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## Early Childhood Provider Updates

September 1, 2022

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# Agenda

- Welcome
- COVID-19 Updates for Providers
- Child Care Assistance Program (CCAP) Updates
- Licensing Updates
- Child Care Criminal Background Check (CCCBC) Updates
- Teaching and Learning Updates
- Upcoming Events

**Welcome!**





# COVID-19 Updates for Providers





# COVID-19 Resources



- LDOE COVID-19 [landing page](#) and [library](#)
- LDOE *BELIEVE!* [landing page](#) and [library](#)
- COVID-19 [FAQ](#) for early childhood
- [Office of Public Health Guidelines for Child Care](#)
- Questions regarding COVID-19, contact [LDOECOVID19Support@la.gov](mailto:LDOECOVID19Support@la.gov)





# **Child Care Assistance Program Updates**



# Child Care Assistance Program Updates

## Family Co-payments

*Family co-payments will be reinstated beginning September 1, 2022.*

As a reminder, co-payments listed on the "CCAP 12 - Provider Notice of Payment" correspondence are the parent's portion of the state daily rate which is deducted prior to issuance of regular weekly provider payments.

**Example:** The state's daily rate for a child, birth to 11 months, is \$68.00. The parent's co-payment of the daily rate is \$2.00. The state will pay \$66.00 per day resulting in a weekly payment to the provider of \$330.00.



# Child Care Assistance Program Updates

## Inquiry Response Delays

Thank you for your patience in our delayed response to provider requests for assistance. We value all providers and are working diligently to address concerns in a timely manner.

At this time, the Department is experiencing response delays due to staff shortages, an increase in CCAP applications, and provider/participant queries. The present wait time for case processing is 60-90 days. Please know there will be no adverse action on a family's case as a result of our delay.

Please assist families with submitting all requested documents ensuring all verifications and documents include a case number or time and attendance number. CCAP staff will contact families as soon as possible.

Please **do not resubmit** applications, verification documents, payment documents or change requests again; this slows processing times when duplicates are received.

Families can expect a letter in the mail sharing what is needed on their case during the processing time. Redeterminations, beginning July 1, 2022, will be extended 12 additional months (not to exceed 24 months of service).



# Child Care Assistance Program Updates

## Family Co-payments

*Family co-payments will be reinstated beginning September 1, 2022.*

In response to COVID-19, family co-payments were waived but were scheduled to resume August 1, 2022. However, due to a system error, co-payments were not deducted from payments for service the week of August 1, 2022.

Consequently, the Department has postponed reinstating family co-payments until **September 1, 2022.**

The weekly payment for the service week of August 29 - September 2 will be disbursed in two payments:

- First Payment - Co-payments will continue to be waived for the service days of August 29-31 and paid September 12, 2022.
- Second Payment - Co-payments for the service days of September 1-2 will be deducted from the State's daily rate (per age group) and paid September 13, 2022.



# Child Care Assistance Program Updates

## Inquiry Response Delays

When a case is older than 60 days:

- If you are a provider, please contact the Provider Help Desk at 225-252-9543 or 225-250-7635 or email your Provider Help Desk Specialist
- Families can email [ldccap@la.gov](mailto:ldccap@la.gov) for assistance.
- Families checking on their own case may contact the Call Center (after 60 days) at 1-877-453-2721.

The CCAP Team is working diligently to address each issue as quickly as possible. Your understanding and patience is needed and appreciated.

Thank you for being a valued partner with the Child Care Assistance Program.



# Licensing Updates



# Licensing Updates

## September and October Renewals in EdLink

*Providers whose licenses expire in September and October must submit renewal applications in EdLink.*

With your license renewing in September or October, you will be among the first to submit your applications using EdLink, making history! **Moving forward, this is the only method available to submit a renewal application.**

Please work your way through the instructions provided via email and let the LDOE EdLink support team know if you have any difficulties.

**NOTE: Renewal fees will be waived as long as you submit your renewal prior to October 1, 2022. See the renewal notification email sent from [ldelicensing@la.gov](mailto:ldelicensing@la.gov).**



# Licensing Updates

## September and October Renewals in EdLink

Once you have successfully gained access and/or Entity Manager permission, please email [EdlinkSupport@la.gov](mailto:EdlinkSupport@la.gov). The team will need to follow your progress as you begin completing and submitting your application.

If you need any assistance with gaining access to EdLink or already have access and have questions, the EdLink Support Team will be holding office hours each weekday from 1:30 - 2:30 p.m. Please see the information below to join:

**Webinar Link:** <https://ldoe.zoom.us/j/97565259173>

**Phone Number:** 1-470-381-2522

**Meeting ID:** 975 6525 9173



# Licensing Updates

## Application Processing Time Frames

In an effort to ensure Licensing applications and requests are completed in time for services to be provided to children, please anticipate the following timeframes. If all required documentation is not submitted, there will be additional delays. **Please note: All new licensing applications must be submitted in EdLink.**

- Application for Licensure or Change of Location — up to 90 days
- Application for Change of Ownership — up to 30 days
- Change Report for Capacity increase — up to 30 days
- Change Report for Age Range — up to 30 days
- Change Report for Adding Transportation — up to 30 days
- Change Report for Adding a Director/Designee — up to 30 days

For any Bulletin 137 questions, call 225-342-9905 or email [ldelicensing@la.gov](mailto:ldelicensing@la.gov).





# Child Care Criminal Background Check (CCCBC) Updates



# Child Care Criminal Background Check Updates

## Renewals and Reinstatement of Pre-Pandemic Fees

Five-year eligibility renewals for the Child Care Criminal Background Check (CCCBC) program will begin March 2023. If you are one of the providers or applicants fingerprinted in 2018 upon the program's launch, you will be contacted via email to initiate your fingerprinting process approximately 90 days before your expiration date.

In response to COVID-19, the Department covered CCCBC fees and family copayments. Since July 1, 2022, these fees were reinstated as they were prior to the pandemic.

If you need assistance, please contact [LDEchildcareCBC@la.gov](mailto:LDEchildcareCBC@la.gov).

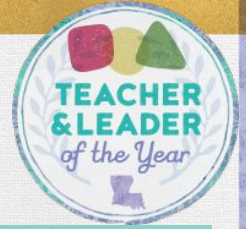




# Teaching and Learning Updates



# Early Childhood Teacher and Leader of the Year 2022-2023



*The Louisiana Department of Education is on the search for the next Teacher and Leader of the Year candidates! YOU play a pivotal role in identifying these excellent candidates.*

Nominations for the Early Childhood Teacher and Leader of the Year are open!

- Nominate as many teachers and leaders as you think are eligible candidates
- Candidates must work in either a Type III child care center, Family Child Care site, Head Start Center, or Early Head Start Center
- Nominations close on Friday, September 30, at 5 p.m.
- Be prepared to support your nominee(s) throughout the application process

Please save the [Early Childhood Teacher and Leader of the Year Nomination Form](#).

If you have any questions about the application process, please contact [devon.camarota@la.gov](mailto:devon.camarota@la.gov).



# 2022-2023 CLASS® Observations

## Fall Observations

*The Fall CLASS® observation period is beginning for early childhood classrooms at publicly-funded sites.*

Community Network Lead Agencies are currently working with sites to schedule local Fall CLASS® observations for the 2022-2023 academic year.

- A representative from your local Community Network Lead Agency will be reaching out to schedule observations for your site.

Third party observations will also be scheduled and conducted by the Picard Center.

- Third party observations are designed to provide an additional level of review to ensure reliability.
- At least two weeks before the scheduled observations are to begin, the Picard Center will send an email providing the site with a two-week timeframe in which the observations will occur.

Questions about CLASS observations can be directed to your [Community Network Lead Agency](#).



# School Readiness Tax Credits

*School Readiness Tax Credit (SRTC) forms for directors, teachers, and parents will be sent in the coming months.*

- The Department is sending email notifications of star rating and levels to eligible directors by mid-October 2022.
- Director and staff member tax forms will be mailed by January 2023.
  - For re-leveling with Louisiana Pathways Career ladders, new credentials and certifications should be submitted before **December 31, 2022**, to [Louisiana Pathways](#).
  - Directors and Teachers with an expiring Early Childhood Ancillary Certificate must renew it nine weeks before expiration via the [LDOE's Educator Certification Portal](#).
- Parent School Readiness Tax Credit forms will be mailed to Type III centers by December 2022.

For more information about School Readiness Tax Credits contact [demita.walker@la.gov](mailto:demita.walker@la.gov).



# Powering Up Early Childhood Conference 2022

## Continuing Education Hours

Clock hour certificates have been distributed via [ccapevents@la.gov](mailto:ccapevents@la.gov) to all participants who attended sessions at the Powering Up Early Childhood Conference 2022.

Questions about a participant's certificate or clock hours should be directed to [ccapevents@la.gov](mailto:ccapevents@la.gov).





# Upcoming Events





# Upcoming Events

## Webinar

*The Department will be hosting monthly webinars for early childhood providers. These webinars will include important updates and reminders for all provider types.*

Providers can access the next provider webinar using the information below:

- **Webinar Date/Time:** Thursday, October 6, at 1 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/93597745872>
- **Phone Number:** 1-312-626-6799
- **Meeting ID:** 935 9774 5872



# Upcoming Events

## New Director Office Hours

*The Department hosts New Director Office Hours to provide new administrators and directors with a deeper understanding of LDOE requirements for Type III centers.*

The next office hours will focus on “Louisiana Pathways.”

Providers can access the next office hours webinar using the information below:

- **Webinar Date/Time:** Friday, September 30, at 12 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/99075363953>
- **Passcode:** 126700
- **Phone Number:** 1-346-248-7799
- **Meeting ID:** 990 7536 3953



# Contact Info

## Child Care Division of Licensing

- Call 225-342-9905
- Email [ldelicensing@la.gov](mailto:ldelicensing@la.gov) or email licensing consultants directly

## Child Care Assistance Program (Providers)

- Call 225-250-7635 or 225-252-9543
- Email [ldeccap@la.gov](mailto:ldeccap@la.gov) or enter a [ticket](#) at the Provider Help Desk
- TOTS Assistance: [Jackie.Droddy2@la.gov](mailto:Jackie.Droddy2@la.gov)

## Child Care Provider Certification (Families)

- Email [providercertification@la.gov](mailto:providercertification@la.gov)

## Child Care Criminal Background Checks (CCCBC)

- Call 225-342-2716 or 225-342-5311 or email [LDEchildcareCBC@la.gov](mailto:LDEchildcareCBC@la.gov)

## General Early Childhood Support

- Email [earlychildhood@la.gov](mailto:earlychildhood@la.gov)

