Title 28
EDUCATION
Part CLXV. Bulletin 139—Louisiana Child Care and Development Fund Programs

§103. Definitions

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Back Scans—attendance scans by Head of Household or household designee utilizing TOTS point-of-service machine (POS) or Interactive Voice Response (IVR) that are made at a time other than the actual times of arrival and departure of the child.

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Excessive Back Scans—four or more back scans in a seven consecutive day period or ten or more back scans in one calendar month.

Excessive Unexplained Absences—six or more unexplained absences from the child care provider during any certification month.

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Head of Household—an individual who is over the age of 18 or under the age of 18 and emancipated by law with whom the child customarily resides more than half the time. The head of household is either the child’s parent or an adult household member with primary responsibility for the child’s financial support and care, if the parent is not living in the home or is living in the home but is under age 18 and not emancipated by law, or is disabled and is unable to care for himself and his child(ren).

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Unexplained absence—an absence for which the head of household has not provided verbal or written notification to the provider or the department about the absence.

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HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 41:2109 (October 2015), amended LR 42:42 (January 2016), LR 42:1870 (November 2016), LR 43:1279 (July 2017), LR 43:

Chapter 5. CCAP Household Eligibility

§511. Household Certification Period

A. Eligible households may be certified for up to 24 months except as provided in Subsection B and Subsection C of this Section.

B. Households relying on the exception to eligibility requirements for parents and persons acting as parents who are experiencing homelessness, as provided in §509.A.5.b, and that have the 20 hours per week employment and training requirement waived, may be certified for up to one year.
C. A graduated phase out of assistance for families whose income has increased at the time of redetermination, but remains below the federal threshold of 85 percent of state median income will receive two additional months of assistance.  

AUTHORITY NOTE: Promulgated in accordance with 45 CFR Parts 98 and 99, and R.S.  
HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 42:44 (January 2016), amended LR 42:2176 (December 2016), LR 43:  

§512. Redetermination of Household Certification for Non Categorically Eligible Households  
A. A redetermination of eligibility for child care services shall be made prior to the expiration of certification period, but no sooner than 12 months following the initial determination or most recent redetermination,  

B. Graduated Phase Out. At the time of redetermination, households whose income has risen above the initial state threshold for eligibility but remain below the federal threshold for eligibility of 85 percent of state medium income, shall be eligible for 12 additional months of child care services as part of a graduated phase out.  

HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 43:  

§515. Payments Made on Behalf of Households  
A. - F.5. …  
G. Registration Fees. Payments for registration fees will be made to providers on behalf of all households once per certification period. Allowable registration fees are based on the amount recorded in the provider certification agreement or the current market rate, whichever is lower.  

HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 41:2116 (October 2015), amended LR 42:44 (January 2016), LR 42:1870 (November 2016), LR 43:  

§519. Termination or Refusal of Renewal of Household Certification and Ineligibility Periods for Households  
A. The department may terminate or refuse renewal of a household’s certification and impose a period of ineligibility on the household for program violations, which include but are not limited to the following acts by a member of the household:  
1. - 4. …  
5. excessive unexplained absences  
6. excessive back scanning  

B. - c. …  
HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 42:45 (January 2016), LR 43: