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 DEPARTMENT of  
**EDUCATION**  
*Louisiana Believes*

JANUARY 28, 2020  
RAISING CANE'S RIVER CENTER  
BATON ROUGE, LA

 @JUMPSTART4LA

# Using Multiple Data Systems

Welcome

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# Using Multiple Data Systems

Louisiana Department of Education Data Systems:

LUG

STS

Third-Party Data System:

C.A.T.E.

# LUG

LUG is shared web portal that you can access to get information without username or password.

The System Support page is the main page that has a lot of information including the training library, webinars, benchmark calendars, and other useful tools.

<https://leads13.doe.louisiana.gov/lug/SystemSupport/SystemSupport.htm>

The STS page has links specifically for STS.

<https://leads13.doe.louisiana.gov/lug/STS/STS.htm>

# LUG - System Support Page

## System Support

### Orleans Parish Training

**LDOE Application Systems:** Several LDOE application systems are supported by the Systems Management team. For a full description of the systems, please see *Module 2 LDOE Application Systems Overview* in the [Training Library](#), (below)

• Annual Financial Reporting (AFR)	• School Calendar System (SPC)
• Curriculum System (CUR)	• Special Education Reporting System (SER)
• Early Childhood Class System (ECCS)	• Sponsor System (SPS)
• eScholar (Uniq-ID and DirectMatch)	• Student Information System (SIS)
• Homeless Tracking System (HTS)	• Student Transcript System (STS)
• Profile of Educational Personnel System (PEP)	• Teacher Student Data Link (TSDL)
• Curriculum Verification System (CVR)	• Compass (CIS)

### Resources and Tools

Category	Linked Document(s)
Training	<a href="#">Training Library</a> - Training Modules for the Application Systems
System User Guides	Available on the LA Believes website <a href="#">under Data Systems – see LDOE Data Systems User Guides link</a> .
Data Submission Calendar	<ul style="list-style-type: none"> <li>• <a href="#">2019-20 Benchmark Calendar</a></li> </ul>
Login Tools & Resources	<ul style="list-style-type: none"> <li>• <a href="#">Internet Explorer Compatibility Settings</a></li> <li>• <a href="#">Password Reset System</a></li> </ul>
eScholar & Student Unique IDs	<ul style="list-style-type: none"> <li>• eScholar File Format v3.0</li> <li>• RetireID Guidance</li> <li>• RetireID TEMPLATE</li> <li>• SplitID TEMPLATE</li> <li>• Household Income Sample Template – Economically Disadvantaged</li> </ul>
eScholar DirectMatch and Lunch Status Updates	<ul style="list-style-type: none"> <li>• <a href="#">2019-20 SNAP Monthly Update Schedule</a></li> <li>• <a href="#">2019-20 Sample Income Survey for CEP Schools</a></li> <li>• <a href="#">CNP Registration for SNAP Update Notifications</a></li> <li>• <a href="#">DirectMatch Batch Update Log</a></li> </ul>
Contact List	<ul style="list-style-type: none"> <li>• <a href="#">2019-20 LEA Contacts</a></li> </ul>
Useful Links	<ul style="list-style-type: none"> <li>• <a href="#">Useful Links</a></li> </ul>
2018-19 State-Approved Nonpublic Schools	<ul style="list-style-type: none"> <li>• <a href="#">2018-19 State Approved Nonpublic Schools</a></li> </ul>

# LUG – STS Page

## Data Collection Systems

### Student Transcript System (STS)

**System Manager:** Barrett Adams (email: [barrett.adams@la.gov](mailto:barrett.adams@la.gov)).

The Student Transcript System (STS) collects detailed transcript data for students in public and nonpublic middle school grades 08 and high school grades 11 and 12 through online screens. Each student's entire high school transcript is submitted including all transfer credits. A transcript record must be submitted for all students.

The reporting of student transcript information enables school districts, charter schools, and nonpublic schools to transmit student transcript data for the public reporting process.

**When STS Data Is Collected:** STS is open for the collection of student data from December 1 – September 30 of each school year with extracts of the data for the current and previous school years.

**How STS Data Are Used:** STS student data are used for many purposes:

- By universities for admission decisions via the Board of Regents
- By Louisiana Office of Financial Assistance (LOSFA) to determine TOPS eligibility
- By LDOE to determine accountability scores and other internal reporting
- By school personnel to determine graduation eligibility

Please refer to the [System Support](#) page for additional information about the collection timeline and other important information for data submissions.

**System User Guides** - Are posted on the LA Believes website ([under Data Systems – see LDOE Data Systems User Guides link](#)).

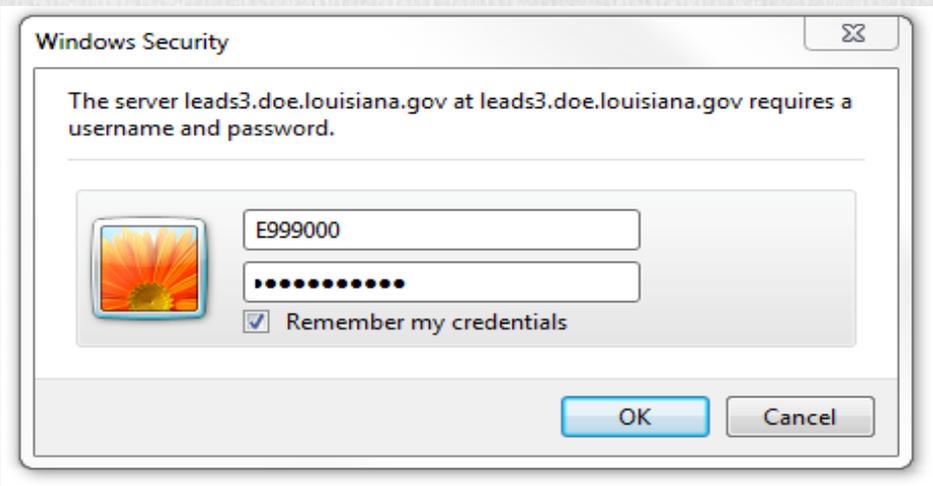
To go to the training library click [here](#).

#### Useful Documents:

- [2019-20 Master Course List as of 8-27-19](#)
- [2019-20 Master Site List as of 8-27-19](#)
- [2019-20 Interest and Opportunities Course List](#)
- [Prior Collection Access Request Form](#)
- [2019-20 Public STS Data Manager Contact List](#)
- [2019-20 Nonpublic STS Data Manager Contact List](#)

# Accessing LDOE LEADS

- Authorized users also have the ability to access LDOE Application Systems directly through the LEADS Portal at <https://leads3.doe.louisiana.gov/ptl/>
- Authorized users must enter a **User ID** and **Password** on the **LDOE login screen**



# Accessing LDOE LEADS

All LDOE application systems for which a user is authorized to access will be displayed. After selecting the LDOE application system, the homepage for the system will be displayed.



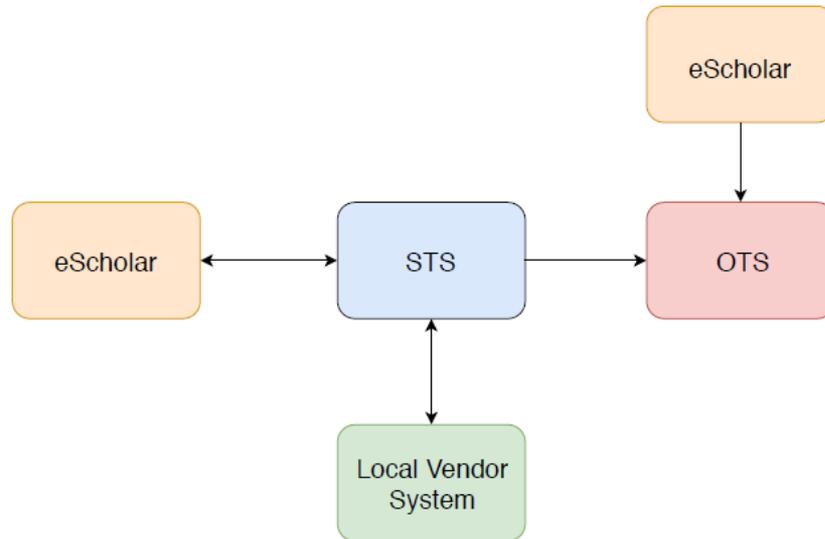
**LEADS APPLICATION PORTAL** U:

 <b>SPC - School Calendar System</b>	 <b>SCS - School Choice System</b>
 <b>CUR - Curriculum Database</b>	 <b>SER - Special Education Reporting</b>
 <b>LIQ - LEADS Inquiry</b>	 <b>SPS - Sponsor-Site</b>
 <b>LRS - LEADS Reporting System</b>	 <b>SIS - Student Information System</b>
 <b>NPS - Non-Public Schools Data Collection</b>	 <b>STS - Student Transcripts</b>

## Basic STS Information

- STS can start with 8<sup>th</sup> grade students
- STS policies are based off on when a student enters 9<sup>th</sup> grade
- All Carnegie and Experience credit must be put into STS each year.
- STS works in Beginning School Session Year (BSSY) so 2019-20 would be 2020.
- STS is open from December to October – it normally closes October 1 which ends the year and reopens near December 1 to start the new BSSY.
- Graduation dates before September 1 belong to the previous BSSY so a student that graduates on 8/30/18 belongs to the 2017 BSSY
- You are allowed to work in the current BSSY, but permission must be given to reopen previous school year – please email me the *Prior Collection Period Access Request Form*

## How STS works with other systems



# Student Transcript System (STS) Major Deadlines

Date	Action Item
Mid February	BOR/LOSFA Midyear Harvest – grade level updates, mid year courses submitted, mid year graduates, and early evaluation of TOPS tracker
Mid June	BOR/LOSFA End of Year Harvest – all coursework submitted and graduates are in OTS
Mid September	CATE Harvest – coursework and IBCs are examined for accountability
Oct 1 – Dec 1	STS shutdown

# Things to know about BOR/LOSFA

They need a few key pieces from you to make sure the data is accurate:

- The SSN is in eScholar
- The First, Last Name, and birthday are accurate
- The parental consent box is marked as yes
- The site certification is yes
- The graduation date is error free

BOR/LOSFA starts pulling data in February and get an update on records that were modified each night. So if you make a change to a record, they should receive the update the next day.

# Current Graduation Pathways

For traditional diploma pathways for students with a grade 9 entry of 2014 and above there are two main paths:

- TU – TOPS University Path - requires 24 units
- CA - JUMP START TOPS TECH – requires 23 units including a Jump Start Pathway  
**Must earn an IBC and complete a Career Option Pathway**
- L1 – JUMP START CAREER DIPLOMA (LAA1) – requires 23 units/experiences  
**Must be identified in SER as LAA1 to be eligible**
- ND – Not Declared – only used until April of 10<sup>th</sup> grade
- NG – Non Graduate Diploma Pathway – used for HiSet and COA students

For more information on the Graduation Pathways, click here: [TU](#) [CA](#)

\* New list as of February 2019 make sure you are working from a current list.

## Career Option Codes (Pathways)

Any student on the C5, C6, CD, or CA diploma paths require a career option code in order to be calculated for graduation.

Diploma Pathway	Career Option Codes
C5 and C6	A01 – P06
CD	CDV
CA	R01 – T18

Note: Any CA student with a blank or incorrect career option code will not be calculated for graduation.

# Jump Start Graduation Pathways in Jump Start 1.0

There are currently 47 official pathways for Jump Start students.

The pathways are considered career option codes in STS (R01-T18)

The pathways are dynamic as they can be modified throughout the year. These changes should always increase student opportunities.

Each pathway description should describe:

- High demand careers related to the pathway
- Courses allowed (pathway specific, universal, and internships)
- Course information – code, credit, and qualifying for CTE/CDF
- Which IBC are associated with the pathway and their accountability point value
- A sample schedule

## STS – GPA Calculations

There are a few GPA calculations and you need to know which one you are using:

1. **Overall:** calculated based on all transcripts using a 4 point scale
2. **Local:** is supplied by the LEA – we do not calculate this one
3. **TU/CA:** uses LOSFA rules which all courses are 4 pt and any 5 pt
4. **TJ/TC:** uses LOSFA rules which converts all letters in numbers based on course code – only LOSFA approved course codes are 5s and all the rest are 4s.

**TJ/TC are used by LOSFA for TOPS eligibility and does not round**

## BOR/LOSFA 5 Point Values

Grade	BOR (Diploma)	LOSFA (TOPS)
A	4.0	5
B	3.2	4
C	2.4	3
D	1.6	2
F	0	0

### Note:

- Only the identified courses from LOSFA can be considered 5 point
- This is based off on the course code not the course type
- These only apply in their respective calculations
- These are converted by the DOE

## TOPS Awards TC and TJ

For 9<sup>th</sup> grade entry 2014 and beyond, there are two main categories for TOPS calculations used in STS:

	TC (Previously R1)	TJ (Previously T1 and T2)
TOPS Award	Opportunity, Performance, Honors	Tech
Diploma Pathway	TU and CA	TU and CA
Core Credits Required	19 credits	21 credits
GPA	2.5 (TOPS Opportunity Only)	2.5

For more information about the TOPS awards click here: [TC](#) [TJ](#)

## Which Courses are 5 Point Courses

The 5 point courses are determined by LOSFA and can be found in either the core reference table in STS or the Louisiana Believes website in the [All Things Jumpstart](#) or [Graduation Requirements](#) sections.

Please use the correct course code found here. The course code not the course type is what determines the point value.

Example: Using 120334 English IV and putting course type Honors is not the same as using the English IV Honors.

### TOPS UNIVERSITY (College Diploma) Course Requirements For Incoming Freshmen Beginning Fall 2014

ENGLISH = 4 Units	Course Code	TOPS 4 Point Scale	TOPS 5 Point Scale	Course Title
1 Unit	120331	✓		English I
1 Unit	120332	✓		English II
1 Unit from the following:	120333	✓		English III
	120329	✓		English III: Gifted
	120341	✓		English III: Honors
	120325	✓		English III: AP* English Language and Composition
	120403	✓		English III: IB* Literature
	120327	✓		English III: IB* Language & Literature
	120404	✓		English III: IB* Literature & Performance
	120601	✓		English III: DE - CENL 1013 English Composition I
	120602	✓		English III: DE - CENL 1023 English Composition II
	120603	✓		English III: DE - CENL 2153 American Literature I
	120604	✓		English III: DE - CENL 2163 American Literature II
	120605	✓		English III: DE - CENL 2173 Major American Writers
1 Unit from the following:	120334	✓		English IV
	120330	✓		English IV: Gifted
	120342	✓		English IV: Honors
	120326	✓		English IV: AP* English Literature and Composition
	120405	✓		English IV: IB* Literature
	120328	✓		English IV: IB* Language & Literature
	120406	✓		English IV: IB* Literature & Performance
	120606	✓		English IV: DE - CENL 1013 English Composition I
	120607	✓		English IV: DE - CENL 1023 English Composition II
	120608	✓		English IV: DE - CENL 2103 British Literature I
	120609	✓		English IV: DE - CENL 2113 British Literature II
	120610	✓		English IV: DE - CENL 2123 Major British Writers
	120611	✓		English IV: DE - CENL 2203 World Literature I
	120612	✓		English IV: DE - CENL 2213 World Literature II
	120613	✓		English IV: DE - CENL 2223 Major World Writers
	120614	✓		English IV: DE - CENL 2303 Introduction to Fiction
	120615	✓		English IV: DE - CENL 2323 Introduction to Literature
	120616	✓		English IV: DE - CENL 2313 Introduction to Poetry and/or Drama

# Student Transcript System (STS) Site Screen Changes

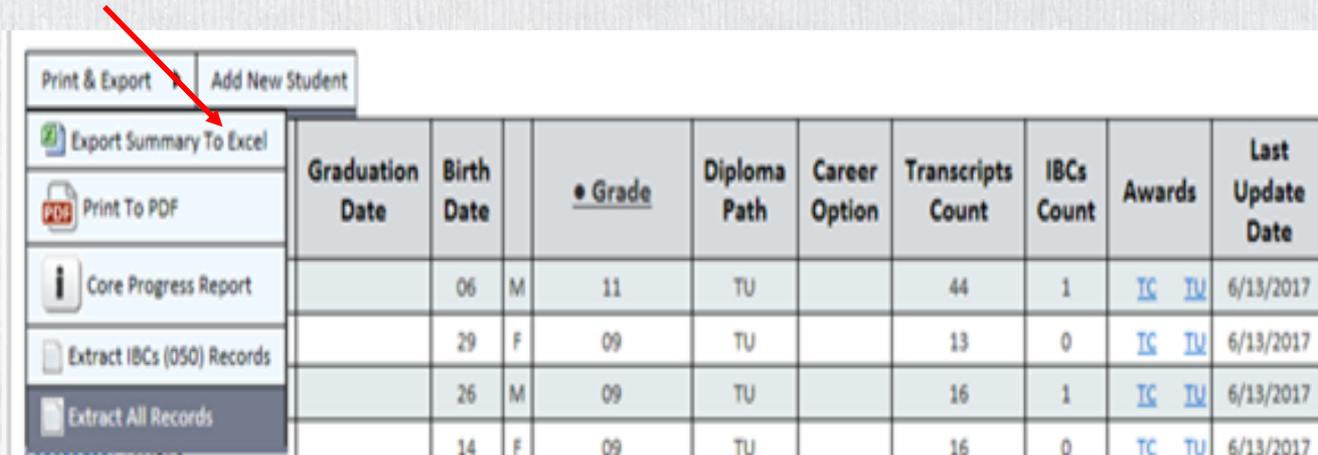
- Diploma Path** column will display a check mark if all categories are met.
- Total Credit Earned** column will display the total credits for each student.
- IBCs Count** column will display the total number of IBCs each student has earned.
- Awards** column is where both TOPS awards will be calculated. It will display a check mark if all are met. Does not mean the GPA requirement has been met.

The screenshot shows the Student Transcript System (STS) interface. At the top, there is a navigation bar with the STS logo and the text "Student Transcript System". Below this is a menu with options: Home, Student Data, Update, Upload, Reports, and Help. A search bar is located on the right side of the navigation bar, labeled "Search Student by State ID:". Below the navigation bar, there is a search form with fields for "Beginning School Session Year:", "Sponsor:", "Site:", and "Search:". A search button is located to the right of the "Search:" field. Below the search form, there are two buttons: "Print & Export" and "Add New Student". The main content area displays a table with the following columns: State ID, Name, Graduation Date, Birth Date, Grade, Diploma Path, Career Option, Total Credits Earned, IBCs Count, Awards, and Last Update Date. The table contains 15 rows of student data.

State ID	Name	Graduation Date	Birth Date	Grade	Diploma Path	Career Option	Total Credits Earned	IBCs Count	Awards	Last Update Date
			18	F	12	✓ SA	28.50	0	✓ IS ✓ TI	5/26/2017
			02	F	12	✓ SA	27.00	0	✓ IS ✓ TI	5/26/2017
			28	M	12	✓ SA	20.00	2	✓ IS ✓ TI	5/26/2017
			14	M	12	✓ SA	16.50	1	✓ IS ✓ TI	5/26/2017
			17	F	12	✓ SA	20.00	0	✓ IS ✓ TI	5/26/2017
			05	F	12	✓ SA	24.00	0	✓ IS ✓ TI	5/26/2017
			04	F	12	✓ SA	26.50	0	✓ IS ✓ TI	5/26/2017
			21	F	12	✓ SA	32.50	0	✓ IS ✓ TI	7/24/2017
			12	M	12	✓ SA	28.00	0	✓ IS ✓ TI	5/26/2017
			05	M	11	✓ SA	26.00	0	✓ IS ✓ TI	5/26/2017
			09	F	12	✓ TI	13.00	0	✓ IS ✓ TI	5/26/2017
			08	M	11	✓ TI	22.50	2	✓ IS ✓ TI	8/17/2017
			03	F	11	✓ TI	24.50	1	✓ IS ✓ TI	8/17/2017

## The Export Summary to Excel Function

In the Student List screen on STS, right above the list of students is a button called **Print & Export**. If you hover over this button, it will expand to give several options. The first option is **Export Summary to Excel**.



Graduation Date	Birth Date		Grade	Diploma Path	Career Option	Transcripts Count	IBC Count	Awards	Last Update Date
	06	M	11	TU		44	1	IC IV	6/13/2017
	29	F	09	TU		13	0	IC IV	6/13/2017
	26	M	09	TU		16	1	IC IV	6/13/2017
	14	F	09	TU		16	0	TC TU	6/13/2017

## The Export Summary to Excel Function

This will create an excel spreadsheet for all students listed in the Student Site list. It will display their grade levels, the 3 calculated GPAs (Overall, Diploma, and TOPS), the diploma paths, the career option codes (pathways), FAFSA, GEE (assessment), and Parental Consent. You can apply a Filter to sort out student you need, for example:

- Any 12 grader without a grad date or grad date error
- Any CA student without a career option code
- Any CA student without an IBC
- Any student without a FAFSA
- Any student without Parental Consent
- 9<sup>th</sup> graders with total credits earned

# The Export Summary to Excel Function

State ID	Name	Grade	Mo	Birth Da	Overall GPA	Grad date	Diploma Path	Option Code	Diploma GPA	Diploma Cat	TC TOPS Awar	TC TOPS GPA	TC TOPS Cat	TJ TOPS Awar	TJ TOPS GPA	TJ TOPS Cat	IB	FAFS	Met	Parental Conse	Total Credits Earned
00012	Student 12	12	M	5	2.40		CA	R01	2.54	Y	TC	1.87		TJ	2.42	Y	Y	Y	Y	Y	28.00
00041	Student 41	12	F	29	2.49		CA	R01	2.47	Y	TC	2.33		TJ	2.54	Y	Y	Y	Y	N	29.50
00075	Student 75	12	F	9	1.79		CA	R01	1.89	Y	TC	1.42		TJ	1.90	Y	Y	Y	Y	Y	26.50
00078	Student 78	11	F	25	2.39		CA	R03	2.24	N	TC	2.41		TJ	2.09					N	18.00
00085	Student 85	11	M	30	2.22		CA	R31	2.28	N	TC	1.69		TJ	2.20					N	19.00
00125	Student 125	11	M	29	1.78		CA	R03	1.70	N	TC	1.60		TJ	1.55		Y			N	18.50
00165	Student 165	11	M	2	2.09		CA	R31	2.06	N	TC	2.07		TJ	2.09		Y			N	22.50
00184	Student 184	12	M	11	2.31		CA	T01	2.32	Y	TC	2.13		TJ	2.35	Y	Y	Y	Y	N	27.00
00203	Student 203	12	M	1	1.89		CA	R31	1.95	Y	TC	1.86		TJ	1.85	Y	Y	Y	Y	Y	27.00
00208	Student 208	11	M	1	2.24		CA	R22	2.00	N	TC	1.80		TJ	1.89		Y			N	16.50
00219	Student 219	11	M	14	2.13		CA	R01	2.30	N	TC	1.75		TJ	2.25		Y			N	19.50
00230	Student 230	11	F	17	1.69		CA	R01	1.85	N	TC	1.63		TJ	1.69					N	9.75
00244	Student 244	11	M	14	1.89		CA		1.82	N	TC	1.50		TJ	1.27					Y	14.25
00263	Student 263	11	M	8	1.76		CA	R31	1.76	N	TC	1.45		TJ	1.30					N	11.75
00270	Student 270	11	F	19	1.86		CA	R32	1.91	N	TC	1.66		TJ	1.90					Y	10.75
00301	Student 301	11	F	6	2.32		CA	R01	2.38	N	TC	2.05		TJ	2.39		Y			Y	23.50
00378	Student 378	11	M	13	1.78		CA	R31	1.78	N	TC	1.63		TJ	1.64					N	20.50

## The New IBC Upload Process

IBCs will now be treated like a transcript in STS.

You will be able to extract your historical IBCs from STS, load them into your local system, and upload them with your normal batch file. The actual certificates can be loaded into the eScholar credential folder by site and by school year as received.

This applies to BSSY 2018 and beyond, so there is no need to resubmit previously earned IBCs from last year or before.

# Student Transcript System (STS)

## Viewing the IBC

With the addition of the 050 record type, IBCs will now function like a transcript record. They can be viewed, added, or edited under the transcripts in the student's record just like a normal transcript.

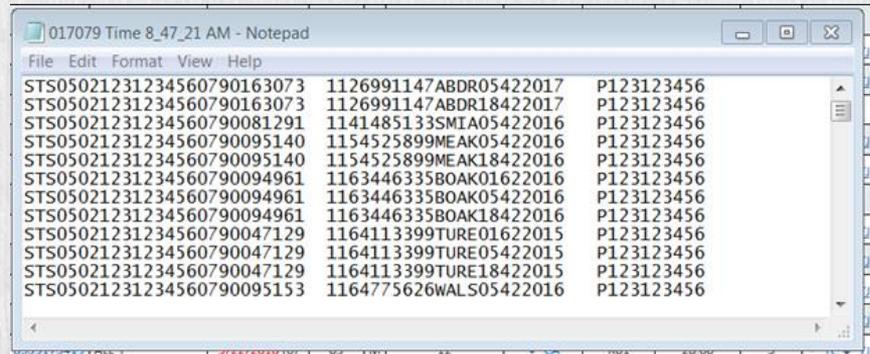
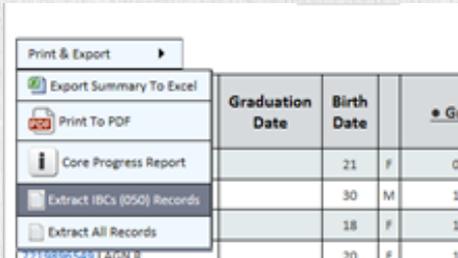
**IBC documentation should be loaded into site (school) level folders by year on the eScholar FTP. They may be loaded in any standard format (e.g. jpg, pdf, docx, zip) and may use any desired naming convention you choose.**

2016	[220403] U. S. HISTORY	2	F	4.00	0.00	0.00		
2016	[222001] PSYCHOLOGY	1	B	4.00	3.00	0.50	CS	
2016	[222001] PSYCHOLOGY	2	F	4.00	0.00	0.00		
<b>Count: 58</b>								
<b>Credentials</b>								
Year IBC	Semestr	Industry Based Credentials			Pass/Not Pass	Sponsor	Site	Vendor
2016	2	(054) Microsoft Office Specialist Word (formerly Microsoft Word Specialist (Computer Lit*))			P	052	052026	
<b>Count: 1</b>								

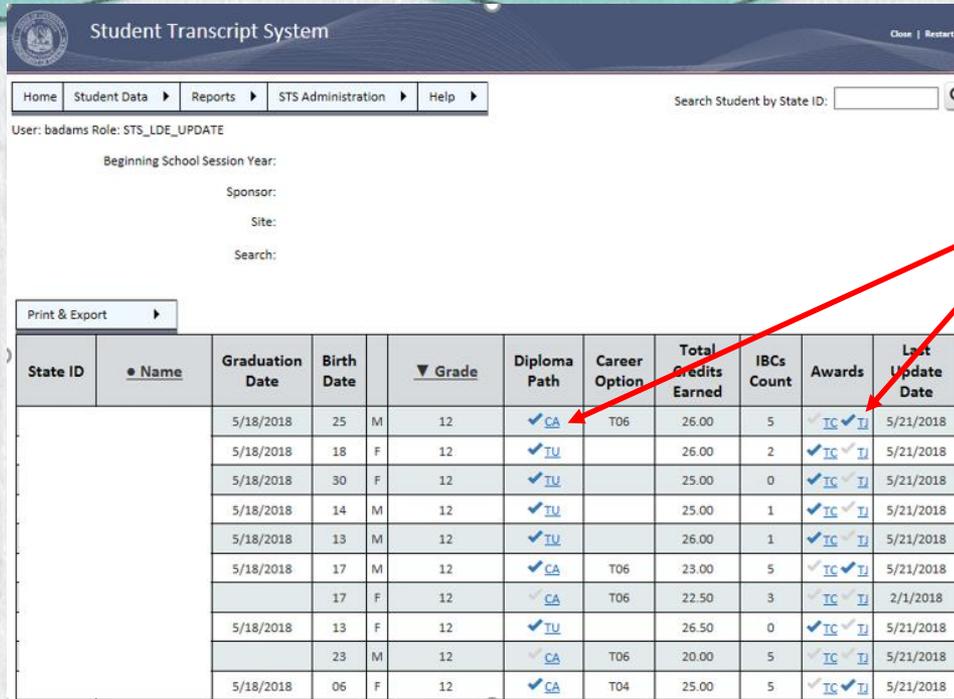
# Student Transcript System (STS) IBC Process

Once you have uploaded your students for the 2018-19 school year, you can use the **Extract IBCs (050) Records** tool in the **Print & Export** tab.

This will find all IBCs for students at that site based on the state id. This will find all historical IBCs loaded from previous years and from multiple sponsors/sites. It will export as a txt file which you can load into your local vendor system or use the **Extract All Records** to replace manually.



# The Checkmark on the Site Level Screen



Student Transcript System

Home Student Data Reports STS Administration Help

User: badams Role: STS\_LDE\_UPDATE

Beginning School Session Year:

Sponsor:

Site:

Search:

Print & Export

State ID	Name	Graduation Date	Birth Date	Grade	Diploma Path	Career Option	Total Credits Earned	IBCs Count	Awards	Last Update Date
		5/18/2018	25 M	12	✓ CA	T06	26.00	5	✓ IC ✓ TU	5/21/2018
		5/18/2018	18 F	12	✓ TU		26.00	2	✓ IC ✓ TU	5/21/2018
		5/18/2018	30 F	12	✓ TU		25.00	0	✓ IC ✓ TU	5/21/2018
		5/18/2018	14 M	12	✓ TU		25.00	1	✓ IC ✓ TU	5/21/2018
		5/18/2018	13 M	12	✓ TU		26.00	1	✓ IC ✓ TU	5/21/2018
		5/18/2018	17 M	12	✓ CA	T06	23.00	5	✓ IC ✓ TU	5/21/2018
			17 F	12	✓ CA	T06	22.50	3	✓ IC ✓ TU	2/1/2018
		5/18/2018	13 F	12	✓ TU		26.50	0	✓ IC ✓ TU	5/21/2018
			23 M	12	✓ CA	T06	20.00	5	✓ IC ✓ TU	5/21/2018
		5/18/2018	06 F	12	✓ CA	T04	25.00	5	✓ IC ✓ TU	5/21/2018

If a student has completed the required coursework for graduation or TOPS, a checkmark will appear.

Note – This does not check for GPA for TOPS

# Core Progress can be accessed from *Student Detail Screen*

The screenshot shows the 'Student Transcript System' interface. At the top, there is a navigation bar with 'Home', 'Student Data', 'Update', 'Upload', 'Reports', and 'Help'. A search bar for 'Search Student by State ID' is also present. Below the navigation bar, the user is logged in as 'User: appd'. The main content area displays 'Site List: (017) East Baton Rouge Parish' and 'Student List: (017008) Baton Rouge Magnet High School'. A dropdown menu is open under 'Student Data', showing options for 'Transcripts' and 'More'. The 'Transcripts' option is selected, and a list of transcripts is displayed below. The list includes columns for Course BSSY, Course, Part Number, Letter Grade, Grade Pnt Max, Qual Pts Award, Credit Earned, and Award Usage. The first three rows of the list are visible, showing courses like SPEECH I and ENGLISH I.

Course BSSY	Course	Part Number	Letter Grade	Grade Pnt Max	Qual Pts Award	Credit Earned	Award Usage
2015	(051101) SPEECH I	1	B	4.00	3.00	0.50	
2015	(051101) SPEECH I	2	B	4.00	3.00	0.50	
2015	(120331) ENGLISH I	1	C	4.00	2.00	0.50	TCTU

1: Mouse over "Student Data"

2: Mouse over Student's Name from dropdown-- Popup will appear with list of Awards

3: Click on Core Progress you want to view

# Core Progress Screen

## TU Example

(TU) TOPS UNIVERSITY DIPLOMA							
Categories	Set	Cat Req Met	Credit Units Req	Credit Units Allow	Course	Grade	Relative Grade Points
ENGLISH I	001	Y	1.00	1.00	(120331) ENGLISH I	C, D	1.50
ENGLISH II	001	Y	1.00	1.00	(120332) ENGLISH II	B, B	3.00
ENGLISH III		N	1.00	0.00			0.00
ENGLISH IV		N	1.00	0.00			0.00
ALGEBRA I	001	Y	1.00	1.00	(160321) ALGEBRA I	B, A	3.50
GEOMETRY	001	Y	1.00	1.00	(160323) GEOMETRY	C, B	2.50
ALGEBRA II		N	1.00	0.00			0.00
MATH - 4TH UNIT		N	1.00	0.00			0.00
BIOLOGY I	001	Y	1.00	1.00	(150301) BIOLOGY	C, B	2.50
CHEMISTRY I		N	1.00	0.00			0.00
SCIENCE ELECTIVES	005	Y	1.00	1.00	(150310) ENVIRONMENTAL SCIENCE	B, B	3.00
U.S HISTORY		N	1.00	0.00			0.00
CIVICS & GOVT	003	Y	1.00	1.00	(220501) CIVICS-1st SEMESTER (220504) CIVICS-2nd SEMESTER	B C	2.50
SOCIAL STUDIES ELECTIVES	001	Y	1.00	1.00	(220300) WORLD GEOGRAPHY	C, C	2.00
FOREIGN LANGUAGE	001	Y	1.00	1.00	(122501) SPANISH I	B, B	3.00
ARTS	003	Y	1.00	1.00	(030501) ART I	A, A	4.00
HEALTH & PE	001	Y	2.00	2.00	(190105) PHYSICAL EDUCATION I (190106) PHYSICAL EDUCATION II (190500) HEALTH EDUCATION	A, A A A	8.00
<b>Totals:</b>			18.00	12.00			35.50

NOT ALL OF THE TOPS UNIVERSITY DIPLOMA CURRICULUM REQUIREMENTS HAVE BEEN MET.

17 Categories are required for TOPS University Diploma Award.

6 Categories are needed to fulfill TOPS University Diploma requirements.

Core GPA 2.95 = RELATIVE GRADE POINTS / CREDIT UNITS ALLOWED= 35.50/12.00 = 2.95

SITE HAS NOT BEEN CERTIFIED

# Core Progress Screen

## TC Example

(TC) TOPS CORE							
Categories	Set	Cat Req Met	Credit Units Req	Credit Units Allow	Course	Grade	Relative Grade Points
ENGLISH I	001	Y	1.00	1.00	(120331) ENGLISH I	D, C	1.50
ENGLISH II	001	Y	1.00	1.00	(120332) ENGLISH II	B, B	3.00
ENGLISH III		N	1.00	0.00			0.00
ENGLISH IV		N	1.00	0.00			0.00
ALGEBRA I	001	Y	1.00	1.00	(160321) ALGEBRA I	B, B	3.00
GEOMETRY		N	1.00	0.00			0.00
ALGEBRA II		N	1.00	0.00			0.00
MATH - 4TH UNIT		N	1.00	0.00			0.00
BIOLOGY I	001	Y	1.00	1.00	(150301) BIOLOGY	D, D	1.00
CHEMISTRY I		N	1.00	0.00			0.00
SCIENCE ELECTIVES	012	N	2.00	1.00	(150802) PHYSICAL SCIENCE	C, C	2.00
U.S HISTORY		N	1.00	0.00			0.00
CIVICS & GOVT	003	Y	1.00	1.00	(220501) CIVICS-1st SEMESTER (220504) CIVICS-2nd SEMESTER	B D	2.00
SOCIAL STUDIES ELECTIVES	001	N	2.00	1.00	(220300) WORLD GEOGRAPHY	C, B	2.50
FOREIGN LANGUAGE	001	Y	2.00	2.00	(122501) SPANISH I (122502) SPANISH II	C, A C, B	5.50
ARTS	002	Y	1.00	1.00	(030700) THEATRE I (030810) MEDIA ARTS I	A, A A, A	4.00
<b>Totals:</b>			19.00	10.00			24.50

NOT ALL OF THE TOPS CORE CURRICULUM REQUIREMENTS HAVE BEEN MET.

16 Categories are required for Award.

9 Categories are needed to fulfill TOPS requirements.

SITE HAS NOT BEEN CERTIFIED

Core GPA 2.45 = RELATIVE GRADE POINTS / CREDIT UNITS ALLOWED= 24.50/10.00 = 2.45  
TOTAL CREDITS EARNED : 15.50

## STS – Courses Not Showing Up in Calculation

There are few possible factors that could stop a class from showing up in the calculation:

- A better class was chosen
- The wrong course code was used
- The course is not in the Core Reference Table
- The course was submitted as halves without part numbers
- The course was submitted as half, but will not show until it is completed. Example – all AP, DE, and IB courses require you finish the entire credit to be used in the calculation

# STS – Courses Not Showing Up in Calculation Example

(TU) TOPS UNIVERSITY DIPLOMA							
Categories	Set	Cat Req Met	Credit Units Req	Credit Units Allow	Course	Grade	Relative Grade Points
ENGLISH I	001	Y	1.00	1.00	(120331) ENGLISH I	B, B	3.20
ENGLISH II	001	Y	1.00	1.00	(120332) ENGLISH II	B, B	3.20
ENGLISH III	001	Y	1.00	1.00	(120325) English III: AP English Language & Composition	A, A	4.00
<b>ENGLISH IV</b>		<b>N</b>	1.00	0.00			0.00
ALGEBRA I	001	Y	1.00	1.00	(160321) ALGEBRA I	B, B	3.20
GEOMETRY	001	Y	1.00	1.00	(160323) GEOMETRY	B, A	3.60
ALGEBRA II	001	Y	1.00	1.00	(160322) ALGEBRA II	A, B	3.60
<b>MATH - 4TH UNIT</b>		<b>N</b>	1.00	0.00			0.00
BIOLOGY I	001	Y	1.00	1.00	(150301) BIOLOGY	B, B	3.20
CHEMISTRY I	002	Y	1.00	1.00	(150400) Chemistry I: Honors	B, B	3.20
<b>SCIENCE ELECTIVES</b>	001	<b>N</b>	2.00	1.50	(150802) PHYSICAL SCIENCE (150700) PHYSICS I	B, B C	4.40
U.S HISTORY	001	Y	1.00	1.00	(220409) U.S. History: Honors	A, A	4.00
CIVICS & GOVT	001	Y	1.00	1.00	(220505) Government: Honors	A, A	4.00
<b>SOCIAL STUDIES ELECTIVES</b>	001	<b>N</b>	2.00	1.00	(220300) WORLD GEOGRAPHY	B, B	3.20
FOREIGN LANGUAGE	001	Y	2.00	2.00	(122501) SPANISH I (122502) SPANISH II	A, B B, B	6.50
ARTS	003	Y	1.00	1.00	(030332) FINE ARTS SURVEY	A, A	4.00
HEALTH & PE	001	Y	2.00	2.00	(190105) PHYSICAL EDUCATION I (190106) PHYSICAL EDUCATION II (190500) HEALTH EDUCATION	A, A A A	8.00
<b>Totals:</b>			21.00	17.50			61.30

This LEA submits courses by semester. This student is a senior that is currently in Eng IV AP and DE pre calculus, but they are not shown because it is a full 1 year course and is not broken down in parts.

# Student Detail Screen with Transcript Records

Student Transcript System  
Transcript List (Inquiry Mode)

Home Student Data Update Upload Reports Help Search Student by State ID:

User: apptst03 Role: STS\_LEAS\_W\_ALL

Student Data		Graduation and GPA		More	
Name:	Al [REDACTED]	Diploma Path:	(TU) TOPS University Diploma	BSSY:	2017
State ID #:	28 [REDACTED]	Career Option:		<b>Current OTS Rejection Reasons</b>	
Sponsor:	(017) East Baton Rouge Parish	Grade:	10	(40) Student must pass GEE	
Site:	(017008) Baton Rouge Magnet High School	Grad Date:		(10) The Graduation Date must be set	
Local ID #:	[REDACTED]	Grade 9 Entry BSSY:	2015	(50) The Site must be Graduated Certified	
Birth Day:	[REDACTED]	Anticipated Grad BSSY:	2019		
Gender:	[REDACTED]	Overall GPA:	2.96		
Ethnicity:	[REDACTED]	Local GPA:	2.9643		
Parental Consent:	Yes	Local Rank:	262 358		
Last Update:	6/14/2017				

Print & Export Add Transcript Edit Student Record

Course BSSY	Course	Part Number	Letter Grade	Grade Pnt Max	Qual Pts Award	Credit Earned	Award Usage
2015	[051101] SPEECH I	1	B	4.00	3.00	0.50	
2015	[051101] SPEECH I	2	B	4.00	3.00	0.50	
2015	[120331] ENGLISH I	1	C	4.00	2.00	0.50	TC TU
2015	[120331] ENGLISH I	2	D	4.00	1.00	0.50	TC TU
2015	[122501] SPANISH I	1	B	4.00	3.00	0.50	TC TU
2015	[122501] SPANISH I	2	B	4.00	3.00	0.50	TC TU
2015	[150301] BIOLOGY	1	C	4.00	2.00	0.50	TC TU

A student's record can be edited from the *Student Detail Screen*

Click on a student's record to see the *Transcript Detail*

Blank under **"Award Usage"** signifies the course was not used toward Core Progress

# Transcript Record Detail Screen

Sponsor:	(017) East Baton Rouge Parish	Career Option:		<table border="1"> <thead> <tr> <th>Reasons</th> </tr> </thead> <tbody> <tr> <td>(40) Student must pass GEE</td> </tr> <tr> <td>(10) The Graduation Date must be set</td> </tr> <tr> <td>(50) The Site must be Graduate Certified</td> </tr> </tbody> </table>	Reasons	(40) Student must pass GEE	(10) The Graduation Date must be set	(50) The Site must be Graduate Certified
Reasons								
(40) Student must pass GEE								
(10) The Graduation Date must be set								
(50) The Site must be Graduate Certified								
Site:	(017008) Baton Rouge Magnet High School	Grade:	10					
Local ID #:		Grad Date:						
Birth Day:		Grade 9 Entry BSSY:	2015					
Gender:		Anticipated Grad BSSY:	2019					
Ethnicity:		Overall GPA:	2.96					
Parental Consent:	Yes	Local GPA:	2.9643					
Last Update:	6/14/2017	Local Rank:	262 358					

<b>Edit This Transcript</b>	<b>View All Transcripts</b>
-----------------------------	-----------------------------

Transcripts		← Prev	2 of 28	Next →
Course Beg. Year:	2015	Course: 051101 SPEECH I		
Letter Grade:	B	Grade Point Max: 4.00		
Course Part Number:	2	Qual. Pts. Awrd Cnt: 3.00		
Semester:	S2 - 2ND SEMESTER	Credit Attempted: 0.50		
Course Type Cd:	RG - REGULAR	Credit Earned: 0.50		
Dis. Lrn. Type Cd:		Core Cur. Waiver: N		
Course Sponsor:	017 - E.B.R. Parish Schools	Local Course Cd: 185000		
Course Site:	017008 - Baton Rouge Magnet High School	DE PostSec CreditHrs: 0.00		
Course Site Name:		DE Secondary Site:		
Transcpt Crs Name:	Public Speaking			

Transcript can be edited from *Transcript Detail Screen* by selecting **Edit This Transcript**

# Edit Transcript Screen

## Transcripts

Course Beg. Year:	2015	Course:	051101 - SPEECH I
Letter Grade:	B	Grade Point Max:	4.00
Course Part Number:	2	Qual. Pts. Awrđ Cnt:	3.00
Semester:	S2 - 2ND SEM	Credit Attempted:	0.50
Course Type Cd:	RG - REGULAR	Credit Earned:	0.50
Dis. Lrn. Type Cd:		Core Cur. Waiver:	<input type="checkbox"/>
Course Sponsor:	017 - East Bat	Course Site:	017008 - Baton Rouge Magnet High School
		Course Site Name:	
Local Course Cd:	185000	Transcrt Crs Name:	Public Speaking
DEPostSecCreditHr:	0.00	DE Secondary Site:	
<input type="button" value="Update Transcript record"/>			

To update, modify the student's information in the selected fields then select **Update Transcript record** button.

# Upload Screen

Student Transcript System

Home Student Data Update Upload Reports Help Search Student by State ID: [ ]

Please select: **Upload New File** Review Upload Log

LEA: (017) East Baton Rouge Parish

Beginning School Session Year: 2017

Validate only?

Delete all existing students? This will delete all records for sponsor for selected year. Validate only check box must be off.

File to upload (\*.txt): [ ] Browse...

Upload My File Now

**Beginning School Session Year:** Select the school year being loaded: only years open for collection will be available

**Validate Only:** Nothing is added to or changed on STS: only to check if your data is error free

**Delete all existing students:** Should be rarely used. Only use this if you are sending a complete file with every student in your district. **Do Not use with any partial file.**

# View Upload Screen

Last 20 upload submissions will be displayed on the View Upload Screen

Sponsor or Site	Upload Time	Size	Download Original File	Errors Type 020	Errors Type 030	Download Error Repo
052013	12/7/2017 3:51:00 PM	432	<a href="#">Click here to download:</a>	1	1	<a href="#">Click here to download:</a>
052013	12/7/2017 3:50:00 PM	432	<a href="#">Click here to download:</a>	1	1	<a href="#">Click here to download:</a>
052013	12/7/2017 3:48:00 PM	607	<a href="#">Click here to download:</a>	1	1	<a href="#">Click here to download:</a>
052013	12/7/2017 3:48:00 PM	409	<a href="#">Click here to download:</a>	0	0	No errors
052013	12/7/2017 3:47:00 PM	408	<a href="#">Click here to download:</a>	1	0	<a href="#">Click here to download:</a>
052013	12/7/2017 3:46:00 PM	408	<a href="#">Click here to download:</a>	1	0	<a href="#">Click here to download:</a>
052013	12/7/2017 3:45:00 PM	410	<a href="#">Click here to download:</a>	1	0	<a href="#">Click here to download:</a>
052013	12/7/2017 3:41:00 PM	410	<a href="#">Click here to download:</a>	0	0	No errors
052013	12/7/2017 3:15:00 PM	409	<a href="#">Click here to download:</a>	0	0	No errors
052013	12/7/2017 3:06:00 PM	404	<a href="#">Click here to download:</a>	0	0	No errors
052061	12/7/2017 11:47:00 AM	607	<a href="#">Click here to download:</a>	1	1	<a href="#">Click here to download:</a>

# Upload Error Highlighting

Student Transcript System
Close | Restart

Home Student Data Update Upload Reports Help

User: apptst03 Role: STS\_LEAS\_W\_ALL
Search Student by State ID:

**Upload results:**

Result Description	Result Value
Amount of lines in a file:	68
Amount of good student records:	0
Amount of good transcript records:	0
Amount of student records with errors:	1
Amount of transcript records with errors:	67
Get Detailed Error Report:	<a href="#">Excel File</a>

**Top errors is 020 records:**

Row#	Studid	Errors	Original Line
1	6391833834	103	STS02020160176391833834119456 017079Jef 25 M12201405232017R01A4 Y4.0157 00220277NNNNYNCAN
		210	STS02020160176391833834119456 017079Jef 25 M12201405232017R01A4 Y4.0157 00220277NNNNYNCAN
		242	STS02020160176391833834119456 017079Jef 25 M12201405232017R01A4 Y4.0157 00220277NNNNYNCAN?

**Top errors in 030 records:**

Row#	Studid	Errors	Original Line
2	6391833834	103	STS030201601763918338342015220404252A050050500N017017079 U.S. History-AP 500AP 221200
3	6391833834	103	STS030201601763918338342016120342151A050050500N017017079 English IV-Honors 500HR 102400
4	6391833834	103	STS030201601763918338342016120342252A050050500N017017079 English IV-Honors 500HR 102400
5	6391833834	103	STS030201601763918338342016120331151B050050500N017017079 English I-honor 400HR 102100
6	6391833834	103	STS030201601763918338342016120331252B050050500N017017079 English I-honor 400HR 102100
7	6391833834	103	STS030201601763918338342014220501151B050050500N017017079 Civics-1st Semester-Honors 400HR 211650
8	6391833834	103	STS030201601763918338342016150700252B050050500N017017079 Physics-Honors 400HR 431100
9	6391833834	103	STS030201601763918338342014150401151A050050500N017017079 Chemistry-eng-h 500HR 421400
10	6391833834	103	STS030201601763918338342014160322252C050050500N017017079 Alg. II-engr -h 300HR 312200
11	6391833834	103	STS030201601763918338342014120332252A050050500N017017079 Eng. II-honors 500HR 102200
12	6391833834	103	STS030201601763918338342014100800 S2A300300500N017017079 Eng. II-honors 500HR 102200
13	6391833834	103	STS030201601763918338342014110098 S2A300300500N017017079 Eng. II-honors 500HR 102200
14	6391833834	103	STS030201601763918338342014311603 S2A300300500N017017079 Eng. II-honors 500HR 102200

# Help – Core Reference Tables

BSSY: 2018 ▾

Select a Curricula

Select a Category

Select a Set

**Core Curricula:** TU TOPS UNIVERSITY DIPLOMA

**Core Category:** 04 ENGLISH IV

**Core Set:** 001 ENGLISH IV

**Cat. Set BSSY:**

**Sponsor:**

**Site:**

*Use buttons to select other Curricula, Categories and Sets.*

Course Code	Course Description	Credit Units Allowed	Credit Units Required
120326	English IV: AP English Literature & Composition	1.00	1.00
120328	English IV: IB Language and Literature	1.00	1.00
120330	English IV: Gifted and Talented	1.00	0.50
120334	ENGLISH IV	1.00	0.50
120342	English IV: Honors	1.00	0.50
120405	English IV: IB Literature	1.00	1.00
120406	English IV: IB Literature and Performance	1.00	1.00
120606	English IV: DE - CENL 1013 English Composition I	1.00	1.00
120607	English IV: DE - CENL 1023 English Composition II	1.00	1.00

# STS – Parental Consent

State ID #:	<input type="text"/>	Local ID #:	<input type="text"/>
Name:	First: <input type="text"/> Middle: <input type="text"/> Last: <input type="text"/>	Ethnicity/Race:	<input type="checkbox"/> Hispanic <input type="checkbox"/> Indian <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Pac Islander <input checked="" type="checkbox"/> White
Birth Day:	<input type="text"/> 25	Gender:	<input type="text"/> Female
<b>Graduation Information:</b>			
Grade:	<input type="text"/> 12	Grade 9 Entry BSSY:	<input type="text"/> 2014
Diploma Path:	<input type="text"/> TU - TOPS UNIVERSITY DIPLOMA	Career Option:	<input type="text"/>
Grad Date:	<input type="text"/> Format: MM/DD/YYYY	Met GEE/EOC?	<input type="text"/> ELA <input type="text"/> Math <input type="text"/> Science <input type="text"/> Soc Studies
<b>Other Information:</b>			
Local Rank:	<input type="text"/> of <input type="text"/>	Local GPA:	<input type="text"/>
Parental Consent:	<input checked="" type="checkbox"/>	FAFSA Application Flag:	<input type="text"/>
<b>Endorsements and Credentials:</b>			
Academic:	<input type="text"/> N/A	Career/Tech:	<input type="text"/> N/A
Community Service:	<input type="text"/> N/A	BI-literacy:	<input type="text"/> N/A
<input type="button" value="Update Student record"/>			

Parental Consent is a checkbox in STS.

Students without consent are ineligible for TOPS.

You can get this as early as possible (9<sup>th</sup>) and only need it once unless a parent opts out.

The list of students without parent consent will be sent on your validation report or a real time list can be created using the **Export Summary to Excel**.

State ID	Name	Grade	M/F	Birth	Da	Ver	Gall	GP	rad	dat	loma	Ption	Ccol	oma	Gima	Cat	PS	Aw	OPS	GP	S	Cat	IBC	FAFSA	let	Ghtal	Cor	Credits E
		12	F	31							TU				3.96	Y	TC		4.26	Y			Y	Y	Y	Y	27.50	
		T9	F	16											0.00				0.00							Y	3.00	
		09	F	02											0.00				0.00							Y	8.00	
		09	M	16							TU				4.00				0.00							Y	1.00	
		10	M	11							TU				2.11		TC		1.17			Y				Y	8.50	
		09	F	27							TU				3.87		TC		3.83							Y	9.00	
		11	F	14							TU				2.91		TC		2.80							Y	22.00	
		12	M	13							TU				2.47	Y	TC		2.21	Y		Y	Y	Y	Y	Y	26.50	
		09	M	03											0.00				0.00							Y	5.00	
		10	F	30							TU				2.52		TC		2.24							Y	13.00	
		09	M	02											0.00				0.00							Y	8.00	

# General Notes in STS

- All demographic information changes must go in eScholar first
- Use the correct course codes for 5 point courses
- Use the Core Reference table to determine if a course works for graduation/TOPS
- If you are submitting by semester, please use part numbers
- Using grade “P” must be for the entire course
- Select the correct course code with credit descriptor (1 credit, 2 credit, etc.)
- Courses do not show up in the L1 category until it is complete
- IBC 833 is to be used if a student has failed all attempts at other IBCs
- HiSet students only need to be in STS for credit/IBC purposes

# 8<sup>th</sup> Grade

Only students in 8<sup>th</sup> grade can be in STS.

- Leave 9<sup>th</sup> grade entry blank (can not be a future year)
- 7<sup>th</sup> grade credits can be entered in the 8<sup>th</sup> grade record using the correct year
- Classes can be either graded or P/F, but can not be both
- EOC subjects the student must pass the EOC to earn the credit
- The main reason for entering data on 8<sup>th</sup> grade is so they do not lose the credits in the transfer – the accountability points fall on the sending school not the receiving school

# New STS Enhancements

- New GPA calculations
- Letter Grade and Course Code determine quality points
- DE courses need DE sites on the course sponsor earned and course site earned
- 050 can now be uploaded as a stand alone upload (without 020 and 030)
- OTS rejection reason table
- Core Progress Report will sort by last name
- Export 050 IBC Records to Excel
- Official and Unofficial Transcripts from STS
- Excel report of missing PII in eScholar

# New GPA Calculations

**Overall GPA** – now is cumulative and unweighted so all courses except for P and E will be included in the overall GPA calculation

**Diploma GPA** modified 5 point scale for the diploma path will now be a true 5 point scale. So if a course is identified by LOSFA as a 5 point course, the table below shows you how they will be treated.

	Overall	Diploma (TU or CA)	TOPS (TC or TJ)
A	4.0	5.0	5.0
B	3.0	4.0	4.0
C	2.0	3.0	3.0
D	1.0	2.0	2.0
F	0.0	0.0	0.0

# Changes in Transcripts

When selecting the correct course code:

- please use the latest diploma pathway from Louisiana Believes
- the course that works in the Core Reference Table

**Reminder** – If you offer a DE course, please put the 400 level sponsor and site code in the course sponsor and site earned (see next slide).

**New Change** – Starting in 2019, we will use the letter grade and course code to determine the quality points earned for each calculation. So, if you choose the regular course code for a class and the student earns a B, we will input a 3.0 for that student.

# Changes in Transcripts

## Transcripts

Course Beg. Year:	2018	Course:	150330 - ANATOMY: DE-CBIO 2213 HUMAN ANATOMY & PHYSIO
Letter Grade:	A	Search:	
Course Part Number:		Qual. Pts. Awrd Cnt:	5.00
Semester:	Y1 - YEAR LONG COURSE	Grade Point Max:	5.00
Course Type Cd:	DE - DUAL ENROLLMENT	Credit Attempted:	1.00
Dis. Lm. Type Cd:		Credit Earned:	1.00
Course Sponsor:	401 - University of Louisiana System	Core Cur. Waiver:	<input type="checkbox"/>
		Course Site:	401007 - Southeastern Louisiana University
Local Course Cd:		Course Site Name:	
DEPostSecCreditHr:	3.00	Transcpt Crs Name:	
		DE Secondary Site:	501001

# Official Transcript History Box

Student Transcript System  
Transcript List (Inquiry Mode)

Home Student Data Update Upload Reports Help Search Student by State ID:

User: apptst03

Student Data	Graduation and GPA	More
Name:	Diploma Path: (TUJ TOPS University Diploma)	BSSY: 2018
State ID #:	Career Option:	Met
Sponsor:	Grade: 12	GEE/EOC: Y
Site:	Grad Date: 12/18/2018	Official Transcript History
Local ID #:	Grade 9 Entry BSSY: 2015	(2018) 017 (S) 2/11/2019 9:24:48 AM
Birth Day:	Anticipated Grad BSSY: 2018	
Gender:	Overall GPA: 1.67	
Ethnicity:	Local GPA: 1.6800	
Parental Consent:	Local Rank: 217 261	
Last Update:	STS FAFSA: 1 FAFSA	
Date GPA Calculated: 12/4/2019 Recalc	LOSFA FAFSA: 1 FAFSA	

Any student with a graduation date, should have an Official Transcript History box.

- FAFSA and GEE fields should be completed.
- Site certification should be done after the final calculation is finalized.
- You should see the time stamp and (S) for each student meaning that are in OTS
- If you see an error in this box, please correct it.

# New Reports

At the student screen, the new reporting tools will be found in the Print & Export tab.



- Export Summary – replaces the Q06 – see video tutorial on how to use this report to full potential
- Core Progress Report – replaces the Q04 and now sorts by last name
- Extract from History – will allow you to pull historical information from a student from other public LEAs
- Print/Export Transcripts – Allows you to print the official and unofficial transcripts of all students as well as some other functions.

# Core Progress Report

## Core Progress Report

Sponsor: (502) Baton Rouge Diocese

Site: (502002) Catholic High School (Boys)

Grade Placement	Award Type	Count	See Report
09	TC	271	<a href="#">»»</a>
09	TJ	207	<a href="#">»»</a>
09	TU	278	<a href="#">»»</a>
10	TC	280	<a href="#">»»</a>
10	TJ	280	<a href="#">»»</a>
10	TU	280	<a href="#">»»</a>
11	TC	253	<a href="#">»»</a>
11	TJ	253	<a href="#">»»</a>
11	TU	253	<a href="#">»»</a>
12	TC	275	<a href="#">»»</a>
12	TJ	275	<a href="#">»»</a>
12	TU	275	<a href="#">»»</a>

The new Core Progress Report is divided by grade and award type. This will allow you get your report in less than a minute.

To see the 12<sup>th</sup> grade TC TOPS award report, you would select the See Report button on the right.

# Core Progress Report



## Louisiana Department of Education

Sponsor:   
 Site:   
 Award: (TC) TOPS CORE

Name:   
 Grade:   
 ID:   
 Gender:   
 Birth Day:

FAFSA:  
 Parental Consent: Y  
 GEE:  
 Overall: 3.82  
 Tops: 3.80

Category	Met	Credit Units			Courses			Grade	Points
		Required	Allowed	Pass	Code	Name	Grade		
01 ENGLISH I	Y	1.00	1.00		120331	ENGLISH I	A, A	4.00	
02 ENGLISH II	Y	1.00	1.00		120332	ENGLISH II	A, A	4.00	
03 ENGLISH III	Y	1.00	1.00		120333	ENGLISH III	A, A	4.00	
04 ENGLISH IV	N	1.00	0.00					0.00	
05 ALGEBRA I	Y	1.00	0.00	1.00	160321	ALGEBRA I	P	0.00	
06 GEOMETRY	Y	1.00	1.00		160323	GEOMETRY	A, B	3.50	
07 ALGEBRA II	Y	1.00	1.00		160322	ALGEBRA II	B, B	3.00	
08 MATH - 4TH UNIT	Y	1.00	1.00		160366	Pre-Calculus: Honors	B, B	4.00	
09 BIOLOGY I	Y	1.00	1.00		150301	BIOLOGY	B, B	3.00	
10 CHEMISTRY I	Y	1.00	1.00		150401	CHEMISTRY	A, A	4.00	
11 SCIENCE ELECTIVES 1ST UNIT	Y	1.00	1.00		150307	Biology II: AP Biology	B, B	4.00	
12 SCIENCE ELECTIVES 2ND UNIT	N	1.00	0.00					0.00	
13 U.S HISTORY	Y	1.00	1.00		220403	U.S. HISTORY	A, A	4.00	
14 CIVICS & GOVT	Y	1.00	1.00		220501	CIVICS-1st SEMESTER	B, A	3.50	
15 SOCIAL STUDIES ELECTIVES 1ST UNIT	N	1.00	0.00					0.00	
16 SOCIAL STUDIES ELECTIVES 2ND UNIT	Y	1.00	1.00		222009	HISTORY OF RELIGION-NONPUBLIC SCHOOLS	A, A	4.00	
17 FOREIGN LANGUAGE	Y	2.00	2.00		121601	LATIN I	A, A	8.00	
					121602	LATIN II	A, A		
19 ARTS	Y	1.00	1.00		030501	ART I	A, A	4.00	
Summary:	N	19.00	15.00	1.00				57.00	

The Core Progress Report for public schools will not show the full PII.

- Name
- Birthday

Please have the counselor, teacher, parent, and/or student check that the information is correct and that the FAFSA, GEE, and parental consent is Y.

# New Functions in the Print or Export Transcript Records

## Print or Export Transcript Records

Export/Print Type	Part	Student Count	Click to get
Official Transcripts (PDF)	1	5	
OTS Rejection Reasons (XLS)	Grade 12	251	
Non Official Transcripts (PDF)	Grade: 12 (1)	100	
Non Official Transcripts (PDF)	Grade: 12 (2)	100	
Non Official Transcripts (PDF)	Grade: 12 (3)	51	
Non Official Transcripts (PDF)	Grade: 11 (1)	100	
Non Official Transcripts (PDF)	Grade: 11 (2)	111	
Non Official Transcripts (PDF)	Grade: 10 (1)	100	
Non Official Transcripts (PDF)	Grade: 10 (2)	100	
Non Official Transcripts (PDF)	Grade: 10 (3)	144	
Non Official Transcripts (PDF)	Grade: 09 (1)	100	
Non Official Transcripts (PDF)	Grade: 09 (2)	114	
Non Official Transcripts (PDF)	Grade: T9 (1)	134	
No PII found for students (XLS)	All Grades	114	
Export Transcripts in Excel (XLS)	All Grades	1154	
Export Transcripts in Excel (XLS)	Grade: 12	251	
Export Transcripts in Excel (XLS)	Grade: 11	211	
Export Transcripts in Excel (XLS)	Grade: 10	344	
Export Transcripts in Excel (XLS)	Grade: 09	214	
Export Transcripts in Excel (XLS)	Grade: T9	134	

There are 3 improvements :

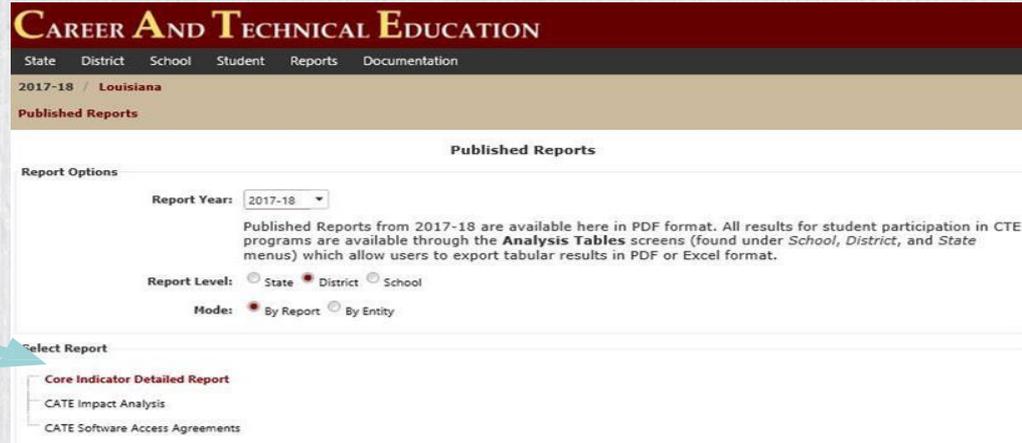
- Any student that has a finalized graduation date will appear in the Official Transcripts. You can mass print or go to the student and print the single transcript.
- **OTS Rejection Reasons** gives you a list of students at that site that has any OTS rejection reason.
- **No PII** report will give a list of any student that is missing a name, birthday, or SSN in eScholar.

# C.A.T.E.

- Acronym for Career and Technical Education (CATE) which is a fully-integrated online system that provides longitudinal Career and Technical Education (CTE) information about students, schools, school systems, and the state.
- Receives data via a file transfer and aggregates CTE data into reports for submission to US Department of Education
- Compiles CTE data to support Carl Perkins grant submissions by eligible recipients in the Super App

# C.A.T.E. Compiles Data to Support Carl Perkins Submissions in the Super App

Schools Systems will use Core Indicator Reports to complete Comprehensive Local Needs Assessment as required by Carl Perkins Grant.



1. Log in at [www.cateportal.net](http://www.cateportal.net)
2. Access Published Report under Reports on taskbar
3. Chose Core Indicator Detailed Report

# Data Submission Timelines

- Data, including IBCs, must be uploaded to LDOE data systems using the processes and procedures described by Dr. Adams
- There are, at least, three (3) file transfers to C.A.T.E.
  - Preliminary file transfer prior to opening the C.A.T.E. system in May
  - Interim file transfer occurs after June 30
  - Final file transfer occurs after October 1

# Data Entered by School System / Schools

## School system actions

1. sign the CATE Software Access Agreement
2. Review Articulated Credit Courses

## School level actions:

1. Identify the Jump Start Pathways at the school
2. Identify students who have **not** completed Individual Graduation Plan
3. Sign Jump Start Internships Assurances and describe Jump Start Internship Programs
4. Describe Work-based Learning Programs
5. Describe School-based Enterprise Programs

# CATE Support Resources

Support resources are located under three (3) menu tabs:

- **Announcements Tab**
- **Documentation Tab**
  - Frequently Asked Questions
  - *Getting Started with CATE Software for District / School Level Users*
  - School Level Data Collection Forms & Instructions
  - User Manuals for School / District / State Level Users
  - Jump Start Internship Guidelines
- **Reports**
  - *Carl Perkins V Core Indicator Guidance*



# Q & A