



February 14 , 2020

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## Important Dates for Nonpublic Schools

School Choice Program	Date	Action, Event, or Deadline	Owners
LSP	2/14/20	Submit Budget Form and Allocation Spreadsheet	School leaders or finance directors
TDC	2/28/20	Upload Q3 enrollment to Portfolio FTP	STO's
All nonpublic high schools	3/6/20	<a href="#">Order</a> diplomas for 2019-20 graduates	School leaders
All nonpublic high schools	4/1/20	Submit nominations for the <a href="#">Principal Fellowship Cohort</a>	School leaders

## Louisiana Scholarship Program (LSP) News

### **New: LEAP 360 - EAGLE Items**

EAGLE items will continue to be available to teachers in the online platform for the remainder of the 2019-2020 school year. To support the use of the EAGLE system as an instructional resource, the platform is being phased out and all items from the EAGLE system will be exported and made available on the [Department's website](#) no later than July 1. A subset of the item bank is [available now](#), and additional grades will be posted as available.

These items may be used by Louisiana educators for educational purposes. To access items, a password key will be required to open the file. Please [share these instructions](#) with all educators.

Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.

**Reminder: Budget to Actual - Student Scholarships for Educational Excellence Program (SSEEP)**

## **Expenditures**

In October 2019, participating SSEEP schools sent in a proposed budget to LDE showing how their school anticipated using SSEEP funds. The completed [budget form and allocation spreadsheet](#) showing actual SSEEP expenditures through January 31, 2020 are due by **February 14, 2020**.

Submit your budget form and allocation spreadsheet (if applicable) via e-mail to [staudit@la.gov](mailto:staudit@la.gov)

**Please make sure that you provide a complete and accurate Listing of Expenditures to the audit firms as of January 31, 2020. Once a sample is selected, you will not be able to update any listing of expenditures and allocation spreadsheets for testing purposes.**

Should you have any questions, you may contact Ronnie Davis, Jr. at [Ronnie.DavisJr@la.gov](mailto:Ronnie.DavisJr@la.gov).

## **Reminder: Nominations for TIRC District Test Coordinator Representative**

The Testing Irregularity Review Committee is responsible for the review of appeals made by schools for test scores that were voided due to testing irregularities. The Department is seeking nominations from superintendents for a district test coordinator representative to serve on this committee. Please send nominations with a copy of the nominee's resume to [assessment@la.gov](mailto:assessment@la.gov) by **February 14**.

Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.

## **Reminder: 2019-2020 Scholarship Financial Audit Webinar**

On Tuesday, November 5, 2019, the Office of State Education Finance & Policy State Audit Staff held a webinar. This webinar provided clarity in completing the allocation spreadsheet and budget form for Phase II testing.

You may access a copy of the PowerPoint [here](#).

You may contact [Ronnie.DavisJr@la.gov](mailto:Ronnie.DavisJr@la.gov) with audit-specific questions and [studentscholarships@la.gov](mailto:studentscholarships@la.gov) with Scholarship program-specific questions.

## **Reminder: For School and District Testing Coordinators**

### **Updated Growth to Mastery Student-Level Rosters**

- The growth to mastery student-level rosters are being updated to route students to the site code reported for them during the October 1 SIS collection. Updated rosters were made available on the secure FTP on February 7.

### **English III EOC School System Administration Materials**

- An English III test materials folder is available on the secure FTP, which includes all materials needed to administer and score English III assessments provided three times yearly through a process determined by the school system. Included in the folder are manuals that include specific directions.
- Requests for braille forms of the test are provided as needed by the Department and should be addressed to [assessment@la.gov](mailto:assessment@la.gov). Please contact [jennifer.baird@la.gov](mailto:jennifer.baird@la.gov) with questions.

### **LEAP Connect**

- The LEAP Connect testing window is now-March 13. All students who are eligible to take alternate assessment should now be identified with documentation in SER.

### **ACT and WorkKeys**

- Recordings of the ACT Test Administration Q&As [1](#) and [2](#) can be accessed using the links provided.

### **Assessment Administration Support and Training Office Hours**

The next **Assessment and Accountability Office Hours** will be on **February 18 at 1:00 p.m.** Webinar details are listed below.

- **Webinar Date and Time:** February 18 at 1:00 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/202189164>
- **Webinar Phone Number:** 646-876-9923
- **Meeting ID#:** 202 189 164

## **Reminder: Transfer Window Opened**

The transfer window for the 2019-20 school year is now open. If a student wishes to transfer a Scholarship award to your school,

please have the parent/guardian complete the [2019 transfer form](#). If the student is a newly awarded student, the parent must have registered at the awarded school by the May 28th deadline in order to be eligible to request a transfer.

Transfers are at the discretion of the receiving school; however, schools may not exceed new student caps (if applicable). Schools that received an enrollment sanction for the 2019-20 school year are not eligible to accept transfer students.

The receiving school should submit the completed transfer form to [studentscholarships@la.gov](mailto:studentscholarships@la.gov). Transfer forms forwarded from parents will not be accepted.

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## Tuition Donation Credit (TDC) Program News

### **New: Q3 Count Due February 28th**

All STO's must upload the [Q3 enrollment spreadsheets](#) to the FTP by 2/28. The report should also include all students' LASIDs.

This spreadsheet is to be completed by the Student Tuition Organizations, not individual schools.

If you have any questions, please reach out to [Lindsey.Rhodes@LA.gov](mailto:Lindsey.Rhodes@LA.gov).

### **New: LEAP 360 - EAGLE Items**

EAGLE items will continue to be available to teachers in the online platform for the remainder of the 2019-2020 school year. To support the use of the EAGLE system as an instructional resource, the platform is being phased out and all items from the EAGLE system will be exported and made available on the [Department's website](#) no later than July 1. A subset of the item bank is [available now](#), and additional grades will be posted as available.

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### **Reminder: Frequently Asked Questions and Contact Information**

Information about the Tuition Donation Credit Program can be found in the [Frequently Asked Questions](#) and [Scholarship Programs Comparison Chart](#). Currently, Louisiana has three School Tuition Organizations participating in the Tuition Donation Credit Program: ACE Scholarships Louisiana, Arete Scholars Louisiana, and Son of a Saint. Schools interested in participating in the TDC program should communicate directly with one or more School Tuition Organizations.

School Tuition	Regional	STO Website	Email	Phone
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Organization	Focus	Website	Email	Phone
ACE Scholarships Louisiana	Statewide	<a href="http://www.acescholarships.org">www.acescholarships.org</a>	<a href="mailto:TDR@acescholarships.org">TDR@acescholarships.org</a>	504-491-1813
Arete Scholars Louisiana	Statewide	<a href="http://www.aretescholars.org">www.aretescholars.org</a>	<a href="mailto:maryhw@aretescholars.org">maryhw@aretescholars.org</a>	225-245-3610
Son of a Saint	Orleans	<a href="http://www.sonofasaint.org">www.sonofasaint.org</a>	<a href="mailto:hello@sonofasaint.org">hello@sonofasaint.org</a>	504-561-7508

## School Choice Program

### **New: School Choice Program for Students with Exceptionalities Applications Available**

The application for the School Choice Program for Students with Exceptionalities has been emailed to all approved participating schools for the 2020-21 school year.

Given the current level of funding, the Louisiana Department of Education (LDOE) is unable to accept applications for new students to the School Choice Program (SCP) for the 2020-21 school year at this time. However, the LDOE will continue to fund awards for all current School Choice students that submit an application at an eligible school for the 2020-2021 school year. **As a reminder, all current students must reapply each year to keep their award.**

For more information, please contact [nonpublicschools@la.gov](mailto:nonpublicschools@la.gov).

### **Reminder: Family Support Survey**

The Department is conducting a [Family Support Survey](#) to better understand the types of assistance families of students with disabilities need to support the educational experience of their child/children. The information gathered from this survey will inform the Department's understanding of how to best support families across the state.

Please share the survey with families of students with disabilities. Participants will have until February 14 to complete the survey.

Please contact [specialeducation@la.gov](mailto:specialeducation@la.gov) with questions.

## All Nonpublics

### **New: Save the Dates for Spring Counselor Institutes**

Please share with counselors.

The Department is asking that school systems encourage middle and high school counselors to save the dates for upcoming Spring Counselor Institutes.

- Southern Network: week of March 30
- Northern Network: week of April 6

Agenda items, registration information, and specific locations will be announced in future communications.

Please contact [leslie.gilliland@la.gov](mailto:leslie.gilliland@la.gov) with questions.

### **New: School Emergency Management Workshops**

The Department and LSU NCBRT/ACE have partnered with the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) to host the following school emergency management workshops. These courses build on the concepts outlined in the [Developing and Enhancing School Emergency Operations Plans](#) workshop. Attendees are encouraged, but not required, to take this workshop before registering for the following classes. All workshops are available to Louisiana school and school system crisis teams at no cost through the Grants to States for School Emergency Management (GSEM) Program. Register for a scheduled workshop at the links below, or contact [schoolsafety@ncbrt.lsu.edu](mailto:schoolsafety@ncbrt.lsu.edu) to schedule a workshop.

Workshop Title	Data and Time	Location
<a href="#">Risk Assessments for K-12 Schools: Building a School Profile</a>	March 19 from 8:00 a.m.-12:00 p.m.	Governor's Office of Homeland Security and Emergency Preparedness

		7667 Independence Blvd Baton Rouge, LA 70806
<a href="#">Emergency Operations Functional Planning</a>	March 19 from 12:30-4:30 p.m.	Governor's Office of Homeland Security and Emergency Preparedness 7667 Independence Blvd Baton Rouge, LA 70806
<a href="#">Integrating the National Incident Management System (NIMS) in K-12 Schools</a>	March 20 from 8:00 a.m.-12:00 p.m.	Governor's Office of Homeland Security and Emergency Preparedness 7667 Independence Blvd Baton Rouge, LA 70806
<a href="#">Introduction and Application of Exercise Planning for Schools</a>	March 20 from 12:30-4:30 p.m.	Governor's Office of Homeland Security and Emergency Preparedness 7667 Independence Blvd Baton Rouge, LA 70806

Please contact [rlandry@ncbrt.lsu.edu](mailto:rlandry@ncbrt.lsu.edu) with questions.

### **Reminder: 2019-2020 Graduate Diploma to Include New BESE President's Signature**

Please share with principals, counselors, and data coordinators.

Please use the [Diploma Order Form](#) to submit an order for 2019-2020 graduates. Diploma requests should be submitted through the [Diploma Order Form](#) by March 6. Diplomas ordered will include the signature of the new BESE president. Diplomas ordered from previous years are no longer valid.

Please contact [jumpstart@la.gov](mailto:jumpstart@la.gov) for more information.

### **Reminder: Updated School System Planning Calendar**

The [2019-2020 School System Support Calendar](#) has been updated to include the following changes that are highlighted in yellow within the calendar.

- ECE Collaboration Meetings
- Webinar for Leadership Team Learning Series for CIR/UIR-A schools

Please note: The Accountability Commission Meeting previously scheduled for February 17 has been canceled.

Please email [districtsupport@la.gov](mailto:districtsupport@la.gov) with questions.

### **Reminder: Spring Data Collections and Reporting Deadlines**

Several spring data collections are open with reporting deadlines in mid-February.

- The Teacher Student Data Link System (TSDL) spring collection is open for reporting class schedules for first time spring LEAP 2025 testers to the TSDL. This data is important for ensuring test sessions are correct in eDirect. The reporting deadline is **February 14**.
- The Student Transcript System (STS) is open for the collection of mid-year transcripts for all students in grades T9-12 for the February BOR extract. Public schools should certify senior mid-year graduates. This data is important for determining admission to post-secondary schools and for accountability. The reporting deadline is **February 14**.

Please refer to the [2019-2020 Benchmark Calendar](#) for other important information regarding data submissions.

Please contact [systemsupport@la.gov](mailto:systemsupport@la.gov) with questions.

## Other Department Newsletters

To view the **February 11th District Newsletter** or the **February 6th Nonpublic Newsletter**, please [visit the LDOE Newsroom](#).

## LDOE Contacts

[John White](#)

State Superintendent of Education

877.453.2721 (toll-free)

Twitter [@LouisianaSupe](#)

## LDOE Links

[LDOE Website](#)

[Contact Us](#)

STAY CONNECTED

