January 26, 2017

**MEMORANDUM**

**TO:** District Coordinators for the Cecil J. Picard LA 4 Early Childhood Program

**FROM**: Kartina J. Roberts, Chief of Staff

Division of Grants Management

**SUBJECT: The Cecil J. Picard LA 4 Early Childhood Program**

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Attached are revised allocations to the FY 2016-17 Cecil J. Picard LA 4 Early Childhood Program. This reallocation has occurred to adjust for participation levels based on the October 2016 count.

In accordance with the agreement for the Temporary Assistance to Needy Families (TANF) funding, local educational agencies (LEAs) are required to serve at least 95% of the number of students for which they were funded. Funding to those school systems that do not meet their target participation is reduced proportionately by the number of students for which the target was not met. To the extent possible, additional funding is provided to those districts serving more students than originally funded.

This adjustment does not affect the period of availability for these fund sources. The period of availability remains 7/1/2016-6/30/2017.

Please complete and submit an amendment in [eGMS](https://egmsp.doe.louisiana.gov/LDEGMSWeb/logon.aspx) to reflect your revised allocations. Submit this information no later than Friday, March 3, 2017. Revised grant award notifications are available in the Grant Award Program (GAP) system.

Should you have questions regarding this information, please contact Randy Littleton at [Randy.Littleton@la.gov](mailto:Randy.Littleton@la.gov).