

ADDA Apprentice Drafter

July 15, 2016



Certifying Organization	American Design Drafting Association http://www.adda.org					
Description of Credential	An ADDA Apprentice Drafting Credential is the first step in an industry credentialing system that is based on an individual's knowledge and skills needed to understand essential manual and CAD drafting skills. The exam is basic drafting knowledge and not software specific.					
Part of which Graduation Pathways ¹	<u>Statewide:</u> Certified Mechanical Drafter, <u>Integrated:</u> Manufacturing, Construction Crafts and Logistics					
Associated with Which Careers?	<u>5 Star:</u> First Line Supervisors of Mechanics, Installers and Repairers <u>4 Star:</u> Mechanical Drafters, Architectural and Civil Drafters, Electrical and Electronics Drafters, Electro-Mechanical Technicians, Insulation Workers, Maintenance and Repair Workers, Medical Equipment Repairers <u>3 Star:</u> Stationary Engineers and Boiler Operators <u>2 Star:</u> Electromechanical Equipment Assemblers, Mechanical Door Repairer					
Entry-Level Annual Salaries	\$30,410 - \$53,490					
Industry-Based Certification Requirements: Students						
Standard / Curriculum	The curriculum provides the skills necessary to prepare technical drawings and plans under the direction of an architect or engineer. To find the Mechanical Drafter Review Guide and the Architectural Drafter Review Guide, click here and scroll down to Apprentice Drafter Application Downloads. Competencies for Architectural and Mechanical Apprentice Drafter may be found here .					
Testing Methodology	Paper?	No	Online?	Yes	Performance Exams / Tests?	No
Re-Testing (if available)	Retesting Procedures	1) The cost to retest is \$60. 2) There is a 30-day wait period to retest.			Max Attempts	Unlimited
Testing Details (including any age requirements / accommodations)	The exam length is 2.5 hours with approximately 415 true/false and multiple choice questions. Testing accommodations are available upon request.					
Industry-Based Certification Requirements: Teachers <i>Bulletin 746, Chapter 5: All Louisiana teachers providing instruction in a course that leads to an IBC must hold the certification that they're teaching students to attain.</i>						
Instructor Certification Requirements (by certifying agency)	The ADDA Instructor Certification Application Package with all information including training, fees and various certificates may be found here .					
Proctoring / Test Security (if any)	ADDA allows on-site proctoring of all examinations. Proctor and site approval required. Contact pking@adda.org .					



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Certification Tracking					
Credentialing Documentation	Credentialing documentation will include a letter of congratulations, certificate, and lapel pin.				
Certification Tracking System	Online Tracking System?	Yes	Details	A listing of Apprentice Drafter completions is on the ADDA website.	
Other Details	Expiration Timeframe?	The Apprentice Drafter credential is good for 5 years from date of issue and is non-renewable. New test required.			
Certification Costs / Funding Sources					
Cost Details	The exam cost is \$85 for a nonmember of ADDA and \$75 for an ADDA member, which includes a Review Guide on CD. The cost for an ADDA Certified Professional in North America membership is \$210 for three years.				
Re-test / Refund Policies	Any refunds are subject to a \$55.00 administration fee.				
Funding Sources ²	CDF?	Yes	Perkins?	Yes	Alternative Source (other than General Funds)
For More Information					
Certifying Agency Contact Info	Website: http://www.adda.org Contact: Pennie King Telephone: (731) 627-0802 ext. 403				
LDE Contact	JumpStart@La.Gov				
Jump Start Regional Team Experts	TBD				

1 – This table may not include all the graduation pathways this credential appears in. Please check the [graduation pathway](#) you are working with if you have a question as to whether or not this credential is part of that pathway.

2 – CDF = [Career Development Fund](#)