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The Louisiana Department of Education (LDOE) has outlined instructions for out-of-state Child Care Development Fund (CCDF) Lead Agencies to request a Child Care Criminal Background Check (CCCBC) for a former Louisiana resident. The following CCCBC components are required for individuals that resided in Louisiana within the last five years:

1. The Louisiana criminal repository
2. Louisiana Sex Offender and Child Predator Registry;
3. Louisiana Child Abuse and Neglect Registry

1. For information on requesting the Louisiana criminal repository, please complete the [Out-of-State Authorization Form](#) for Louisiana Criminal History for Former Louisiana Residents.

Louisiana State Police  
Bureau of Criminal Identification and Information  
P.O. Box 66614 (Box A-6)  
Baton Rouge, LA 70806

2. For information on requesting the Louisiana Sex Offender and Child Predator Registry, please contact Louisiana State Police at:

Louisiana Sex Offender and Child Predator Registry  
<http://www.lsp.org/socpr/disclaimer.html>  
1-800-858-0551  
Monday - Friday; 8:00a.m. - 4:30 p.m. CDT  
[socpr@dps.la.gov](mailto:socpr@dps.la.gov)

3. For information on requesting a search of the Louisiana Child Abuse and Neglect Registry, please contact the Department of Children and Family Services office at:

Department of Children and Family Services Child Welfare  
Attention: CPS Intake  
P.O. Box 3318  
Baton Rouge, LA 70821  
Phone: (225) 342-6827  
Fax: (225) 342-3480  
[dcfs.childprotectiveservices.dcf@la.gov](mailto:dcfs.childprotectiveservices.dcf@la.gov)