Louisiana Believes

School System Planning Call
February 6, 2019
I. Supporting School System Planning and Improvement

II. Early Childhood

III. Teaching and Learning

IV. Graduation Pathways

V. Educator Workforce

VI. Measuring Results

VII. Call Summary

Suggested participants for this call:

- Early Childhood Supervisors
- Curriculum Supervisors
- Data Coordinators
- District Test Coordinators and Accountability Contacts
- Federal Program Supervisors
- High School and Career and Technical Supervisors
- Personnel Directors
- Talent Supervisors
Supporting School System Planning and Improvement
In November, the Department released an improved planning process for all school systems and schools, including those identified as CIR or UIR, that:

• Unifies school systems’ priorities—The School System Planning Framework establishes a uniform set of priorities to help school systems create one plan.

• Creates efficient processes—The Super App is one application for formula and competitive dollars.

• Streamlines and accelerates timelines—The Super App is submitted and approved on one timeline and provides school systems with federal formula and competitive allocations before the fiscal year begins.
Super App Reviews and Approvals

The Department will review each Super App in two ways:

1. **Approval of Super App**
   
   The Department will review school system budgets for formula funds to ensure that each expenditure is allowable under the specific grant.

2. **Approval of CIR/UIR Strategy**
   
   The Department will review answers to designated questions within the Super App to approve a school system's CIR and UIR strategy and grant competitive funds.
The Super App and CIR/UIR strategy reviews will occur between now and April.

- Department reviews Super Apps and provides feedback on plans and budgets, as necessary.
  - February-March
- School systems conduct nonpublic school consultations and complete nonpublic budget detail in Super App.
  - February-May
- BESE approves competitive allocations.
  - April 17
- The Department approves CIR and UIR strategies.
  - April 17
- School systems provide names of proposed Content Leaders and Mentor Teachers to LDOE.
  - April 18
- Competitive funds are uploaded to Super App. This will include previously awarded competitive funds from multi-year grants.
  - April 30

*Refer to page 16 in the School System Planning Guide to access the detailed Super App timeline.
As part of the CIR/UIR strategy review process, the Department will reach out to ask clarifying questions about each school system's CIR/UIR strategy submission in the Super App:

- **School systems will receive a set of clarifying questions via email by February 22.**

- **Responses to clarifying questions are due to the Department via email by March 8 at 12:00 p.m.**

School systems will also be notified if the Department does not have any follow-up questions.

Email districtsupport@la.gov with questions.
Collaborations are a time for school systems and the Department to problem solve around current challenges and plan for supporting principals and teachers. Given that during March, most school systems are awaiting the review of their Super App and their plans for next year, **the Department is moving all March collaboration content to the Teacher Leader Summit, June 26-28.**

**Collaborations will not be held in March.**

School system planning content at the Summit will focus on the implementation of strategies within the Super App. Information on these sessions will be available once the Teacher Leader Summit schedule is released later this spring.

Contact districtsupport@la.gov with questions.
Early bird registration for the **2019 Teacher Leader Summit** will close on March 31. Take advantage of the discounted rate by registering your team today.

<table>
<thead>
<tr>
<th>Month</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>January – March</td>
<td>Early Bird Registration ($35 per day, $80 for three days)</td>
</tr>
<tr>
<td>April – June 14</td>
<td>Regular Registration ($45 per day, $100 for three days)</td>
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<tr>
<td>Late April</td>
<td>Session list and mobile app available</td>
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<tr>
<td>June 26 – 28</td>
<td>On-site Registration ($60 per day)</td>
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**Next Steps:**
- Register ASAP (early bird registration ends March 31)
- **Apply** to lead a session at the Summit (due April 1)

All registration fees must be paid by credit card at the time of registration. Seats will not be held for pending payments.

Please contact [ldoe.registration@la.gov](mailto:ldoe.registration@la.gov) with questions.
Teaching and Learning: Early Learning
Milestones for Early Childhood Programs

Childcount as of February 1
Lead Agencies will be collecting enrollment counts as of February 1 from all publicly funded programs. This information must be submitted by each lead agency to the Department by February 28 using the Community Network’s folder on the Department’s FTP server.

GOLD® Mid-year Checkpoint
Teachers in all early childhood programs should finalize child performance levels in the GOLD® online system for the mid-year checkpoint no later than February 28.

Coordinated Enrollment
All early childhood programs should be coordinating their enrollment activities for the 2019-2020 school year according to their community network’s coordinated enrollment plan. School systems must not advertise or conduct preschool roundup/enrollment events that do not include their community partners.

Email kaye.eichler@la.gov with questions.
The Early Childhood Care and Education Commission, established through Act 639 of the 2018 Legislative Session, was charged with creating a vision and framework for the future of early childhood care and education in Louisiana.

On January 29, the 38 member Commission released a report with recommendations for a ten year plan to increase access to quality early care and education. “Funding Our Future: LA B to 3” calls for an initial state investment of $85.8 million to launch “LA B to 3” to ensure that every in need child birth to three in Louisiana has an equal opportunity to a quality foundation.

The legislature will review the Commission’s recommendations this spring.

The Commission will reconvene in summer 2019 to study local governance pilots, family support services, shared resources, and collaboration.

Please contact earlychildhood@la.gov with questions.
Teaching and Learning: K-12
Early and Accurate Identification: System-Level Data Snapshots

As part of the January/February Supervisor Collaborations, early and accurate ID data snapshots were shared with school systems. This data is intended to depict system-level trends in early literacy and early intervention data.

The Department will release these system-level data files into the FTP by this Friday, February 8. Details were released in this week’s newsletter.

School systems should use this data to analyze system-level trends and develop a strategy for improving early and accurate identification of learning and developmental needs.

Please contact melissa.mcconnell@la.gov with questions.
Early and Accurate Identification: Lighthouse School Systems

When developmental and learning needs are identified early and accurately, children are more likely to receive more timely, appropriate, and effective interventions.

Beginning in the spring of 2018-2019, the Department will partner with interested Lighthouse School Systems to identify the systems and structures necessary for improving the early and accurate identification of children with developmental and learning needs.

Potential partner school systems will be identified based on:

- review of system-level data;
- completion of interest survey reflecting a willingness to partner with the Department in this work; and
- results of phone interview and/or site visit in March.

Please contact classroomsupporttoolbox@la.gov with questions.
Next Steps for Interested School Systems

1. Review the *Early and Accurate Identification Presentation* from the January/February Collaborations if you did not attend.

   - **Webinar Date and Time**: February 14 at 1:00 p.m.
   - **Webinar Link**: [https://ldoe.zoom.us/j/444299304](https://ldoe.zoom.us/j/444299304)
   - **Phone Number**: 699-900-6833
   - **Meeting ID #**: 444299304


Please contact classroomsupporttoolbox@la.gov with questions.
Instructional Support: Science EAGLE Items

The Department continues to work with Teacher Leader Advisors to write and release EAGLE items for science. The following number of items are currently available:

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Number of Items</th>
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<tr>
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<td>8</td>
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<td>Physical Science</td>
<td>20</td>
</tr>
<tr>
<td>Biology</td>
<td>21</td>
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</table>

For more information, contact stem@la.gov.
## Instructional Support: Science Curriculum

As you consider science curriculum for the 2019-2020 school year, the following high quality options are available.

<table>
<thead>
<tr>
<th>Grades</th>
<th>Options</th>
<th>Notes</th>
</tr>
</thead>
</table>
| K-5    | PhD Science by Great Minds  
• Grade 4 earned a Tier 1 rating  
• Grades 3 and 5 will be finished in late spring 2019 and will be submitted for IMR review at that time | • Great Minds will offer trainings at the Summit and throughout 2019-2020.  
• School systems can contract directly with Great Minds for training |
| 6-8    | OpenSciEd  
• 6 of 18 (33 percent) units released in 2018-2019  
• 12 of 18 (66 percent) units released in 2019-2020  
• 18 of 18 (100 percent) units released in 2020-2021  
• Will submit for IMR once complete | • Open source curriculum  
• Trainings on OpenSciEd will be offered at the Summit and throughout 2019-2020.  
• The Department will provide a sample implementation calendar and more detailed guidance for missing units |
| HS     | Biology: Inquiry Hub (IHub)  
• Linked in [scope and sequence documents](#)  
• Was submitted for IMR review in late January | • Open source curriculum  
• Trainings on IHub will be offered at the Summit and throughout 2019-2020 |

For more information, contact [stem@la.gov](mailto:stem@la.gov).
ELA Guidebooks 3 -5
Updates to grades 3 -5 to include Additional Supports for Diverse Learners are being finalized. Zipped files will be available on the LearnZillion platform in April.

ELA Guidebooks 6 - 8
No major updates will be made to grades 6- 8 for the 2019 - 2020 school year. However, small edits are being made and will be reuploaded as zipped files on the LearnZillion platform by June.

ELA Guidebooks 9 - 12
Additional units are being developed for release for the 2020- 2021 school year. These additional units will be in a free, open sourced version. More information about high school updates will be released at the 2019 TL Summit.

Please contact classroomsupporttoolbox@la.gov with questions.
Students, test coordinators, and teachers will experience updates to the College Board Advanced Placement program starting in the fall of 2019.

Listed below are examples of the forthcoming updates:
- Timeline changes for when students must declare they will take the AP exam
- New teacher resources including progress reports, unit guides and item banks
- How students sign up for AP courses
- How test coordinators are notified of exam declarations

To learn more about the changes to the Advanced Placement program, please visit the College Board AP 2019 microsite. This video also explains the changes to come.

For more information, please contact raphael.curtis@la.gov.
Jump Start Summers

The Department released its Request for Applications for the Jump Start Summers program on January 28, seeking school systems and private party course providers willing to sponsor student summer training sessions in collaboration with industry partners.

Sponsoring school systems/course providers will be approved to use Course Choice SCA funding to launch and sustain student summer training programs as long as they have at least one committed industry partner willing to provide students with the opportunity to complete on-site job shadowing and/or internships with student stipends.

Two conference calls to describe the application and approval process will be held:
• Conference Call Date and Time: February 1 at 1:00 p.m. or February 4 at 9:00 a.m.
• Conference Call Phone Number: 855-240-2575
• Meeting ID#: 45167329

For more information, please contact jumpstart@la.gov.
The goal is to be at 60 percent by the end of February and 100 percent by graduation.

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<td>Natchitoches Parish 40%</td>
<td>Red River Parish 33%</td>
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<td>Lincoln Parish 25%</td>
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<td>Plaquemines Parish 43%</td>
<td>Caldwell Parish 36%</td>
<td>Pointe Coupee Parish 24%</td>
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<td>Concordia Parish 33%</td>
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<td>City of Monroe 47%</td>
<td>Evangeline Parish 40%</td>
<td>Iberia Parish 33%</td>
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Please contact ldefinancialaid@la.gov with questions.
The Department has released the new application for alternative education schools and programs. The application should be completed by all school systems that are seeking new alternative schools and programs and/or desire to go through the new authorization process for an existing school for the 2019-2020 academic year. School systems not planning to seek authorization using the new process will be required to confirm/verify existing alternative education sites. All alternative schools and programs must go through the new authorization process by the 2020-2021 school year.

Two webinars will be held to describe the new authorization and approval process as well as answer any questions from school systems.

- **Webinar Date and Time**: February 7 at 3:00 p.m. or February 12 at 9:00 a.m.
- **Webinar Link**: [https://ldoe.zoom.us/j/980433858](https://ldoe.zoom.us/j/980433858)
- **Webinar Phone Number**: 646-876-9923
- **Meeting ID#**: 980433858

For more information contact behaviorintervention@la.gov.
Educator Workforce
In October, BESE established new state credentials for classroom teachers who serve as mentors to aspiring teachers and as curriculum experts within their schools.

The credentials, Mentor Teacher and Content Leader Certificates, will count toward requirements to obtain an educational leader level 1 certificate, which is needed to become an assistant principal or a principal.

To earn the Mentor Teacher or Content Leader Certificates, candidates must:
- complete a state-approved training program; and
- complete the Louisiana Mentor Teacher Assessment Series or the Louisiana Content Leader Assessment Series, specially designed licensure assessments unique to each role.
In light of these shifts in policy, the Department strongly encourages Cohort 1 (2017-2018) and Cohort 2 (2018-2019) training participants to start and complete the Louisiana Mentor Teacher Assessment Series and/or the Louisiana Content Leader Assessment Series in order to earn the Mentor Teacher and Content Leader Certificates.

This is particularly critical for the Mentor Teacher Certificate, as this credential will be required for teachers who mentor undergraduate or post-baccalaureate residents beginning in September 2020, eventually replacing the previously required Supervisor of Student Teaching credential.

Individuals who successfully complete the Department’s Mentor Teacher and Content Leader trainings will be eligible for the certificate after passing the assessment series.

Please contact believeandprepare@la.gov with questions.
Since fall 2017, the Department has offered Mentor Teacher and Content Leader trainings and will continue to offer these trainings through the 2019-2020 school year.

In fall 2019, the Department will begin approving programs at universities, school systems, and other organizations to offer Content Leader and Mentor Teacher trainings starting in fall 2020.

To transition from state-provided training to state-approved trainings, the Department released two RFAs on January 16 to support new providers’ development of these programs. The RFAs are linked below and posted on the Mentor Teacher and Content Leader webpages.

• RFA Content Leader Training
• RFA Mentor Teacher Training

The application deadline for each RFA is February 8 by 5:00 p.m. The Department will select proposed vendors in March and vendors will be approved by BESE this summer.

Please contact believeandprepare@la.gov with questions.
The 2017-2018 Compass Evaluation results will be posted in the Compass Library on Louisiana Believes by February 22.

**Key Takeaways from 2017-18 Data:**

- The majority of teachers remain rated as *Effective: Proficient or Highly Effective*.
- There is an increase in teachers rated *Highly Effective*.
- There is a slight decrease in teachers rated *Highly Effective* for SLTs.
- The majority of Leaders remain rated as *Effective: Proficient or Highly Effective*.
- There is a slight decrease in Leaders rated *Highly Effective* correlated to student outcome results.

Please contact compass@la.gov with questions.
Annual teacher attendance will be reported in the Louisiana School Finder in late-February at the state, school system, and school level.

An absence will be counted if a teacher is reported with non-attendance codes 03, 04, or 05. All other absences will not count against the attendance rate.

Attendance will be reported for all full-time teachers employed during 2017-2018.

Please email believeandprepare@la.gov with questions.
Beginning in early March, the Department will launch the nomination process for mentor teacher and content leaders.

Similar to last year’s process, there will be one nomination template with separate tabs for both mentor teacher and content leader nominees. The nomination template will be posted in both the Mentor Teacher and Content Leader libraries. The deadline to submit the nomination template will be April 18.

The Department will hold a webinar on March 15 at 3:30 p.m. to provide additional guidance around mentor teacher and content leader nominations. Pre-registration is not required.

- **Webinar Link:** [https://ldoe.zoom.us/j/719247319](https://ldoe.zoom.us/j/719247319)
- **Webinar Phone Number:** 669-900-6833
- **Meeting ID#:** 719247319

Please contact nicole.bono@la.gov with questions.
The Louisiana Principal Fellowship Program partners with the National Institute for School Leaders (NISL) to offer a yearlong executive development program for school and school system leaders in all stages of their careers.

The **2019-2020 Louisiana Principal Fellowship Enrollment Form** for Cohort 5 (2019-2020) of the Louisiana Principal Fellowship is now open and available on the [Louisiana Principal Fellowship website](http://example.com). This newly developed website will contain important information about the Principal Fellowship including: unit overviews, agendas, sign-in sheets, newsletters, and payment information.

Nominations are available on a first come, first served basis and should be completed no later than **March 15** to ensure a spot. Cohort locations and schedules will be announced in April.

Please contact [teri.roberts@la.gov](mailto:teri.roberts@la.gov) with questions.
New teachers completing post-baccalaureate or "alternate certification" programs often receive little classroom-based training prior to entering the profession.

As part of its research and support of alternate certification programs in Louisiana, the Department released a toolkit on January 28, to help schools provide these teaching candidates with significantly more time to practice with an expert mentor.

Please contact believeandprepare@la.gov with questions.
In June 2017, BESE approved policies that established a Teacher Preparation Quality Rating System, as required by federal regulations.

The Quality Rating System was developed in conjunction with Dr. Robert Pianta, one of the nation’s leading education researchers, and involved extensive feedback from preparation providers via a teacher preparation accountability workgroup.

The purpose of the Quality Rating System is to (1) provide teacher preparation providers with meaningful information for improvement, (2) identify programs of excellence and programs in need of improvement, and (3) reward programs for meeting Louisiana’s educator workforce needs.

The Quality Rating System accomplishes these goals by measuring 3 domains:

- Meeting Educator Workforce Needs (25 percent)
- Preparation Program Experience (50 percent)
- Teacher Quality (25 percent)

All teacher preparation providers will receive a performance profile in spring 2019 that includes the quality rating score for each program pathway, as well as demographics of teacher candidates, the extent to which the preparation program is placing candidates in high-needs schools and certification areas, and teacher retention information.

Performance profiles will be available to the public in winter 2019.
Teacher and Principal of the Year

State-level Teacher and Principal of the Year applications were due on **January 23**.

All school systems were encouraged to select up to three teachers and three principals, one per division (elementary, middle, and high) as their local-level honorees and submit these selections to the state-level process.

This year, **69 school systems** reported the following local-level honoree information:

• **163 teachers** and **76 principals**

**Thank you for your applications and congratulations to your local level honorees.** We appreciate all they do for students in our state.

The Department will announce the 48 semi-finalists - 24 teachers and 24 principals - in the spring.

Please contact [excellenteducators@la.gov](mailto:excellenteducators@la.gov) with questions.
Measuring Results:
2018-2019 Assessment Administration
February Assessment and Accountability Checklist

The 2018-2019 Assessment Month-by-Month Checklist is located in the Assessment Library.

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<th>Activity</th>
<th>Action Type</th>
<th>ECA &amp; E-3 Literacy</th>
<th>ELAP 360</th>
<th>LEAP 2025</th>
<th>LEAP Connect &amp; LAAT</th>
<th>ACT</th>
<th>WorkKeys</th>
<th>AP &amp; CLEP</th>
<th>Other</th>
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Accountability and Assessment Preparation

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<th>ELAP 360</th>
<th>LEAP 2025</th>
<th>LEAP Connect &amp; LAAT</th>
<th>ACT</th>
<th>WorkKeys</th>
<th>AP &amp; CLEP</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>February: Access LEAP 2025 OTTs in INSIGHT or via website in Google Chrome and Student Tutorials available in pencil</td>
<td>Take Action</td>
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<tr>
<td>February: Access LEAP Connect OTTs in INSIGHT or via website in Google Chrome. OTT OATA are posted in correct folder</td>
<td>Take Action</td>
<td>✓</td>
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<tr>
<td>February: Access ELPT OTTs through the ELPT portal</td>
<td>Take Action</td>
<td>✓</td>
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<tr>
<td>February: Use CLEP test reports and resources for PLC discussions</td>
<td>Take Action</td>
<td>✓</td>
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<tr>
<td>February: Support continuous evaluation of accessibility, accommodation effectiveness, rev: [pdf file], and prep documents as needed</td>
<td>Support</td>
<td>✓</td>
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<tr>
<td>February: STCs ensure that TAT, POCs, and monitors are appropriately assigned to testing groups for ELPT and LEAP Connect/LAAT testing</td>
<td>Take Action</td>
<td>✓</td>
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</tbody>
</table>

Please contact assessment@la.gov with questions.
Each year, the Department collects feedback from DTCs and superintendents prior to releasing the upcoming school year’s assessment calendar.

The 2019-2020 Assessment Calendar is now available and posted in the Assessment Library.
Measuring Results: Reporting
As part of its ESSA plan, Louisiana is developing an Interests and Opportunities measure to be included in the accountability system starting in 2020-2021, pending approval by BESE.

The Interests and Opportunities index will make up five percent of school performance scores and is intended to measure enrichment experiences in schools. Assistant Superintendent Jessica Baghian recently wrote about this work for the Thomas B. Fordham Institute.

The Department is currently seeking Louisiana educators with expertise in visual and performing arts, world language, and fitness and health education to provide feedback on draft Interests and Opportunities rubrics and scoring guides developed in partnership with local and national organizations with expertise in these areas.

- March: Educator committees review rubrics
- May: Principals pilot test rubrics and provide additional feedback
- 2019-2020: Statewide pilot and learning year
- 2020-2021: Interests and Opportunities index included in accountability
Interests and Opportunities Review Committees

Review committee participants should:

- have at least three years of experience in the enrichment content area,
- be credentialed in the content area, and
- have deep knowledge of relevant content standards.

Participants should expect to spend approximately 5-8 hours in March reading and providing feedback on the extent to which the rubrics align to Louisiana’s content standards and reflect Louisiana aspirations for its students. Participants will attend 1-2 virtual meetings.

To volunteer for the review committees, please email jill.zimmerman@la.gov by 5:00 p.m. on March 1 with the following information:

- Name and current job title
- Enrichment area, years of experience in the content area, and any relevant credentials
- School/school system where you work
## Interests and Opportunities Timeline: Next Steps

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winter 2018/2019</td>
<td>The three organizations identified through the RFI, along with Department, are drafting comprehensive rubrics and detailed scoring guides and an accountability policy framework to evaluate education programs.</td>
</tr>
<tr>
<td>March 2019</td>
<td>The Department will solicit feedback on the rubrics and scoring guides from stakeholders, including the Interests and Opportunities study group and committees of educators with content-area expertise. The Accountability Commission will consider a draft accountability framework for calculating the new index.</td>
</tr>
<tr>
<td>May 2019</td>
<td>Principals invited to pilot test rubrics and provide feedback. The Accountability Commission will make recommendations regarding accountability policy.</td>
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<tr>
<td>Summer and Fall 2019</td>
<td>The Department will provide education and training for school systems on the new Interests and Opportunities measure, including data collection systems and requirements.</td>
</tr>
<tr>
<td>2019-2020 School Year</td>
<td>Statewide pilots and learning year.</td>
</tr>
<tr>
<td>2020-2021 School Year</td>
<td>The Interests and Opportunities indicator is fully implemented and included in 2021 accountability ratings.</td>
</tr>
</tbody>
</table>

Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.
Science Accountability Reminder

This spring, students will be assessed on the new LEAP 2025 science assessment.

When calculating the K-8 assessment index for the 2018-2019 school year, either the 2016-2017 (old test) or 2018-2019 (new test) science assessment index, whichever yields the higher school performance score, shall be used as the science component of the overall assessment index.

The science index will be weighted by the 2018-2019 social studies assessment index tested population in order to limit impact of population changes from prior years.

For the high school assessment index, initial test scores from the summer 2018, fall 2018, and spring 2019 administrations will be used from both 4-level and 5-level forms.

Please contact stem@la.gov with questions.
Measuring Results: Data Systems
## Data Systems: 2018-2019 School Year

Upcoming Action Items for 2018-2019 Open Collections:

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Deadline</th>
<th>Why it matters?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submit, match, and maintain current students to/in eScholar</td>
<td>September 1,</td>
<td>• Impacts Direct Certification for Free Lunch (and ultimately economically</td>
</tr>
<tr>
<td>Unique ID and Direct Match</td>
<td>Ongoing</td>
<td>disadvantaged calculations/funding)</td>
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<td>• Impacts eDirect Non-Summative Assessments - student school/location based on</td>
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<td>eScholar data (incorrect assignments removes students from testing classrooms)</td>
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<td></td>
<td>• Cannot submit student data to other Department systems without completing</td>
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<td>eScholar work (will get errors)</td>
</tr>
</tbody>
</table>

Please contact sherry.randall@la.gov with questions.
## Upcoming Action Items for 2018-2019 Upcoming Collections:

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Open/Deadline</th>
<th>Why it matters?</th>
</tr>
</thead>
</table>
| Submit planned school calendars and student data (enrollment, lunch status, discipline, homeless data, and special education data) | **Deadline: February 15** | • Important for MFP funding  
• Important for economically disadvantaged calculations/funding  
• Precoding of student ID labels for ACT |

For data manager use in reviewing and verifying data submissions, validation reports/rosters were created and made available on the [Data Management FTP](#) the weeks of January 21, 28, and February 4.

Please contact sherry.randall@la.gov with questions.
# Data Systems: 2018-2019 School Year

Upcoming Action Items for 2018-2019 Open Collections:

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Deadline</th>
<th>Why it matters?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submit class schedules for first time Spring EOC testers</td>
<td>February 15</td>
<td>• Important for ensuring test sessions are correct in eDirect</td>
</tr>
<tr>
<td>Submit mid-year transcripts for all students (grades T9-12) for February BOR extract. Public schools “certify” senior mid-year graduates.</td>
<td>February 8</td>
<td>• Determining admission to post-secondary schools</td>
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<tr>
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<td></td>
<td>• Important for accountability</td>
</tr>
</tbody>
</table>

For data manager use in reviewing and verifying their data submissions, validation reports/rosters were created and made available on the [Data Management FTP](#). Please contact sherry.randall@la.gov with questions.
The Data Coordinator’s Monthly webinar will be held February 14 and March 7 at 1:00 p.m. The webinars will include a review of open collections and data reporting.

- **Webinar Link:** https://ldoe.zoom/j/976397929
- **Phone Number:** 408-638-0968
- **Meeting ID#:** 976397929

Please contact sherry.randall@la.gov with questions.
Call Summary
# Call Summary

<table>
<thead>
<tr>
<th>Month</th>
<th>Key Deadlines</th>
<th>Support and Resources</th>
</tr>
</thead>
</table>
| February| • Submission of mid-year transcripts for all students (grades T9-12) for February BOR extract deadline: February 8  
• Public schools “certify” senior mid-year graduates deadline: February 8  
• Mentor Teacher and Content Leader Training Pilot RFA deadline: February 8  
• Early and Accurate Identification Interest Survey deadline: February 21 | • School System Planning Guide  
• School System Planning Resources  
• School Performance Communications Toolkit  
• Curriculum Implementation Observation tools  
• 2018-2019 PD Vendor Guide  
• Family Support Toolbox Library  
• Submission of class schedules for first time spring EOC testers deadline: February 15  
• Submission of planned school calendars, and student data deadline: February 15  
• February 1 Child Count deadline: February 28 |
| March   | • Interests and Opportunities Review Committees Participant Submission deadline: March 1  
• School System Response to CIR/UIR Strategy Review deadline: March 8  
• 2019-2020 Louisiana Principal Fellowship Enrollment Form deadline: March 15  
• Teacher Leader Summit Early Bird Registration deadline: March 31 | • School System Planning Call: March 13 |