

Louisiana Believes

Data Coordinator Monthly Call
August 13, 2020

Agenda

I. 2019-2020 End of Year Collections Closeouts

II. Preparing for 2020-2021 Data Collections

- 2020-2021 eScholar Systems New School Year Startup
- 2020-2021 Open Collections
- Security Coordinators and Data Manager Preparation

III. EdLink Updates

- Project Timeline
- StaffID Rollout Plan and Updates
- Parallel Data Submissions for 2020-2021

Suggested participants for this call:

- Early Childhood Supervisors
- Curriculum Supervisors
- Data Coordinators
- District Test Coordinators and Accountability Contacts
- Federal Program Supervisors
- High School and Career and Technical Supervisors
- Personnel Directors
- Talent Supervisors

The background of the slide is a watercolor-style illustration. It features a central white area that tapers towards the top and bottom, creating a sense of depth. This white area is surrounded by various shades of blue, from light, airy washes to darker, more saturated tones. The overall effect is soft and artistic, typical of watercolor painting.

2019-2020 End of Year Collections Closeout



2019-2020 Collections Closeout Annual Financial Report (AFR)

End-Of-Year Collections: To close out the 2019-2020 school year

Annual Financial Report (AFR) EOY

- 2019-2020 Annual Financial Data is due by September 30 of each year per Louisiana R.S. 17:92

- **Opens:** **August 19**
- **Deadline:** **October 1** (for on-time submission)
- **Ratings from Finance Audit:**
 - EXCELLENT if submitted by October 31
 - GOOD if submitted by November 30
 - NEEDS IMPROVEMENT if submitted by December 28
 - UNACCEPTABLE if submitted on or after December 31



2019-2020 Collections Closeout Student Information System (SIS)

End-Of-Year Collections: To close out the 2019-2020 school year

Student Information System (SIS)

- 2019-2020 SIS EOY reopened for Dropout Corrections
 - Exit all 2019-2020 graduates (those who met graduation requirements between 9/1/19 and 8/31/20) and other legitimate leavers.
 - Refer to Dropout Training Module and Dropout Training Guidance (in SIS Section)
 - Office hours were held on August 6. If you need additional assistance with dropout corrections, please email SystemSupport@la.gov.

- Opened: **August 6**



2019-2020 Collections Closeout (Contd.)

Student Information System (SIS)

End-Of-Year Collections: To close out the 2019-2020 school year

Student Information System (SIS)

- 2019-20 SIS Statement of Affirmation Form returns
 - 2019-2020 SIS EOY Statement of Affirmation Returns - **74 are past due**
 - For other 2019-2020 SIS collection periods - **several are past due** (Refer to SIS SOA return school system summary)
- Deadline: *Past due*



2019-2020 Collections Closeout Special Education Reporting System (SER)

End-Of-Year Collections: To close out the 2019-2020 school year

Special Education Reporting System (SER)

- Exit count final run
- 2019-2020 SER Feb 1 MFP Statement of Affirmation Forms
 - *2019-2020 SER Feb 1 MFP Statement of Affirmation Returns - 62 are past due* (Refer to SER SOA return school system summary)

- Deadline: **August 31**
- Deadline: *Past Due*



2019-2020 Collections Closeout Profile of Educational Personnel (PEP)

End-Of-Year Collections: To close out the 2019-2020 school year

- Submit final staff data including attendance and tenure
 - PEP validation reports were dropped on the [DM FTP](#) on 7/27 and 8/7.
 - Other reports will be dropped the weeks of 8/17, 8/24 and 9/7.
 - [2019-2020 EOY Statement of Affirmation Forms](#)
(see [LEADS](#) > PEP > Reports & Files).
- Deadline: **August 28**
 - Deadline: **September 16**

EOY Reporting Status

Count of school systems 8/10/20

PEP EOY data reported – verifying data

102

No PEP EOY data reported

65



2019-2020 Collections Closeout Student Transcript System (STS)

STS End-Of-Year Collection: For 2019-2020 final transcripts, IBC Updates

Student Transcript System (STS)

- Final Student Transcripts for all students (grades T9-12) including summer school transcripts.
- Graduate transcripts should be verified:
 - Ensure all category requirements have been met
 - "Certify" graduates (Publics/Charters),
 - Verify parental consent
 - Verify FAFSA completion

Deadline: **9/1** (All 2019-2020 graduates)

- Download and review the STS Validation Reports and Rosters on the [DM FTP](#) (Data Validation folder) to verify data has been reported accurately
- Supporting credentials should be uploaded to the [eScholar FTP](#).

Beg. June 3: LOSFA/BOR weekly extracts

Please refer to our [June 11 Special EOY Check-In webinar](#) posted on the [System Support](#) page.



Student Transcript System (STS)

EOY Collection – Reporting Status as of 8/10/2020

2019-2020 EOY data submission summary for the 167 school systems as of 08/10/2020.

Description	LEA Reporting Status
Total 12 th graders in STS (public)	48,159
Total graduates in STS (public)	44,173
% of graduate transcripts reported	91.7%

- Deadlines: All 2019-2020 transcripts are due 9/1 including summer school transcripts



Student Transcript System (STS)

Associates Degrees

Any student that earns an associate degree regardless of diploma path should have the appropriate IBC. The ones below are some examples.

IBC Code	IBC Description
477	Accounting Technology/Technician and Bookkeeping (LCTCS Associate Degree)
478	Criminal Justice/Police Science (LCTCS Associate Degree)
479	General Studies (LCTCS Associate Degree)
480	Liberal Arts and Sciences, General Studies and Humanities, Other (LCTCS Associate Degree)
481	Associate Degree - LSMSA
482	Industrial Technology (LCTCS Associate Degree)
483	Cyber Technology (LCTCS Associate Degree)
503	Graphic Art (LCTCS Associate Degree)
503	Graphic Art (LCTCS Associate Degree)



Student Transcript System (STS) IBC Code “919” COVID-19 Waiver

The IBC 919 [COVID-19 waiver] was created for CA only students that were graduating this year without any other IBC. Please refer to [STS May 4th Graduation Webinar](#)

We initially found about 1,000 students for which the IBC 919 waiver was used incorrectly. Each school system was notified and rosters sent to them to make the necessary corrections. Currently, there are approximately **400 students remaining** who are needing corrections:

- Non-12th graders
- Non-graduate 12th graders with other IBCs
- Students with at least 1 other IBC
- Students not on the CA pathway

Beginning August 10, for each school system still needing to make corrections, we will be reaching out to you and scheduling Office Hours to review and discuss the needed corrections. All corrections are required to be corrected by the end of August..



Student Transcript System (STS) Downtime for System Maintenance

In an effort to prepare for the 2020-2021 data collection period:

STS will close from October 1st through December 1st to make preparations for the first uploads of the 2020-2021 school year. STS will reopen for uploads and prior year changes on December 2, 2020

During the closure:

- System maintenance will be performed
- Table changes/updates will be made
- New programming/system enhancements will be tested and deployed

Note: Please make every attempt to ensure that all corrections to the 2019-20 school year and any prior year requests are made before September 30, 2020

If needed, STS can be reopened during this time for making corrections. Please complete the [STS Prior Collection Period Access Request Form](#) and email to barrett.adams@la.gov .

The background of the slide is a watercolor-style illustration. It features soft, blended washes of light blue and white, creating a textured, ethereal effect. The colors are more saturated in some areas and lighter in others, giving it a painterly quality. The overall composition is centered and balanced.

Preparing for 2020-2021 Data Collections



Preparing for 2020-2021 Data Collections

Security and System Access

Data Coordinators and Superintendents

- Ensure the Security Coordinator has been identified. If changes are needed, notify SecurityDOE@la.gov to get the proper authorizations to access the LDOE systems.
- Verify/request access if there are new staff requiring access to the Secure Portal. Send email to SystemSupport@la.gov

Security Coordinators

- Using [TAS](#), assign staff within your school system access to systems. Add access for new staff. Remove access for staff no longer at the school.
- Pursuant to R.S. 17:3914, school systems are required to have a contract or data sharing agreement in place with private vendors that deliver services in order to share personally identifiable student data.
 - Review the 2020-2021 list of [data sharing agreements](#) to identify which ones are new and/or expiring.
 - For each agreement needing to be completed, school systems should:
 - Download the addendum, get the appropriate signatures and scan.
 - Use the JotForm submission link that's listed to submit the form to LDOE.



Preparing for 2020-2021 Data Submissions

Data Manager Resources

Data Managers

- Review 2020-2021 Benchmark Calendar (*posted on the [System Support](#) page*)
- Prior to submitting data, ensure your vendor has programmed the [2020-2021 System Enhancements](#)
- Ensure sponsors and sites have been verified, Prepare to certify in the Sponsor Site (SPS) System.
Refer to the Sponsor Site (SPS) User Guide
- Review the [contact list](#) and verify there is a contact person for each LDOE Application system.
- Connect with [LDOE system managers](#) for specific system questions (SPC, SIS, SER, STS, PEP, AFR, etc.)
- New Data Managers should review the new user training modules which are posted in the [Training Library](#) on the [System Support](#) page.
 - Module 1: LDOE Data Systems Security and Access
 - Module 2: LDOE Application Systems Overview
 - Module 3: LDOE Data Collection Timeline and Communications Resources



Preparing for 2020-2021 Data Collections

Available Training

Training Library

- The [Training library](#) on the System Support page, contains training modules and videos by topic and by system. These training modules were developed for data coordinators, data managers, and others who want to learn more about the systems and how to submit data.

Online eScholar Training

- Online eScholar training is available for **Uniq-ID**, **DirectMatch** and **StaffID**
- Please email SystemSupport@la.gov for registration information.



Preparing for 2020-2021 Data Collections

Data Coordinator Monthly Webinars

Data Coordinator Webinar

- Covers such topics as the collection deadlines, guidelines and tips for submitting the data, and how to address
- Scheduled monthly at 1 p.m. (generally the first Thursday of the month).
- Reminders are included in the weekly newsletter and posted on System Support page.
- **Webinar Link:**
<https://ldoe.zoom.us/j/976397929>
- **Phone:** 408-638-0968
- **Meeting ID#:** 976 397 929

2020-21 Data Management Webinars - Thursdays

Month	Webinar Date - 1:00pm
Aug 2020	Thursday, August 13, 2020
Sep 2020	Thursday, September 3, 2020
Oct 2020	Thursday, October 1, 2020
Nov 2020	Thursday, November 5, 2020
Dec 2020	Thursday, December 3, 2020
Jan 2021	Thursday, January 7, 2021
Feb 2021	Thursday, February 4, 2021
Mar 2021	Thursday, March 4, 2021
Apr 2021	Thursday, April 1, 2021
May 2021	Thursday, May 20, 2021
Jun 2021	Thursday, June 10, 2021
Jul 2021	Thursday, July 15, 2021

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2020-2021 Open Data Collections



2020-2021 Data Collection Calendar

ALWAYS OPEN Collections

FALL Collections

SPRING Collections

END-OF-YEAR Collections

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Always Open: eScholar Uniq-ID, eScholar DirectMatch, eScholar StaffID											
Always Open: Special Education Reporting (SER), Sponsor Site (SPS), Compass (CIS)											
	Oct 1 MFP/IDEA SPC, SIS, HTS					Feb 1 MFP SPC, SIS, HTS					
	K-3 Assessment										
	Oct 1 CLASS SPC, SIS, HTS, CUR, PEP									CVR SIS, PEP, CUR	
	TSDL Fall					TSDL Spring					
	STS End-Of-Year (Prior Year)					STS Mid-Year			STS End-of-Year		
								SPC, SIS, HTS End-Of-Year			
	PEP End-Of-Year (Prior year)								PEP End-of-Year		
	AFR End-Of-Year (Prior Year)										
	Dropout Corrections (SIS EOY Prior Year)										

A listing of what data is collected during each data collection period [is available](#).



Benchmark Calendar

- Provides information to guide LEAs in submitting data for all data collection periods for each LDOE Application System. Includes, Audits, Collection Open Dates, Collection Deadline Dates, Action Items.
- Posted on the [System Support page](#). Latest Revision: **08-10-20**

2020-21 Benchmark Calendar

Worksheet Descriptions:

Benchmarks: Action Items by collection/category for all systems

Key Dates: Major Collection Dates and Key Terms

Systems tabs (AFR, CIS, CUR, ECCS, eScholar, PEP, SER, SIS, TSDL, etc.)

Webinars & Trainings: Data Coordinator Webinar dates/link and Statewide collaboration dates

To review specific information, **filter** the **Action Item** column by **COLOR**

Audits

Collection
Open
Dates

Collection
Deadline
Dates

Intermediate
Benchmark
Dates

Final Data
Pulls and
Report
Runs

[Return to Benchmarks
tab](#)

User Guide

User Guides are posted on the Louisiana Believes website (under Data Systems).

2020-21 Student Information System (SIS) -- Provides a method of collecting student demographic, attendance, discipline, class schedule and free and reduced lunch data. For assistance, email Tara.Baylot@la.gov or SystemSupport@la.gov

Month	Date	System	Collection/Category	Action Item
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In each tab, you can review specific information, by filtering the columns by COLOR, date, system, and collection:

- Benchmark tab - Lists year-long summary of action items for ALL systems
- Key Dates - Lists major collection dates
- System tab - Lists action items by system



Louisiana Secure ID System (eScholar)

2020-2021 Uniq-ID

eScholar Uniq-ID <https://louisianasecureid.escholar.com/uid/login.do>

- School systems submit their student enrollment with **ESSY=2021** and **Location Active Flag** (*Active="1" or Inactive="0"*).
- School systems download LASIDs from eScholar into their local systems
- Uniq-ID student data submissions is required before student data can be submitted to the LDOE application systems which contain student data (e.g. SIS, STS, SER, TSDL, etc.). * **Districts should NOT include 2019-2020 graduates in the expected enrollment**

REMINDER: You need to assign a new LASID for a student **ONLY IF** the student:

- has never been enrolled or not enrolled within the last 5 years in any public or charter school in the State,
- has never received any special education services (SER) in the State -including students previously enrolled in a nonpublic school or preschool students.
- All other students should already have a LASID in eScholar.
- You will need to upload these students into eScholar and match their LASID through the Near Match process.



Louisiana Secure ID System (eScholar)

2020-2021 DirectMatch SNAP and TANF

eScholar DirectMatch <https://louisianasecureid.escholar.com/uid/login.do>

- **July thru Sept: School Systems** will run DirectMatch for SNAP and TANF
 - **July** SNAP and TANF files was loaded to eScholar DirectMatch on **August 8, 2020**
 - Run DirectMatch for SNAP and TANF and resolve near matches
 - Upload SNAP matched records into local SIS and food service system
 - Run DirectMatch for any new enrollments during the month
 - Refer to [SFS-20-x237- July SNAP and TANF Updates](#)

Oct thru June: LDOE will run statewide DirectMatch for SNAP and TANF

Additional information [is available](#) :

- Economically Disadvantaged Definition
- National School Lunch Program Direct Certification
- Options for CEP schools

To receive automatic monthly notices when the SNAP file has been loaded to DirectMatch, please refer to the [CNP Registration for SNAP Update Notifications](#) posted on the System Support.



Sponsor Site System (SPS)

- All update requests received to date will be completed in Sponsor Site by **August 13**
- Sponsor Site reports will be dropped on **DM FTP by August 15** ([see sample report](#))
 - Please use the report to verify all 2020-2021 sponsor and site information
 - SPS data managers with update credentials can make online updates for certain fields (administrator information, links-website, twitter, facebook, drop-off and pickup times, clubs and sports offered)
 - Submit [2020-2021 Sponsor Site Information Form](#) for corrections by **August 22**
- Certify Sponsor Site information by **September 15**
 - Please refer to the [SPS User Guide](#) for how to certify
 - This is important to ensure data is submitted correctly to the source systems (grades offered, programs, facilities, etc.)
 - Failure to certify may impact your ability to submit data to the systems for the 2020-2021 school year.



TSDL Fall Collection - LEAP 2025 Classes

Collection Name	Application System – What Data Is Collected	Open / Deadline
TSDL Fall	<ul style="list-style-type: none">• Teacher Student Data Link (TSDL) - Fall class schedules for first-time testers taking LEAP 2025 assessment in December Only. Data is used for pre-gridding.• Please refer to the TSDL One pager	<ul style="list-style-type: none">• Opens: August 10• Deadline: September 23

SAMPLE LEAP 2025 Courses from the TSDL User Guide - APPENDIX C.

LEAP 2025 Course	Course Code	Course Name
Algebra I	160321	Algebra I
Algebra I	160331	Applied Algebra I
Algebra I	160338	Algebra I Part 2

- For instructions, please refer to the **2020-2021 TSDL User Guide** (*posted on the [System Support page](#)*).
- Retesters: Handled through the DRC online platform. Refer to DRC [Online](#) and [Portal](#) User Guides.
- For instructions, refer to the **2020-2021 TSDL User Guide** (*posted on the [System Support page](#)*).



IN THE FUTURE

Oct 1 IDEA/MFP Fall Collection

Collection Name	What Data Is Collected	Open / Deadline
<p>Oct 1 IDEA/MFP Collection</p> <ul style="list-style-type: none">• School Calendar System (SPC)• Student Information System (SIS)• Homeless Tracking System (HTS)• Special Education System (SER)	<ul style="list-style-type: none">• Planned district and school calendars• Oct 1 student enrollment, attendance, discipline, attendance, lunch status, homeless and other indicators (504, ESSA, etc.)• Homeless services data	<p>Opens:</p> <ul style="list-style-type: none">• August 19 (SPC)• September 8 (SIS, SER, and HTS) <p>Deadline: October 23</p>
<p>K-3 Assessment</p>	<ul style="list-style-type: none">• Student Information System (SIS) Kindergarten entry assessment results and K-3 literacy assessment results.	<ul style="list-style-type: none">• Opens: October 14



Oct 1 IDEA/MFP Fall Collection (contd.)

Collection Name	Application System – What Data Is Collected	Schedule
Oct 1 IDEA/MFP Collection	<ul style="list-style-type: none">• Special Education Reporting (SER) - IDEA Oct 1 - IDEA Counted, Not Counted, New FAPE Counted, Not Counted, FED Eval Listing Pub/Private, Pub/Private, SER/SIS, SIS/SER Cross Check Reports, and SER/SIS Cross Check (Child Count Compare) Report.	<ul style="list-style-type: none">• Opens: September 8

SER Enhancement - Evaluation Tabs

For evaluations that exceeded timelines due to the extended school facility closure, the evaluation tabs will include two new additional fields.

Re-Evaluation

Permission Request/Start Date: 

Disseminated Date: 

Days Past Due:

Is this evaluation past due as a result of the extended school facility closure?
 Yes No

Re-Evaluation Reason: 

Initial Evaluation

Permission Request Date: 

Parent Decision: 

Decision/Start Date: 

Eligibility Determination Date: 

Report Disseminated Date: 

Days Past Due:

Is this evaluation past due as a result of the extended school facility closure?
 Yes No



Oct 1 CLASS Fall Collection

Collection Name	Application System – What Data is Collected	Schedule
Oct 1 CLASS	<ul style="list-style-type: none"><li data-bbox="417 408 1228 448">• School Calendar (SPC) – Planned calendars<li data-bbox="417 484 1344 885">• Student Information System (SIS) – Student data for all students enrolled on 10/1 including enrollment, attendance, discipline, lunch status, ED status, homeless and other indicators (504, etc.). Also includes class schedules for classes offered/planned for the entire school year including schedules for CTE/CDF and Interest and Opportunities classes.	<ul style="list-style-type: none"><li data-bbox="1392 408 1843 448">• Opens: September 22



Oct 1 CLASS Fall Collection (contd.)

Collection Name	Application System – What Data is Collected	SCHEDULE
Oct 1 CLASS	<ul style="list-style-type: none"> • Homeless Tracking System (HTS) – K-12 and underage Homeless student service data. 	<ul style="list-style-type: none"> • Opens: September 22
	<ul style="list-style-type: none"> • Curriculum System (CUR) - Course data and Class schedules. 	<ul style="list-style-type: none"> • Opens: August 10
	<ul style="list-style-type: none"> • Profile Of Educational Personnel System (PEP) – Teacher data including salary and tenure, teacher class schedules for classes offered/planned for the entire school year including CTE/CDF class schedules 	<ul style="list-style-type: none"> • Opens: September 7



Oct 1 CLASS Fall Collection (contd.)

2020-2021 Interests and Opportunities

The Louisiana's ESSA plan proposed an Interest and Opportunities indicator to measure whether schools are providing students with access to well-rounded education, exposing them to diverse areas of learning in which they can develop their skills and talents.

For additional information about the Interests and Opportunities measure for the 2020-2021 school year, please refer to the following one-pager:

[2020-2021 I&O one-pager](#)

For additional information about the Course Codes Utilized for K-8 student enrollment in Physical Education, Visual Arts, Performing Arts, and World Languages, please refer to:

[2020-2021 I&O course list](#)



Oct 1 CLASS Fall Collection (contd.)

Profile of Educational Personnel (PEP)

IMPORTANT REMINDERS:

- The 2019 Regular Session of the Legislature provided Minimum Foundation Program (MFP) funding for a \$1,000 certificated and \$500 support personnel pay raise in FY 2019-20. The **Oct 2020 PEP** collection will be used to continue the funding to support these pay raises in FY 2020-21. *It is critical that PEP data submitted to the LDOE be accurate and complete to ensure correct funding allocations to school districts and schools.*
- When submitting data, pay special attention to the object/function combinations reported in PEP that qualify for the pay raises. See information on the qualifying codes and other related pay raise information at [Minimum Foundation Program](#) under the file name “FY 2019-2020 Circular No. 1163 - Certificated and Support Personnel Pay Raise.”
- In preparation for the October 1 collection, special attention should be given to the **2019-20 End-of-Year PEP** collection to identify any discrepancies that need to be corrected prior to the October 2020 submission. Data validation reports will be provided to review during the collection to identify any issues.
- Data Managers please work with your school system business office and HR personnel to ensure the accuracy and completeness of your PEP submissions.



2018-19 Audit Findings

Profile of Educational Personnel (PEP)

- School system financial audits include specialized procedures that examine the accuracy and completeness of PEP data and its supporting documentation
- The LDOE is performing follow-up with the school systems on audit findings regarding PEP data to assist in improving data quality.
- Two data points are examined:
 - Education Levels of Public School Staff and Experience of Principals, Assistant Principals and Full-Time Classroom Teachers - audit procedures include selecting a sample of individuals and reviewing the education level and experience to verify this information was properly classified and reported in the PEP data submission.
 - Public School Staff Average Salaries - verification tests include a sample of individuals from the EOY PEP data that is traced to each individual's personnel file where each individual's salary, extra compensation, and full-time equivalents are reviewed to ensure this information was properly included in the PEP data submission.



2018-19 Audit Findings

Profile of Educational Personnel (PEP)

- A summary of the 2018-19 PEP data issues will be provided for quick reference in your FTP site on Thursday, August 13, if your school system had findings.
- The full detailed audit report inclusive of any audit findings may be viewed in the school system independent audit that may be obtained from the Legislative Auditor website at <https://www.la.la.gov/reports-data/index.shtml>
- School systems whose audit firm identifies inconsistent supporting documentation for the data reported should examine the audit results and institute more rigorous internal controls in the preparation of PEP data to ensure accuracy and completeness.



Salary Data

Profile of Educational Personnel (PEP)

- School system business officials annually submit the Annual Financial Report (AFR) data inclusive of actual employee salary expenditures no later than September 30.
- End of Year PEP data submissions also should include actual salary expenditure data for school system employees.
- In a review of prior year salary data from the two data systems, variances existed in the salary expenditure amounts ranging from 1% to more than 20%.
- Salary expenditures reported in the AFR and PEP may vary slightly due to small differences in the data elements collected, however, the differences should be small and explainable.
- Accuracy of the salary expenditures in both system are important so that state and federal reports about each school system represents correct information.
- Salary information is also critical in any calculation and reporting of educator and support worker pay raises.



Salary Data

Profile of Educational Personnel (PEP)

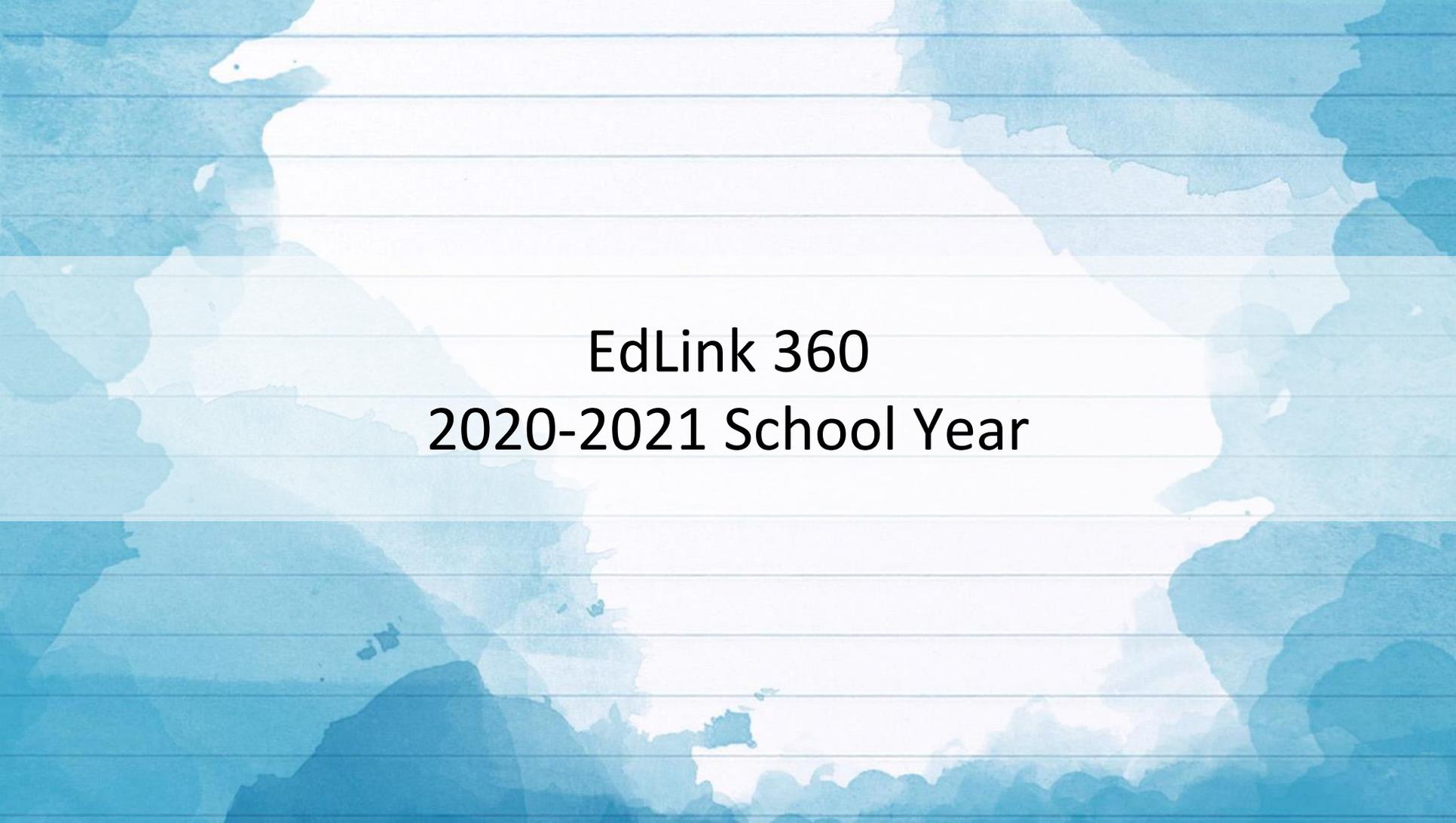
- To improve PEP data quality, salary data reported in PEP should align to the salary data reported in the AFR, to the extent data elements align.
- An understanding by PEP Data Coordinators of the differences between the salary amounts reported in PEP versus the amounts reported in the AFR would be beneficial to ensuring the PEP data is accurate.
- Please review the information contained in the verification report being released soon for perspective on the differences identified which will support efforts to ensure PEP data is complete and accurate.



Data Management FTP

The following files are available on the [DM FTP](#)

Data	Available Date	File Name	Recipient
COVID-19 One Year Certificate Extensions	7/15/2020	LEACode_LEAName_COVID-19 One Year Certificate Extensions_07-14-2020 Expiration: TBD	HR Directors
2019 WorkKeys Billing Student Roster	6/30/2020	LEACode__2019_WorkKeys_Billing_Student Roster Expiration: TBD	Accountability Manager
School Finder - School Spending	6/23/2020	LEACode_LEAName_2020 School Finder Finance Data Expiration: 6/23/2021	School System Leaders and Business Managers
2018-2019 Final LEA Determination	6/14/2020	LEACode_LEAName_2018-2019 Final LEA Determination Expiration:TBD	SPED Coordinator



EdLink 360
2020-2021 School Year



EdLink

Existing system challenges will be resolved by EdLink, a robust data repository with easily accessible data and data visualizations.

- Outdated and failing systems
- Data collected in too many places with no single source of truth
- Simple reporting and research are difficult
- Challenging questions nearly impossible
- The school and facility-level staff who have the most opportunities for positive impact on kids often have the least amount of meaningful data available for decision making.



- Improve business processes and overall usability
- Consolidate data silos into one source of truth
- Connect data and programs to reduce multiple logins
- Build a data warehouse with meaningful visualizations, comprehensive reporting, and program evaluation





EdLink Data System

EdLink 360 (Warehouse) + EdLink Ops (Transactional System)

The EdLink system is made up of two main components.

EdLink 360 data warehouse is the system that pulls together K-12 and ECE data from many different sources for reporting and analysis using interactive dashboards.

EdLink Operational (Ops) is the transactional system for user interactions and processing of any transaction-oriented applications such as teacher certifications, early childhood payments, etc.



Major Systems Being Replaced

EdLink 360 (Warehouse) Phase

Curriculum (CUR), Homeless Tracking System (HTS), Longitudinal Reporting Systems/Search (LIQ and LRS), Profile of Education Personnel (PEP), Student Information System (SIS), Calendar (SPC), Teacher Student Data Link (TSDL), Sponsor Site (SPS)

EdLink Ops (Transactional System) Phase

Annual Financial Reporting (AFR), CLASS, Compass (HCS), Early Childhood (EC), Licensing (BLAS), EC Provider, Worker and Customer Portals (CAFÉ), Child Care Assistance Program (CAP), LA4/Nonpublic School Early Childhood Development System (NSECD), Payment/Reimbursement Systems (TIPS), ProDirect, Sponsor Site (SPS), Teacher Certification Management (TCMS)



Project Timeline

EDLINK

The Whole Project (EdLink360 & EdLinkOps)





Upcoming Actions for EdLink

EdLink 360 (Warehouse)	EdLink Ops (Transactional)
<p>August 2020 EdLink 360 Kick Off for school systems</p>	<p>August 2020 - EdLink Ops Kick Off for LDOE teams</p>
<p>August 2020 - July 2021 School systems and their vendors will:</p> <ul style="list-style-type: none"> ● program file extracts in their systems, ● send data to EdLink 360, ● validate data in the data quality dashboards and ● participate in monthly office hours are for EdLink support 	<p>May 2020 - May 2021 Phase 1 Entities (Child Care Licensing, School Certification, Financial Reporting, etc.)</p> <ul style="list-style-type: none"> ● Core Team and Scrum teams are formed and operating ● System Interfaces are operational ● Public facing portals are operational ● Worker portals are operational
<p>August - June 2021 School and school system staff engage in dashboard trainings</p>	<p>June 2021 - Dec 2022 Phase 2 Students (CCAP Eligibility and payments, etc.)</p>
<p>August 2021 EdLink 360 Goes Live</p>	<p>November 2022 - August 2023 Phase 3 Staff (Teacher Certification and Training, Quality, Workforce, etc.)</p>

August 2023 - EdLink System Complete

2020-2021 StaffID Assignments



2020-2021 Credentials for StaffID Assignments

EdLink will rely on StaffIDs to establish security roles and ensure appropriate access to the data and reporting system.

- **Security Coordinators will:**

- Using the credentials and instructions emailed to them the week of July 27, create eScholar user IDs and initial passwords for the LEA data managers who will be managing the eScholar StaffID work for the LEA.
- Download the StaffID files from the [DM FTP](#) for use in matching StaffIDs in the local system

- **StaffID data managers will:**

- Receive their credentials from their Security Coordinator that allow login to the [StaffID portal](#):
- Complete the matching of staff data with the assigned StaffIDs in their local system and submit those StaffIDs to the eScholar StaffID system
 - Resolve all near match records
 - Ensure the download of the StaffID files with the assigned StaffIDs to the local system.
 - Submit StaffID in the EdLink staff extracts during the parallel data submissions



2020-2021 StaffID Assignments Timeline

PHASE 1	Timeline
<p>LDOE:</p> <ul style="list-style-type: none"> • Provide StaffID training. This is a repeat session Registration Link • Create StaffID files and make available to LEAs (via DM FTP) • Provide StaffID credentials to Security Coordinators and post StaffID User Guide <p>SCHOOL SYSTEMS:</p> <ul style="list-style-type: none"> • Review sample TEMPLATE, Download StaffIDs from DM FTP and match to staff data in their local systems • Create the eScholar v3.0 format StaffID file containing staff demographics and StaffID and submit to the eScholar StaffID portal so those StaffIDs can be assigned to your school system • Resolve any StaffID near matches (Refer to the StaffID User Guide) • Download match results and submit to their local systems 	<p>8/20 6/15 7/15 – 7/27</p> <p>Begin 6/15</p> <p>Begin 7/27 for ESSY=2021</p>
PHASE 2	
<p>SCHOOL SYSTEMS: Complete StaffID assignment for staff not submitted during Phase 1</p> <ul style="list-style-type: none"> • Any staff without a 10 digit eScholar StaffID . • Any new staff that recently joined the school system • Any StaffID demographic updates 	<p>Begin 7/27 and ongoing for ESSY=2021</p>



2020-2021 StaffID Assignments Summary

2020-2021 StaffID Assignments summary for the 166 school systems as of 08/07/2020.

StaffID Assignments for 2020-2021	Count of School Systems As of 8/7/2020
StaffID Assignments completed or in progress	14 (8.4%)
StaffID Assignments NOT STARTED	152 (91.6%)



2020-2021 StaffID Training

eScholar will hold a repeat StaffID Training webinar on **August 20**. If you attended a previous StaffID training, you do not need to attend.

Please register using the link below. After registering you will receive a confirmation email containing information about joining the webinar

- **Date and Time:** August 20 at 2 p.m. (CST)
- following the 2030-2021 Parallel Data Collections Kickoff webinar
- **Registration Link:** https://zoom.us/webinar/register/WN_EQIOpyhITY-9YSy1n3Z0WQ
- **Webinar Name:** Louisiana Staff ID Training

Slide decks, Q & As from previous trainings, and an [eScholar StaffID Training Webinar](#) recording are available on [EdLink360](#).

Please email SystemSupport@la.gov to request access (training cannot be downloaded).

EdLink Security



EdLink Security

Access rights to EdLink 360 for the 2020-2021 school year will be provisioned through the new EdLink Security System. A training for Security Coordinators will be held on **August 11 at 1 p.m.**

- Date and Time: August 11 at 1 p.m.
- Webinar Link: <https://ldoe.zoom.us/j/98825407702>
- Webinar Name: EdLink Security Training for Security Coordinators
- Phone: 646-876-9923
- Meeting ID#: 988 2540 7702

A watercolor-style map of Europe, rendered in various shades of blue and teal, set against a light blue background. The map is centered and occupies most of the frame.

Parallel Data Collections for 2020-2021



Parallel Data Collections for 2020-2021

The 2020-2021 school year will be a transitional year for data collections. Data will be collected in both the state legacy data systems and the EdLink 360 system.

- The EdLink data submission schedule is purposefully aligned with the legacy system collection schedule to provide school systems with multiple opportunities to compare and validate their data before EdLink 360 goes live in August 2021 and the legacy systems are retired.
- Data collected in the legacy systems during the 2020-21 school year will be the source of truth for funding, accountability and reporting.
- To assist school systems and vendors through this transition, training will be offered throughout the fall. This training includes a walk-through of the EdLink data submission process, a demonstration of the data quality dashboards, and the technical details of each data element included in the programming of the file extracts.
- If you or your vendor did not participate in the EdLink 360 Spring Pilot, please reach out to us and let us know how we can assist you in working to ensure you are prepared to submit EdLink 360 extracts during the 2020-2021 school year.



Parallel Data Collections for 2020-21

Legacy Systems

ALWAYS OPEN Collections

FALL Collections

SPRING Collections

END-OF-YEAR Collections

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Always Open: eScholar Uniq-ID, eScholar DirectMatch, eScholar StaffID											
Always Open: Special Education Reporting (SER), Sponsor Site (SPS), Compass (CIS)											
	Oct 1 MFP/IDEA SPC, SIS, HTS					Feb 1 MFP SPC, SIS, HTS					
	K-3 Assessment										
	Oct 1 CLASS SPC, SIS, HTS, CUR, PEP								CVR SIS, PEP, CUR		
	TSDL Fall					TSDL Spring					
	STS End-Of-Year (Prior Year)					STS Mid-Year			STS End-of-Year		
								SPC, SIS, HTS End-Of-Year			
	PEP End-Of-Year (Prior year)								PEP End-of-Year		
	AFR End-Of-Year (Prior Year)										
	Dropout Corrections (SIS EOY Prior Year)										



Parallel Data Collections for 2020-21

EdLink 360 Extracts

EdLink 360 Extracts (posted on [EdLink 360 support page](#))

- CALENDARS
- STUDENTS
- ATTENDANCE (Daily Absences)
- ENROLLMENTS
- DISCIPLINE
- PROGRAM MEMBERSHIP
- COURSE OFFERINGS
- STUDENT SCHEDULES
- STAFF COURSE OFFERING LINK
- HOMELESS SERVICES
- K-3 ASSESSMENTS
- TRANSCRIPTS AND IBCS
- STAFF, STAFF ASSIGNMENTS
- STAFF ATTENDANCE
- VACANT STAFF
- CONTRACT STAFF
- PAYROLL
- MENTOR TEACHER AND RESIDENT TEACHER



2020-2021 Parallel Data Collections Training and Review Schedule

Beginning August 20, we will hold weekly webinars to provide details about the 2020-2021 parallel data collections:

- Kickoff Webinar for 2020-2021 Parallel data collections
 - **Date:** Aug 20 at 1 p.m.
- EdLink 360 Extract reviews, check-ins, Office Hours
 - **Date:** Aug 27, Sep 3, 10, 17, 24, 29, Oct 1, 8, 15, 22) - see times below

- **Dates:** Thursdays (see above)
- **Time:** (Sep 3 and Oct 1 at 2 p.m. following Data Coordinator webinar; all others at 1 p.m.)
- **Link:** <https://ldoe.zoom.us/j/95076292137>
- **Name:** EdLink 360 Extract Reviews
- **Dial-In Phone:** 408-638-0968
- **Meeting ID#:** 950 762 92137



2020-21 Parallel Data Collections Training and Review Schedule

EXTRACT GROUP AND DESCRIPTION		DATE
Group 1:	Schools , Calendars	Thursday, Aug 27 @ 1:00pm
Group 2:	Student Demographics, Enrollments, Attendance	Thursday, Sep 3 @ 2:00pm
Group 3:	Programs , Program Membership, Homeless Services	Thursday, Sep 10 @ 1:00pm
Group 4:	Discipline, K-3 Assessments	Thursday, Sep 17 @ 1:00pm
Group 5:	Staff Demographics, Staff Assignments	Thursday, Sep 24 @ 1:00pm
Group 6:	Courses , Course Offerings, Staff Schedules Student Schedules	Thursday, Oct 1 @ 2:00pm
Group 7:	Diplomas , Diploma Requirements, Transcripts and IBCs	Thursday, Oct 8 @ 1:00pm
Group 8:	Staff Absences, Payroll, Mentor Teacher and Resident Teacher	Thursday, Oct 15 @ 1:00pm

Student Data

Staff Data



EdLink 360 Resources

EdLink 360 resources are posted on the [EdLink 360 Support page](https://leads13.doe.louisiana.gov/lug/edLink360/EdLink360.htm):
<https://leads13.doe.louisiana.gov/lug/edLink360/EdLink360.htm>

- User Guides – Include legacy system to EdLink 360 crosswalk, data elements, error codes and messages, file creation and delivery instructions, etc.
 - 2020-21 User Guide for Calendars and Attendance Data
 - 2020-21 User Guide for Students Data
 - 2020-21 User Guide for Staff Data
 - 2020-21 User Guide for eScholar StaffIDs
- Extract file layouts
- Other Resources (Sample files, StaffID templates, FAQs, training registration links, etc.)
- Email EdLink360@la.gov with questions



LDOE Weekly Newsletters

- The **Data** section provides information and reminders about data reporting.
- To subscribe, email ldoecommunications@la.gov
- Previous issues of the newsletters can be found in the Department's [newsroom](#).





Looking ahead ...

Next Webinar

- Date and Time: September 3 at 1 p.m.
- Webinar Link: <https://ldoe.zoom.us/j/976397929>
- Webinar Name: Data Coordinator Webinar
- Phone: 408-638-0968
- Meeting ID#: 976 397 929

If there are agenda items and/or topics you would like to include for the next webinar, please email your suggestions to Sherry.Randall@la.gov



Webinar Highlights and Next Steps

- 2019-2020 EOY Closeouts - Meet EOY reporting deadlines for open collections
- eScholar Systems – 2020-2021 Startup
- EdLink - eScholar StaffID
 - [Attend StaffID training](#)
 - [Complete StaffID Assignments](#)

- Prepare for 2020-2021 Parallel Data Collections
 - Legacy system collections (Fall, Spring, EOY)
 - Verify programming has been completed for [2020-2021 enhancements](#)
 - [Review 2020-21 Benchmark Calendar](#)
 - EdLink 360 extract submissions
 - [Security Coordinators attend security training](#)
 - [Attend EdLink 360 Kickoff Webinar for Parallel data submissions](#)
 - [Attend extract review sessions \(beginning 8/27/20\)](#)

The background of the slide is a watercolor-style illustration. It features a central white area that tapers towards the top, surrounded by various shades of blue and teal. The colors are blended and textured, giving it a soft, artistic appearance. The overall composition is centered and balanced.

Census 2020



Every Child Counts: Census 2020

By now every home has received an invitation to participate in the [2020 Census](#).

The 2020 Census count impacts the federal funds that communities receive each year for programs and services that are critical for schools, students, and [younger children](#), such as:

- Special education, Head Start, after-school programs, and classroom technology.
- Food assistance, including free and reduced-price school lunches.
- Maternal and child health programs.
- Planning, preparedness, and recovery efforts for all types of national emergencies, including [COVID-19](#).



Self-responses, which can be completed [online](#), by phone, or by mail until October 31, **ensures federal funding to support Louisiana students**. The Department encourages school systems to explore the [2020 Census Toolbox](#) to find activities specially designed to be engaging and appropriate for each grade level, from counting for kindergarteners to examining career statistics for high schoolers.



Census 2020: Statistics in Schools

[Statistics in Schools \(SIS\)](#) is a U.S. Census Bureau program that uses census data to create free and engaging activities and materials for pre-K through 12 classrooms to enhance learning in a variety of subjects, boost students' statistical literacy and data finding skills, and prepare students for a data-driven world.

To support teachers using these resources now and during further school years, the U.S. Census Bureau created the [Statistics in Schools \(SIS\) Ambassador Program](#), which aims to:

- Engage educators with SIS materials and empower them to champion the SIS message.
- Share SIS materials with teachers, students, and households with children.
- Spread awareness of the 2020 Census to increase self-response.



To apply for the SIS Ambassador Program, email CLMSO.SISambassador@census.gov. To learn more, review the [SIS Brochure](#), the [SIS Letter to Superintendents](#), and visit www.census.gov/schools.



Who to contact for support

Email the system data managers listed below if you need assistance with the collections.

- Data Systems Manager: Sherry.Randall@la.gov
- Annual Financial Reporting (AFR): Yaxin.Lu@la.gov
- Special Education Reporting (SER) & Teacher Student Data Link (TSDL): Bernetta.Sims@la.gov
- Student Information System (SIS) and School Calendar (SPC) and Sponsor Site System (SPS) :
Tara.Baylot@la.gov
- Student Transcript System (STS), Curriculum (CUR): Barrett.Adams@la.gov
- Profile of Educational Personnel (PEP): Michael.Zanovec@la.gov Jara.Bode@la.gov
- Early Childhood CLASS: Anantha.Lakkakula@la.gov
- eScholar Unique ID, DirectMatch, StaffID; and CVR: Jayanthi.Sothirajah@la.gov
- 2020-21 System Enhancements: Kaylie.Loupe@la.gov
- School Finder and Principal and Superintendent Secure Portal assistance: SystemSupport@la.gov

Louisiana Secure ID System (eScholar)

Who to contact for support



Who to Contact for Support	For assistance with:
Anantha.Lakkakula@la.gov	<ul style="list-style-type: none">● Split a Shared LASID or Retire a Duplicate LASID● LASID Audits
SystemSupport@la.gov	<ul style="list-style-type: none">● Uniq-ID, DirectMatch or StaffID general questions● eScholar User Access and Role Based Questions
LouisianaSecureID@escholar.com	<ul style="list-style-type: none">● eScholar FTP/Credentials folders/HiSet folders● Software bugs (system outage, security issues etc.)● Administrative functions such as system settings and configurations● File Format/Upload Questions● Requests for utilizing web services
Your LEA Security Coordinator	<ul style="list-style-type: none">● System access for new users● Assistance with your eScholar login/password
Wen.Fan@la.gov or LDEData@la.gov	<ul style="list-style-type: none">● Security Coordinators needing credentials or assistance provisioning their LEA staff with system access



Data Coordinator Webinar Survey



Please use the following link to complete the webinar survey.

[Survey Link](#)

*Please complete the evaluation now or by close of business
on **Tuesday, August 18***

Call Summary

Call Summary

Month	Key Deadlines	Support and Resources
August	<ul style="list-style-type: none"> ● SIS: 2019-2020 EOY dropout corrections -Open ● TSDL: 2020-2021 TSDL Fall Collection - Open ● AFR: 2019-20 EOY collection - Opens Aug. 19 ● Submit 2020-2021 Sponsor Site Information Form for any corrections - Aug. 22 ● PEP: 2019-2020 EOY collection deadline - Aug. 28 ● SER: exit count final run - Aug. 31 ● EdLink 360 Parallel Data Collections Kickoff - Aug. 20 ● EdLink 360 Extract Review webinar - Aug. 27 	<ul style="list-style-type: none"> ● 2020-2021 School System Support Calendar ● Educator Resource Guide ● School System Planning Resources ● Family Support Toolbox Library ● EdLink360 Support Page ● System Support Page
September	<ul style="list-style-type: none"> ● STS: 2019-2020 final student transcripts including graduates and summer school - Sept. 1 ● Certify Sponsor Site information - Sept. 15 ● PEP EOY Statement of Affirmation - Sept. 16 ● EdLink 360 Extract Review webinars - Sep 3., 10, 17, 24 	<ul style="list-style-type: none"> ● Data Coordinator Monthly Call: September 3
October	<ul style="list-style-type: none"> ● EdLink 360 Extract Review webinars - Oct 1, 8, 15, 22 ● AFR: 2019-20 Annual Financial Report deadline - Oct.31 ● Oct 1 IDEA/MFP collection deadline - Oct. 23 	<ul style="list-style-type: none"> ● Data Coordinator Monthly Call: October 1