

**2019-2020 Estimated LEA Cost for ACT & ACT WorkKeys Testers
Worksheet for Non-Public Schools Receiving State Funding Only**

In order to estimate the cost for 2019-2020 LEA-funded ACT and ACT WorkKeys testers, the information below must be completed and returned to LDOE with the signed [2019-2020 ACT Memorandum of Understanding \(MOU\)](#) by September 30, 2019. **Important: All three subtests for the paper-based tests will be in the same test booklet. ACT will bill for any subtests that were attempted by students. For example, if a student only attempted to retake one subtest, they will only be billed for one subtest.**

LEA Code: _____ LEA Name: _____

Contact Name: _____ Phone: _____

(individual completing form)

Contact email: _____

Directions for completing the form and calculating information:

- Enter the expected number of students for which the LEA expects to pay in each category. Enter "0" if there are no testers in a category testing at LEA expense. The other columns will auto calculate and fill.
- Select same payment options as indicated on page 4 of the ACT MOU.
- Sign, print , and mail to LDOE with the original signed ACT MOU.

Assessment	Cost	Enter Expected # of Students Testing at LEA Expense	Total Estimated Cost <i>(do not enter an amount: this will auto calculate)</i>	75% of Total Estimated Cost <i>(do not enter an amount: this will auto calculate)</i>
ACT 12 th grade repeat testers only	\$35.50 per assessment			
ACT WorkKeys All initial testers (both paper & online) except 11 th grade career diploma students	\$28.50			
ACT WorkKeys All Repeat Tests Only	\$9.50 Applied Math			
	\$9.50 Workplace Documents			
	\$9.50 Graphic Literacy			
Total				

75% of the total estimated cost for expected expenses is to be paid to LDOE by the indicated payment option below.

- One pre-payment due by November 10, 2019
- Two pre-payments due by November 10, 2019 and February 10, 2020

LEA Superintendent Printed Name

LEA Superintendent Signature