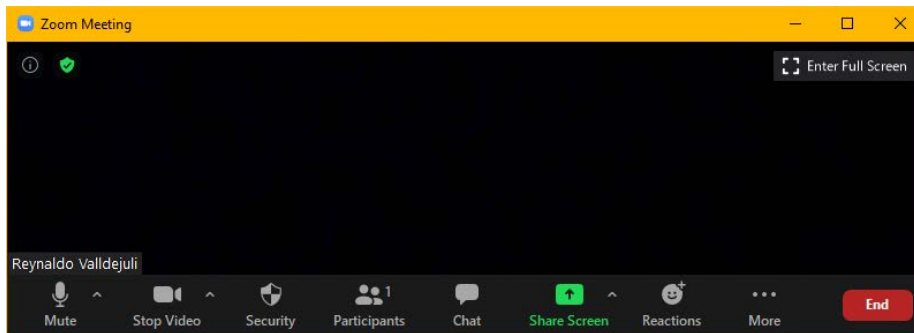


Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”
- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”
- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.



NOTICE: In accordance with the Americans with Disabilities Act, if you need special assistance at this meeting please contact Idoecomunications@la.gov.



Individual Graduation Planning Spring 2021

Agenda

- IGP Overview, Purpose, and Components
- Act 238 Updates
- LWC Resources
- LDOE Resources
- Contacts

Overview

The individual graduation plan (IGP) prepares students for success in high school and beyond.

An IGP is developed with input from the

- student,
- family, **and**
- school counselor

Purpose

Per [Bulletin 741](#), the IGP process is initiated in **grade 8**. The plan

- guides **course and pathway selection**
- supports **educational and career exploration**
- informs **secondary and postsecondary decisions**
- documents **graduation requirement completion**

A student's IGP is reviewed, updated, and signed annually--from middle school through graduation.

Components

A quality plan includes the following components:

- assessment results
- career goals
- extracurricular activities
- signatures (grades 8 through 12)
- diploma pathway (grade 10)
- financial aid completion (grade 12)
- endorsements (grades 9 through 12)

Community Service Endorsement: Policy

Per [Bulletin 741](#), school systems may award a Community Service Diploma Endorsement to students who have completed total of **80 hours of community service in ninth through twelfth grade.**

Students may earn service hours in any of the [Community Service Diploma Endorsement Categories](#). The [Community Service Opportunities](#) document lists suggestions for earning service hours while maintaining safety measures.

Community Service Endorsement: Policy

Grade	Community Service Hours
9	Student earns service hours
10	
11	
12	
Total	80

Community Service Endorsement: Action Steps



Student: Complete service hours and document efforts on the [Community Service Endorsement Documentation Form](#).

School: Use the [Community Service Diploma Endorsement Tracking Form](#) to summarize the student's efforts; use the IGP to indicate that the student has earned the endorsement. Retain documentation.

School System: Use code *C1* in STS to document that the student has met the [Community Service Endorsement requirements](#).

School System: Order the Community Service seals using the electronic Diploma Order Form (shared via the Department newsletter).

Note: orders must align with the number of students coded C1 in STS!

Act 238 (New Requirement)

- During the 2020 Legislative Session, [Act 238](#) with provisions of R.S. 17: 2925 was enacted by the Legislature to ensure students are provided information developed by the Louisiana Workforce Commission (LWC) regarding the top twenty high-demand, high-wage jobs in the state and in the student's region.
- Designated school personnel should demonstrate to a student how to access the information on the LWC's website and provide a printed copy of the listing of the appropriate region's top twenty high-demand, high-wage jobs to the student.
- LDOE shall display a link to [Louisiana Star Jobs](#) on its webpage and each local school system board shall require each public middle school and high school under its jurisdiction to display the link on its website.

Student Planning Support

Planning partners are working with school systems throughout the state to support their graduation planning programs. Activities include the following:

- delivering professional development,
- providing consulting services, and
- working directly with students.

See the [Student Planning Partners Guide](#) for more information.

Resources

[High School Planning Guidebook](#)

[Individual Graduation Plan fillable form](#)

[Individual Graduation Plan and Diploma Pathway Selection Guidance Document](#)

[Student Planning Partners Guide](#)

[Louisiana Star Jobs](#)

[My Life. My Way.](#)

[High Demand/High Wage Jobs](#)



Questions

Area of Support	Contact
Louisiana Workforce Commission	KTaylor-White@lwc.la.gov
Individual Graduation Planning	leslie.gilliland@la.gov
Financial Aid Planning	barrye.bailey@la.gov
Transition Supports	megan.thompson2@la.gov