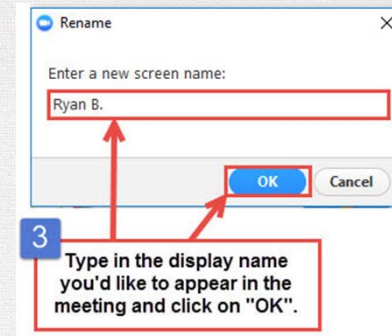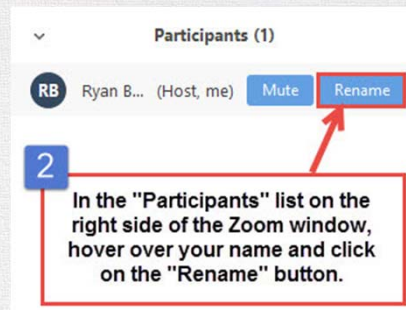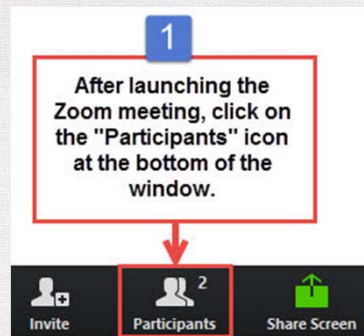# NEW Zoom Name Change
Network and Name

1. Click on the "Participants" button at the top of the Zoom window.
2. Hover the mouse over your name in the "Participants" on the right of the Zoom window. Click on "Rename."
3. Enter your **network name** and **name (ex.: Calcasieu Michelle Joubert)** so it will appear in the Zoom meeting and click on "OK."

1

After launching the Zoom meeting, click on the "Participants" icon at the bottom of the window.

Invite   Participants   Share Screen

2

In the "Participants" list on the right side of the Zoom window, hover over your name and click on the "Rename" button.

Participants (1)

RB   Ryan B... (Host, me)   Mute   Rename

3

Type in the display name you'd like to appear in the meeting and click on "OK".

Rename

Enter a new screen name:

Ryan B.

OK   Cancel

Believes

1

**Early Childhood
Lead Agency
Office Hours**

January 3, 2023

Agenda

- Early Childhood Updates
  - Believe! Application Reminders
- Accountability
- Upcoming Events

Believes

Early Childhood Updates

eGMS Reminders
Periodic Expense Reports Due

At the end of every quarter, Periodic Expense Reports (PERs) are due for every funding source in eGMS. These reports must be submitted before additional reimbursements can be requested.

Periodic Expense Reports (PERs) are open at the end of each quarter:

- **December 31 - PER due by January 15**
- March 31 - PER due by April 15
- June 30 - PER due by July 15
- September 30 - PER due by October 15

Please prioritize PDG funds, and *in the future any funds that have ended that quarter.*

PERs require all documentation to support the reimbursements submitted in that period. Even if no purchases were made, the PER is still required. If you have any questions, please contact devon.camarota@la.gov.

Believes

Believe! Application

Through the Believe! Application for 2023-2024, lead agencies can apply for funding to support the four categories outlined in the Believe! Early Childhood Planning Guide.

The *Believe!* Application in divided into four parts to ensure that Louisiana achieves the following:

1. **Strengthens the child care system** to meet the needs of all families and support the stabilization of the child care sector.

2. **Expands supply of and access to high-quality early childhood** options for families and to identify opportunities to sustain that expansion long-term.

3. **Prepares and supports teachers** to lead classrooms and provide high-quality interactions that meet the developmental needs of children every day.

4. **Empowers families** to access tools and resources to support their children's development.

Believe! Framework Organization

- **Category**: The four early childhood planning categories include the most critical areas for a strong start: strengthening child care; expanding supply and access; classroom quality; and family engagement & support.

- **LDOE Priority:** Each category is aligned to an LDOE priority found in [Believe to Achieve](#).

- **Activity**: Each category is further subdivided into prioritized activities for communities. While these activities are not required, they are recommended for communities and some may be supported through *Believe!* funding.

- **Funding Guidance**: Early childhood community networks are eligible to apply for funding to address all four priorities in one consolidated application, the [Early Childhood *Believe!* Application](#). School systems and early childhood community networks may also be able to support these priority activities with additional funding provided through Super App or *Achieve!*

Super App and *Believe!* Differences

Super App Submission	*Believe!* Application
- Submitted every year - Opportunity to apply for: - LA 4 and NSECD Seats - B-3 Seats - CLSD funding for curriculum and professional development	- Application for 2023-2024, the **final** stimulus application - Only available for Community Network Lead Agencies - Opportunity to apply for limited funding to support: - Child Care Stabilization - Access Expansion - Quality Supports - Family Engagement

Believe! Application and SuperApp are due January 27

Believes

Early Childhood *Believe!* Application
Funding Logic

*In the **Application Planning Template**, there is an appendix that includes the maximum amount of funding that can be requested per category for each lead agency.*

Category 1: Child Care Stabilization	Category 2: Access Expansion	Category 3: High-Quality Classrooms	Category 4: Empowering Families
Funding amount determined based on the number of classrooms in Type III centers in each network	Funding amount available at the same level for all interested networks, no matter the size	Funding amount determined on the number of classrooms in Type III centers in each network	Funding amount determined on the number of birth through three-year-olds who are economically disadvantaged and reside in the network
Approximately $986 per Type III center classroom	*$35,000*	*An estimation of $500 per classroom not served in last year's Believe! Grant, plus an additional $3,000 per CNLA to cover additional costs.*	*Varies based on B-3 population of network*

Believes

Believe! Application
Changes to Funding Information

When making funding requests for each category, keep in mind that lead agencies *can take indirect costs* on this funding when awarded.

Resource: Allowable Uses of Funds for 2022-2023 Allocations

	Category 1	Category 2	Category 3	Category 4
Program partner that the funds support	Funding supports child care sites only (not be used for school-based pre-K, Head Start, or Early Head Start sites).	Funding supports Type III child care sites only (not be used for school-based pre-K, Head Start, or Early Head Start sites).	Funding may now be used to support pre-K classrooms for the 2023-2024 school year	Funding supports community-wide family engagement strategies, regardless of the child's enrollment status
Spending Deadline	**Funding expires December 31, 2023 (prioritize)**	Funding expires June 30, 2024	**Funding expires December 31, 2023 (prioritize)**	Funding expires June 30, 2024

Believes

Allowable Uses of Funds for *2022-2023* Allocations

DEPARTMENT of EDUCATION
louisiana Believes

Early Childhood

Allowable Uses of Funds for 2022-2023 Allocations

This document should be used to ensure that all funding sources are able to be used for their intended purpose, maximized to the best of the community network lead agency's ability, and prevent overlapping of funds being used for the same effort. Each allocation also has the contact information for the program manager should you have any questions about the use of funds.

eGMS Budget Code - Allowable Uses
✔ = This allocation is allowed to be used for this budget category ... 2

Believe! Category 1	3
Believe! Category 2	5
Believe! Category 3	6
Believe! Category 4	7
B-3 Seats	8
Community Network Lead Agency Budget	9
Early Childhood Education Fund (ECE Fund)	11
Early Childhood Guides (EC Guides)	12
Ready Start Networks	13

Believe! Category 1
Questions about Believe! Category 1 allowable uses and budgets should be directed to devon.camarota@la.gov.

Recommended Use of Allocation	
Function	**Estimated Percent of Funding**
Workforce Incentives	Any of these activities could be up to 100% of the budget
Enrollment Support	
Direct Payments to Centers	
Personal Protective Equipment	

Recommended Use of *Believe!* Category 1 Allocation	
Function	**Estimated Percent of Funding**
Workforce Incentives	**~25%**
Bonuses or stipends for incentives like: attendance at work, sign-on stipends for new employees, attendance at professional development sessions, earning certain threshold(s) of CLASS® scores	
Salaries for staff working directly with children in a Type III Center	
Employee Benefits for staff working directly with children in a Type III Center	
Enrollment Support	**~25%**
Advertising through television, radio, billboards, social media, and other outlets	
Costs of holding events and creating pamphlets, documents, or other materials for families	
Scholarships to cover enrollment fees when families initially are accepted into care	
Child Care Management Software Initiatives	
Direct Payments to Centers	**~25%**
Rent/mortgage for building space in a Type III Center	
Utilities (water, electric, internet, other operating bills) in a Type III Center	
Other operating costs such as cleaning services, routine maintenance to building for the safety of children and staff in a Type III Center	
Personal Protective Equipment	**~25%**
Disposable, single-use, or finite materials that are necessary for the safety and protection of children and staff at a Type III Center, such as: diapers, wipes, paper towels, gloves, tissue, hand sanitizer, cleaning materials, etc.	

NOT Allowable for *Believe!* Category 1
Direct payments for child care tuition
Physical improvements or construction to any facility, including playground equipment
CLASS® observations or other professional development

Believes

Accountability

Audit Timeline

January 2

Child Count Audit & Certification Portal Opens

January 2 - January 25

CNLAs work with sites to complete and finalize the audit process

January 25

Child Count Audit & Certification Portal Closes

January 2 - January 31

LDOE review submissions, communicate changes via the responses tab, and approves data

Reminder: The LDOE will utilize the "Responses" tab via the Child Count Audit and Certification portal to communicate with CNLAs. Users can respond to a comment from the LDOE under "New Response", add attachments, or simply "Acknowledge Response(s)" once the issue has been resolved.

Believes

Child Count Audit & Certification

Reviewing and Submitting Child Count Numbers

- Before Child Count Audit results can be submitted, all numbers flagged in the audit system must be reviewed.
    - This means either selecting "No Change" if the reported number has been determined to be correct, or updating the reported number to be within the LDOE target range.
- Once all numbers have been reviewed, **do not** click the Submit button on the Audit Results screen. Additional guidance will be provided by January 23.

999 - SAMPLE NETWORK

Community Network-level Audit Results

Dashboard | Audit Results | Data Cert Roster

Submit Child Count Numbers for Final Review

Submit · All reported numbers have been properly reviewed and the Child Count numbers for this Network are eligible to be submitted for final review.

CLASS® Observations

The Fall 2022 Observation Period has closed. Spring 2023 observations should be scheduled in the EC Portal by February 1, 2023.

- Community Network Lead Agencies are responsible for observing all classrooms and FCC Sites with Academic Approval on October 1, 2022 and February 1, 2023.

- Communications regarding incomplete fall observations will be shared with Community Network Lead Agencies this week.

- Community Network Lead Agencies can begin entering Spring 2023 observation orders in the EC Portal beginning January 16.

Please contact earlychildhood@la.gov with any questions.

Believes
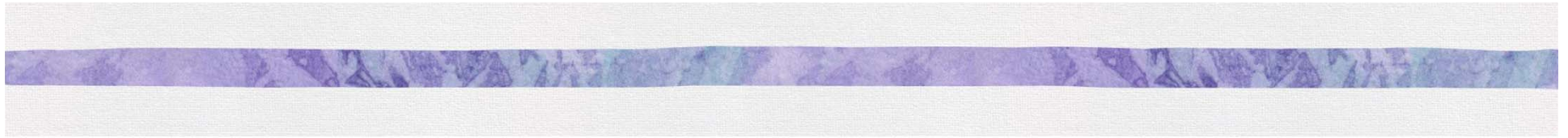
Upcoming Events

LOUISIANA EARLY LEARNING AND DEVELOPMENT STANDARDS

PUBLIC COMMENT PORTAL NOW OPEN

DECEMBER 21-JANUARY 10

Believes

2023 Parent and Family Engagement Conference
New Orleans, LA

Save the Date: The NHSA's 2023 Parent and Family Engagement Conference is coming to Louisiana.

Where: New Orleans, LA.

When: December 4 - 7, 2023.

[Join the 2023 waitlist](#) to be the first to know when registration is open.

The Early Childhood Be Engaged Birth - 5 Framework is an *adaptation of the Head Start Parent and Family Engagement model* that was reviewed and *approved* by a stakeholder committee comprised of Louisiana early childhood professionals, CNLAs, state agencies, EC providers, and families.

Believes

2023 Winter Collaboratives

This year Winter Collaboratives will focus on cross-agency collaboration.

In order to ensure that all agencies serving the same communities are in attendance at the same sessions, the Department has assigned CNLAs to one of two locations based on geographic location and partnering CCR&R agency.

Location	When and Where
Baton Rouge, Claiborne Building 1201 N. Third Street, Baton Rouge, LA 70802	January 24, 9:00am-12:00pm
Rapides, Rapides Parish School Board Media Center Rapides Parish School Board: 619 6th St, Alexandria, LA 71301	January 26, 9:00am-12:00pm

Early Childhood
IMPROVING SCHOOL READINESS

Believes

2023 Winter Collaborative
Baton Rouge Participants - January 24

Agenda for Children	VOA 2, 3, 4	VOA 5, 6, 7
Assumption Orleans Jefferson Lafourche Plaquemines St. Tammany St. John St. James St. Charles Terrebonne St. Bernard Washington	Ascension East Baton Rouge East Feliciana Iberville Livingston St. Helena Tangipahoa West Baton Rouge West Feliciana	Acadia Allen Calcasieu Cameron Iberia Jefferson Davis St. Landry St. Martin St. Mary Vermilion
	On Track by 5	**PCECC**
	Lafayette	Pointe Coupee

Believes

2023 Winter Collaborative
Rapides Participants - January 26

NSU	Children's Coalition	VOA 5, 6, 7
Bossier	Caldwell	Avoyelles
Bienville	East Carroll	Beauregard
Caddo	Franklin	Evangeline
Catahoula	Lincoln	Rapides
Claiborne	Madison	Vernon
Concordia	Morehouse	
Desoto	Ouachita	
Grant	Richland	
Lasalle	Tensas	
Jackson	Union	
Red River	West Carroll	
Sabine		
Natchitoches		
Winn		
Webster		

Believes

2023 Winter Collaborative

In order to prepare for the Winter Collaboratives, please complete the following <u>survey</u> to RSVP. This link was also emailed on December 9 before 6 p.m.

Anyone on your team who is involved in collaborative efforts that impact providers and children, such as:

CNLA	CCR & R
- Community Network Lead Agency contact - Education Manager - Support staff for Family Child Care - Specific grant or program manager (i.e. B-3 Seats)	- Director - Coaching manager - FCC coach *Please assign different people to represent the CNLA and CCR&R if the entity represents both the CNLA and CCR&R*

Believes

GOLD® Update Webinar
Q & A Session for Network Administrators

The Department will host GOLD® webinars for site leaders and network leaders. Participants can access the GOLD® informational webinar using the information below.

Webinar Topic: *GOLD®* Q & A session for Network Administrators
Webinar Date/Time: Wednesday, January 18 at 1 p.m.
Webinar Link: https://ldoe.zoom.us
Meeting ID: 974 0485 0210
Passcode: 980775

Please read the Department's updated **TS GOLD® Guidance** and **TS GOLD® FAQ** documents for helpful information.

Please contact ecassessment@la.gov with questions or concerns.

Believes

Young Children With Disabilities Community of Practice Webinar

The Department will host YCWD webinars for OSEP Administrators and early childhood administrators each month.

Participants can access the YCWD Community of Practice webinar using the information below.

Webinar Topic: Strategies for Success Guidebook
Webinar Date/Time: Wednesday, January 25 at 2:00 p.m.
Webinar Link: https://zoom.us/j/6920610085?
Meeting ID: 692 061 0085
Passcode: gyiy3F

Please contact caitlyn.robinson@la.gov for any questions or concerns.

Believes

2023-2024 Super App and Believe!
Key Dates

Application	Action	Timeline
Planning Materials	LDOE School System Planning Guide & Workbook released Believe! Planning Template & Guidance / Super App released	October 20
Super App	Super App **DUE**	January 27
Believe!	Believe! application for early childhood lead agencies **DUE**	January 27 *Correction*
Super App & Believe!	LDOE reviews Super App and Believe! submissions and provides feedback on plans and budgets, as necessary	February - March
	Super App and Believe! competitive allocations approved (April BESE)	April
	Super App and Believe! grant period begins	July 1

Believes

2023-2024 Super App and Believe!
Resources

Resource	Purpose
Believe! Early Childhood Planning Template	Community Network Lead Agencies plan and budget resources to meet the needs of program partners and children, contact the EC team members with questions: Category 1 – devon.camarota@la.gov Category 2 – janet.griggs@la.gov Category 3 – brandy.morin@la.gov Category 4 – amanda.colon@la.gov
Blueprint Guidance, Workbook, and Suggested Template	Support the development and reevaluation of the community network blueprint, contact brandi.crowell@la.gov with questions.
Coordinated Funding Request	Streamlines the CNLA request for B-3, LA 4, and NSECD seats by funding source, contact kishia.grayson@la.gov with questions.
Overview of Early Childhood Funding Sources	List funding sources specific to early childhood and eligibility criteria
2023-2024 School System Planning Guide	School systems plan and budget resources to meet the needs of all students

Believes

2023-2024 Super App and Believe!
Resources and Vendor Guides

- The Partnerships for Success Guide identifies a list of partners that can provide professional development to build the capacity of educators to deliver specialized supports and organizations that can fulfill the direct service needs to support students with disabilities. Organizations denoted with the Early Childhood icon provide targeted professional development opportunities for early childhood educators in delivering specialized supports to children with disabilities.

- Academic Content Professional Development Vendor Guide identifies vendors who provide initial and ongoing training for Tier 1 curricula. It identifies vendors who specialize in helping design a cohesive implementation process focused on high-quality curriculum, professional development, and assessment.

- The Supporting Early Learning & Literacy PD Guide provides networks with a list of partners that can deliver professional development to develop the capacity of educators to effectively identify and support the early learning and literacy needs of children.

- Strategies for Success Guidebook: A Guidebook for Supporting Students with Disabilities

Believes

Events and Deadlines

January 15: PDG (and all fund sources) Periodic Expense Reports Due in eGMS

January 18: GOLD Updates Webinar at 1 p.m.

January 24: Baton Rouge Winter Collaboration (canceled Office Hours)

January 25: YCWD Community of Practice Webinar at 2 p.m.

January 26: Rapides Winter Collaboration

January 27: Super App and Believe! Application

February 1: Spring 2023 CLASS® Observations scheduled in the EC Portal

To find previous Office Hours presentations go to Louisianabelieves.com, visit the Lead Agency Library and click a download box called "Early Childhood Lead Agency Webinars."

NEW Zoom Name Change
Network and Name

1. Click on the "Participants" button at the top of the Zoom window.
2. Hover the mouse over your name in the "Participants" on the right of the Zoom window. Click on "Rename."
3. Enter your **network name** and **name (ex.: Calcasieu Michelle Joubert)** so it will appear in the Zoom meeting and click on "OK."

After launching the Zoom meeting, click on the "Participants" icon at the bottom of the window.

Invite   Participants   Share Screen

In the "Participants" list on the right side of the Zoom window, hover over your name and click on the "Rename" button.

Participants (1)

RB   Ryan B... (Host, me)   Mute   Rename

Rename

Enter a new screen name:

Ryan B.

OK   Cancel

Type in the display name you'd like to appear in the meeting and click on "OK".

Believes

1
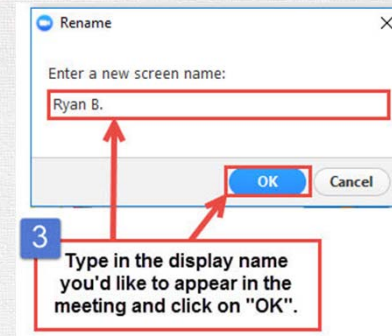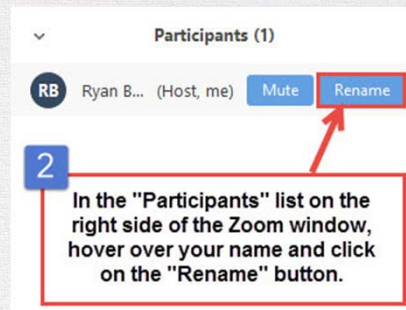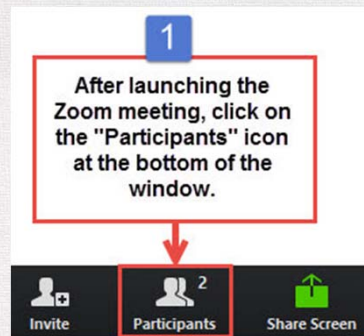
Agenda

**Early Childhood
Lead Agency
Office Hours**

January 10, 2023

- Spring 2023 Milestones Overview
- Early Childhood Updates
- Accountability
- Upcoming Events

Believes

2

Spring 2023 Milestones	Date
Super App, the Coordinated Funding Request, and blueprints are submitted Believe! applications are submitted via JotForm	1/27
February Child Count is conducted	2/1
All *classrooms* are set up in the CLASS® online system for Spring Observation Period	2/1
All spring *observations* are scheduled in the CLASS® online system	2/1
February Child Count template, from 2/1, is submitted to the FTP folder	2/28
TS Gold® Winter Checkpoint Deadline	2/28
The third required (spring) community network meeting has been conducted	3/31
100% of spring CLASS® observations are completed and results entered in the CLASS® online system	5/15
The spring community network calibration exercise is completed	5/15
TS Gold® Spring Checkpoint Deadline	5/31
The fourth required (summer) community network meeting is conducted	6/30

Early Childhood Updates

eGMS Reminders
Periodic Expense Reports Due

At the end of every quarter, Periodic Expense Reports (PERs) are due for every funding source in eGMS. These reports must be submitted before additional reimbursements can be requested.

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- September 30 - PER due by October 15

Please prioritize PDG funds, and *in the future any funds that have ended that quarter.*

PERs require all documentation to support the reimbursements submitted in that period. Even if no purchases were made, the PER is still required. If you have any questions, please contact devon.camarota@la.gov.

Believes

Allowable Uses of Funds for *2022-2023* Allocations

DEPARTMENT of EDUCATION
louisiana Believes

Early Childhood

Allowable Uses of Funds for 2022-2023 Allocations

This document should be used to ensure that all funding sources are able to be used for their intended purpose, maximized to the best of the community network lead agency's ability, and prevent overlapping of funds being used for the same effort. Each allocation also has the contact information for the program manager should you have any questions about the use of funds.

eGMS Budget Code - Allowable Uses
✔ = This allocation is allowed to be used for this budget category 2

Believe! Category 1	3
Believe! Category 2	5
Believe! Category 3	6
Believe! Category 4	7
B-3 Seats	8
Community Network Lead Agency Budget	9
Early Childhood Education Fund (ECE Fund)	11
Early Childhood Guides (EC Guides)	12
Ready Start Networks	13

Resource: Allowable Uses of Funds for 2022-2023 Allocations

Believe! Category 1
Questions about Believe! Category 1 allowable uses and budgets should be directed to devon.camarota@la.gov.

Recommended Use of Allocation	
Function	**Estimated Percent of Funding**
Workforce Incentives	Any of these activities could be up to 100% of the budget
Enrollment Support	
Direct Payments to Centers	
Personal Protective Equipment	

Recommended Use of *Believe!* Category 1 Allocation	
Function	**Estimated Percent of Funding**
Workforce Incentives	**~25%**
Bonuses or stipends for incentives like: attendance at work, sign-on stipends for new employees, attendance at professional development sessions, earning certain threshold(s) of CLASS® scores	
Salaries for staff working directly with children in a Type III Center	
Employee Benefits for staff working directly with children in a Type III Center	
Enrollment Support	**~25%**
Advertising through television, radio, billboards, social media, and other outlets	
Costs of holding events and creating pamphlets, documents, or other materials for families	
Scholarships to cover enrollment fees when families initially are accepted into care	
Child Care Management Software Initiatives	
Direct Payments to Centers	**~25%**
Rent/mortgage for building space in a Type III Center	
Utilities (water, electric, internet, other operating bills) in a Type III Center	
Other operating costs such as cleaning services, routine maintenance to building for the safety of children and staff in a Type III Center	
Personal Protective Equipment	**~25%**
Disposable, single-use, or finite materials that are necessary for the safety and protection of children and staff at a Type III Center, such as: diapers, wipes, paper towels, gloves, tissue, hand sanitizer, cleaning materials, etc.	

NOT Allowable for *Believe!* Category 1
Direct payments for child care tuition
Physical improvements or construction to any facility, including playground equipment
CLASS® observations or other professional development

Believes

6

Update Contact Information for Communications

Community Network Lead Agencies can find the contact list at www.Louisianabelieves.com by clicking Early Childhood, and Administrative Support

Next Steps:

1. Review the Early Childhood Community Network Lead Agency list

2. Send revisions to alicia.franklin@la.gov

Early Childhood Team Contact

LDOE Staff	Questions about:
Janet Grigg, Janet.grigg@la.gov Brandi Cunningham-Crowell, brandi.crowell@la.gov	Ready Start Networks and supply building and access expansion
Kishia Grayson, kishia.grayson@la.gov	Pre-K programs (LA 4 and NSECD), eligibility determination, and DirectMatch
Devon Camarota, devon.camarota@la.gov	B-3 Seats seats, EC Guides Pilot, eGMS, and Coordinated Funding Request
Alicia Franklin, alicia.franklin@la.gov	CLASS® Portal, Child Count, Data Certification
Felicia Jackson, felicia.jackson3@la.gov	Family Child Care (FCC)
Robert Jones, robert.jones4@la.gov	CLASS® Observations, Third Party CLASS® Observations, and Performance Profiles
ECAssessment@la.gov	EC Academics and Curriculum
Brandy Morin, brandy.morin@la.gov	Curriculum and EC Communications
ECAssessment@la.gov	*Teaching Strategies GOLD®*
Amanda Colon, amanda.colon@la.gov	Family Support, Coordinated Enrollment and Community Network Lead Agency Support
Tella Henderson, tella.henderson@la.gov	Director support and initiatives, improvement; EC Curriculum Initiative
Mary Jo, Smith, mary.smith3@la.gov	Child Care Resource and Referral Agencies
Shallan Jones, shallan.jones@la.gov	Business supports
Demita Walker, demita.walker@la.gov	School Readiness Tax Credits (SRTC)

Believes

Accountability

Audit Timeline

January 2	January 2 - January 30	January 23	January 30
Child Count Audit & Certification Portal Opens	CNLAs work with sites to complete and finalize the audit process	Child Count Audit & Certification Portal Updates	Child Count Audit & Certification Portal Closes

Reminder: *The LDOE will utilize the "Responses" tab via the Child Count Audit and Certification portal to communicate with CNLAs. Users can respond to a comment from the LDOE under "New Response", add attachments, or simply "Acknowledge Response(s)" once the issue has been resolved.*

Believes

Child Count Audit & Certification

Reviewing and Submitting Child Count Numbers

- Before Child Count Audit results can be submitted, all numbers flagged in the audit system must be reviewed.
    - This means either selecting "No Change" if the reported number has been determined to be correct, or updating the reported number to be within the LDOE target range.
- Once all numbers have been reviewed, **do not** click the Submit button on the Audit Results screen. This option has been disabled; however, Additional guidance will be provided by January 23.

999 - SAMPLE NETWORK

Community Network-level Audit Results

Dashboard | Audit Results | Data Cert Roster

Submit Child Count Numbers for Final Review

Submit   All reported numbers have been properly reviewed and the Child Count numbers for this Network are eligible to be submitted for final review.

Adding Notes to a Roster

Network users may leave notes or add supporting documentation on a roster by navigating to the 'Description and Supporting Documentation' tab.

Best Practices for CLASS® Observations for FCCs

Bulletin 140 requires that classrooms are observed using the same tool in the fall and spring; typically this tool coincides with the age of majority in the classroom as of September 30.

- When there is only one age group represented, the corresponding tool should be used. When there is a mix of two age bands (ex. 3 infants and 2 toddlers), use the tool that corresponds to the majority age in the classroom.

- A classroom that is a combination of infant, toddler, and pre-K children must be observed using the tool appropriate for the majority of the class. **If there is no clear majority among the three age groups, the toddler tool must be used.**

- If the tool in fall is different from the classroom configuration in the spring, please contact the LDOE for further guidance.

Please contact earlychildhood@la.gov with any questions.

Support for Family Child Care

LDOE Manager of Family Child Care	LDOE Manager(s) of CLASS® observations, and other accountability requirements
Questions regarding: • the purpose of observations for FCCs in AA • tools and resources are available from the LDOE for FCCs • how to strengthen relationships with an FCC educator felicia.jackson3@la.gov	Questions regarding: • which CLASS tool to use • how to schedule FCC observations • what data to enter into the EC Portal • Performance Profiles • SRTC guidance earlychildhood@la.gov

CLASS® Observations

The Fall 2022 Observation Period has closed. Spring 2023 observations should be scheduled in the EC Portal by February 1, 2023.

- Community Network Lead Agencies are responsible for observing all classrooms and FCC Sites with Academic Approval on October 1, 2022 and February 1, 2023.

- Observers should complete the CLASS® transition training on their Teachstone training dashboards prior to completing the CLASS® second edition reliability training.

- For Spring 2023, all CLASS® observers will continue to use the CLASS® first edition (2008) tool for accountability purposes.

Please contact earlychildhood@la.gov with any questions.

Upcoming Events

2023 Winter Collaboratives

This year Winter Collaboratives will focus on cross-agency collaboration.

In order to ensure that all agencies serving the same communities are in attendance at the same sessions, the Department has assigned CNLAs to one of two locations based on geographic location and partnering CCR&R agency.

Location	When and Where
Baton Rouge, Claiborne Building 1201 N. Third Street, Baton Rouge, LA 70802	January 24, 9:00am-12:00pm
Rapides, Rapides Parish School Board Media Center Rapides Parish School Board: 619 6th St, Alexandria, LA 71301	January 26, 9:00am-12:00pm

2023 Winter Collaborative
Baton Rouge Participants - January 24

Agenda for Children	VOA 2, 3, 4	VOA 5, 6, 7
Assumption Orleans Jefferson Lafourche Plaquemines St. Tammany St. John St. James St. Charles Terrebonne St. Bernard Washington	Ascension East Baton Rouge East Feliciana Iberville Livingston St. Helena Tangipahoa West Baton Rouge West Feliciana	Acadia Allen Calcasieu Cameron Iberia Jefferson Davis St. Landry St. Martin St. Mary Vermilion
	On Track by 5	**PCECC**
	Lafayette	Pointe Coupee

Believes

2023 Winter Collaborative
Rapides Participants - January 26

NSU	Children's Coalition	VOA 5, 6, 7
Bossier	Caldwell	Avoyelles
Bienville	East Carroll	Beauregard
Caddo	Franklin	Evangeline
Catahoula	Lincoln	Rapides
Claiborne	Madison	Vernon
Concordia	Morehouse	
Desoto	Ouachita	
Grant	Richland	
Lasalle	Tensas	
Jackson	Union	
Red River	West Carroll	
Sabine		
Natchitoches		
Winn		
Webster		

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GOLD® Update Webinar
Q & A Session for Network Administrators

The Department will host GOLD® webinars for site leaders and network leaders. Participants can access the GOLD® informational webinar using the information below.

Webinar Topic: *GOLD®* Q & A session for Network Administrators
Webinar Date/Time: Wednesday, January 18 at 1 p.m.
Webinar Link: https://ldoe.zoom.us
Meeting ID: 974 0485 0210
Passcode: 980775

Please read the Department's updated TS GOLD® Guidance and TS GOLD® FAQ documents for helpful information.

Please contact ecassessment@la.gov with questions or concerns.

Young Children With Disabilities Community of Practice Webinar

The Department will host YCWD webinars for OSEP Administrators and early childhood administrators each month.

Participants can access the YCWD Community of Practice webinar using the information below.

Webinar Topic: Strategies for Success Guidebook
Webinar Date/Time: Wednesday, January 25 at 2:00 p.m.
Webinar Link: https://zoom.us/j/6920610085?
Meeting ID: 692 061 0085
Passcode: gyiy3F

Please contact caitlyn.robinson@la.gov for any questions or concerns.

Believes

2023-2024 Super App and Believe!
Key Dates

Application	Action	Timeline
Planning Materials	LDOE School System Planning Guide & Workbook released Believe! Planning Template & Guidance / Super App released	October 20
Super App	Super App **DUE**	January 27
Believe!	Believe! application for early childhood lead agencies **DUE**	January 27
Super App & Believe!	LDOE reviews Super App and Believe! submissions and provides feedback on plans and budgets, as necessary	February - March
	Super App and Believe! competitive allocations approved (April BESE)	April
	Super App and Believe! grant period begins	July 1

Believes

2023-2024 Super App and Believe! Resources

Resource	Purpose
Believe! Early Childhood Planning Template Believe! Application (Jotform)	Community Network Lead Agencies plan and budget resources to meet the needs of program partners and children, contact the EC team members with questions: Category 1 – devon.camarota@la.gov Category 2 – janet.griggs@la.gov Category 3 – brandy.morin@la.gov Category 4 – amanda.colon@la.gov
Blueprint Guidance, Workbook, and Suggested Template	Support the development and reevaluation of the community network blueprint, contact brandi.crowell@la.gov with questions.
Coordinated Funding Request	Streamlines the CNLA request for B-3, LA 4, and NSECD seats by funding source, contact kishia.grayson@la.gov with questions.
Overview of Early Childhood Funding Sources	List funding sources specific to early childhood and eligibility criteria
2023-2024 School System Planning Guide	School systems plan and budget resources to meet the needs of all students

Events and Deadlines

January 15: PDG (in all fund sources) Periodic Expense Reports Due in eGMS

January 18: GOLD Updates Webinar at 1 p.m.

January 24: Baton Rouge Winter Collaboration (canceled Office Hours)

January 25: YCWD Community of Practice Webinar at 2 p.m.

January 26: Rapides Winter Collaboration

January 27: Super App and Believe! Application

January 31: SchoolHouse Connection guest on Office Hours extended

February 1:

Classroom are entered into CLASS portal
Spring CLASS® Observations scheduled in the EC Portal
Child Count

To find previous Office Hours presentations go to Louisianabelives.com, visit the Lead Agency Library and click a download box called "Early Childhood Lead Agency Webinars."

NEW Zoom Name Change
Network and Name

1. Click on the "Participants" button at the top of the Zoom window.
2. Hover the mouse over your name in the "Participants" on the right of the Zoom window. Click on "Rename."
3. Enter your network name and name (ex.: Calcasieu Michelle Joubert) so it will appear in the Zoom meeting and click on "OK."

1. After launching the Zoom meeting, click on the "Participants" icon at the bottom of the window.

Invite   Participants   Share Screen

2. Participants (1)

RB Ryan B... (Host, me)   Mute   Rename

In the "Participants" list on the right side of the Zoom window, hover over your name and click on the "Rename" button.

Rename   ✕
Enter a new screen name:
Ryan B.
OK   Cancel

3. Type in the display name you'd like to appear in the meeting and click on "OK".

Believes

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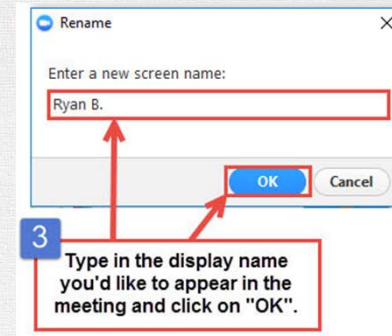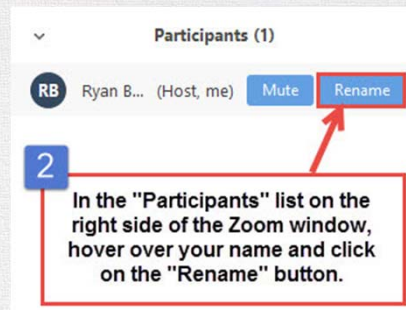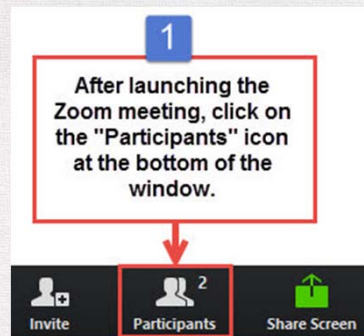
Early Childhood Lead Agency Office Hours

January 17, 2023

Believes

Agenda

- Early Childhood Updates
- TOY and LOY Guest Speaker
- Accountability
    - February Child Count
- Upcoming Events

Early Childhood Updates

eGMS Reminders
Periodic Expense Reports Due

At the end of every quarter, Periodic Expense Reports (PERs) are due for every funding source in eGMS. These reports must be submitted before additional reimbursements can be requested.

Periodic Expense Reports (PERs) are open at the end of each quarter:

- **December 31 - PER due by January 15 - <mark>PAST DUE</mark>**

If a CNLA has not yet submitted their PER for the second quarter, the LDOE will be reaching out to each CNLA individually to ensure timely submission of the PER. If you have any questions, please contact devon.camarota@la.gov.

Please prioritize PDG funds, and *in the future any funds that have ended that quarter.*

Believes

Guest Speakers

Early Childhood TEACHER of the Year

Annie Richardson

CANEVIEW K-8 HEADSTART
WEST BATON ROUGE PARISH

Early Childhood LEADER of the Year

Rochelle Wilcox

WILCOX ACADEMY
ORLEANS PARISH

Accountability:
February Child Count

February Child Count Template

*The LDOE Child Count Template for Community Network Lead Agencies is due via the FTP by February 28. It should capture accurate **enrollment** data as of February 1.*

Tab 2: Child Count Template

CHILD COUNT TEMPLATE FOR LEAD AGENCIES
Child Count is the primary tool used to count all publicly-funded children ages birth to five across Louisiana on February 1, 2020.
This does not include school-aged children before and after school. Only count children enrolled during the "regular" school day.
Do not count part time children or home-based children except for those participating in the Early Head Start partnership grant.
During Child Count, it is extremely important that each of these children only be counted once, using their primary funding source, regardless of whether or not they braid funds.

Site Information			INFANTS (Publicly-Funded ONLY)						
			CCAP		EHS		Local		PDC
Site Type	Site Code	Site Name	General	SPED	General	SPED	General	SPED	General
		TOTALS (do not enter data in this row)	0	0	0	0	0	0	

Tab 4: Demographic Information Template

DEMOGRAPHIC INFORMATION TEMPLATE FOR LEAD AGENCIES
Note 1: Children can be counted in multiple Background Demographic categories, as applicable.
Note 2: Children should be counted in Ethnicity as applicable.
Note 3: Children should be counted in only one Demographics by Race category, as applicable

Site Information			Background Demographics			Ethnicity	INFANTS (Publicly-Fund	
Site Type	Site Code	Site Name	Homeless	Foster	Dual Language Learner	Hispanic/Latino	American Indian or Alaska Native	Asian
		TOTALS (do not enter data in this row)	0	0	0	0	0	

Believes

Understanding the Child Count Template
Tab 2: Child Count

DO NOT Enter Any Data On This Sheet!		EXAMPLE PAGE		

CHILD COUNT TEMPLATE FOR LEAD AGENCIES

Child Count is the primary tool used to count all publicly-funded children ages birth to five across Louisiana on October 1 and February 1 annually.

This does not include school-aged children before and after school. Only count children enrolled during the "regular" school day.

Do not count part time children or home-based children except for Early Head Start.

During Child Count, it is extremely important that **each of these children only be counted once**, using their primary funding source, regardless of whether or not they braid funds.

Site Information			INFANTS (Publicly-Funded ONLY)									
			CCAP		EHS		Local		PDG B-3		
Program Type (click cell to select from drop-down menu)	Site Name	Site Code	General	SPED	General	SPED	General	SPED	General	SPED	Total Infants
Child Care	EXAMPLE - XYZ Child Care	ABC000	5	1							6
Head Start/Early Head Start	EXAMPLE - First Head Start	FGH000			4						4
School	EXAMPLE - Corner Elementary	010000									
Totals			5	1	4						10

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Understanding the Child Count Template
Tab 4 - Demographics Tab

DO NOT Enter Any Data On This Sheet!	EXAMPLE PAGE	EXAMPLE EXPLANATION
DEMOGRAPHIC INFORMATION TEMPLATE FOR LEAD AGENCIES		Example: Red Apples Child Care has five infants enrolled:
Note 1: Children can be counted in multiple Background Demographic categories, as applicable.		- Allen is a white, non-hispanic infant
Note 2: Children should be counted in Ethnicity as applicable.		- Reed is two or more races, is non-hispanic, and is living in foster care
Note 3: Children should be counted in only one Demographics by Race category, as applicable		- Elliot is an Asian, non-hispanic infant whose home language is not English
		- Samantha is a white, hispanic/latino infant living in foster care
		- Bryan is a Black, non-hispanic infant

2020-2021 February Child Count - Dem

Site Information			Background Demographics			Ethnicity	INFANTS (Publicly-Funded ONLY) Demographics by Race - only count students once (in category of best fit)						
Site Type	Site Code	Site Name	Homeless	Foster	Dual Language Learner	Hispanic/Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Pacific Islander	White	Two or more races	Other or Unknown
TOTALS (do not enter data in this row)			0	2	1	1	0	1	1	0	1	1	0
Child Care	ABC100	Red Apples	0	2	1	1	0	1	1	0	1	1	0

Believes

Child Count Guidance Toolkit
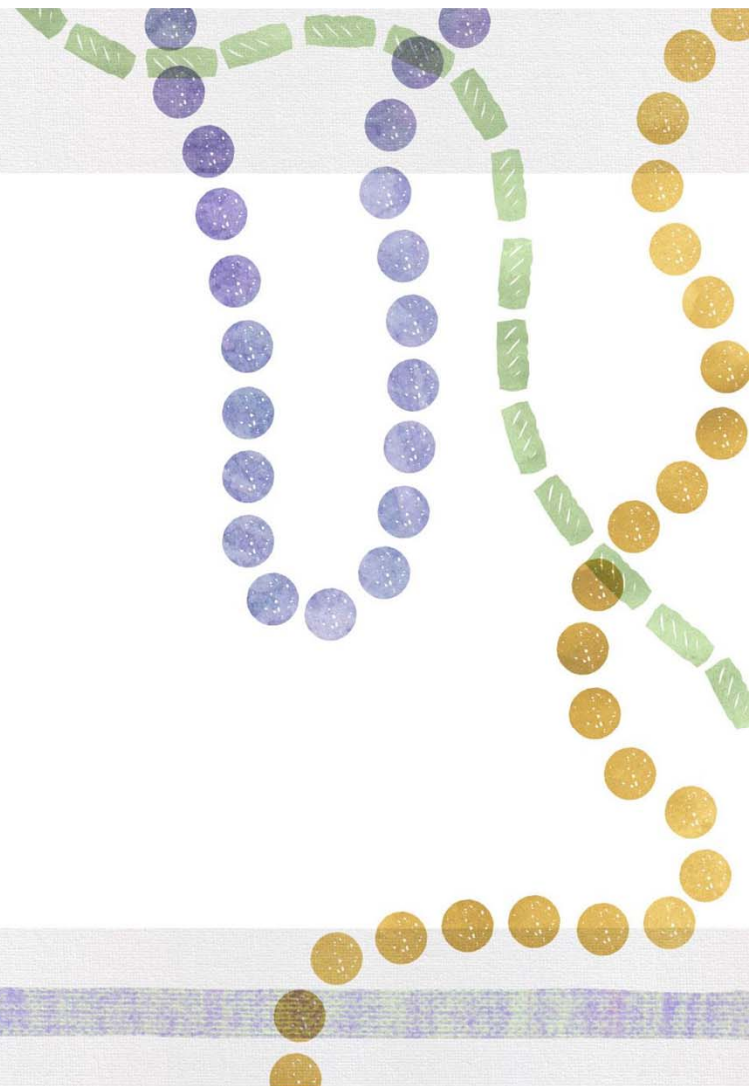
Child Count Guidance
Toolkit Materials

The toolkit and the LDOE Child Count Template will be dropped into your FTP by January 25.

Guidance and Templates for Lead Agencies:
- Child Count Guidance for Community Network Lead Agencies
- LDOE Child Count Template

Guidance and Templates for Program Partners:
- Child Count Guidance for Program Partners
- Digital/Excel-Friendly Child Count Template for Program Partners
- Printable Child Count Template for Program Partners

Child Count Guidance
Guidance for Lead Agencies

Child Count Guidance for Lead Agencies

Child Count Template Instructions for Lead Agencies (Appendix)

Child Count Guidance
Guidance for Program Partners

The Department is providing Community Network Lead Agencies with a procedural document called Child Count Guidance for Program Partners. Community Network Lead Agencies should share this guidance with all sites participating in Child Count.

This guidance provides program partners with:
- Step-by-step guidance
- Child Count best practices
- Dual enrollment decision tree

Child Count Guidance for Program Partners

Child Count Guidance
Digital Child Count Template for Program Partners

	Digital Child Count Template for Child Care Sites									
Child Count is the primary tool used to count all publicly-funded children ages birth to five across Louisiana on October 1 and February 1 annually. This does not include school-aged children before and after school. Only count children enrolled during the "regular" school day. Do not count part time children or home-based children except for those participating in the Early Head Start partnership grant. During Child Count, it is extremely important that each of these children only be counted once, using their **primary funding source**, regardless of whether or not they braid funds.										2021-2022 Octobe

Site Information			INFANTS (Publicly-Funded ONLY)								
			CCAP		EHS		Local		PDG B-3		Total Infants
Site Type	Site Code	Site Name	General	SPED	General	SPED	General	SPED	General	SPED	
TOTALS (do not enter data in this row)			0	0	0	0	0	0	0	0	0
											0
											0
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											0

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Child Count Guidance
Printable Child Count Template for Program Partners

Child Count Reminders and Next Steps

Child Count Reminders and Next Steps

Networks enter enrollment numbers by age and site type as of February 1, 2023, for all publicly-funded children at each site.

- February Child Count is a snapshot of enrollment counts on February 1.
- Child *age* is based on child age on September 30, 2022.
- Only count children served with public funds.
- Only count children in one funding category.
- Do NOT include Child and Adult Care Food Program (CACFP) or Food/Nutrition funding.
- Only count publicly-funded children who are enrolled during the "regular" school day.
    - Only count full-time children; do not count part-time children.
- Do not include the count of children enrolled in family child care or other home-based programs, unless they are participating in the Early Head Start partnership grant.

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Child Count Reminders and Next Steps
Special Education Reminders

Children enrolled in full day publicly-funded (center-, school-, or site-based program) with an IEP or IFSP should be counted under the appropriate category, according to guidance below.

SPED Category Within Appropriate Fund Source
- Children receiving funding primarily from a fund source other than IDEA (e.g., Title I, LA 4, CCAP, etc.) should be counted within the SPED category of the appropriate fund source.

"IDEA ONLY" category
- The "IDEA ONLY" category should include IDEA-funded children receiving special education services who cannot be counted in any other category.
  - Only count children whose primary fund source is IDEA for full-time care.
- Do not count children who are part-time or private pay and receive special education services.
- Do not count children receiving special education services in the home (including EarlySteps home-based children).

Child Count Reminders and Next Steps
Understanding Child Count Demographics

There are two types of demographic information collected in Child Count. The identification of all demographic information will be most accurate when it is based on information directly from families.

This process is designed to help providers and other stakeholders better support children and families. Providers should do their best to identify family background demographic and needs at the time of each child's enrollment.

Racial Demographic Information
- All children must be counted under only one racial demographic category.

Background Demographic Information
- Children may be counted under any background demographic categories as applicable:
  - **Ethnicity**: Ethnic demographic information mirrors the ethnic demographic information collected in K-12 - a child is either Hispanic/Latino or Not Hispanic/Latino.
  - **Homelessness**: Please refer to this guidance on identifying and supporting children experiencing homelessness.
  - **Language**: A Dual Language Learner is a child with at least one guardian who speaks a language other than English in the home, and can be determined by asking families for details about languages spoken at home.
  - **Foster Care**: Children in Foster Care should be counted under the appropriate category

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Child Count Reminders and Next Steps
Timeline

As established in Bulletin 140, community networks and sites are required to count all publicly-funded children enrolled in an early childhood program as of February 1 and submit to the LDOE by February 28

January 17	**January 25**	**February 1**	**February 28**
February Child Count Office Hours	February Child Count Toolkit available via your CNLAs Child Count 2022-2023 FTP folder	All publicly-funded children will be counted based on site enrollment	Finalized Child Count Templates must be submitted to the LDOE via your CNLAs Child Count 2022-2023 FTP folder

Contact Alicia Franklin at alicia.franklin@la.gov for additional assistance.

Believes

Upcoming Events

2023 Winter Collaboratives

This year Winter Collaboratives will focus on cross-agency collaboration.

In order to ensure that all agencies serving the same communities are in attendance at the same sessions, the Department has assigned CNLAs to one of two locations based on geographic location and partnering CCR&R agency.

Location	When and Where
Baton Rouge, Claiborne Building 1201 N. Third Street, Baton Rouge, LA 70802	January 24, 9:00am-12:00pm
Rapides, Rapides Parish School Board Media Center Rapides Parish School Board: 619 6th St, Alexandria, LA 71301	January 26, 9:00am-12:00pm

2023 Winter Collaborative
Baton Rouge Participants - January 24

Agenda for Children - Montana Room	VOA 2, 3, 4 - North Dakota Room	VOA 5, 6, 7 - Colorado Room
Assumption Orleans Jefferson Lafourche Plaquemines St. Tammany St. John St. James St. Charles Terrebonne St. Bernard Washington	Ascension East Baton Rouge East Feliciana Iberville Livingston St. Helena Tangipahoa West Baton Rouge West Feliciana	Acadia Allen Calcasieu Cameron Iberia Jefferson Davis St. Landry St. Martin St. Mary Vermilion
	On Track by 5 - Colorado Room	**PCECC - Colorado Room**
	Lafayette	Pointe Coupee

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2023 Winter Collaborative
Rapides Participants - January 26

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Bienville	East Carroll	Beauregard
Caddo	Franklin	Evangeline
Catahoula	Lincoln	Rapides
Claiborne	Madison	Vernon
Concordia	Morehouse	
Desoto	Ouachita	
Grant	Richland	
Lasalle	Tensas	
Jackson	Union	
Red River	West Carroll	
Sabine		
Natchitoches		
Winn		
Webster		

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2023 Winter Collaborative

Anyone on your team who is involved in collaborative efforts that impact providers and children, such as:

CNLA	CCR&R
- Community Network Lead Agency contact - Education Manager - Support staff for Family Child Care - Specific grant or program manager (i.e. B-3 Seats)	- Director - Coaching manager - FCC coach *Please assign different people to represent the CNLA and CCR&R if the entity represents both the CNLA and CCR&R*

Believes

GOLD® Update Webinar
Q & A Session for Network Administrators

The Department will host GOLD® webinars for site leaders and network leaders. Participants can access the GOLD® informational webinar using the information below.

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Please read the Department's updated **TS GOLD® Guidance** and **TS GOLD® FAQ** documents for helpful information.

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Believes

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Believes

2023-2024 Super App and Believe!
Key Dates

Application	Action	Timeline
Planning Materials	LDOE School System Planning Guide & Workbook released Believe! Planning Template & Guidance / Super App released	October 20
Super App	Super App **DUE**	January 27
Believe!	Believe! application for early childhood lead agencies **DUE**	January 27 *Correction*
Super App & Believe!	LDOE reviews Super App and Believe! submissions and provides feedback on plans and budgets, as necessary	February - March
	Super App and Believe! competitive allocations approved (April BESE)	April
	Super App and Believe! grant period begins	July 1

2023-2024 Super App and Believe!
Resources

Resource	Purpose
Believe! Early Childhood Planning Template Believe! Application (Jotform)	Community Network Lead Agencies plan and budget resources to meet the needs of program partners and children, contact the EC team members with questions: Category 1 – devon.camarota@la.gov Category 2 – janet.griggs@la.gov Category 3 – brandy.morin@la.gov Category 4 – amanda.colon@la.gov
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Overview of Early Childhood Funding Sources	List funding sources specific to early childhood and eligibility criteria
2023-2024 School System Planning Guide	School systems plan and budget resources to meet the needs of all students

Believes

CNLA Milestones

Spring 2023 Milestones	Date
Super App, the Coordinated Funding Request, and blueprints are submitted. Believe! applications are submitted via JotForm.	1/27
February Child Count	2/1
All *classrooms* have been set up in the CLASS® online system for Spring Observation Period.	2/1
All spring *observations* have been scheduled in the CLASS® online system	2/1
Child Count as of 2/1 has been submitted to the FTP folder.	2/28
TS Gold® Winter Checkpoint Deadline	2/28
The third required (spring) community network meeting has been conducted.	3/31
100% of spring CLASS® observations have been completed and results entered in the CLASS® online system.	5/15
The spring community network calibration exercise has been completed.	5/15
TS Gold® Spring Checkpoint Deadline	5/31
The fourth required (summer) community network meeting has been conducted.	6/30

Events and Deadlines

January 18: GOLD Updates Webinar at 1 p.m.

January 24: Baton Rouge Winter Collaboration (canceled Office Hours) - 9:00am-12:00pm Claiborne Building

January 25: YCWD Community of Practice Webinar at 2 p.m.

January 26: Rapides Winter Collaboration - 9:00am-12:00pm Rapides Parish School Board Office

January 27: Super App and Believe! Application

February 1: Spring 2023 CLASS® Observations scheduled and new classrooms are entered into EC Portal
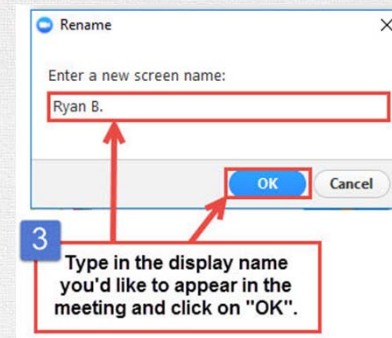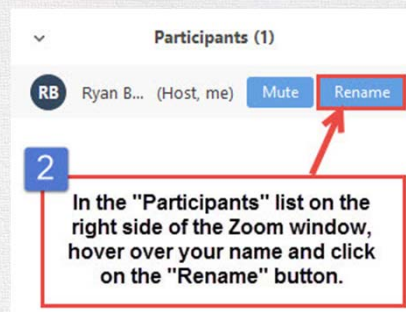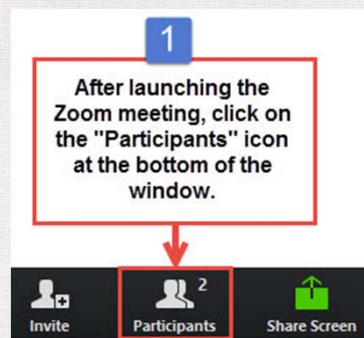
February 1: February 1 Child Count data collection

To find previous Office Hours presentations go to Louisianabelives.com, visit the Lead Agency Library and click a download box called "Early Childhood Lead Agency Webinars."

NEW Zoom Name Change
Network and Name

1. Click on the "Participants" button at the top of the Zoom window.
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Invite | Participants | Share Screen

Participants (1)

RB Ryan B... (Host, me) | Mute | Rename

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Rename ✕
Enter a new screen name:
Ryan B.
OK | Cancel

3 Type in the display name you'd like to appear in the meeting and click on "OK".

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Early Childhood Lead Agency Office Hours

January 31, 2023

Agenda

- SchoolHouse Connection Guest Speaker
- Early Childhood Updates
- Accountability Update
- Upcoming Events

SchoolHouse Connection
Guest Speaker Erin Patterson

SchoolHouse Connection is a national non-profit organization working to overcome homelessness through education.

SchoolHouse Connection provides strategic advocacy and practical assistance in partnership with early childhood programs, schools, institutions of higher education, service providers, families, and youth.

Early Childhood Updates

eGMS Reminders
Spending For SFY 2022-2023 Due June 30

For SFY 2022-2023, ***no budgets will allow for roll-over into the SFY 2023-2024 year.***

Since **no funding will roll-over** into the upcoming fiscal year, CNLAs will need to make an intentional plan for submitting reimbursements in the remaining **5 months** of this fiscal year.

- Reimbursements can be submitted as frequently as CNLAs budget office allows
- Reimbursements do not require documentation
  - **PERs require documentation**
- Reimbursements take about 3-14 days, depending on the time of the year and influx of other reimbursements from other CNLAs

Frequent Reimbursements is the clearest path to ensuring no funding is left unspent.

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Child Care Assistance Program Updates
KinderConnect

- The Department will be fully transitioning from TOTS to the KinderConnect attendance tracking system by March 30, 2023. The Department is hosting pilot providers in this system now and will begin general distribution of tablets for the use of this new system to all providers by February 2023.

- In order to connect with this new attendance tracking system and receive a tablet to initiate the system, please ensure that all of following steps are completed:
    1. Register the site in the EdLink system
    2. Register site leaders to become the EdLink Entities Manager for the site
    3. Complete the KinderConnect registration (once registered as an Entity Manager in EdLink, instructions will be sent to all Entity Managers)

- For detailed guidance and screenshots for how to register in EdLink and for access to other resources, please visit the Department's EdLink Support page. Additionally, the Department is offering multiple EdLink trainings in January which providers will be provided with instructions for accessing and navigating the system. Maximum registration for this weekly training is 99, and the last 30 minutes of each meeting will be open for questions, time permitting. To attend any of these weekly trainings, please complete registration.

Child Care Assistance Program Updates
KinderConnect

- KinderConnect information will be shared during office hours to help with the transition to this new mandatory attendance tracking system. Office hours are held Tuesdays and Thursdays from 1:30-2:30 p.m. and can be accessed using the information below.

    Webinar Link: https://ldoe.zoom.us/j/97565259173
    Phone Number: 1-470-381-2522
    Meeting ID: 975 6525 9173

- All sites must begin the use of this new attendance tracking system no later than March 15, 2023. ***Note: Beginning April 2023, quarterly bonus payments will be paid on attendance tracked by this system and will no longer be paid on enrollment.***

- Once the tablet for KinderConnect has been received and attendance has been transitioned from TOTS, please mail the TOTS device back to Conduent. A self-addressed mailer will be provided by calling 1-888-281-0326.
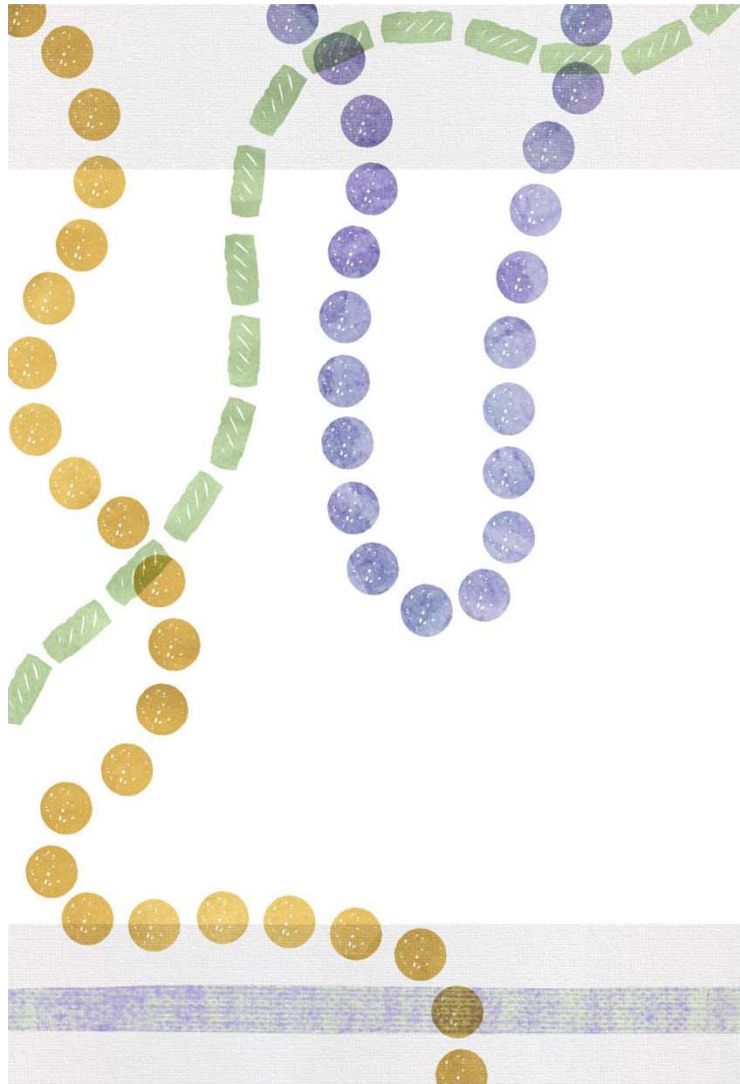
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@jackie.droddy2@la.gov
Assigned to JACQUELINE DRODDY
Amanda Colon, 2/1/2023

Accountability

Child Count
Next Steps

As established in Bulletin 140, community networks and sites are required to count all publicly-funded children enrolled in an early childhood program as of February 1 and submit to the LDOE by February 28

Due to circumstances outside of the control of the Department regarding Child Count data, additional information will be provided during next week's Office Hours to address:
- October 2022 Child Count Audit
- February 2023 Child Count

No action is required by CNLAs at this time.

CLASS® Observers

In order to support Community Network Lead Agencies in the transition to the Pre-K-3rd CLASS® 2nd edition tool, the Department is requesting the following information:

- the number of reliable observers for each age configuration (infant, toddler, Pre-K)
- the number of NEW observers networks plan to train for each age configuration (infant, toddler, Pre-K)

Please coordinate with your leadership team to submit one response for the entire network by **Monday, February 6, 2023.**

Please contact earlychildhood@la.gov for any questions or concerns.

CLASS® 2nd Edition Transition

To aid in the transition to Pre-K-3rd CLASS® 2nd Edition, Teachstone is offering to exchange wrapped and sealed CLASS® 2008 scoring booklet packs with CLASS® PK-3 2nd edition scoring booklets.

Please contact Sedra Spano at sedra.spano@teachstone.com for assistance.

Young Children with Disabilities

Developmental Screening Questionnaire

*The Department is collecting **additional data** about developmental screening to inform statewide strategy and support communities' implementation of the developmental screening initiative.*

Please coordinate with your sites and submit one response for the entire network by Friday, February 10, 2023.

- Community Network Lead Agencies should refer to 2023-2024 Coordinated Enrollment Plan data to assist with completing this form.

- Collaboration is necessary between the CNLA, LEA special education department, child care directors, and personnel supporting the developmental screening to ***provide accurate data***.

- A response is required for every question. If you do not have data, please enter zero.

Contact Caitlyn.Robinson@la.gov for any questions or concerns.

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Young Children With Disabilities Community of Practice Webinar

The Department will host YCWD webinars for OSEP Administrators and early childhood administrators each month.

Participants can access the YCWD Community of Practice webinar using the information below.

Webinar Topic: Pre-K Accelerate
Webinar Date/Time: Wednesday, February 22 at 2:00 p.m.
Webinar Link: https://zoom.us/j/6920610085?
Meeting ID: 692 061 0085
Passcode: gyiy3F

Please contact caitlyn.robinson@la.gov for any questions or concerns.

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Events and Deadlines

February 1: Spring 2023 CLASS® Observations scheduled and new classrooms are entered into EC Portal

February 1: February 1 Child Count data collection

February 22: YCWD Community of Practice Webinar at 2 p.m.