

Important News for NONPUBLIC SCHOOLS



September 13, 2018

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Important Dates for Nonpublic Schools

School Choice Program	Date	Action, Event, or Deadline	Owners
All nonpublics	9/28/18	Complete BESE approval required submissions	School leaders
TDC	10/1/18	Upload Q1 enrollment to FTP	STOs
All nonpublics	10/12/18	Complete annual data submission in NPS	School leaders

Louisiana Scholarship Program (LSP) News

New: BESE Approval and Nonpublic School Annual Data Submission

All Scholarship schools must complete the Nonpublic School BESE Approval Process (online form) and the Nonpublic School Annual Data Submission (LEADS) to participate in the Scholarship Program. For more information on these required action items, see the "All Nonpublics" section of this newsletter.

Reminder: 2018-19 Transfer Window Opened

Families that wish to transfer their Scholarship award from one school to another may complete the attached [transfer form](#). The school leader or Scholarship contact of the student's new school must sign off on the transfer and submit to studentscholarships@la.gov. Transfer forms must be submitted by the school--forms submitted by parents will not be accepted.

Completion of the transfer form is not a guarantee that a transfer will be granted. Schools can not exceed their student enrollment caps. Families should not buy uniforms or other supplies until the Department has approved the transfer.

Please contact studentscholarships@la.gov with any questions.

Reminder: Important Information for District Testing Coordinators

General

- All changes to district test coordinators (DTCs) or accountability contacts must be submitted to the Department using the [DTC and Accountability Contact Update form](#) found in the [Assessment Library](#).

LEAP 2025

- High school practice tests are now available for student access in INSIGHT.
- Grades 3-8 practice tests are now available for teacher access. Usernames and passwords are located in the [Practice Test Quick Start Guide](#).

LEAP 360

- The Diagnostic Teacher Study Guides have been updated to include passages from the writing session and are now available in [eDIRECT](#) under Documents in General Information.
- There will be two LEAP 360 sessions at the September Supervisor and Teacher Leader Collaborations: LEAP 360 Assessment Inventory and LEAP 360 Updates and Resources.

ACT and WorkKeys

- September 12 (10:00-11:00 a.m.) - ACT WorkKeys Accommodations and Online Test Administration Training Q & A
 - DTCs and STCs attend the Q & A session about accommodations and/supports. Registration link: <https://bit.ly/2mpwq8>
 - Participants may call in beginning at 9:45 a.m.
- Now-September 25 - Place additional WorkKeys orders for initial test materials
 - This is only for schools that placed initial orders and need additional materials.
 - To view the quantities of materials that will be in your initial shipment, follow instructions for "How to Order Materials" in the [PearsonAccessnext User Guide for ACT WorkKeys](#).

Assessment Administration Support and Training

The Assessment and Accountability Monthly Call will be held on September 18 at 1:00 p.m.

- Webinar Date and Time: September 18 at 1:00 p.m.
- Webinar Link: <https://ldoe.zoom.us/>
- Webinar Phone Number: 669-900-6833
- Meeting ID#: 393463942

The [Office Hours Questions and Answers](#) document is posted in the [Assessment Library](#).

Tuition Donation Credit (TDC) Program News

New: BESE Approval and Nonpublic School Annual Data Submission

All Scholarship schools must complete the Nonpublic School BESE Approval Process (online form) and the Nonpublic School Annual Data Submission (LEADS) to participate in the Tuition Donation Credit Program. For more information on these required action items, see the "All Nonpublics" section of this newsletter.

New: Q1 Count for STOs Due at End of Month

All STO's must upload the Q1 enrollment spreadsheets to the FTP by 10/1. The report should also include all students' LASIDs.

[This spreadsheet](#) is to be completed by the Student Tuition Organizations, not individual schools.

If you have any questions, please reach out to Lindsey Bush at lindsey.bush@la.gov.

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Frequently Asked Questions and Contact Information

Information about the Tuition Donation Credit Program can be found in the [Frequently Asked Questions](#) and [Scholarship Programs Comparison Chart](#). Currently, Louisiana has four School Tuition Organizations participating in the Tuition Donation Credit Program: ACE Scholarships Louisiana, Arete Scholars Louisiana, New Schools for Baton Rouge Excellence Scholarship Fund, and Son of a Saint. Schools interested in participating in the TDC program should communicate directly with one or more School Tuition Organizations.

School Tuition Organization	Regional Focus	STO Website	Email	Phone
ACE Scholarships Louisiana	Statewide	www.acescholarships.org	TDR@acescholarships.org	504-491-1813
Arete Scholars Louisiana	Statewide	www.aretescholars.org	maryhw@aretescholars.org	225-245-3610
New Schools for Baton Rouge Excellence Scholarship Fund	Baton Rouge	newschoolsbr.org/our-approach/excellence-scholarship-fund	brandy@newschoolsbr.org	225-384-0271

School Choice Program for Students with Exceptionalities (SCP)

New: BESE Approval and Nonpublic School Annual Data Submission

All Scholarship schools must complete the Nonpublic School BESE Approval Process (online form) and the Nonpublic School Annual Data Submission (LEADS) to participate in the School Choice Program. For more information on these required action items, see the "All Nonpublics" section of this newsletter.

Reminder: Transfer Request Form Available

In order to transfer a School Choice award from one participating school to another, families and receiving schools should complete a [transfer form](#). Please submit transfer forms to nonpublicschools@la.gov.

All Nonpublics

New: Complete Annual Data Submission in NPS

All BESE-approved nonpublic schools are required to submit the Nonpublic School Annual Data Submission in the [NPS](#) data system. The Nonpublic School Annual Data Submission (previously called the "annual report") requires schools to submit basic enrollment and school information and is submitted electronically using the data system known as LEADS.

Schools must complete the Nonpublic School Annual Data Submission in the LEADS portal in order to receive BESE approval for the 2019-20 school year. Failure to complete this action item by the **October 12th** deadline may impact a school from receiving district, state, or federal funding allocated to nonpublic schools.

If you have any questions about this process, please reach out to NonPublicSchools@LA.gov.

New: Completing the Nonpublic School Approval Process

All schools received a reminder email this week about the BESE approval process for the 2019-20 school year. **This process is different from the NPS Annual Data Submission process, and does not involve the FTP.** If your school leader has changed since Fall of 2018, please email Nonpublicschools@LA.gov with the name and email address of your new school leader to ensure that they receive this communication as well as submit a [change form](#) so that we can update our systems with correct school information.

The LDOE has created an [online survey](#) to collect all required documentation for BESE approval. Schools will no longer need to log in to the FTP to complete the NPS approval process. Completing this only survey is expected to take 10-15 minutes. This survey and required submissions are due by **September 28th**.

After reviewing the [attached checklist](#), access the [online survey](#) and submit your school's documents. Schools with questions about completing the online survey can also review [this help video](#).

New: Join the 2018-2019 Individual Graduation Plan Webinar

Please share with professional school counselors.

The Department is hosting a webinar to support professional school counselors with the Individual Graduation Plan (IGP) and diploma pathway selection process. Participants will review the Guidance for Individual Graduation Plans and Diploma Pathway Selection document that was developed to assist middle and high school counselors in the annual development and review of the IGP. The webinar will be offered twice.

- Webinar date and time: September 25 at 9:30 a.m.
- Webinar link: <https://ldoe.zoom.us/j/421677509>
- Meeting ID#: 421677509
- Phone #: 669-900-6833

- Webinar date and time: September 26 at 3:30 p.m.
- Webinar link: <https://ldoe.zoom.us/j/923660733>
- Meeting ID#: 923660733
- Phone #: 669-900-6833

Please email leslie.gilliland@la.gov for assistance.

New: Jump Start Pathway Updates

Please share with CTE supervisors, school counselors, principals, and teachers.

The Department has released a set of updates to [Jump Start Pathways for 2018-2019](#). The updates provide links to new pathways, course titles, credential updates, fact sheet updates, and new resources related to Jump Start.

For more information, please email jumpstart@la.gov.

New: Financial Aid Event Planning

Please share with staff responsible for financial aid planning at your school.

It's not too early to start planning your financial aid events for this year! The [FAFSA](#) for the 2019-2020 school year opens on October 1, and many school systems have already started planning around that date. Schools and school systems that already have an event planned can email ldefinancialaid@la.gov to have it added to the [Regional Calendar of Events](#) on the the Department's [Financial Aid webpage](#).

Reminder: The [Louisiana Department of Education \(LDOE\)](#), the [Louisiana Office of Student Financial Assistance \(LOSFA\)](#), and the [Louisiana Education Loan Authority \(LELA\)](#) are available to lend support.

Please email ldefinancialaid@la.gov to respond to questions regarding the Department, breanna.paul@la.gov for FAFSA related questions, or carmichael@lpfa.com regarding LELA.

New: Advanced Placement (AP) Updates

Please share with AP coordinators, instructional leaders, and teachers.

Resources

- AP Coordinators interested in [ordering](#) student level free response test booklets from the May 2018 test administration should do so by this Friday, September 14. This is a great resource for AP teachers that are seeking further insight into student performance.
- College Board is offering a webinar on October 17 at 1:00 p.m. on new AP program resources. [Registration](#) is now open.

Data and Reports

All data related to AP student exam performance including AP Instructional Planning Reports are now [available](#). For assistance with account access, please contact the AP program directly at 877-274-6474.

Please email raphael.curtis@la.gov with questions.

Other Department Newsletters

To view the **September 11th District Newsletter** or the **September 6th Nonpublic Newsletter**, please [visit the LDOE Newsroom](#).

To be added to the newsletter distribution list, please send an email to nonpublicschools@la.gov.

LDOE Contacts

[John White](#)
State Superintendent of Education
877.453.2721 (toll-free)
Twitter [@LouisianaSupe](#)

LDOE Links

[LDOE Website](#)
[Contact Us](#)

STAY CONNECTED

