Between 85.0% and 89.9% of State Average	Between 90.0% and 99.9% of State Average	100.0% or more of State Average			
			90.07%		86.9 D		
(E) Future Obligations	Percentage of Teachers with more than 15 years experience (State Average is 37.66%)						
	Less than 45.0%	Between 45.0% and 49.9%		50.0% or more			
	38.75%						
(F) Lead School Business Administrator / Chief Financial Officer / Business Manager Certification	Certified by LASBO :			Active CPA License :			
	Yes			No			

Part II: Assessment of Financial Factors
That Can Prompt BESE to Request Additional
Information from School District
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LEVEL 1 – Good Business Practices					Action
(G) Submittal of General Fund Budget Forms	Excellent	Good	Needs Improvement	Unacceptable	No Action Necessary
	On Time	1 - 14 Days Late	15 - 29 Days Late	30 or More Days Late	
	Yes				
(H) Submittal of Annual Financial Report (AFR)	Excellent	Good	Needs Improvement	Unacceptable	No Action Necessary
	On Time	1 - 29 Days Late	30 - 59 Days Late	60 or more Days Late	
		29 Days			
(I) Audit Opinion on Internal Controls	Excellent	Good	Needs Improvement		No Action Necessary
	No Weakness	No Material Weakness	Material Weakness		
		Not Material			
(J) Consecutive Audit Findings	Excellent	Good	Needs Improvement	Unacceptable	No Action Necessary
	None	Same Finding for 2 Years	Same Finding for 3 or 4 Years	Same Finding for 5 or more Years	
	None				
(K) Fraud	Excellent / Good		Needs Improvement	Unacceptable	No Action Necessary
	None		1 Case of Non-Material Fraud	2 or more Cases of Non-Material or 1 or more Cases of Material Fraud	
	No Fraud				

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LEVEL 2 – Fiscal Management: Questioned Costs					Action
(L) Single Audit Report (A-133)	Excellent	Good	Needs Improvement	Unacceptable	No Action Necessary
	No Questioned Costs	Between 0.0% and 4.9% of NCLB Funds	Between 5.0% and 9.9% of NCLB Funds	10% or more of NCLB Funds	
	None				
(M) Program Monitoring	Excellent	Good	Needs Improvement	Unacceptable	No Action Necessary
	No Questioned Costs	Between 0.0% and 4.9% of NCLB Funds	Between 5.0% and 9.9% of NCLB Funds	10% or more of NCLB Funds	
	None				
(N) Fiscal Monitoring	Excellent	Good	Needs Improvement	Unacceptable	No Action Necessary
	No Questioned Costs	Between 0.0% and 4.9% of NCLB Funds	Between 5.0% and 9.9% of NCLB Funds	10% or more of NCLB Funds	
	None				

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LEVEL 3 – Auditing Outcomes					Action
(O) General Purpose Financial Statements	Excellent	Good	Needs Improvement	Unacceptable	No Action Necessary
	Unqualified Opinion	Qualified Opinion	Disclaimer	Adverse Opinion	
	Unqualified				
(P) Expenditures of Federal Programs	Excellent	Good	Needs Improvement	Unacceptable	No Action Necessary
	Unqualified Opinion	Qualified Opinion	Disclaimer	Adverse Opinion	
	Unqualified				
(Q) Compliance with Laws and Regulations on Federal Programs	Excellent	Good	Needs Improvement	Unacceptable	No Action Necessary
	Unqualified Opinion	Qualified Opinion	Disclaimer	Adverse Opinion	
	Unqualified				

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LEVEL 4 – Balanced Budgets and Fund Balances					Action
(R) General Fund Deficit Spending	Excellent / Good		Needs Improvement	Unacceptable	Conference Call and/or Site Visit and/or BESE Dialogue
	None		1 or 2 Years of Latest 3 Years	3 or more Years of Latest 5 Years	
			1 Deficit(s)		
(S) General Fund Balance as a Percentage of General Fund Revenues	Excellent	Good	Needs Improvement	Unacceptable	Conference Call
	7.5% or more	Between 6.5% and 7.4%	Between 5.0% and 6.4%	Less than 5%	
			5.82%		

LEVEL 5 – Major Events			Action
New School System	Major Event	Going Concern Opinion	No Action Necessary