



Louisiana Believes

**College and Career Counseling Resource:
Individual Graduation Plan**

Agenda

Role & Components of Individual Graduation Plan

Timelines for Individual Graduation Plan

The Role of Louisiana Connect

IGP-related Legislative and Policy Updates

Counseling Supports and Resources

Individual Graduation Plan (IGP)

According to Act 643 (Regular Session 2014), an IGP:

- Includes a flexible program of study that ensures “the student will meet the high school graduation requirements for ...chosen major and be qualified for admission to a postsecondary education institution or to enter the workforce” by
 - Supporting students and parents with “exploring educational and career possibilities”
 - Assisting students and parents “in making appropriate secondary and postsecondary education decisions as part of an overall postsecondary plan”
 - Guiding students and parents with planning “the next academic year’s course work
- Is signed by the student, parent or other legal custodian, and the school counselor
- Developed through multiple career activities including career interest inventories, job shadowing, etc.

Components of Individual Graduation Plan

1. Student Demographics
2. Identify Postsecondary Plan
3. Track High School Graduation Requirements
4. Plan Annual Academic/Advanced Course Work
5. Build Career and Life Skills
6. Acquire Appropriate Signatures



INDIVIDUAL GRADUATION PLAN

1 **BASIC INFORMATION**

Name: _____ 9th Grade Entry Date: _____
 High School Attending: _____ Originating Middle School: _____

2 **EDUCATION GOALS**

Diploma Type: College Diploma Jump Start Diploma
 Diploma Curriculum: TOPS University Basic (Effective through 2017) Jump Start TOPS Tech Career (AOC through 2017) SASC
 Diploma Endorsements: Academic Endorsement Community Service Endorsement
 Career/Technical Endorsement Other _____
 Post-Secondary Plans: Technical College Community College 4 Year College or University FAFSA Completion Date: _____
 Potential TOPS Eligibility: TOPS Honors TOPS Performance TOPS Opportunity TOPS Tech Early Start TOPS Tech I TOPS Tech II

2 **CAREER GOALS**

Career Specialty/Occupation (Option 1): _____ Career Specialty/Occupation (Option 2): _____
 Career Cluster™ (Option 1): drop down menu listing career cluster Career Cluster™ (Option 2): drop down menu listing career cluster
 Area of Concentration/Jump Start Grad. Pathway: _____ Area of Concentration/Jump Start Grad. Pathway: _____
 Post-High School Work Force Plans: On-the-Job Training Military Employment

3 **COURSE SELECTIONS FOR YOUR CHOSEN PATHWAY**

Subjects	6th-8th/T9 Grade	9th Grade	10th Grade	11th Grade	12th Grade	3	Graduation Tracker
English							Yes/No/Not Started/Not Complete
Mathematics							
Science							
Social Science							
Health							
Physical Education							
Foreign Languages							
Arts							
Electives/CTE							
Electives							
Credit Totals							

5 **EXTRACURRICULAR & EMPLOYMENT ACTIVITIES**

Extracurricular: _____ Awards/Industry-Based Certifications: _____
 Employment: _____
 Community Service: Drop down listing categories: _____

5 **ASSESSMENTS**

	Academic						Personal	
	EXPLORE	EXPLORE	PLAN/ASPIRE	ACT	ACT	Instrument	Scores	
College and Career Readiness	ASPIRE	ASPIRE	ACT	PSAT	SAT	ASVAB		
LEAP/End-of-Course	English	English II	English II	English II	English III	WorkKeys		
	Math	Algebra I	English III	US History				
	Science	Applied Algebra I	Geometry					
	Social Studies	Geometry	Biology	US History				

3 **Gifted & Talented Courses** | **AP & IB Courses** | **CLEP Exams** | **Articulated Credit/Dual Enrollment Courses**

Course	Credit	Course	Score	Course	Credit	Course	Credit	Course	Credit

6 **SIGNATURE APPROVAL**

	8th/T9	Date	9th	Date	10th	Date	11th	Date	12th	Date
Student										
Parent										
Counselor/Advisor										

Timeline of Individual Graduation Plan (Act 643, Regular Session 2014)

End of 8th grade

- Develop plan to guide 9th grade academic coursework and assist with exploring educational and career possibilities
- List the required core courses to be taken through 10th grade
- Identify elective courses to be taken in 9th grade, including remedial courses

In 9th and 10th grade

- List required core courses
- Update courses being taken in 9th grade, including remedial courses
- Identify elective courses to be taken in 10th grade
- Continue exploring educational and career possibilities

End of 10th grade

- List required core courses until all required core are completed
- Update plan to include courses required for successful completion of standard diploma
- Update plan to ensure meets high school graduation requirements for chosen major and is qualified for admission to a postsecondary institution or to enter the workforce
- Review and update plan annually

Act 704 (Regular Session 2010)

“Each school...counselor employed in a public high school shall complete an academic profile for each student in the ninth grade using ... appropriate web-based student guidance system. The profile shall include but not be limited to the student's academic and personal goals, planning for college, exploring careers, participation in extracurricular activities, and other skills and interests. All information contained in the profile also shall be included in the student's individual graduation plan developed pursuant to R.S. 17:183.2 and 2925. The counselor shall involve the student and the student's parent or legal guardian in completing the student's profile and shall meet with the student and his parent or legal guardian to review and revise the profile accordingly each year that the student is enrolled in the school.”



Role of Louisiana Connect

Is online guidance system (Act 704, Regular Session 2010)

Supports exploring educational and career possibilities

Assists students and parents in making appropriate secondary and postsecondary decisions

Guides planning of next academic year's course work

Options for Completing Individual Graduation Plan

- [Fillable form](#) to complete and upload to Louisiana Connect or an appropriate web-based system
- Direct input into Louisiana Connect
- An appropriate web-based system that incorporates the components of the IGP

Recent Legislative Updates ([Act 837](#), Regular Session 2014)

Personally Identifiable Information (PII)

- Personally Identifiable Information (PII) is information about an individual that can be used on its own or with other information to identify, contact, or locate a single individual. It includes but is not limited to
 - Full Name
 - Date and place of birth
 - Social Security Number

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- Collect [parental consent forms](#)
- Indicate in local student transcript system which students have consent
- Permits Office of Student Financial Assistance (LOSFA) to track students' progress toward and make students eligible for a TOPS scholarship and post-secondary to process applications.

Counseling Supports and Resources

- [High School Student Planning Guidebook](#)
- [Counselor Support Toolbox](#)
- [Jump Start Web Page](#)
- [Jump Start Career Education Library](#)
- [Jump Start Graduation Pathways](#)
- [Louisiana Connect](#)

College and Career Counseling

A word cloud of terms related to college and career counseling. The words are arranged in a dense, overlapping pattern. The largest words are 'Graduation', 'Credit', 'Appendix', 'Index', 'Course', 'School', 'Choice', 'Jump', 'Planning', 'Teacher', 'ACT', 'Counseling', 'Student', 'High', 'Appendix', 'Index', 'Choice', 'Jump', 'Appendix', 'Index', 'Choice', 'Jump'. Other prominent words include 'Plan', 'Counseling', 'ACT', 'Appendix', 'Index', 'Choice', 'Jump', 'Appendix', 'Index', 'Choice', 'Jump'. Smaller words include 'End EOC Bulletin', 'Cohort', 'Leaders', 'Reviews', 'Prep Core Networks', 'results', 'Common', 'Reading Guidebook', 'Starting', 'Statewide SLTs', 'Dropout Network', 'Academy ASPIRE', 'Placement', 'Carnegie', 'Transition Plans', 'AP', 'Flexibility', 'Grades', 'Guidebooks', 'Career', 'TOPS DE', 'Progress', 'Points', 'Supplemental', 'Letter Teams', 'MFP', 'Accumulation', 'Programs', 'Technology Tech', 'Exams Compensation', 'Early Guide', 'WorkKeys', 'IB', 'Struggling Lexile', 'Transitional', 'Framework', 'Pupil Students', '9th Childhood Growth', 'Curriculum', 'Footprint', 'Dual', 'EXPLORE', 'Grade', 'Individual', 'Instructional', 'DCI', 'assessment', 'PARCC', 'Act', 'Data CLEP', 'Compass', 'Start', 'District', 'College', 'Enrollment', 'EAGLE', 'Standards'.

Next Steps

- Support students and parents with exploring and defining educational and career possibilities
- Assist students with initiating and updating Individual Graduation Plans

For assistance with Individual Graduation Plans
or if you have any questions, please email
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