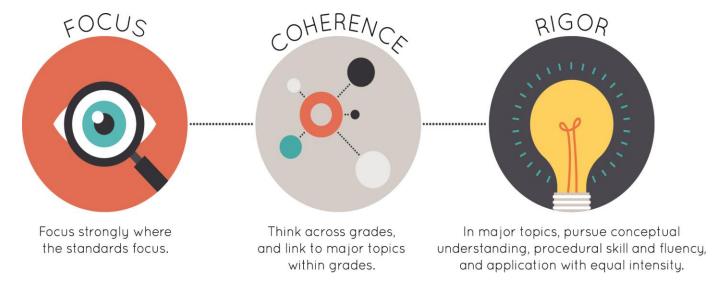


## Instructional Materials Evaluation Tool for Alignment in Mathematics Grades K – 12 (IMET)



Strong mathematics instruction contains the following elements:



Title: [Title] Grade/Course: [Grade/Course]

Publisher: [Publisher] Copyright: [Copyright]

Overall Rating: [Choose one: Tier 1, Exemplifies quality; Tier 2, Approaching quality; Tier 3, Not representing quality]

Tier 1, Tier 2, Tier 3 Elements of this review:

STRONG	WEAK
1. Focus on Major Work (Non-Negotiable)	
2. Consistent, Coherent Content (Non-Negotiable)	
3. Rigor and Balance (Non-Negotiable)	
Focus and Coherence via Practice Standards     (Non-Negotiable)	
5. Alignment Criteria for Standards for Mathematical Content	
6. Quality of Assessments	
7. Additional Indicators of Quality	



## Instructional Materials Evaluation Tool for Alignment in Mathematics Grades K – 12 (IMET)



To evaluate instructional materials for alignment with the standards and determine tiered rating, begin with **Section I: Non-Negotiable Criteria**.

- Review the **required**<sup>1</sup> Indicators of Superior Quality for each **Non-Negotiable** Criterion.
- If there is a "Yes" for all required Indicators of Superior Quality, materials receive a "Yes" for that Non-Negotiable Criterion.
- If there is a "No" for any of the **required** Indicators of Superior Quality, materials receive a "No" for that **Non-Negotiable** Criterion.
- Materials must meet Non-Negotiable Criterion 1 and 2 for the review to continue to Non-Negotiable Criteria 3
  and 4. Materials must meet all of the Non-Negotiable Criteria 1-4 in order for the review to continue to Section
  II.
- If materials receive a "No" for any **Non-Negotiable** Criterion, a rating of Tier 3 is assigned, and the review does not continue.

If all Non-Negotiable Criteria are met, then continue to Section II: Additional Criteria of Superior Quality.

- Review the **required** Indicators of Superior Quality for each Criterion.
- If there is a "Yes" for all **required** Indicators of Superior Quality, then the materials receive a "Yes" for the additional Criteria.
- If there is a "No" for any **required** Indicator of Superior Quality, then the materials receive a "No" for the additional Criteria.

*Tier 1 ratings* receive a "Yes" for all Non-Negotiable Criteria and a "Yes" for each of the Additional Criteria of Superior Quality.

*Tier 2 ratings* receive a "Yes" for all Non-Negotiable Criteria, but at least one "No" for the Additional Criteria of Superior Quality.

Tier 3 ratings receive a "No" for at least one of the Non-Negotiable Criteria.

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<sup>&</sup>lt;sup>1</sup> **Required Indicators of Superior Quality** are labeled "**Required**" and shaded yellow. Remaining indicators that are shaded white are included to provide additional information to aid in material selection and do not affect tiered rating.

CRITERIA	INDICATORS OF SUPERIOR QUALITY	MEETS METRICS (YES/NO)	JUSTIFICATION/COMMENTS WITH EXAMPLES
SECTION I: K-12 NON-NEGOTIABLE CRITERIA OF SUPERIOR QUALITY  Materials must meet Non-Negotiable Criteria 1 and 2 for the review to continue to Non-Negotiable Criteria 3 and 4. Materials must meet all of the Non-Negotiable Criteria 1-4 in order for the review to continue to Section II.			
Non-Negotiable 1. FOCUS ON MAJOR WORK <sup>2</sup> : Students and teachers using the materials as designed devote the	Required  1a) Materials devote the majority of class time to the major work of each grade/course.		
large majority <sup>3</sup> of time to the major work of the grade/course.	Required 1b) Instructional materials, including assessments, spend minimal time on content outside of the appropriate grade/course during core math class instruction.		
Yes No	Content beyond grade/course-level should be clearly labeled as optional.		
Non-Negotiable 2. CONSISTENT, COHERENT CONTENT: Each course's instructional	Required  2a) Materials connect supporting content to major content in meaningful ways so that focus and coherence are enhanced throughout the year.		
materials are coherent and consistent with the content in the Standards.	Required  2b) Materials include problems and activities that serve to connect two or more clusters in a domain, or two or more domains in a grade/course, in cases where these		
Yes No	connections are natural and important.  Required  2c) Materials connect prerequisite learning within the		
	context of new learning in such a way that allows teachers to build and support connections between the relevant prerequisite standards and grade/course-level work in support of students' access to content		
Non-Negotiable 3. RIGOR AND BALANCE:	(connections are explicit from the student perspective).  Required  3a) Attention to Conceptual Understanding: Across the majority of the materials, students have regular		

<sup>&</sup>lt;sup>2</sup> For more on the major work of the grade, see <u>Focus by Grade Level</u>.

<sup>3</sup> The materials should devote at least 65% and up to approximately 85% of class time to the major work of the grade with Grades K–2 nearer the upper end of that range, i.e., 85%.

CRITERIA	INDICATORS OF SUPERIOR QUALITY	MEETS METRICS (YES/NO)	JUSTIFICATION/COMMENTS WITH EXAMPLES
Each grade's instructional materials	opportunities to actively and incrementally make sense		
reflect the balances in the	of mathematical ideas and construct meaning for the		
Standards and help students meet	various reasons and contexts in which mathematical		
the Standards' rigorous	ideas are useful in order to develop conceptual		
expectations, by helping students	understanding of key mathematical concepts as called		
develop conceptual understanding,	for explicitly by the standards. Conceptual		
procedural skill and fluency, and	understanding is attended to in this way throughout the		
application.	learning sequence and within both teacher- and		
	student-facing materials featuring high-quality		
Yes No	conceptual problems and discussion questions.		
	Required		
	3b) Attention to Procedural Skill and Fluency: In line		
	with the demand of the standards, the materials are		
	designed so that students attain the required fluencies		
	and procedural skills in service of developing their		
	ability to solve more complex tasks. Materials attend to		
	individual standards that set an expectation of		
	procedural skill and fluency throughout the year.		
	Materials provide students with opportunity to develop		
	the procedural skills and fluencies demanded by the		
	standards in a manner that allows for meaningful		
	application rather than isolated practice.		
	Required		
	<b>3c)</b> Attention to Applications: Materials are designed so		
	that across the majority of the course, students have the		
	opportunity to apply and experience applications of		
	mathematics in relevant and meaningful ways. This is		
	done through consistent and varied work with engaging		
	real-world applications, including problems that build		
	students' proficiency with selecting and applying an		
	efficient method to find a solution and determining		
	whether the solution makes sense. The problems attend		
	thoroughly to those places in the content standards in		
	which expectations for multi-step and real-world		
	problems are explicit.		

CRITERIA	INDICATORS OF SUPERIOR QUALITY	MEETS METRICS (YES/NO)	JUSTIFICATION/COMMENTS WITH EXAMPLES
	Required		
	<b>3d)</b> Balance: Across the majority of the materials, the		
	three aspects of <b>rigor</b> are not always treated together		
	and are not always treated separately. There is a		
	balance of the three aspects of rigor within the		
	grade/course.		
Non-Negotiable	Required		
4. FOCUS AND COHERENCE VIA	4a) Materials attend to the full meaning of the practice		
PRACTICE STANDARDS:	standards. Each practice standard is connected to		
Aligned materials make meaningful	grade/course-level content in a meaningful way and is		
and purposeful connections that	present throughout the year in assignments, activities,		
promote focus and coherence by	and/or problems.		
connecting practice standards with	Required		
content that is emphasized in the	<b>4b)</b> Materials provide sufficient opportunities for		
Standards. Materials address the	students to construct viable arguments and critique the		
practice standards in a way to	arguments of others concerning key grade/course-level		
enrich and strengthen the focus of	mathematics that is detailed in the content standards		
the content standards instead of	(cf. MP.3). Materials engage students in problem solving		
detracting from them.	as a form of argument, attending thoroughly to places in		
	the standards that explicitly set expectations for multi-		
Yes No	step problems.		
	Required		
	<b>4c)</b> Materials explicitly attend to the <b>specialized</b>		
	language of mathematics.		
	4d) There are teacher-directed materials that explain		
	the role of the practice standards in the classroom and		
Section II: Additional Alignment (	in students' mathematical development.  Priteria and Indicators of Superior Quality		
Section II: Additional Alignment Criteria and Indicators of Superior Quality  5. ALIGNMENT CRITERIA FOR Required			
STANDARDS FOR MATHEMATICAL	<b>5a)</b> Materials provide all students <b>extensive work</b> with		
CONTENT:	grade/course-level problems by providing consistent		
Materials foster focus and	opportunities for students to engage with various types		
coherence by linking topics (across	of problems with multiple problem structures and		
concretice by illiking topics (across	or problems with multiple problem structures and		

CRITERIA	INDICATORS OF SUPERIOR QUALITY	MEETS METRICS (YES/NO)	JUSTIFICATION/COMMENTS WITH EXAMPLES
domains and clusters) and across	diverse representations of student understanding and		
grades/courses by staying	solutions.		
consistent with the progressions in	Required		
the Standards.	<b>5b)</b> There is <b>variety</b> in what students produce. For		
	example, students are asked to produce answers and		
Yes   No	solutions, but also, in a grade/course-appropriate way,		
	arguments and explanations, diagrams, mathematical		
	models, etc.		
	Required		
	5c) Materials provide support for diverse learners,		
	including English Learners and students with disabilities.		
	Appropriate suggestions and materials are provided for		
	supporting varying student needs at the unit and lesson		
	level using an accelerating learning approach. The		
	language in which questions and problems are posed is		
	not an obstacle to understanding the content, and if it is,		
	additional supports are included (e.g., alternative		
	teacher approaches, pacing and instructional delivery		
	options, strategies or suggestions for supporting access		
	to text and/or content, suggestions for modifications,		
	suggestions for vocabulary acquisition, extension		
	activities, etc.). Materials include <b>teacher guidance to</b>		
	help support special populations and provide the		
	opportunities for these students to meet the		
	expectations of the standards and enable regular		
	progress monitoring.		
6. QUALITY OF ASSESSMENTS:	Required		
Materials offer assessment	<b>6a)</b> Multiple, frequent, and varied <b>assessment</b>		
opportunities that genuinely	opportunities are embedded into materials and		
measure progress and elicit direct,	measure student progress toward achieving the full		
observable evidence of the degree	expectation of standards. These assessment		
to which students can	opportunities reflect the balance of the standards as		
independently demonstrate the	presented in the materials. Guidance is provided so that		

CRITERIA	INDICATORS OF SUPERIOR QUALITY	MEETS METRICS (YES/NO)	JUSTIFICATION/COMMENTS WITH EXAMPLES
assessed grade-specific Louisiana	teachers can use assessments to inform the next		
Student Standards for	instructional steps.		
Mathematics.	Required		
	<b>6b)</b> Assessment items include a <b>combination of tasks</b>		
Yes No	that require students to demonstrate conceptual		
	understanding, demonstrate procedural skill and		
	fluency, and apply mathematical reasoning and		
	modeling in real-world contexts. Assessment items		
	require students to produce solutions as well as		
	construct arguments, explanations, and models in		
	grade/course-appropriate ways.		
	6c) Materials provide small-scale formative assessment		
	items designed for the purpose of timely identification		
	of individual students' <b>unfinished learning</b> with the		
	prerequisite math knowledge and skills that are most		
	directly connected to successful engagement with the		
	upcoming grade/course-level mathematics lessons. The		
	frequency and quality of assessments are designed to		
	ensure teachers have appropriate tools to plan for		
	addressing unfinished prerequisite learning at minimum		
	every 15-20 instructional days.		
	6d) Scoring guidelines and rubrics align to standards,		
	incorporate criteria that are specific, observable, and		
	measurable, and provide sufficient guidance for		
	interpreting a wide range of student performance and		
	emerging conceptions and targeted support to engage in core instruction.		
7. ADDITIONAL INDICATORS OF			
QUALITY:	<b>Required 7a)</b> The total amount of content is <b>viable</b> for a school		
Materials are well organized and	year, and the pacing of content allows for maximum		
provide teacher guidance for units	student understanding. The materials provide guidance		
and lessons. Materials provide	about the amount of time a task might reasonably take.		
timely supports to target specific	Required		
skills/concepts to address students'	7b) The materials are easy to use and well organized for		
similar conservation and a students	students and teachers. Teacher editions are concise and		
	students and teachers, reacher editions are concise and		

CRITERIA	INDICATORS OF SUPERIOR QUALITY	MEETS METRICS (YES/NO)	JUSTIFICATION/COMMENTS WITH EXAMPLES
unfinished learning in order to access grade-level work.	easy to manage with clear connections between teacher resources. Guidance is provided for lesson planning and instructional delivery, lesson flow, questions to help		
Yes No	prompt student thinking, and expected student outcomes.		
	7c) Materials provide targeted, aligned, and actionable prerequisite work from the appropriate prior grade-level standards to accelerate student learning to immediately upcoming grade/course-level standards		
	(e.g. targeted mini lessons, tutoring sessions).		
	<b>7d)</b> Materials provide guidance to help teachers regularly <b>identify and flexibly group students</b> who need prerequisite work to engage successfully in the current		
	core instruction (i.e. a given module, topic or lesson set), on-grade/course-level work and when to administer these supports.		
FINAL EVALUATION  Tier 1 ratings receive a "Yes" for all Non-Negotiable Criteria and a "Yes" for each of the Additional Criteria of Superior Quality.  Tier 2 ratings receive a "Yes" for all Non-Negotiable Criteria, but at least one "No" for the Additional Criteria of Superior Quality.  Tier 3 ratings receive a "No" for at least one of the Non-Negotiable Criteria.			
•	d II to make a final decision for the material under review.	Vac/Na	Final Listification (Commonts
Section	1. Focus on Major Work	Yes/No	Final Justification/Comments
I: Non-Negotiable Criteria of Superior Quality <sup>4</sup>	2. Consistent, Coherent Content		
	3. Rigor and Balance		
	4. Focus and Coherence via Practice Standards		
	5. Alignment Criteria for Standards for Mathematical Content		

 $<sup>^{\</sup>rm 4}$  Must score a "Yes" for all Non-Negotiable Criteria to receive a Tier 1 or Tier 2 rating.

CRITERIA	INDICATORS OF SUPERIOR QUALITY	MEETS METRICS (YES/NO)	JUSTIFICATION/COMMENTS WITH EXAMPLES
II: Additional Alignment Criteria	6. Quality of Assessments		
and Indicators of Superior Quality <sup>5</sup>	7. Additional Indicators of Quality		
FINAL DECICION FOR THIS MATERIAL FOLLOWS TO A FEW PICTURES AND A PROPERTY OF THE PROPERTY OF T			

FINAL DECISION FOR THIS MATERIAL: [Choose one: Tier 1, Exemplifies quality; Tier 2, Approaching quality; Tier 3, Not representing quality]

 $<sup>^{\</sup>rm 5}$  Must score a "Yes" for all Additional Criteria of Superior Quality to receive a Tier 1 rating.