

Industry-Based Certification Requirements: Teachers

Bulletin 746, Chapter 5: All Louisiana teachers providing instruction in a course that leads to an IBC must hold the certification that they're teaching students to attain.

Instructor Certification Requirements (by certifying agency)	CIW Web Security Associate certification is required. The CIW Instructor Program Guide provides information on certifications and becoming a CIW Certified Instructor.				
Proctoring / Test Security (if any)	CIW exams are administered under secure, proctored conditions at Authorized Prometric and Pearson VUE testing centers . Prometric and Pearson VUE confirm the identity of exam candidates and provide a controlled environment for collecting and transmitting exam results.				
Certification Tracking					
Credentialing Documentation	CIW maintains all documentation. Students create their own account in the CIW Candidate Information Center and can track the CIW E-Commerce Specialist certification (and other certifications offered by CIW) online. Students can print out copies of their certifications they have earned. <i>Teachers</i> can track the certification results of their students using the student voucher number used for the exam. <i>Schools will not be able to track the results of students who take the exam at a public testing center without the cooperation /disclosure by the student.</i>				
Certification Tracking System	Online Tracking System?	Yes	Details	N/A	
Other Details	Expiration Timeframe?	CIW certifications do not expire. However, the CIW skills objectives and certification exams are revised periodically when the industry dictates that updates are needed.			
Certification Costs / Funding Sources					
Cost Details	Packages available (voucher or site license) One voucher = \$150, as is the exam cost of \$150. Vouchers expire 12 months from purchase date. Regional or statewide pricing opportunities may be available.				
Re-test / Refund Policies	Exam fees are not refundable.				
Funding Sources ²	CDF?	Yes	Perkins?	Yes	Alternative Source (other than General Funds)
For More Information					
Certifying Agency Contact Info	Mary Zimmerman mzimmerman@certification-partners.com (602) 794-4128 (888) 303-6943				
LDE Contact	JumpStart@La.Gov				
Jump Start Regional Team Experts	Jessica Vallelungo - St. Bernard Parish School Board jessica.vallelungo@sbpsb.org				

1 – This table may not include all the graduation pathways this credential appears in. Please check the [graduation pathway](#) you are working with if you have a question as to whether or not this credential is part of that pathway.

2 – CDF = [Career Development Fund](#)