2018 JUMP START CONVENTION

PATHWAYS TO THE FUTURE for all students

JANUARY 23, 2018
Raising Cane’s River Center

DEPARTMENT of EDUCATION
Louisiana Believes
Mission:
To build a safe, productive, and sustainable workforce of craft professionals.
ICTP 1.2.3 Training Process

NCCER ↔ ATS *(Accredited Training Sponsor-Louisiana Dept. Ed.)*

Registry ↔ Sponsor Rep  Master Trainer *(Trained by NCCER)*

ATEF *(Accredited Training & Educational Facility)*

Louisiana Believes
ICTP 1.2.3 Training Process

NCCER Certified Instructor (Trained by Master Trainer)

NCCER Curriculum (Developed by SME (Subject Matter Experts) from Industry)

Trainee
ICTP 1.3.2 Master Trainer

• An individual certified by the NCCER in accordance with the Master Trainer Instructor Certification Training Program (MTICTP)

• Responsible for training instructor candidates in the proper usage of NCCER materials who have the credentials to train a respective craft.

• Train Performance Evaluators and Curriculum Proctors.
ICTP 1.3.0 Craft Instructor

- Journey or technical level skill in his or her craft or specialty
- Demonstrate leadership ability
- Practice ethics and stewardship on the job and in the classroom
- Willing to share knowledge and skill and is motivated to do so
- Maintain Accurate Records
ICTP 1.2.1 Curriculum Standardization

• Task oriented
• Industry Competency Based
• Performance tested; hands on skills are tested along with trainee knowledge
• Developed by a technical committee of SMEs (Subject Matter Experts)
• Aligned with national standards for apprenticeship programs
• Published in modular format
• Taught by instructors certified in the professional delivery of material
Module – *The smallest instructional unit in the NCCER curricula.*

Modules are assigned suggested *minimum* number of hours for:

1. Classroom training
2. Administering the module exam
3. and for performance testing of hands on skills.
ATS Guidelines 5.0.0

• ATS must use the NCCER curricula. Supplemental material may be used but not as a replacement for NCCER curricula.

• ATEF must provide required space and layout for instruction and training.

• ATEF must supply required materials, tools, and any equipment needed to support class size and instructional content for trainees.
ATS Guidelines 5.7.0 / ICTP 2.2.3 Testing

- Exams must be administered closed book (*no exceptions*)
- Must be administered in person by a NCCER Master Trainer, NCCER Instructor or Curriculum Proctor
- Trainees must surrender all cell phones and similar devices such as wrist worn devices.
- All types of outerwear such as jackets and caps should be placed out of reach.
- Trainees under no circumstances may be allowed to keep a module exam.
- Paper based exams are to be scored after class by the instructor.
ATS Guidelines 5.7.1 / ICTP 2.2.3 Testing cont.

- Module Exams passing score of 70% or higher
- Mandatory 2 day waiting period for retesting
- 6 month wait after 2\textsuperscript{nd} testing attempt
- ATS may require additional guidelines
ATS Guidelines 1.2.1

- Performance testing
- Performance proctor explains procedure to be performed
- No discussion or instruction during performance testing
- The trainee performs his require task
- The trainee explains the procedure to the proctor while performing
- The trainee is scored and noted as pass or fail immediately
- Performance time allowance for retesting is at the discretion of the Instructor
ATS Guidelines 1.2.1

- Each curriculum has developed between 1 and 5 training levels
- Craft levels have a minimum of 144 contact hours of instruction meeting the requirements for nationally registered apprenticeship programs
ATS 5.3.0 Special Needs

• All accommodations for a trainee must receive the approval of the ATS Rep.

• An Individual Education Plan (IEP) is acceptable as proof of the need, as long as the accommodation does not change the module exam itself.

• Interpretation of a module exam into another language is NOT acceptable.
Clarification of Misconception

- NCCER training was originally developed to train and certify industry professionals in order to fulfill a rapidly depleting workforce and to compete in the global marketplace.

- Curriculum was developed by SME’s with the goal of training professionals who were already working in the industry and had some knowledge of the craft area they were working in.

**NOTE:**

- **Recommended training hours at the beginning of each module** for high school students who have no knowledge of a craft will double or triple in some cases.
NCCER & SkillsUSA
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