

Jump Start Micro-Enterprise Credential: Company Registration Implementation Guide

(Updated: July 2016)

We have provided an extensive series of resources and student exercises that we hope helps students: a) understand the necessary government agencies to contact when forming a business; and b) demonstrate the ability to go online and complete the forms necessary to register a new business in Louisiana.

The table below provides grouping and sequencing recommendations for using these resources and student exercises.

All implementation notes are suggestions only and may be altered according to the needs of the students and teachers. Anticipated times are based only on the implementation notes provided and may vary.

Resource	Purpose	Implementation Notes	Anticipated Time
07-02 Company Registration Vocabulary	Provides terminology students need to know in regards to registering a business.	A variety of methods may be used. Possibilities include quizzes, word walls, word clouds, vocabulary journals, word sorts, vocabulary games, flash cards using ProProfs, etc.	Varies
07-03 Government Agencies	Provides information about federal, state, and local government agencies as well as state boards.	<ul style="list-style-type: none"> ➤ Discuss the role of each agency and provide examples. ➤ Allow students to research the websites of some of these agencies and complete a teacher made “treasure hunt.” 	60 minutes
07-04 Company Registration Instructions	Provides detailed instructions as to how to register a fictitious new business and complete forms that every new business needs to complete.	<ul style="list-style-type: none"> ➤ Students will complete the instructions provided. This exercise may be done individually or in groups. ➤ Students will need to view the first demonstration video in order to answer Q6. ➤ Students will answer six questions utilizing the four rules of effective writing. 	45 minutes

The table below provides teacher resources.

Teacher Resources
07-05 Company Registration Teacher Guide