



September 24 , 2020

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Important Dates for Nonpublic Schools

School Choice Program	Date	Action, Event, or Deadline	Owners
All nonpublics	9/25/20	Submit Required Services items	School leaders or business managers
All nonpublics that receive EEF	9/29/20	Attend EEF Application Prep Webinar	School leaders or finance directors
TDC	9/30/20	Submit Q1 enrollment to FTP	School Tuition Organizations
All nonpublics	10/15/20	Submit NPS annual data submission	School leaders or administrative personnel
All nonpublics	10/15/20	Submit jotform for BESE/BvD approval	School leaders or administrative personnel
All nonpublics	10/16/20	Submit Student of the Year School System Information Form	School leaders

All Nonpublics

Final Strong Start Reopening Office Hours Deck Available

A technological issue caused a reminder email in regards to today's final reopening office hours to be sent after the call had occurred. The nonpublic team apologizes for this issue. The deck from today's call can be found [here](#).

Please contact LDOECOVID19support@la.gov for reopening questions or highschooladacemics@la.gov for career and college readiness questions.

Quest for Success Unit 3 Hybrid Modifications Webinar

Please share with career and technical education leaders and Quest for Success instructors.

A [Quest for Success Curriculum crosswalk](#) has been created to help facilitate virtual and hybrid learning. The guide includes alternate face-to-face activities that may be challenging to complete in a virtual environment or while maintaining social distancing. The tips included, provide suggestions for both synchronous and asynchronous learning and alternative activities for virtual environments.

A webinar is scheduled to provide an overview of the *Quest for Success* Unit 3 resources and answer questions pertaining to these resources.

- **Webinar Date and Time:** September 28 at 4 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/98206897192>
- **Webinar Passcode:** quest1
- **Webinar Phone Number:** 646-876-9923
- **Dial-in Passcode:** 714594
- **Meeting ID#:** 982 0689 7192

Please contact ted.holmes@la.gov with questions.

Recruitment and Retention Fellowship: Applications Due October 2

The Department is pleased to announce an opportunity for school systems to participate in a **recruitment and retention fellowship** through a national non-profit organization, [USHCA](#). Through this fellowship, human capital leaders will:

- network with other human capital leaders throughout the nation, learn from one another and discuss best practices with regard to recruiting and retaining teachers; and
- work with a small cohort of Louisiana school systems to develop strategies to recruit and retain teachers in Louisiana's highest-need certification areas, with a particular focus on math and science.

Time Commitment and Cost

The time commitment for this opportunity includes two, all-day virtual meetings (one during the week of October 26 and one in the spring) as well as meetings in between for the Louisiana cohort to brainstorm with one another regarding teacher recruitment strategies. There is no cost to school systems.

Application Process

Please apply for the fellowship by completing this [short application](#) by **October 2**. Fellowship participants will be announced in early October.

Please contact sara.delano@la.gov with questions.

2020 Farm to School Conference Registration Available

The *2020 Louisiana Farm to School Conference: Farm to School - Virtually Everywhere* will be held entirely online over four days and will occur in two-hour sessions from 10 a.m. to 12 p.m. on September 30, October 1, 7 and 8. While there is no charge, attendees must [register](#). The sessions scheduled on October 1 (School Gardens) and October 7 (Farm to School Education Resources) may be of special interest to teachers.

Please contact melissa.campbell@la.gov with questions.

Google Training: Virtual Professional Development

Please share with teachers interested in professional development for virtual learning.

The Department has partnered with [Google](#) and [friEd Technology](#) to provide a series of Facilitated Online Learning Experiences (FOLE) that will enhance teachers' Google Skills and best practices for Digital Learning.

- Teachers can register for all three FOLEs or single events.
- Three session topics will be available on a first-come, first-served basis for up to 500 registered participants.
- Training dates range from October 7 to October 29. Registration is now [available](#).

Please contact edtech@la.gov with questions.

LaCUE Cares: Virtual Professional Development

Please share with teachers interested in professional development for virtual learning.

The Louisiana Association of Computer Using Educators (LaCUE) is offering free professional development opportunities for teachers and administrators through December. Each event will be focused on key education technology topics:

- October 17 - Tech Talk with Northwestern State University
- November 13-14 - Blended Learning with Weston Kieschnick
- December 4-5 - Celebrating Teachers and Technology with Eric Sheninger

[Register](#) to attend each session.

Please contact edtech@la.gov with questions.

Reminder: NPS Annual Data Submission Now Open

All BESE-approved nonpublic schools are required to submit the Nonpublic School Annual Data Submission in the NPS data system. The Nonpublic School Annual Data Submission (previously called the "annual report") requires schools to submit basic enrollment and school information and is submitted electronically using the data system known as [LEADS](#). **Submissions must be completed by October 15, 2020.**

To complete the Nonpublic School Annual Data Submission, please consult the [Nonpublic Annual School Report User Guide](#).

Please remember, LEADs passwords expire every 30 days and must be reset at <https://password.doe.louisiana.gov/>. Additionally, pop-up blockers must be off in order to access NPS.

Please contact nonpublicschools@la.gov with questions.

Reminder: BESE Approval and Brumfield vs Dodd Documents due October 15th

Every year, all schools must submit a series of documents to the Louisiana Department of Education to receive BESE approval for the following school year. To identify which documents your school must submit, please review the [Nonpublic School Approval Checklist](#).

The Department once again has created an [online survey](#) to collect all required documentation. Schools will no longer need to log in to the FTP to complete the NPS approval process. Completing this survey is expected to take 10-15 minutes. **Submissions are due by October 15th.**

Please contact nonpublicschools@la.gov with questions.

Reminder: Guidance for BESE Approval/NPS Data Submission

The Department of Education held its first monthly call specifically for nonpublics on September 16th. The call gave guidance on completing BESE/BvD approval action items as well as the annual data submission. A copy of the slides can be found in the District Support library [here](#).

Calls will be the third Wednesday of every month at 2:00. The next call will be on **October 21st**. Please see login information below:

- Webinar Date and Time: Every third Wednesday at 2 p.m.
- Webinar Link: <https://ldoe.zoom.us/j/92282614317>
- Webinar Phone Number: 312-626-6799
- Meeting ID#: 922 8261 4317

Please contact nonpublicschools@la.gov with questions.

Reminder: 2019-2020 P-EBT Benefit Communication

Louisiana has reopened the Pandemic Electronic Benefit Transfer (P-EBT) program for families who did not apply in May and June. Schools and systems should notify families that they may be eligible for up to \$285 for free and reduced-price meals children missed when schools were closed during the 2019-2020 school year. Systems and schools can use [this toolkit](#) for sample messages to share with families. It includes sample letters and messages that can be shared through messaging systems and social media. The following communications resources are also available:

- [LDOE P-EBT Flyer](#)
- [FAQ](#)
- [Louisiana Budget Project Outreach Toolkit \(Includes Translations\)](#)

The [application portal is open](#) until **September 29 at 5 p.m.** **This application window is only for eligible families who did not apply in May and June.** Families of children who receive free or reduced-price school meals are eligible to receive financial benefits for meals missed in 2019-2020 when schools closed due to the pandemic. This includes all students attending a [Community Eligibility Provision \(CEP\) school](#). To receive these benefits, families must complete an application. Without the requested information, the Department of Children and Family Services cannot issue the Electronic Benefit Transfer (EBT) card and provide benefits. Please note that the information families enter in the application must exactly match what is on file in the student information system.

Please contact LDOECOVID19support@la.gov with questions.

Reminder: 2021 Student of the Year Recognition Program Guidelines

Please share with superintendents, supervisors, administrators and counselors.

Each year, the Department recognizes the outstanding accomplishments of students through the Louisiana Student of the Year Awards Program. The application for the 2021 Student of the Year program is now available, and all school systems are encouraged to participate.

To participate, please review the recently revised [Student of the Year Selection Guidelines](#) for the program and current [Student Application Packet](#) for 2021 and complete the following steps:

1. Complete the [School System Information Form](#) and email it to [Marian Johnson](#) by **October 16**. This information will enable the Department to determine zone and regional sites and to communicate directly with coordinators on upcoming events and activities related to this program.
2. Make the [Student Application Packet](#) available to the parents of students eligible to participate in the program.

A webinar is scheduled to share additional information.

- **Webinar Date and Time:** September 29 at 10 a.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/99474941684>
- **Webinar Phone Number:** 646-876-9923
- **Meeting ID#:** 994 7494 1684
- **Dial-in Passcode:** 547253

Please contact marian.johnson@la.gov with questions.

Reminder: 2020-2021 Midterm Graduate Diploma to Include New Superintendent's Signature **Please share with principals, counselors and data coordinators.**

Please use the [Diploma Order Form](#) to submit an order for 2020-2021 midterm graduates. Diploma requests should be submitted by **October 9**. Diplomas ordered will include the signature of Louisiana State Superintendent of Education Dr. Cade Brumley. Diplomas utilized from this point forward should include the new signature.

Please contact megan.thompson2@la.gov with questions.

Reminder: 2020-2021 Education Excellence Fund (EEF) Application Preparation Overview

To assist school systems in preparing for the upcoming release of the 2020-2021 Education Excellence Fund (EEF) application, the Division of Grants Management will host two Zoom meetings on **September 29**. The morning session will begin at 10:30 a.m. and the afternoon session will begin at 3 p.m.

The meeting information included provides access to both Zoom sessions. To participate in the Zoom meetings, please click on the webinar link below:

- **Webinar Date and Time:** September 29 at 10:30 a.m. and 3 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/98384753730?pwd=dnZxa29UdEk1NTF0RktXS3hCZjVuUT09>
- **Webinar Phone Number:** 301-715-8592
- **Meeting ID#:** 983 8475 3730
- **Dial-in Passcode:** 347359

Please contact tonya.johnson@la.gov with questions.

Reminder: Continuous Learning Updates for Social Studies **Please share with social studies supervisors, administrators and social studies teachers.**

A [webinar](#) providing guidance on how to use the [social studies distance learning packets](#) has been posted on the [Louisiana Believes YouTube channel](#) under the Distance Learning playlist. This webinar should be viewed by any social studies teachers or supervisors in school systems where the distance learning packets are being used in a virtual, hybrid or in-class setting.

All unit 2 distance learning packets have been posted on the [K-12 Social Studies Resources](#) page. The teacher materials and student materials sections have been separated, and the teacher materials have been [password protected](#) to help ensure only teachers have access to the answer keys. Unit 3 packets will be posted by November. The Department will evaluate the need for more distance learning support throughout the 2020-2021 school year.

Please contact classroomsupporttoolbox@la.gov with questions.

Reminder: Science Distance Learning Resources **Please share with science supervisors, administrators and science teachers.**

To support school systems and teachers in ensuring continuous student engagement with high-quality science curriculum in fully remote or hybrid school models, the Department will release guidance for implementing OpenSciEd and inquiryHub in a remote learning setting.

Distance learning plans for OpenSciEd Grade 6-8 and inquiryHub Biology will contain the following:

- Links to remote learning resources

- Unit guidance
- Detailed lesson-by-lesson guidance
- Printable lesson documents

The first two OpenSciEd units for Grades 6-8 and inquiry Hub Biology Unit 1 Bends 1 & 2 as well as recorded webinars are available now on the [K-12 Science Planning Page](#) in the Distance Learning Box. Additional units will be released on a [rolling schedule](#).

Please contact STEM@la.gov with questions.

Reminder: Required Services for FY2020-21

Please share with business managers.

The 2019-2020 Required Services collection is currently ongoing. All guidelines and forms for submission are available on the Department's [Nonpublic Schools Finance](#) webpage. Please note that the Reimbursement Request Form, Time Log and Summary Time Record Form with backup must be for the 2019-2020 school year, and all forms must be emailed no later than the close of business (4:30 p.m.) on **September 25**.

A [W-9 form](#) must be submitted to the Department for all school addresses that have changed, indicating the new address. Schools must be both academically approved and Brumfield v. Dodd approved to be eligible to participate in the Required Services Program.

For questions regarding the submission of the reimbursement request forms or guidelines, please contact nonpublicfinancehelpdesk@la.gov or 225-342-3617.

Louisiana Scholarship Program (LSP) News

Reminder: Update on 2020 Accountability Data

Due to the lack of 2020 assessments, BESE policy and state and federal waivers, school performance scores and letter grades will not be produced for the 2019-2020 school year. The Department has released an [FAQ](#) to answer common questions related to the pandemic's effect on the release of 2020 accountability data.

Please contact assessment@la.gov with questions.

Reminder: Transfer Window Opened

If a family is interested in a transfer, please have the family complete the [transfer form](#) and submit it to a school representative. The representative at the school must then sign the form and email it to studentscholarships@la.gov. Forms submitted by parents will not be considered.

Transfers are at the discretion of the receiving school; however, schools may not exceed new student caps (if applicable) based on [accountability results](#) for the 2019 school year.

Please email studentscholarships@la.gov with any questions.

Reminder: For School and District Testing Coordinators

LEAP 2025 Grades 3-8 Spring Test Administration

- At the request of many school systems who have had especially difficult challenges to the opening of school, the LEAP 2025 spring testing for grades 3-8 has been rescheduled as follows:
 - April 26-May 26: CBT
 - April 28-30 ELA and Math: PBT
 - May 3-4 Science and Social Studies PBT
- The [2020-2021 Assessment Calendar](#) has been updated and additional key dates will be released in the coming months.

ACT

- Please check the [ACT State Testing](#) site for an updated [Schedule of Events](#).
- September 7-October 6: Verify, as needed, student information in PANext for initial test date of October 6
- September 7-25: Order non-college reportable accommodations materials for the initial testing window, October 6-16 and addition standard time materials for the initial test date, October 6
- September 14-24: Materials for the initial test date for ACT will be delivered. Please check PANext for tracking numbers and call local FedEx offices for specific information about deliveries.

Fall LEAP 2025 High School Assessment Administration

- Fall LEAP 2025 High School Assessments administration is currently scheduled for December 1-18. In response to delayed school openings, a second window has been scheduled for January 6-26. School systems will be asked to submit their choice of window to the Department from October 1-9 through DRC INSIGHT.
- Additional dates and reminders are forthcoming.

Assessment Administration Support and Training Office Hours

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The next Assessment and Accountability Office Hours will be on **September 29 at 3:45 p.m.** A password will now be required for office hours. Webinar details are listed below.

- **Webinar Date and Time:** September 29 at 3:45 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/202189164>
- **Webinar Phone Number:** 646-876-9923
- **Meeting ID#:** 202 189 164
- **Passcode:** 2020202!

Tuition Donation Credit (TDC) Program News

Reminder: Q1 Count Due September 30th

All STO's must upload the [Q1 enrollment spreadsheets](#) to the FTP by **September 30**. The report should also include all students' LASIDs.

This spreadsheet is to be completed by the Student Tuition Organizations, not individual schools.

If you have any questions, please reach out to lindsey.rhodes@la.gov.

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- **Passcode:** 2020202!

Reminder: Frequently Asked Questions and Contact Information

Information about the Tuition Donation Credit Program can be found in the [Frequently Asked Questions](#) and [Scholarship Programs Comparison Chart](#). Currently, Louisiana has four School Tuition Organizations participating in the Tuition Donation Credit Program: ACE Scholarships Louisiana, Arete Scholars Louisiana, Aspiring Scholars, and Son of a Saint. Schools interested in participating in the TDC program should communicate directly with one or more School Tuition Organizations.

School Tuition Organization	Regional Focus	STO Website	Email	Phone
ACE Scholarships Louisiana	Statewide	www.acescholarships.org	TDR@acescholarships.org	504-491-1813
Arete Scholars Louisiana	Statewide	www.aretescholars.org	maryhw@aretescholars.org	225-245-3610
Aspiring Scholars	New Orleans Archdiocese	https://aspiringscholarsla.org/	info@aspiringscholarsla.org	504-513-4140
Son of a Saint	Orleans	www.sonofasaint.org	hello@sonofasaint.org	504-561-7508

School Choice Program

Reminder: SCP Transfer Window Open

Students wishing to transfer SCP awards from one school to another participating school for the 2020 school year can complete the [SCP transfer form](#). The form must also be signed by a representative of the receiving school.

Please send completed form to nonpublicschools@la.gov.

Other Department Newsletters

To view the **September 22nd District Newsletter** or the **September 17th Nonpublic Newsletter**, please [visit the LDOE Newsroom](#).

To be added to the newsletter distribution list, please send an email to nonpublicschools@la.gov.

LDOE Contacts

Dr. Cade Brumley
State Superintendent of Education
877.453.2721 (toll-free)
Twitter @LouisianaSupe

LDOE Links

[LDOE Website](#)

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