

Louisiana Department of Education
American Rescue Plan Act (ARPA) Stabilization Grant Funds

1. Who is conducting the ARPA grant survey?

The Louisiana Department of Education (LDOE) has partnered with Postlethwaite and Netterville (P&N) to collect information regarding the use of American Rescue Plan Act (ARPA) Stabilization grant funds to report to the Office of Child Care, legislators, BESE, and other stakeholders.

2. Who is required to participate in the ARPA grant survey?

Type I, II, and III licensed early learning centers and Child Care Assistance Program (CCAP) certified in-home and family child care providers that received ARPA Grant Round 1 and/or Round 2.

3. Are closed providers required to participate in the survey?

Yes, child care providers that received ARPA grant funds and are currently closed are required to participate in the grant survey(s).

4. What are the timelines for each survey?

The survey for ARPA Grant Round 1 and 2 will be available during the week of January 10, 2023. The survey must be completed by the deadline of January 27, 2023.

5. When were the ARPA grants distributed?

ARPA Grant Round 1 was distributed around September/October LDOE and ARPA Grant Round 2 was distributed around May/June 2022, to Type I, II, and III licensed early learning centers and Child Care Assistance Program (CCAP) certified in-home and family child care providers. Information regarding the amounts distributed to the provider are available in Section B. Grant Funds Distributed within each survey.

6. Can I access the LDOE Grant Portal with my smartphone?

No, the survey must be completed online using a desktop browser, such as Google Chrome. Mobile devices are not supported.

7. What should I do if I never received the survey launch notification email?

Emails will be sent during the week of January 10, 2023 (see question #4 above). Search your inbox, junk, and spam folders for an email from info@ldoe-pnsurvey.com. If you are unable to locate, email info@ldoe-pnsurvey.com and include your license number and facility name with your email inquiry.

8. Where is the link to access the portal?

If you have not previously registered, you will have a unique link in the email that is sent directly to you. If you previously registered, you can access the portal by entering your prior login credentials on the portal login page at <https://ldoe-pnsurvey.com>

9. How can I reset my password?

If you have previously registered and need to reset your password, click on "Forgot Your Password?" on the login page. You must use the same email that was previously used to register. Follow the prompts to reset the password.

10. What is the time period for expenses to be included in Section C. Grant Funds Expended?

Expenses paid through 12/31/2022 with ARPA grant funds received by the facility should be entered in Section C. Grant Funds Expended.

11. How do I access my prior survey response(s) for the LaCAP grant rounds?

After you login to the LDOE Grant Portal, you can access all survey responses from the “Your Providers” page next to the survey type CCAP, Round 1-5; CCAP, Round 6, or Non-CCAP, Type I/II. **Expenses paid for with LaCAP grant funds should not be entered into the ARPA grant survey response.**

12. If I previously received LaCAP grant funds, should this be included in the information entered in Section C. Grant Funds Expended of the survey?

No, only expenses paid with ARPA grant funds received in Round 1 and/or 2 should be entered in the ARPA grant survey. **Expenses paid for with LaCAP grant funds should not be entered into the ARPA grant survey response.**

13. Do I need to provide grant fund expense supporting documentation with the survey response?

No, you do not need to provide supporting documentation with the survey response. Supporting documentation will be required if a provider is selected to participate in the grant assessment.

14. Where can I find examples of allowable use of ARPA grant funds?

Within the ARPA survey, select the link to an attached PDF below question C4 in Section C. Grant Funds Expended.

15. If the expenditure paid with ARPA grant funds is not specifically listed as an example of eligible/allowable use, how do I find out if it is allowable and/or if I should include it within my submission of the ARPA grant survey?

The eligible/allowable use list is not comprehensive, but rather provides examples. If you have questions regarding the eligible use of ARPA grant funds, please contact LDOE through one of the following mechanisms:

Provider Assistance Help Line (225)250-7635 or (225)252-9543

Provider Ticket System Link: <https://provider.supportsystem.com>

ProviderCertification@la.gov

16. Can I save my entries and come back to the survey before submitting the survey information in the LDOE Grant Portal?

Yes, use the “Save Form” function frequently to save your progress.

17. Can I edit my submission of the ARPA grant survey (add/remove amounts, revise categories)?

Once the survey has been submitted in Section D. Provider Survey Submission, you **cannot** edit or make changes to the submission. If you submit the ARPA grant survey information in error, reach out to P&N via the Info Account at info@ldoe-pnsurvey.com

18. How can I confirm that my survey was successfully submitted?

Once the survey is successfully submitted, the Provider Status will show as Submitted. The Provider Status is available in the header section of each survey screen and within the “Your Providers” section after logging into the LDOE Grant portal.