

ACT June 2020 Administration Update FAQ

Administration Questions

1. What are the state requirements for preventative measures that must be implemented for the June 2 ACT administration?

The Department released the, [K12 ACT Covid 19 Preventative Measures Guidance](#), which outlines required actions designed to protect the safety of students and adults who participate in the June state ACT administration. ACT will provide their own set of guidelines, but the Department's guidelines supersede the guidance sent by ACT.

2. Are school systems required to test juniors on June 2nd?

While safety of staff and students is most important, the Department is providing school systems with another testing opportunity for seniors on June 2nd. Students in grade 11 in 2019-2020 are welcome to test, but they will be given another opportunity to test on October 6 or October 20. The department will not pay for a grade 11 student in 2019-2020 to test in June and again in October.

3. What should school systems do if they cannot administer the ACT on June 2nd?

It is very important that the Department know which school systems will not be able to test any students on June 2nd. We are sending a list to ACT daily to keep them notified about test sites.

4. If school systems are not administering ACT assessments on June 2nd, what must be done in PANext?

School systems do not need to do anything in PANext if they will not be administering ACT on June 2nd. It is important, however, for school systems to contact the assessment staff at assessment@la.gov directly to let them know that they will not be testing.

5. What should be completed in PANext if a school plans to test on June 2nd?

- Order Additional Materials
 - Schools can order materials for the June 2 test date through PearsonAccess^{next}. Resources for completing this activity can be found on the State testing webpage as outlined below.
 - Link to Webpage Section: [Configuration](#)
Activity: Order Test Materials
- Key Resource: *PearsonAccess^{next} User Guide* (see the Managing Test Materials section)
Materials Order Deadline: **May 13, 2020**

Note: All students who test, including those added due to an enrollment increase, must be listed in PearsonAccess^{next}.

6. Must students be provided accommodations on the ACT?

Only accommodations previously approved by ACT must be administered to students. Use the [Accommodations Order Form](#) to order materials for the June 2nd administration. Questions

regarding accommodations should be referred to the ACT Customer Care number: 800-553-6244 ext. 1788.

7. When should schools expect delivery of materials?

FedEx delivery is prescheduled to occur from May 18 through May 21. All deliveries will ship to the district office. If no one is there to receive the shipment, FedEx will return the materials to ACT.

IMPORTANT NOTE: *Due to new Fed Ex policies, materials will be returned to ACT if they cannot be received by the school on the initial day of delivery. Use the tracking information in [PANext](#) and contact your local FedEx office for more specific information about the delivery.*

8. Do schools need to take precautions to keep students safely separated and masked?

The safety of staff and students is most important so the Department encourages all school systems to follow CDC guidelines and the guidance provided by the Governor's office for all areas where individuals will gather: busses, carpool or parking lots, testing areas, hallways, and restrooms.

9. Which students will be paid for under state contract?

The ACT state contract provides for the Department to pay for students who are assigned to grade 11 in 2019-2020 and students in grade 12 who do not have an ACT on file with the department (March ACT No-Match file). Schools and systems will be required to reimburse the Department for students in grade 12 in 2019-2020 who already have an ACT score on file (March ACT Match file). Students in other grades should not participate in state testing.

10. Can the testing format be changed from paper to online?

Yes, this may be done until the day of the test, June 2nd. STCs should create a test session(s), change the test format from paper to online, then add the student(s) to the session(s). All the directions for this process can be found on the [ACT State Testing](#) site. Any questions about standard time testing can be answered by calling ACT Customer Care number, 800-553-6244 ext. 2800.

Accountability Questions

11. Are there any negative consequences in accountability if seniors are not tested?

Since there will be no SPS released in 2020, there are no negative consequences. However, additional attempts provided to seniors to earn a higher score can be extremely important to them.

12. Do students who participate in LEAP Connect assessment have to take the ACT?

Students who participate in LEAP Connect are not required to take the ACT. However, if a student participates in testing, the score could be included in future accountability calculations (juniors who test in 2020).