

Case Name:
Case ID#:
Worker:

Note: Please complete and return this form only if there has been a change in your household circumstances.

I understand that I am responsible for reporting all changes that could affect my eligibility for Child Care Assistance or the agency payment amount within 10 days of my knowledge of the change. Failure to timely report these changes could result in action by the agency.

I must report the following changes within 10 days of the change:

- Household address has changed
- Any household composition changes (A child receiving child care benefits moves out of the home or is no longer in the child care provider's care, etc.)
- My child care provider moves in with me or I move in with my provider or we begin sharing the same mailing address (with the exception of a post office box)
- Number of hours/day that my child(ren) attend child care has changed
- Change of child care providers
- Add or remove household designees
- Changes in gross monthly income which result in my household's income exceeding the 85% state median income gross income limit for CCAP.
- A change or termination of employment, training, or education for any parent or adult household member

I am reporting the following changes (check all that apply):

O 1. I no longer need child care assistance.

O 2. My household has moved.

Date of Move:	Phone Number:			
New Mailing Address:	New Residential Address:			
City:	State: Zip Code:			

O 3. The composition of my household has changed.

Enter information about each person who has moved in (including newborns) or out of your home.

Name	Birthdate Social Security Number (Optional)		Moved In/Out	Date of Move	Care Needed
					Oyes Ono
					Oyes Ono
					Oyes Ono
					Oyes Ono

Note: Social security numbers are not required for Child Care Assistance eligibility and eligibility cannot be denied for failure to provide social security numbers. If provided, social security numbers may be used to verify income and need for assistance or for data collection or statistical purposes.



O 4. My household shares the same mailing or residential address as my child care provider.

Date of Change :	
New Mailing Address:	
New Residential Address:	
Phone Number:	

O 5. The number of hours or days that my child(ren) attend child care has changed.

Child(ren) with a change in attendance at child care are:									
Name of Child (Last, First)	Birthdate	Total Hours Needed Each Week	Days Each Week	Date of Change					
			OM OT OW OTh OFri						
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			OM OT OW OTh OFri						
			OM OT OW OTh OFri						

O 6. My child needs summer care effective: Begin date:_____End date:_____

O 7. I have changed child care providers for my child(ren).

O 8. I choose to remain at my current provider, effective date:_____

Child(ren) placed with a n	new or current p	rovider:				
Name of Child (Last, First)	Birthdate	Provider Contact Information	Total Hours Needed Each Week	Days Each Week	Date Changed	
		Name: Address: Phone #: TIPS Provider #:	O In Home O Provider's Home O Class A Center O Other		Ом От Оw Отh OFri	
		Name: Address: Phone #: TIPS Provider #:	O In Home O Provider's Home O Class A Center O Other		Ом От Оw Отh OFri	
		Name: Address: Phone #: TIPS Provider #:	O In Home O Provider's Home O Class A Center O Other		Ом От Оw Отh OFri	
		Name: Address: Phone #: TIPS Provider #:	O In Home O Provider's Home O Class A Center O Other	OM OT OW OTh OFri		



O 9. Add/Remove Household Designee(s):

Name of Household Designee	Birthdate	Residential Address of Household Designee	Add/Remove (Circle below)	HD Relationship to Head of Household
			OAdd ORemove	

O 10. A member of my household is no longer working or attending an educational or training program. (Termination letter must be attached)

Person who has stopped working or going to classes:

The last date worked or attended training classes:

O 11. A member of my household has changed jobs, started a new job, or had a change in earned income. (Employment validation or new wage form(s) must be attached)

Persons with a change in job or earnings:									
Person Employed	Name and Address of Employer	Number of Hours per week	Gross Monthly Earned	How often Paid	Date Change				

O 12. My total household income has exceeded the chart below for my household size.

2 PERSONS	3 PERSONS	4 PERSONS	5 PERSONS	6 PERSONS	7 PERSONS	8 PERSONS	9 PERSONS
\$4,020	\$4,966	\$5,912	\$6,858	\$7,804	\$7,981	\$8,159	\$8,336

O 13. A member of my household has begun receiving, is no longer receiving, or had a change in amount of one of these types of unearned income: Child Support, Alimony, Unemployment Benefits, SSI, Social Security, Veteran's Benefits, Retirement Benefits, Disability Benefits, or Adoption Subsidy. (Supporting documentation must be attached)

Person who receives (or received income)	Type of Income	No longer receiving	Begun/Continues Receiving	Amount Received	Effective Date of Receiving

O 14. Other (Explain):

I understand that adjustments may be made in my Child Care Assistance payments because of the above change(s) in my situation. I understand that I will be notified in writing by LDOE if the change(s) affect my eligibility or the payment amount made by the Child Care Assistance Program.

Signature:	Date:
Address:	Home Phone Number/Work Phone Number:

STATE OF LOUISIANA VOTER REGISTRATION AGENCIES DECLARATION FORM

If you are not registered to vote where you live now, would you like to apply to register to vote here today? (Check one)

[] I want to register to vote. [] I do not want to register to vote.

IF YOU DO NOT CHECK EITHER BOX, YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.

Applying to register or declining to register to vote **will not** affect the amount of assistance that you will be provided by this agency. Voter eligibility requirements are found on the voter registration application form.

Note: If you do register to vote, the location where your application was submitted will remain confidential. If you decline to register to vote, this fact will remain confidential. Applying to register or declining to register to vote will be used **only** for voter registration purposes.

If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private. (Check one)

[] Yes, I would like help.

[] No, I do not want help.

2)_____

For assistance in completing the voter registration application form outside our office, contact Louisiana Department of Education at 1-877-543-2727.

If completed outside our office, this declaration form and your completed voter registration application form (if you filled one out) should be returned to The Louisiana Department of Education, 1201 North Third Street, Baton Rouge, LA 70802 or CCAP Household Eligibility P.O. Box 260037, Baton Rouge, LA 70826 forms.

Signature or Mark

Name Typed or Printed

Date

Signatures of Two Witnesses If Signed With Mark:

1) _____

COMPLAINTS

If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the Louisiana Secretary of State, Commissioner of Elections, P.O. Box 94125, Baton Rouge, LA 70804-9125 or by calling (225)922-0900 or 1-800-883-2805.

Comments/Remarks (for official use only):



Louisiana Voter Registration Application (LA-VRA - Rev. 4/17) Reset



SEE THE OTHER SIDE OF THIS PAGE FOR INSTRUCTIONS →

QUESTIONS? - Call your parish Registrar of Voters Office or call the Secretary of State at 1-800-883-2805 or (225) 922-0900.

OFFICIAL USE ONLY:		WD:	PCT:		RE	G. TYPE:		IN/O	UT:		REG	G #	
Please print clearly in	ink, p	Reas	son for Applicati		New V			□ Updating	Voter Regi	stratio	on		
Eligibility	1.	Are you a citizen of the l Will you be 18 years of a)			If you answered eligible to vote		se que	stions, do not o	complete th	is form. You are not
Name	2.	LAST NAME:						FIRST NAME:					
		FULL MIDDLE OR MAIDEN NAME:						SUFFIX (Sr., Jr.,	II)				
Residence Address (Where you live and		HOUSE # & STREET (NO P.O. BOX):							<u>UNIT/APT #</u>	t:		Give Lo	cation (If Necessary)
claim homestead exemption, if any)		CITY/TOWN:				<u>STA1</u>		_A	ZIP CODE:				
Mailing Address (If different from	3.	Check if no postal servi HOUSE # & STREET/P.O. BOX:	ce at your residence a	address abov	ve and	supply mailing a	ddress	here.	<u>UNIT/APT</u> #	ŧ:			, ,
Residence Address)		CITY/TOWN:				STA	TE:		ZIP CODE:				
Birthdate	4.		5. *SSN				6.	Sex □ M	7. Race	e Inal)			BLACK ASIAN MERICAN INDIAN
Party Affiliation	8.	MM DD YYYY		XX	×× 9.	of Birth	Y/TOW	N:			OTHER_		
Mother's Maiden Name	10.			Email (Optional)		<u>_PAR</u>	RISH/CO	DUNTY:	12. Phor (Optio		<u>COL</u> Home: (<u>INTRY:</u>))	
LA DL/ID Card #	13.				14.	Do you need assistance i voting?	n] No □ Yes. Reas	son:		ouloi. (/	
Place of Last Residence	15.	HOUSE #			16.	Place of Last Registration	- STA	TE:		17.	Former Registered Name, if ar		
Affirmation and Signature (read and sign or make your mark)	18.	CITY: I do hereby solemnly swea for conviction of a felony, t fide resident of this state ar may be subject to a fine of Any false statement may co	that I am not currently nd parish, and that the f not more than \$2,000	y under a ju e facts given	dgmer by me	izen, that I am o nt of full interdiction on this application	f eligib on or l on are	le age to registe imited interdiction true to the best	on where my t of my know	right ledge a	n not currently to vote has be and belief. If I h	under an o en suspeno nave provid	ded, that I am a bona led false information, I
		Applicant Signature:								Date:			
Witnesses (If your signature is a mark, you must	19.	Witness #1 Signature:						Witness #1 Print Name:					
have two witnesses sign)		Witness #2 Signature:						Witness #2 Print Name:					
Note: If you decline	to reg	ial security number are re- ister to vote, this fact will rer d will be used only for voter	main confidential and	will be used	only fo	or voter registratio	n purp	oses. If you reg	ister to vote,	the off	ice where your	applicatior	າ was submitted
OFFICIAL USE ONLY □ New Registratio REMARKS:	n	Updated Registration:	Address Change	□ Name C	Change	e 🛛 Party Chan	ge 🗆	Change to Ass	istance in Vc	oting			
CIRCLE ONE: PA MV	RG	SDA SS (Disabilit	iy)	Recei	ved by	r					Date:		



APPLICATION INSTRUCTIONS

USE THIS LOUISIANA VOTER REGISTRATION APPLICATION TO: 1) register to vote; 2) change your address; 3) request a name change; 4) change party affiliation; or 5) request assistance in voting.

TO REGISTER AND BE ELIGIBLE TO VOTE AN APPLICANT MUST: 1) be a U.S. citizen; 2) be 17 years old (16 years old if registering to vote in person at the Registrar's Office or the Office of Motor Vehicles), but must be 18 years old before actually voting; 3) not be under an order of imprisonment for conviction of a felony; 4) not be under a judgment of full or limited interdiction where your right to vote has been suspended; 5) reside in the state and parish in which you seek to register and vote.

Instructions: the grey section numbers on this page correspond to the grey section numbers on the application.

Reason for Application: Check "New Voter Registration", if this is a first time registration or if a new registration in a new parish after moving. Check "Updating Voter Registration", if you are making any change to your present registration. If new registration, fill out the form completely.

- Eligibility Federal law requires you to affirm that you are a citizen of the United States of America and that you will be 18 years of age on or before the election day in which you are eligible to vote. If you answered "No" to these questions, do not complete this application form. You are not eligible to vote at this time. If you are registering as a 16 or 17 year old, you may check "Yes" because you will not be allowed to vote until you are 18.
- 2. Name You must provide your full name. Do not use nicknames or initials for middle or maiden name. If this application is for a change of name, please also complete section 17: "Former Registered Name".

Residence Address - "Residence Address" means the address (Number, Street, City, State and Zip) where you live and are registering to vote. Residence address **must** be the address where you claim homestead exemption, if any, except for a resident in a nursing home or veterans' home who may choose to use the address of the nursing home or veterans' home or the home where they have a homestead exemption. A college student may elect to use their home address or their address at school while attending. Do not use a post office box for your "Residence Address". If you use a rural route and box number, you may draw a map in box labeled "Give Location" to

3. provide the exact location. Write in the names of the crossroads (streets) nearest to residence. Draw an X to show residence. Use a dot to show any schools, churches, stores or landmarks near residence and write the name of the landmark.

Mailing Address - If you check that you do not receive postal service at your residence address, you **must** provide your mailing address (Number, Street, City, State and Zip). Otherwise a mailing address may be provided and you may use a Post Office Box for a mailing address.

4. *Birthdate* - Print your date of birth. The month and day of your birth remains confidential by law.

Social Security Number - If you do not have a LA driver's license or LA special identification card, you **must** provide the last four digits of your social security number, if issued. The full social security number is preferred and may be provided on a voluntary basis and will be kept confidential. If you were not issued a social security number,

- 5. you must attach either one or more documents to prove your identity, residence and date of birth. Documents may be: a) a copy of current and valid photo identification and/or b) a copy of a current utility bill, bank statement, government check, paycheck, or other government document. Your SSN number remains confidential and is only used for registration purposes.
- . Sex Check male or female (for statistical purposes only).
- . Race Race/Ethnic origin is optional (for statistical purposes only).

Party Affiliation - If you are registering for the first time, you may choose a party affiliation of Democrat, Green, Independent, Libertarian or Republican parties. You may specify any other party affiliation by checking "other" and then listing the party you wish to affiliate. If you do not want to register with a political party affiliation check "No

- 8. Party", or if you do not complete this section, your party affiliation will be listed as "no party". If you are already registered with a party affiliation and no political party change is being made with this application, you may leave this section blank or re-enter your political party affiliation.
- . Place of Birth Print the city/town, parish/county, state and country of your birth place (for statistical purposes only).
- 1). Mother's Maiden Name Print your mother's maiden name, which is her last name at her birth. If unknown, write "unknown".
- 11. Email Give your email address for election officials to contact you if there is a problem with your registration. Email addresses are protected from disclosure by law and are for official use only.
- 12. Phone Give your phone numbers for election officials to contact you if there is a problem with your registration. Phone numbers are optional and a public record unless you make a request for your phone numbers to be kept confidential by election officials.
- 13. LA DL/ID Card # Print your LA driver's license or LA special identification card number, if issued. If you do not have one, check "I do not have a LA DL/ID card". This ID number remains confidential and is for official use only.
- 14. Assistance in Voting Needed? Indicate if you will need assistance in voting by checking either the "No" or "Yes" box. If "Yes", write the reason for needing assistance. The registrar of voters in your parish may contact you for proof of disability.
- 15. Place of Last Residence Print the address (number and street), city, and state of your prior residence, if different from residence address in section 3 or write "Same".
- Place of Last Registration Print the state and parish (or county) of your last registration if you were registered in another parish or state prior to completing this application. *Important:* Contact the local election office in your prior state and cancel your prior registration. Registering in Louisiana does not automatically cancel or transfer your voter registration from another state.
- 17. Former Registered Name If you are using this application to make a name change to your registration, print your former registered name (name you are changing) in this section. If name changed by court order, provide a copy of the order with this application.
- 18. Affirmation and Signature Read the affirmation and sign your full name or make your mark and print the date this application was signed and completed. If assistance in registering is being provided, make sure the applicant understands what they are affirming and that they meet the requirements to register to vote.
- 19. Witnesses If you are unable to sign your name, you may make your mark, but it must be witnessed by two people or it is not valid.

Mailing Instructions - If returned by mail, place in an envelope and mail to your Registrar of Voters Office. You can find your registrar of voters mailing address on the Registrar of Voters Address Page, by visiting our website at <u>www.geauxvote.com</u> or by calling the toll free at 1-800-883-2805. Your application or envelope **must** be postmarked 30 days prior to the first election in which you seek to vote.

Online Voter Registration - Voter registration is also available at <u>www.geauxvote.com</u> and you may register online before the 20th day prior to the election. Please call your registrar of voters if you do not receive your voter information card two weeks after registering.



ACADIA

568 NW Court Circle Crowley, LA 70526-4363 (337) 788-8841

ALLEN P.O. Box 150 Oberlin, LA 70655-0150 (337) 639-4966

ASCENSION 828 S. Irma Blvd., Rm. 205 Gonzales, LA 70737-3631 (225) 621-5780

ASSUMPTION P.O. Box 578 Napoleonville, LA 70390-0578 (985) 369-7347

AVOYELLES 312 N. Main St., Ste. E Marksville, LA 71351-2409 (318) 253-7129

BEAUREGARD P.O. Box 952 DeRidder, LA 70634-0952 (337) 463-7955

BIENVILLE P.O. Box 697 Arcadia, LA 71001-0697 (318) 263-7407

BOSSIER P.O. Box 635 Benton, LA 71006-0635 (318) 965-2301

CADDO P.O. Box 1253 Shreveport, LA 71163-1253 (318) 226-6891

CALCASIEU 1000 Ryan St., Rm. 7 Lake Charles, LA 70601-5250 (337) 721-4000

CALDWELL P.O. Box 1107 Columbia, LA 71418-1107 (318) 649-7364

CAMERON P.O. Box 1 Cameron, LA 70631-0001 (337) 775-5493

CATAHOULA

P.O. Box 215 Harrisonburg, LA 71340-0215 (318) 744-5745

CLAIBORNE 507 W. Main St., Ste. 1 Homer, LA 71040-3914 (318) 927-3332

CONCORDIA

4001 Carter St., Ste. K Vidalia, LA 71373-3021 (318) 336-7770

DESOTO

105 Franklin St. Mansfield, LA 71052-2046 (318) 872-1149

LOUISIANA REGISTRARS OF VOTERS OFFICE ADDRESSES

MADISON

100 N. Cedar St.

(318) 574-2193

MOREHOUSE

129 N. Franklin St.

Tallulah, LA 71282-3892

EAST BATON ROUGE P.O. Box 91006 Baton Rouge, LA 70821-9006 (225) 389-3940 EAST CARROLL P.O. Box 708 Lake Providence, LA 71254-0708 (318) 559-2015

EAST FELICIANA P.O. Box 488 Clinton, LA 70722-0488 (225) 683-3105

EVANGELINE 200 Court St., Ste. 102 Ville Platte, LA 70586-4463 (337) 363-5538

FRANKLIN 6560 Main St. Winnsboro, LA 71295-2750 (318) 435-4489

GRANT 200 Main St. Colfax, LA 71417-1828 (318) 627-9938 IBERIA

300 S. Iberia St., Ste. 110 New Iberia, LA 70560-4543 (337) 369-4407

BERVILLE P.O. Box 554 Plaquemine, LA 70765-0554 (225) 687-5201 JACKSON

500 E. Court St., Rm. 102 Jonesboro, LA 71251-3400 (318) 259-2486

JEFFERSON P.O. Box 10494

Jefferson, LA 70181-0494 (504) 736-6191 JEFFERSON DAVIS

302 N. Cutting Ave. Jennings, LA 70546-5361 (337) 824-0834

LAFAYETTE 1010 Lafayette St., Ste. 313 Lafayette, LA 70501-6885 (337) 291-7140 LAFOURCHE 307 W. 4th St. Thibodaux, LA 70301-3105

(985) 447-3256 LASALLE P.O. Box 2439

Jena, LA 71342-2439 (318) 992-2254 LINCOLN

100 W. Texas Ave., Rm. 10 Ruston, LA 71270-4463 (318) 251-5110 LIVINGSTON

P.O. Box 968 Livingston, LA 70754-0968 (225) 686-3054

Bastrop, LA 71220-3815 (318) 281-1434 NATCHITOCHES P.O. Box 677 Natchitoches, LA 71458-0677 (318) 357-2211 ORLEANS 1300 Perdido St., Rm. 1 W23 New Orleans, LA 70112-2127 (504) 658-8300 OUACHITA 1650 Desiard St., Ste. 125 Monroe, LA 71201 (318) 327-1436 PLAQUEMINES P.O. Box 989 Port Sulphur, LA 70083-0989 (504) 934-3620 POINTE COUPEE 211 E. Main St., 2nd FL New Roads, LA 70760-3661 (225) 638-5537 RAPIDES 701 Murray St. Alexandria, LA 71301-8099 (318) 473-6770 **RED RIVER** P.O. Box 432 Coushatta, LA 71019-0432 (318) 932-5027

RICHLAND P.O. Box 368 Rayville, LA 71269-0368 (318) 728-3582 SABINE

400 Capitol St., Rm. 107 Many, LA 71449-3099 (318) 256-3697

ST. BERNARD 8201 W. Judge Perez, Rm. 104 Chalmette, LA 70043-1696 (504) 278-4231

ST. CHARLES P.O. Box 315 Hahnville, LA 70057-0315 (985) 783-5120

ST. HELENA P.O. Box 543 Greensburg, LA 70441-0543 (225) 222-4440

ST. JAMES P.O. Box 179 Convent, LA 70723-0179 (225) 562-2330

ST. JOHN 1801 W. Airline Hwy. LaPlace, LA 70068-3344 (985) 652-9797 ST. LANDRY P.O. Box 818

Opelousas, LA 70571-0818 (337) 948-0572 **ST. MARTIN**

415 Saint Martin St. St. Martinville, LA 70582-4549 (337) 394-2204

ST. MARY 500 Main St., Ste. 301 Franklin, LA 70538-6144 (337) 828-4100, ext. 360

ST. TAMMANY 701 N. Columbia St. Covington, LA 70433-2709 (985) 809-5500

TANGIPAHOA P.O. Box 895 Amite, LA 70422-0895 (985) 748-3215

TENSAS P.O. Box 183 St. Joseph, LA 71366-0183 (318) 766-3931

TERREBONNE 8026 Main St., Ste. 101 Houma, LA 70360 (985) 873-6533

UNION P.O. Box 235 Farmerville, LA 71241-0235 (318) 368-8660

VERMILION 100 N. State St., Ste.120 Abbeville, LA 70510 (337) 898-4324

VERNON P.O. Box 626 Leesville, LA 71496-0626 (337) 239-3690

WASHINGTON 900 Washington St., #105 Franklinton, LA 70438 (985) 839-7850

WEBSTER P.O. Box 674 Minden, LA 71058-0674 (318) 377-9272

WEST BATON ROUGE P.O. Box 31 Port Allen, LA 70767-0031 (225) 336-2421 WEST CARROLL P.O. Box 71 Oak Grove, LA 71263-0071 (318) 428-2381 WEST FELICIANA P.O. Box 2490 St. Francisville, LA 70775-2490 (225) 635-6161 WINN 119 W. Main St., Rm, 105 Winnfield, LA 71483-3238 (318) 628-6133

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