**Jump Start Micro-Enterprise Credential: Remote Training Requirements (pilot project)**

(Updated: August 2016)

**Remote Training Program Requirements**

1. ***BRAC will allow districts to have multiple non-credentialed teachers work with a teacher with the Micro-Enterprise Credential as long as they commit to attending all four remote training webinars.***

This option is available during 2016-2017 only and only on a pilot basis. Requests from districts wishing to participate in this pilot program should go to Assistant Superintendent Lefkowith at [lefty@la.gov](mailto:lefty@la.gov)

1. ***Teachers must attend the training webinars and complete all webinar assignments, no exceptions.*** Teachers may work individually or in teams to complete these assignments. The assignments are open book.
2. ***Teachers must also complete on-site team training activities led by a teacher with the Micro-Enterprise Credential, no exceptions.***
3. ***Teachers must learn how to use the Nepris system and their schools must obtain a Nepris license, no exceptions.***
4. To continue helping students attain the Micro-Enterprise Credential, teachers participating in this remote training program must complete formal Super Summer Institute (SSI) training in 2017. *SSI will offer two- and three-day training options for teachers who have completed their remote training requirements*.

**Remote Training Webinars**

There will be four remote training webinars, each one hour long, each offered multiple times to accommodate teacher schedules:

1. Webinar 1: Nine Steps to Starting Your Small Business / Differentiation / Mentor Networks (September)
2. Webinar 2: Micro-Credential Writing and Speaking Requirements (September)
3. Webinar 3: Fundamental Financial Concepts (October)
4. Webinar 4: Credit Applications / Exam Preparation (January)

Webinar URLs and call-in information will be sent to districts that have been approved for this pilot project. During the webinars teachers will receive the information they need to complete and submit required webinar assignments.

**Team Training Exercises**

There are four team exercises that districts can schedule at their convenience, based on teacher schedules and the timetables for teaching each subject. *The goal of each team exercise is to provide non-credentialed teachers with the information and insights they’ll need to help their students successfully complete the “non-negotiable” modules required to attain the Micro-Enterprise Credential.*

1. Team Exercise 1: Self-Assessment / Planning for the Self-Assessment Presentation
2. Team Exercise 2: Using Nepris / Implementing the Self-Assessment Presentation
3. Team Exercise 3: Credit Applications
4. Team Exercise 4: Company Registration

Districts will be free to develop their own resources for these team exercises. Lefty will be happy to review all proposed training materials. Districts may also request Lefty to participate in their team exercises either via Nepris / Go To Meeting or via conference call.

**Required Documentation**

1. Districts must submit the names, schools and email addresses of teachers who will participate in this Remote Training pilot.
2. Districts must maintain and submit a sign-up sheet for each webinar and team exercise, indicating the date(s) where teachers participated in each webinar / team exercise. *Districts should submit these sign-up sheets to* [*Lefty@la.gov*](mailto:Lefty@la.gov) *every month.*
3. Teachers must submit all required webinar assignments to [Lefty@la.gov](mailto:Lefty@la.gov)
4. The LDOE will maintain spreadsheet (resource 10-02) indicating the completion status for each teacher engaged in the Remote Training pilot program.

**Future Training Opportunities**

The LDOE anticipates offering training to help teachers attain both the Regional Core Micro-Enterprise Credential *and* the Statewide Micro-Enterprise Credential(s).

Teachers currently holding the Regional Core Micro-Enterprise Credential will be able to earn their Statewide credential(s) during 2017 SSI.

*Teachers who are not currently credentialed will be able to earn both the Regional Core and Statewide Micro-Enterprise Credentials during 2017 SSI.*

Questions about this pilot program should be sent to [Lefty@la.gov](mailto:Lefty@la.gov)