

Louisiana Believes

**Assessment and Accountability Monthly Call
August 20, 2019**

Agenda

- I. Month-by-Month Checklist**
- II. Accountability**
- III. Assessment Administration**
- IV. Assessment Updates**
- V. Support and Communication**
- VI. Data Certification**

Month-by-Month Checklist

The 2019–2020 Assessment and Accountability Month-by-Month Checklist

- **identifies** key dates and deadlines for statewide assessment programs and accountability processes for next school year;
- **provides** action steps to ensure readiness for administering statewide assessments; and
- **recommends** resources for district and school staff.

The checklist includes information on the following areas:

- Communication and Support
- Accessibility and Accommodations
- Assessment Preparation and Administration
- Accountability
- Reports

NEW: The [2019-2020 Assessment Month-by-Month Checklist](#) is available in the [Assessment Library](#).

August Assessment and Accountability Checklist

DTCs should review the entire August section of the [Assessment Month-by-Month Checklist](#).

Highlights for August:

- August: Data certification
- August: Districts should administer their selected KEA and K-3 literacy screening assessment the first 30 days of school.
- August 1: ELPS window opens
- August 1: LEAP 360 Diagnostic window opens

AUGUST 2019

✓	Activity	Action Type	KEA & K-3 Literacy	ELPT & ELPS	LEAP 360	LEAP 2025	LEAP Connect	National & International Assessments	ACT	WorkKeys	AP & CLEP	Other
Communication and Support												
	Assessment and Accountability Office Hours: Tuesdays at 1:00 p.m.	Webinar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	SPED Leader Monthly Call: August 1	Webinar										✓
	Data Coordinator Monthly Webinar: August 8	Webinar										✓
	School System Monthly Planning Call: August 14	Webinar										✓
	Education Technology Monthly Call: August 15 at 11:30 a.m.	Webinar		✓	✓	✓	✓	✓	✓	✓	✓	✓
	Monthly Assessment and Accountability Call: August 20 at 1:00 p.m.	Webinar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Accountability and Assessment Preparation												
	2019-2020 School Year: Access OTTs for ELPS and ELPT	Take Action		✓								
	Early August: Data certification for Assessment, ACT, and DCAI indices	Take Action										✓
	Early August: School systems place braille orders for ELPS in TIDE	Take Action		✓								
	Mid-August: Data certification for 2018-2019 state standard and alternate assessments	Take Action										✓
	August: Set up COSs for high school LEAP 2025 testing	Take Action				✓						
	August: Use the Teacher Access versions and resources of LEAP 360 for PLC discussions	Take Action			✓							
	August: Early Childhood Data Certification	Take Action										✓
	August: Access LEAP 2025 Online Tools Training (OTT) in INSIGHT or via website in Google Chrome and Student: Tutorials available in eDIRECT	Take Action				✓						
	August: Access LEAP Connect OTTs in INSIGHT or via website in Google Chrome; OTT DTAs are posted in eDIRECT	Take Action					✓					

Accountability

SPS Progress Index

K8 Schools

- As in the past, the progress index will include growth results for two years-prior and current year.
- Schools that do not have a grade 4 or higher will receive the progress index points of a paired school unless the addition of this index causes the SPS to decrease.

High Schools

- In 2019-2020, high school progress indices will now include growth results from two years-prior and current

All Schools

- Schools that were new in 2018-2019 will receive a progress index that includes growth results from the current year only.
- Newly arrived EL students who are coded as 81 for testing will be included in the progress index when they are in their second year and have LEAP scores from a prior assessment and a current assessment.
- Progress index rosters were provided on August 16 through LA Data Review.
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Progress Recognition

This month, the Department will release the results of students' progress toward mastery for all schools and systems. Progress index rosters will be provided to schools and systems before the public release.

- A top growth percentage will be reported for schools and systems. The calculation includes scores meeting growth to Mastery/Advanced targets (question 1) and/or growth that falls in the 60-99th percentile relative to similar peers statewide (question 2).
- A school will be identified as a “reward school” and labeled as “Top Gains” if it earns the equivalent to an “A” letter grade on the progress index (index is 90 or higher).

School system and school-level progress results were posted to La Data Review today.

Roster and File Release Timeline

The department will release the following rosters and files this week.

Date	Data Provided	Posting Location
August 20	2018-2019 School System and School-Level Progress Results	La Data Review
August 20	Assessment Subgroup Summary File disaggregates data by subgroup and subclaim	DRC INSIGHT Portal
August 22	Preliminary, pre-data certification school performance scores	Secure FTP (No public release)
August 27	2018-2019 State, School System and School Progress Results and Science Results	Press release (student progress only) PK-8 Performance and High School Performance data libraries

2018-2019 Assessment Reporting Timeline

Assessment	Student Report Timeline and Location	School System-Level Results Time and Location	Public Release and Location
LEAP 2025	ELA, math, social studies: June in eDIRECT Science: August in eDIRECT	June in eDIRECT August in eDIRECT	July, public release and Data Center August, posted to Data Center only
EOC (Eng III, Bio) Final Reports	HS 4-level all subjects: In window	Summer in eDIRECT	Summer, posted to Data Center only
Advanced Placement	Exam scores are available to schools and school systems in mid-July via the AP Online Score Reports portal	Mid-July AP online	August, public release and posted to Data Center
CLEP	Schools and school systems using bulk purchasing services will receive score in week 4 of each month	Monthly: Full Schedule	August, public release and posted to Data Center
ACT	Spring, state administered student and school results from ACT sent to schools	Summer iCD and district profile from ACT in summer; additional reporting in FTP	Fall, public release and posted to Data Center
Growth to Mastery Data	Student rosters distributed in August during data certification through La Data Review	August via ftp	August, public release and posted to Data Center
EL Progress toward Proficiency Data	Student rosters distributed in August during data certification through La Data Review	Fall	TBD

Opening of Data Certification

LA Data Review opened the week of August 5th. Accountability contacts received an email with user information, timelines, reminders, and supports. Systems should be sure that their accountability contact information is current. Please note that schools will not be eligible for an appeal of their SPS based on any data that should have been corrected during the official data certification window.

- August 5th: ACT/WorkKeys rosters
 - **What's New?** There is a 30-day wait requirement for WorkKeys retesting that will be enforced for all 2018-2019 tests.
- August 12th: DCAI/Alternative School Measures rosters
 - **What's New?** The rosters will list students who attended alternative sites and are included in the new alternative school DCAI and core credit attainment indexes.
- Week of August 19th: Assessment rosters
 - **What's New?** ELPT scores will be added to the rosters.

Accountability Resources

- [School Finder Toolkit](#): School Finder resources for principals, including sample parent night presentations and a one-page overview of the accountability system
- [Accountability Library](#): website with important resources for accountability contacts such as data certification support and webinars
- [SPS Calculator](#): provided in the accountability library to help schools and systems estimate their school performance scores
- [Grades 4 to 8](#) and [High School](#) Progress Index FAQ: updated to provide details related to student growth targets and the data used to determine them
- [English Language Proficiency Progress Measure](#): provides policy and process for calculating the new English Language Proficiency progress measure (beginning in 2019-2020)

Technology Readiness

Technology Resources

[Device Toolkit Menu Directions](#)

[eDIRECT Refresher](#)

[LEAP 2025 Technology Enhanced Item Types](#)

[Online Scheduling Guidance](#)

[Statewide Assessments FAQ about Technology](#)

[Technical Assistance for ELPT Assessments](#)

[Technical Assistance for LEAP 2025 and LEAP Connect Assessments](#)

[Technical Troubleshooting Tips](#)

[eDIRECT User Guide](#)

[Technology User Guide](#)

Test Security

Test Security Reminder

Test Security Plans

School systems testing for the first time during the 2019-2020 school year must submit test security plans to assessment@la.gov by August 31. The [Test Security Plan Checklist](#) is available in the assessment library.

K-3 Screening Assessments

KEA and K-3 Assessment Guidance

A strong assessment plan in the early elementary grades includes:

1. **Screening** to quickly identify which children may need additional screening assessments and/or support;
2. **Progress monitoring** to ensure children are making adequate progress; and
3. **Diagnostic assessments** administered selectively to students not making progress to inform instruction and identify specific needs.

Louisiana law requires [Kindergarten readiness and K-3 literacy screeners](#) be administered in the first 30 days of school. Districts reported their assessment selections to the LDOE in May 2019.

Data Managers should reference pages 13-17 for [SIS K-3 Assessment Collection Guidance](#)

Kindergarten Entry Assessment

Who	When	Measures	Assessment Options	Data Submission	Due Date
First-time Kindergarten children	First 30 days of school	<ul style="list-style-type: none">• Language/ Literacy• Math• Social -Emotional• Approaches to Learning• Physical	<u>DRDP-K</u> <u>GOLD</u>	DRDP-K: Submit with SIS K-3 Assessment Collection GOLD: Submit in the GOLD System	October 18, 2019

K-3 Literacy Screener

Who	When	Measures	Assessment Options	Resources	Data Submission	Due Date
All K-3 students	First 30 days of school	<ul style="list-style-type: none">• K: Phonological Awareness• 1st: Phonics• 2nd: Oral Reading Fluency• 3rd: Comprehension	<u>DIBELS 8th</u> <u>DIBELS Next</u> <u>STEEP</u> <u>STEP</u>	<u>Score Guidance</u> <u>Guidelines for Students with Special Needs</u>	Submit with SIS K-3 Assessment Collection	October 18, 2019

Additional Resources

[DRDP-K](#)

[GOLD Guidance](#)

[K-2 Pilot Library](#)

[KEA and K-3 Literacy Screening Guidance](#)

[Kindergarten-Grade 3 Assessments Fact Sheet](#)

[PreK-Grade 3 Guidebook for Site and System Leaders](#)

[SIS K-3 Assessment Collection Guidance](#)

LEAP 2025 and EOC

LEAP 2025 Resources

The following resources are currently or soon-to-be available in the [Assessment Guidance Library](#):

2019-2020 Assessment Guides	Available now
ELA Writing Rubrics	Available now
Math Calculator Policy, Reference Sheets, Desmos Resources, and Constructed-Response Webinars	Available now
Math Equation Builder Guides/Webinar	Available now/August 2019
Science Annotated Student Responses	Available August 2019
Social Studies Sample Item Sets and Task Sets	Available now

LEAP 2025 Resources

The following resources are currently available in the [Practice Test Library](#):

Practice Test Quickstart Guide	Parent Guide to the Practice Test
Practice Test Guidances (by content)	Accommodated Materials
Annotated Social Studies Practice Test Items	Answer Keys
Practice Test Webinars	Paper Materials for Grades 3 and 4

The following resources are currently available in the [Assessment Library](#):

Achievement Level Descriptors - ELA, Math, Social Studies, and Science (NEW)	Available now
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English III EOC

The Summer 2019 administration marks the last statewide administration for the English III EOC.

Beginning with the 2019-2020 school year, the English III EOC assessment will become a paper-based assessment that is administered by school systems to students who need to test per graduation requirements for the graduation cohort of fall 2011 through summer 2017.

All materials for the administration and scoring of the test will be available in late fall for districts to request.

New Video Sign Language (VSL) Tool

Video Sign Language will be available this year as a pilot for OTT and Diagnostic Testing for English (grades 3-8, ENG I and II). Feedback received from students participating in this pilot tool will be crucial to future development.

New Science Assessment Designs

As new summative assessments have been developed in recent years, the Department has worked to limit the amount of time students spend on assessments throughout the year.

The Department collects and analyzes a variety of assessment data throughout the year to make improvements. This includes:

- Statistical data
- Timing information
- Student Performance
- Feedback from assessment@la.gov
- Feedback from teachers, principals, superintendents, networks, etc.

New Science Assessment Designs

After analyzing the spring 2019 assessment data and holding many conversations with stakeholders, the Department is shortening the grades 3 and 4 science summative assessment designs to reduce testing time by approximately thirty percent.

Grades 5 to 8 will also be shortened by removing some operational items and all field test items. The grades 5 to 8 field test will only be required for a sample of students, rather than all students statewide.

New Grades 3 and 4 Science Assessment Designs

The 2019-2020 science assessments at grades 3 and 4 will **continue** to:

- ask students to apply their understanding of science content and concepts by investigating scientific phenomena, evaluating solutions to design problems and collected data, and reasoning scientifically about outcomes;
- report student performance to five achievement levels; and
- provide ratings for three subcategories (i.e., Investigate, Evaluate, and Reason Scientifically).

The new design will:

- reduce the number of sessions at grades 3 and 4 from 3 sessions to 2 sessions,
- eliminate the task set and make changes in the number of item sets and stand-alone items (differs by grade), and
- reduce the amount of time spent on the assessment by approximately thirty percent.

New Grades 5 through 8 Science Assessment Designs

The 2019-2020 science assessments at grades 5 through 8 will **continue** to:

- ask students to apply their understanding of science content and concepts by investigating scientific phenomena, evaluating solutions to design problems and collected data, and reasoning scientifically about outcomes;
- report student performance to five achievement levels; and
- provide ratings for three subcategories (i.e., Investigate, Evaluate, and Reason Scientifically).

The new design will eliminate four stand-alone items and the embedded field test items.

Rather than requiring **all** students and schools to participate in the field test, a **sample** of schools will participate in a shortened field test session during the existing testing window.

Science Assessment Resources

Resource	Availability	General Information
<u>Updated Assessment Guides</u>	Now	Provide information about the summative assessment
<u>2019 Teacher Leader Summit</u>	Now	Presentations showing how assessments built into high-quality curricula are related to LEAP 2025 science assessments
Annotated Student Responses	End of August	Annotations on scored student responses from the practice test extended-response tasks for grades 5 and 6 and Biology

State Placement Test

State Placement Test Reminders

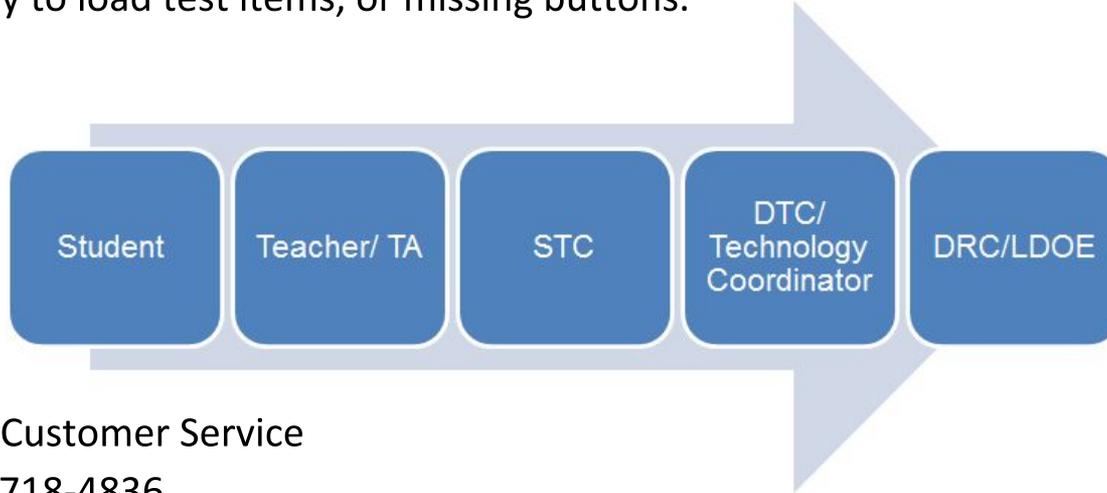
- Per policy, LEAs determine promotion and retention for students in grades 3 through 8. Placement decisions for students entering grade 9 will be made in accordance with longstanding policy in Bulletin 1566, which includes the possibility of students being placed in transitional 9th grade.
- The [state placement test](#) is for school systems to use for students seeking to **transfer to a public school in grades 5 or 9 from any in-state nonpublic school, approved home study program, or out-of-state school. These students** shall be required to take the English language arts and mathematics portions of the state placement test to inform placement decisions and any supports needed to assist struggling students.
- The computer-based test is designed to measure students' knowledge and skills in ELA and math pursuant to Louisiana Student Standards in grades 4 and 8, and is consistent with the LEAP 2025 test.

State Placement Test Reminders

- DTCs will be responsible for managing the state placement test administration in [eDIRECT](#). All functionality of testing systems and test security will be the same as LEAP 2025 assessments.
- **The state placement test is available all year.**
- **School systems must notify the Department at least 30 days in advance of any school system planned testing day** to ensure scoring and reporting are completed within normal turn-around times.
- Test results will typically be available in eDIRECT no later than 4-7 days after a student completes all test sessions.
- The Test Coordinator Manual and Test Administrator Manual are posted in [eDIRECT](#).

Technical Assistance Protocol

If technical problems occur during testing, school and district staff should follow the [Technical Assistance Protocol](#) presented below. Technical problems include, but are not limited to, problems connecting to INSIGHT, the inability to load test items, or missing buttons.



DRC Louisiana Customer Service
1-888-718-4836

LAHelpDesk@datarecognitioncorp.com

LDOE
1-844-268-7320
assessment@la.gov

LEAP Connect

LEAP Connect Science Field Testing

- [LEAP Connectors](#) for students with significant cognitive disabilities are available for grades K through high school.
- In 2019-2020, students in grades 4, 8, and high school who qualify for alternate assessment, will take the LEAP Connect science field test in 2020 that is aligned to the science connectors. [LEAP Connect Assessment Guides](#) provide information about science assessment design and previews of sample items.
- Because science is a subject required by ESSA, all students who qualify for alternate assessment at these grade levels must participate in field testing.

ACT and WorkKeys

New: WorkKeys Accommodated Paper Form

NEW For WorkKeys

- ACT is providing schools in Louisiana the opportunity to upload the names of students taking accommodated WorkKeys paper tests into PearsonAccess^{Next}. This upload will allow ACT to print barcode labels for the students who participate with this form. Printing and affixing barcode labels to student answer documents will ensure more accurate reporting of student demographic data to the LDOE. This step is not required but the department strongly recommends taking advantage of this opportunity.
- [What's New with WorkKeys State Testing](#) is located on the [ACT State Testing](#) site and provides a list of all enhancements and changes for WorkKeys test administration for the 2019-2020 school year.

Important WorkKeys Dates

Order additional accommodations and/or supports materials in PearsonAccess^{next} for the initial testing window, weekdays October 1–15, as needed.	August 30-September 30
WorkKeys Test Administration Q & A Register here.	September 12 - 10:00 AM
Window to receive test materials based on the delivery window chosen in PANext .	September 9-20

2019-2020 ACT MOU

The 2019-2020 ACT MOU is available in the [Assessment Library](#) in the ACT and WorkKeys section.

What's New? There are 2 different ACT MOUs.

- Public and Charter Schools
 - payment option 1: one time MFP deduction in February 2020
 - payment option 2: two prepays made by the 10th of November 2019 and the 10th of February 2020
- Non-Public Schools Receiving State Funding for State Scholarship Students
 - payment option 1: one prepay made by the 10th of November 2019
 - payment option 2: two prepays made by the 10th of November 2019 and February 2020
- Signed MOU must be mailed to the LDOE by September 30, 2019.

ELPS and ELPT

English Language Proficiency Screener

The ELPS is a tool for determining if students entering Kindergarten through grade 12 are English Learners (ELs) who require language support services to continue developing proficiency in English.

- Students who do not score proficient on the ELPS will be identified as an EL and can receive an [English Learners \(EL\) Accommodation Checklist](#).

The ELPS is designed to assess a student's English proficiency in the four language domains: listening, speaking, reading, and writing.

- Beginning August 1, 2019 the ELPS will be Louisiana's required standardized entrance screener.
- All [guidance](#) and trainings are available in the [Assessment Library](#) and the [AIR Portal](#).

Screening Setup

The [ELPS](#) is a computer-based assessment that will be taken in the AIR Portal, the same testing system used for the English Learner Proficiency Test (ELPT). Prior to testing, the [AIR Secure Browser](#) must be installed on computers. Reference the [Secure Browser Installation Manual](#) for detailed directions.

Test administrators, students, and accommodations are managed in the [TIDE Portal](#). See the [TIDE User Guide](#) for detailed directions on test setup requirements.

- Both District and School Test Coordinators have permission to add students into TIDE.
- Students must have a LASID in order to be entered into TIDE and take ELPS.

Students taking the ELPS will need headsets with microphones for interacting with the online platform. The headsets are the same ones required for taking the ELPT. Specifications for headsets are located on pages 5-6 of the [Assessment Technology Specifications 2019-2020](#) in the [Assessment Library](#).

*Enable pop-up windows and microphone settings on all ELPS computers prior to screening.

AIR Secure Browser Update

The 2019-2020 Secure Browser will be available for Windows, Mac, and Linux operating systems on July 16, and all devices running with these operating systems will need to update to the latest version by **August 31, 2019**. After August 31, only the new version will allow students to test.

The new Chrome OS Secure Browser is now available. Please note that the Chrome OS updates are pushed automatically via the auto-updates, so they do not require manual updates.

The current version of the iOS Secure Browser will continue to be used during the 2019-2020 administration year; there will not be any updates needed for the iOS devices.

ELPT Updates for 2019

Online Reporting

- The Online Reporting System (ORS) used for the ELPT is being replaced by AIRWays. Once AIRWays opens, there will be a 1-month transition period so that Users can have time to transition. The systems will be open concurrently during the month of October. Users are encouraged to begin using the AIRWays system as soon as it is available to allow time to become accustomed to a new system.
- Training modules and user guides will be available at the end of August and the department will provide additional assistance in upcoming calls.

Test Forms for Grades K-1

Grades K-1 will no longer include a paper writing supplement. All items in the writing domain will be completed on the computer.

Updates for 2019: Password Reset

The annual password reset in TIDE began in August 1.

- Below are the screenshots for the updated ELPS TA screens. When a TA chooses Option D, the student did not engage, a second screen will appear for the TA to indicate the circumstances that ended their test.

You've reached the end of Practice Step One.

Please answer **both** questions on this screen before moving on.

Question 1: Which of the following best describes the student's participation during Practice Step One?

Note: Participation is defined as having responded to or engaged with Step One on at least one practice test question during the step.

- Student engaged with at least 1 practice question in Step One.
- Student engaged with at least 1 practice question, but in a language other than English.
- Student engaged with at least 1 practice question, but only nonverbally.
- Student did not engage with any practice questions in Step One.

Question 2: How will the student work on the rest of the test (after the first speaking task)? Please type "Independently" (with minimal or no technological assistance) or "with TA assistance" (1:1 with technological help for the remainder of the test) in the text box below.

Test Administrator: If the student is continuing to Step Two, the next items that will appear are on-the-fly Speaking items that you will handscore. Please have the rubric and the notes sheet (available on your portal, "Speaking on-the-fly Scoring - Screener Notes Sheet") ready for when the student begins to respond to the first item.

Thank you for your input. You have ended the screener for this student.

Please briefly describe the circumstances that ended the test for this student in the writing space below [500 character limit]:

Note: If you chose Option D (student did not participate) on the previous screen in error, a test reset will be needed for the student to continue the screening session. Please exit out of the test and create a reset request in TIDE.

- Updated 2019 ELPS Test Administrator and Overview Training available in the [Assessment Library](#).
- New users should contact assessment@la.gov to obtain login credentials.

ELPS Training Modules

[ELPS training modules](#) were posted in the AIR Portal on July 1, 2019. The modules below are available with and without audio.

- Test Delivery System (TDS)
- Online Reporting System (ORS)
- Participation Reports
- Data Entry Interface (DEI)
- TIDE:
 - Activating your TIDE Account and Navigating through TIDE
 - Adding and Editing Users
 - Adding and Editing Students and Student Test Settings
 - Managing Rosters
 - Appeals Process

An ELPS webinar is available in the [Assessment Library](#).

ELPS Administration Documents

All ELPS administration documents can be found in the [ELPT Portal](#) under ELPS.

[TIDE User Guide](#)

Provides directions for registering students for assessments, establishing test settings and accommodations, associating students with districts, schools, and rosters, and creating and approving testing appeals

[TA User Guide](#)

Directions to help users navigate the Test Delivery System (TDS) including the Student Interface and the Test Administrator Interface, and help support Test Administrators manage and administer ELPS.

[ELPS TAM](#)

Provides specific instructions for the administration of the ELPS. Details include information on test security, logistical requirements, and the Test Administrator directions to students.

ELPS Administration Documents

All ELPS administration documents can be found in the [ELPT Portal](#) under ELPS.

[ELPS Step Two Speaking Scoring Document](#): Used to assist school and school system personnel with the immediate (“on the fly”) scoring of the first operational Speaking task

[Online Reporting System \(ORS\) Manual](#): Provides information on how to use the Online Reporting System (ORS) to view student performance and participation data.

[Accessibility and Accommodations Manual](#): Used to guide the selection and administration of appropriate universal features, designated features, and accommodations for individual students to produce valid assessment results

[Data Entry Interface \(DEI\) Manual](#): Provides specific instructions for using the DEI which allows authorized users to enter student assessment data, such as item responses and scores. Entering student data is required for the ELPS Braille forms

ELPS Technology Documents

All ELPS technology manuals can be found in the [ELPT Portal](#) under Technology Coordinators.

[Secure Browser Installation Manual](#)

Provides instructions for installing the secure browsers on computers and devices used for online assessments

[System Requirements for Online Testing](#)

Used to verify that all devices to be used for testing meet the minimum technology specifications

[Technical Specifications Manual for Online Testing](#)

Used to verify that your school's network and Internet are properly configured for testing.

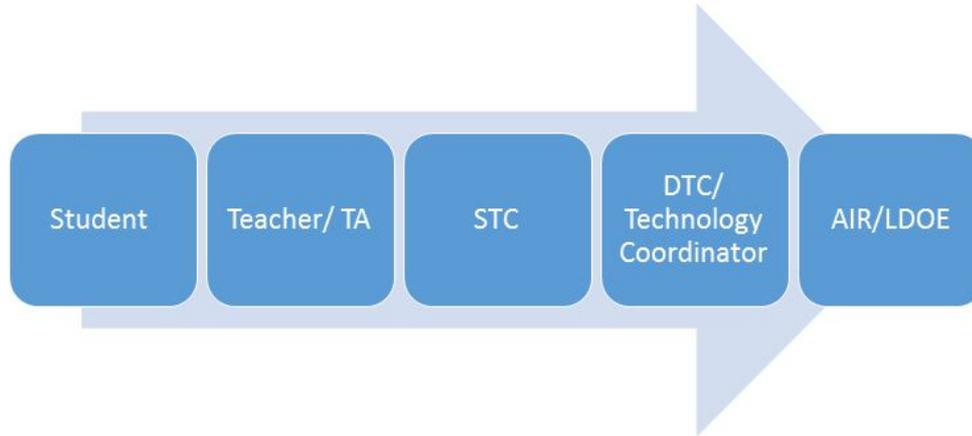
ELPT Practice Materials

[ELPT Online Tools Training](#) is available for students, TAs and teachers to practice navigating the test system and using the Technology Enhanced Items (TEI). New items will be added this fall.

[ELPT Sample Writing Items \(Grades 6-12\)](#) have been created to help students in grades 6-12 practice the type of writing tasks that they will see on ELPT. Guidance on how to use the items is included and a webinar will be available in September with training and student examples.

Technical Assistance Protocol

If technical problems occur during testing, school and district staff should follow the [ELPT Technical Assistance Protocol](#) presented below. Technical problems include, but are not limited to, problems connecting to INSIGHT, the inability to load test items, or missing buttons.



AIR Contact Info

7:00 AM – 7:00 PM

1-866-758-0231

laelpthelpdesk@air.org

Chat: <http://la.portal.airast.org/chat/>

LDOE

1-844-268-7320

assessment@la.gov

ELPT Resources

- [LA EL Portal](#): access all ELPT/ELPS administrative portals, reports, browsers, and manuals
- [EL Frequently Asked Questions](#): a list of common EL, ELPT/ELPS questions and answers
- [ELPT Assessment Guide](#): test design, structure, and sample items
- [ELPS Guidance](#): purpose, criteria and design of ELPS
- [English Learner Library](#): access materials and forms to support ELs
- [English Learner Guidebook](#): guidance to implement high-quality instruction for ELs
- [LA Connectors for ELs](#): a list of the English Learner Connectors for use collaboratively with EL and content teachers
- [English Learner \(EL\) Accommodations Checklist](#): the form used to document an EL's classroom and assessment accommodations, available in [Arabic](#), [Spanish](#), and [Vietnamese](#)
- [ELPS/ELPT Training Webinars](#): information about how and when to administer ELPS or ELPT

LEAP 2025 Humanities Pilot

K-12: LEAP 2025 Humanities

Research shows that students need to possess deep knowledge of a subject in order to effectively read, comprehend, and write about complex texts. However, reading tests traditionally use passages that include contexts and vocabulary that students may have never encountered, placing those who have fewer life experiences at a disadvantage.

To solve for this disconnect, and better assess students' knowledge of complex tasks, Louisiana has partnered with school systems to [pilot an innovative, joint English language IELA\) and social studies assessment](#) that ensures all students have an equal opportunity to succeed on the test.



K-12: LEAP 2025 Humanities

To find out more about Louisiana's Innovative Assessment Pilot, please review the Innovative Assessment Pilot [summary document](#).

If you would like to participate in the 2019-2020 cohort, contact Chanda.Johnson@la.gov and confirm your participation by August 30th.

CLEP

Release of 2018-2019 CLEP Results

The 2018-2019 College Level Examination Program, or CLEP, results were released today highlighting that the number of Louisiana high school students earning college credit increased by 51 percent since last year and 558 percent since 2015.

CLEP is a nationally recognized credit-by-examination program that provides students an opportunity to demonstrate their mastery of college-level materials in introductory subjects and earn college credit.

Please email assessment@la.gov with questions.

National and International Assessments

2019-2020 NAEP Long-Term Trend Assessment

Emails were sent out the last week of May notifying the schools selected for the 2019-2020 NAEP Long-Term Trend assessment. Each participating school received notification of its assessment date this month.

The NAEP Long-Term Trend is a paper-based assessment that will assess mathematics and reading. It is given to a nationally representative sample of students who are 9, 13, and 17 years old. This year's study includes 31 schools across 14 school systems.

2019-2020 NAEP Long-Term Trend Assessment

Age ranges	Age 13 13 years old as of 1/1/2020 (born Jan-Dec 2006)	Age 9 9 years old as of 1/1/2020 (born Jan-Dec 2010)	Age 17 17 years old as of 10/1/2020 (born Oct 2002-Sep 2003)
E-Filing Windows	Aug 19-Sep 20, 2019	Oct 28-Nov 22, 2019	Jan 2-Jan 31, 2020
Assessment Windows	Oct 14-Dec 20, 2019	Jan 6-Mar 13, 2020	Mar 16-May 22, 2020

Support and Communication

DTC and Accountability Contact Update

Schools and school systems were notified of the department's new process for reporting all school system contact information through JOTForms by September 13. To ensure timely access to La Data Review and DTC INSIGHT, contact updates should continue using the DTC and Accountability Update Form through the month of August.

- Located in the Forms section in the [Assessment Library](#).
- Requires Superintendent signature
- The [DTC and Accountability Contact Update Form](#) must be submitted from the superintendent's district email account.

Assessments Customer Service

The Assessments Customer Service Contact Information has been posted to the [Assessment Library](#). This provides all customer service contact information for all assessments.



Assessment Contact Information

Below is contact information for questions and support regarding assessments:

Assessment	Contact Information
General Test Administration	LDDE hotline: 1-844-368-7320 Email: assessment@le.gov Contact Hours: 8:30 AM – 6:30 PM
ACT	Phone: 1-800-553-6244 x 2800 Online: https://act.org/stateanddistrict/contactus Contact Hours: Monday – Friday: 7:00 AM – 7:00 PM Saturday: 8:00 AM – 2:00 PM
ACT Accommodations	Phone: 1-800-553-6244 x 7800 Email: ACTstateacompl@act.org Contact Hours: Monday – Friday: 7:00 AM – 7:00 PM Saturday: 8:00 AM – 2:00 PM
College Board: Advanced Placement (AP)	Phone: 1-877-274-6474 (Professionals) Phone: 1-888-225-3427 (Students) Online: https://apcentral.collegeboard.org/ap-services-inquiry-form Email: apstudents@info.collegeboard.org (Students) Contact Hours: Monday – Friday: 7:00 AM – 7:00 PM
College Board: College-Level Examination Program (CLEP)	Phone: 800-257-9558 or 212-237-1331 E-mail: clep@collegeboard.org (Professionals) E-mail: clep@info.collegeboard.org (Students) Contact Hours: Monday – Friday: 7:00 AM – 5:00 PM
English Language Proficiency Test (ELPT)	AIR phone: 1-866-758-0231 Email: leinfo@edex@air.org Chat: http://le.portal.airst.org/chat/ Contact Hours: Monday – Friday: 7:00 AM – 7:00 PM
KEA/K-3 Literacy	Teaching Strategies (TS) Tech Support phone: 1-866-248-2575 TS General Customer Service: 1-800-637-3632 Online: https://teachingstrategies.com/contact/support/customer-support-form/ Contact Hours: Monday – Friday: 7:00 AM – 5:00 PM LDDE Email: Earlychildhood@le.gov
LEAP 2025, LEAP 360, LEAP Connect, LAA1	DRC phone: 1-888-718-4836 Email: leinfo@edex@daterecognitioncorp.com Contact Hours: 7:30 AM – 4:30 PM
ACT WorkKeys	Phone: 1-800-WorkKey (967-5339) Email: workkeys@act.org Contact Hours: Monday – Friday: 7:00 AM – 7:00 PM Saturday: 8:00 AM – 2:00 PM

2019-2020 Assessment and Accountability Webinar Dates

The chart lists the details for accessing the remaining 2019-2020 Assessment and Accountability Monthly Calls. The entire calendar is located in the [2019-2020 School System Support Calendar](#).

Assessment and Accountability Monthly Calls	
Webinar Dates	<ul style="list-style-type: none">● August 20● September 10● October 8● November 12● December 10● January 7● February 4● March 10● April 21● May 12● June 9● July 7
Webinar Time	1:00 PM
Webinar Link	https://ldoe.zoom.us/j/393463942
Phone Number	1-669-900-6833
Meeting ID	393463942

District Support

Monthly Educational Technology Calls

Each month a webinar is held for district technology personnel to provide training, updates, and important information related to technology readiness and digital literacy.

Assessment@

All stakeholders are encouraged to email assessment and accountability questions and/or concerns to assessment@la.gov.

Assessment Hotline

For immediate assistance regarding assessment and accountability, district-level staff may call the Assessment Hotline at 1-844-268-7320.

EdTech@

All stakeholders are encouraged to email technology readiness questions and/or concerns to edtech@la.gov.

District Support

The Assessment team offers multiple avenues of support to districts, schools, and teachers seeking information or assistance about assessment administration and accountability.

Weekly Newsletters

Assessment and accountability information and deadlines are released each week in the district newsletter.

Weekly Assessment & Accountability Calls

Each Tuesday at 1:00 PM these webinars are held to provide training, updates, and important information to DTCs and Accountability Contacts.

Assessment Library and Accountability Library

The [Assessment Library](#) contains resources for DTCs including the Assessment Schedule and the Assessment and Accountability Month-by-Month Checklist. The [Accountability Library](#) contains resources for accountability contacts including the School Performance Score (SPS) calculators as well as information on data certification and federal accountability.

Data Sharing Agreements

Pursuant to R.S. 17:3914, school systems must have a contract or data sharing agreement in place with private vendors that deliver services in order to share personally identifiable student data. Systems should review:

- the 2019-20 list of [data sharing agreements](#) to identify which ones are new and/or expiring. For each agreement needing to be completed, school systems should **download** the addendum, get the appropriate signatures, scan, and use the specific **submission link** to submit the form to LDOE.
- the tracking chart [HERE](#) to verify which agreements school systems have already opted into,. The tracking chart is updated weekly as additional addenda are submitted to LDOE.

Data Systems: 2019-20 School Year

Forward to Sponsor Site Coordinators:

The Sponsor Site System (SPS) is open for finalizing online updates to district and school information including Administrators Name, Website links, clubs/Sports, and Dropoff/Pickup times. Other requests for updates/changes to district and school information must be made via electronic forms that must be reviewed/approved by the Department.

SPS data is used in the monthly refresh of School Finder (in the ABOUT OUR SCHOOL section).

The deadline for certifying Sponsor and Site information is September 30.

Data Systems: 2019-20 School Year

Forward to Data Managers:

Through Friday, September 30, school systems should continue uploading their initial 2019-2020 student enrollment information to the Louisiana Secure ID system (eScholar).

- All students expected to be enrolled at the beginning of the 2019-2020 school year should be submitted to eScholar for a Louisiana Secure ID (LASID) match.
- After this period, school systems should only send records of active students that are either new to the school system or have a change in information.

Please email SystemSupport@la.gov if eScholar training is needed.

Next Steps

Dates	Action
July	Update for AIR secure browser available
July 30	Deadline to install Central Office TSM for DRC
August	Administer KEA and K-3 Literacy Screeners within the first 30 days of school
August 6	Office Hours resumes
August 20	August Monthly Assessment and Accountability Call
August 31	Deadline to update AIR Secure Browser

Data Certification 2019

Purpose of Data Certification

The purpose of data certification is to provide schools and systems with a final review of data that will be used to calculate school, district and subgroup performance scores prior to public release of scores and letter grades. Data certification is organized by SPS index.

Data that were not corrected during the data certification process cannot be used to qualify for an appeal of the SPS.

Assessment Reminders: Grades 3-8

LEAP 2025 All Subjects

All students are required to take all subject tests in grades 3-8 unless they are participating in LEAP Connect. The only exception is for students who are in grade 8 and are taking the LEAP 2025 Algebra I high school assessment.

LEAP Connect/LAA 1

Students in grades 3-8 and high school, who are eligible for LEAP Connect based on a current IEP no later than 30 days before the opening of the state testing window, must take ELA and math. In grades 4, 8, and high school, they must also take science.

Accountability Coding

In order for a student to be excused from testing, the student record must include an accountability code. In general, there are three groups of codes for students in grades 3 through high school.

- Students are exited from enrollment prior to testing: the code used should also be recorded in SIS as the reason for exiting enrollment. These codes should never be used for students who are still enrolled.
- Students have a doctor's letter indicating that they were too medically fragile to test for all testing dates. A letter from the doctor should not indicate that the only reason to exclude the student is a disability outlined on the IEP.
- Students who are newly arrived in the US and are identified as English Learners

Assessment Reminders: Middle School

Students who are enrolled in grade 8 and who are taking Algebra I have two options:

- Students can take the LEAP Grade 8 math test and the Algebra I test.
 - If this option is selected, the LEAP score will be included in the current year middle school SPS and the Algebra score will be banked.
- Students can take just the Algebra I high school test
 - If this option is selected, then the Algebra I test score will be used in the current year middle school SPS. For achievement levels of Basic, Mastery, or Advanced the score will also be banked and used at the high school the first year that the student is in high school.
 - If the middle school score is Unsatisfactory or Approaching Basic, students will be allowed one additional attempt to improve the score before it is banked to the high school.

Regardless of option selected, a level of Mastery earns the middle school 25 incentive points and a level of Advanced earns the middle school 50 incentive points in the current year assessment index.

Assessment Reminders: High School

All students who are enrolled in a high school course with a high school assessment for the first time must take the assessment. All high school students must participate in an English and math assessment at least one time at the high school level. This includes students who are eligible for LEAP Connect.

- A student who has met the graduation requirement for one course in a subject pair is not exempt from taking the high school assessment for the second course in the subject pair. For example, if the student passed English I, they must still take the English II test when they are enrolled in the course.
- LEAP Connect students must take the high school assessment for the subject if they are earning a credit for a course with a high school assessment.
- Students who transfer in from out of state or nonpublic school with a credit for one course in a subject pair must still take the assessment for the second course in the subject pair if the student takes the course in a Louisiana public school.

Additional Codes for High School

Students who are **retaking a high school assessment** do not need an accountability code.

Students who **did not complete a high school course** can be coded with 99. This code is not appropriate for a student who received a final grade, including F.

Students who are **identified as third-year assessment cohort** for ELA and math can be coded with 96 if:

- Code 96 if the English I or English II/Algebra I or Geometry credit was earned at an out of state or nonpublic school. The transcript should indicate that the course was earned at an out of state or nonpublic school
- Code 94 if the student participated in LEAP Connect ELA and math

Every student in the 2018-2019 graduation cohort will be audited for test completion.

Full Academic Year Flags

	What does the flag mean for SPS?	What dates are used?
LEA Flag=Y	Student counts in School System (District) Score. <i>Note: students with accountability codes will not be included if there is no valid score.</i>	Student is enrolled on October 1 and testing.
LEA Flag=N	Student does not count in System Performance (District) Score	Student is not enrolled on BOTH October 1 and for testing.
Site Flag=Yes	Student counts in School Performance Score. <i>Note: students with accountability codes will not be included if there is no valid score.</i>	Student is enrolled at the site on February 1 and LEA flag is Yes.
Site Flag=No	Student does not count in the School Performance Score.	LEA flag is No or LEA flag is Yes but student is not enrolled at the site on February 1.