

# Lead Agency Milestones and Expectations for 2016-2017

The first required (fall) Community Network meeting has been conducted.	9/30
All classrooms have been set up and all fall observations have been scheduled in the <i>CLASS</i> <sup>™</sup> online system.	10/1
Child Count as of 10/1 has been reported to the Department using the FTP folder.	10/31
All classrooms have been set up in the <i>GOLD</i> <sup>™</sup> online system and all required informational metrics have been entered.	10/31
The Community Network's Coordinated Funding Request has been submitted to the Department using the FTP folder.	12/1
100% of fall <i>CLASS</i> <sup>™</sup> observations have been completed and results entered in the <i>CLASS</i> <sup>™</sup> online system.	12/15
The fall semester Community Network calibration exercise has been completed.	12/15
The second required (winter) Community Network meeting has been conducted.	12/30
The Community Network's Coordinated Enrollment Plan has been submitted to the Department.	2/1
All classrooms have been set up and all spring observations have been scheduled in the <i>CLASS</i> <sup>™</sup> online system.	2/1
The Community Network's Child Count as of 2/1 has been reported to the Department using the FTP folder.	2/28
The third required (spring) Community Network meeting has been conducted.	3/30
100% of spring <i>CLASS</i> <sup>™</sup> observations have been completed and results entered in the <i>CLASS</i> <sup>™</sup> online system.	5/15
The spring semester Community Network calibration exercise has been completed.	5/15
The fourth required (summer) Community Network meeting has been conducted.	6/30