April 16, 2015

**MEMORANDUM**

TO: Federal Programs Directors

 Parish/City Schools Business Managers

 Selected Organization Sponsors

FROM: Sheila Guidry, Executive Management Officer

 Office of Grants Management

SUBJECT: FY 2014/15 Carl Perkins Allocation Update

The following is an important update regarding the FY 2014/15 Carl Perkins Application managed through eGMS.

**eGMS will be updated by close of business on April 20, 2015 to include a supplement to the FY 13-14 Carl Perkins Carryover allocation.**

**Please note that the process to utilize these funds will vary depending on the status of your application.**

**APPLICATION STATUS**

* Approved Application – If you have an approved application, a new amendment must be created in order to have access to the new award amount. You will need to modify your application as appropriate and submit within 60 days. If not submitted within 60 days your Reimbursement Request submission capability will be discontinued until your amendment is submitted.
* Application in Process – If your application amendment is in process and not submitted the new award amount will be available upon release and be reflected in your total allocations. The application must be modified to accommodate the change in allocation before submission can be completed.
* Application Submitted and under Agency Review – If your application amendment is approved then an amendment would be required as detailed above. If the application amendment is returned for modification then the allocation changes would have to be accommodated before resubmission.

**All 2014-15 grant amendments must be submitted by June 1, 2015**. Should you have questions regarding this information and the targeted use of funds for required set asides, please contact Perkins Grant Application Program Staff.