

Regional Micro-Enterprise Credential: Student Portfolio Checklist

(Updated: August 1, 2018)

Student Portfolio Checklist of Required Culminating Assignments				
Student Name:				
Teacher Name:				
Class / End Date:				
Credential Modules	Purpose	Culminating Assignment	Assigned Due Date	Complete
Self-Assessment	Requires student reflection on personal interests and strengths in the context of effective workplace behaviors. Writing exercises included.	Self-Assessment		
Self-Assessment Presentation	Requires students to engage effectively with a workplace mentor (live or virtually via Nepris). Writing exercises included.	Self-Assessment Presentation		
Micro-Enterprise Credit Applications	Requires students to understand basic credit and capital concepts, essential concepts for every small business employee / owner.	Bank and Online Credit Applications		
Company Registration	Requires students to learn about the requirements for forming a new business.	Company Registration		
Online Credential Exam	<i>Requires students to master financial concepts essential to the success of every small business.</i>	Exam study guide		
	Requires students to demonstrate their retention of the key "lessons learned" from completing the modules above.	Online Credential Exam		
<p><i>Students <u>must</u> complete <u>all five modules</u> to attain the Regional Micro-Enterprise Credential</i></p>				

Additional Teacher-Assigned Student Exercises		
Exercises	Assigned Due Date	Complete
Nine Steps for Starting Your Small Business		
Differentiation Exercise		
Elevator Speech		
Practice Self-Assessment Presentation		
Practice Self-Assessment Essay		
Writing Thank You Notes Exercise		
Cost of Credit Worksheet		
Bank Application Profiles Exercise		
Key Financial Concepts		
Pro Forma Exercise		
Ethics and Social Responsibility Exercise		
Credentialing Test Study Guide Exercises		
Other:		
Extra Credit:		
Extra Credit:		