In This Issue:

- **Important Dates for Nonpublic Schools**
- **Louisiana Scholarship Program (LSP) News**
- **Tuition Donation Credit (TDC) Program News**
- **School Choice Program for Certain Students with Exceptionalities (SCP) News**
- **All Nonpublics**
- **Other Department Newsletters**

### Important Dates for Nonpublic Schools

<table>
<thead>
<tr>
<th>School Choice Program</th>
<th>Date</th>
<th>Action, Event, or Deadline</th>
<th>Owners</th>
</tr>
</thead>
<tbody>
<tr>
<td>All nonpublics</td>
<td>11/2/18</td>
<td>Register for Supervisor's collaborations</td>
<td>School leaders and test coordinators</td>
</tr>
<tr>
<td>LSP, TDC</td>
<td>11/7/18</td>
<td>Submit testing schedules to <a href="mailto:assessment@la.gov">assessment@la.gov</a></td>
<td>District Test Coordinators</td>
</tr>
</tbody>
</table>

### Louisiana Scholarship Program (LSP) News

**New: November School System Planning Call**

The November School System Planning Call will take place on November 7 at 1:00 p.m. The following school system supervisors should participate:

- Curriculum and instruction supervisors
- District test coordinators and accountability contacts
- Early childhood supervisors
- Federal Program supervisors
- High school and career and technical supervisors
- Personnel directors
- Talent (Mentors, Content Leaders, Teacher Leaders) supervisors

- Webinar Date and Time: November 7 at 1:00 p.m.
- Webinar Link: [https://ldeo.zoom.us/](https://ldeo.zoom.us/)
- Meeting ID#: 398875849
New: November Supervisor Collaborations

The November Supervisor Collaborations will focus on providing resources and training for the new School System Planning Process for 2019-2020 and the launch of the Super App. This is an all-day event for Supervisors only. The originally scheduled Principal Collaborations will be held in January.

Attendees should include those who supervise: academic content, assessment, high schools, CTE, workforce development, ECE, diverse student populations (including SPED), federal grant programs, and budgeting and finance.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>City</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 8</td>
<td>8:00 a.m.-3:30 p.m.</td>
<td>Bossier</td>
<td>Bossier Parish School for Technology &amp; Innovative Learning</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1020 Innovation Drive</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Bossier City, LA 71111</td>
</tr>
<tr>
<td>November 13</td>
<td>8:00 a.m.-3:30 p.m.</td>
<td>Baton Rouge</td>
<td>Claiborne Building</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1201 North Third St.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Baton Rouge, LA 70802</td>
</tr>
<tr>
<td>November 14</td>
<td>8:00 a.m.-3:30 p.m.</td>
<td>Lake Charles</td>
<td>Calcasieu Parish Assessment Building</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1618 Mill Street</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Lake Charles, LA 70601</td>
</tr>
<tr>
<td>November 15</td>
<td>7:30 a.m.-2:30 p.m.</td>
<td>Harvey</td>
<td>Jefferson Parish School Board Building</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>501 Manhattan Blvd.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Harvey, LA 70058</td>
</tr>
</tbody>
</table>

Registration opened in WisdomWhere on October 15 and will close on November 2. All school systems need to send attendees to this very important Collaboration. Supervisors do not need a code to register.

Reminder: 2018-19 Transfer Window Opened

Families that wish to transfer their Scholarship award from one school to another may complete the attached transfer form. The school leader or Scholarship contact of the student's new school must sign off on the transfer and submit to studentscholarships@la.gov. Transfer forms must be submitted by the school--forms submitted by parents will not be accepted.

Completion of the transfer form is not a guarantee that a transfer will be granted. Schools can not exceed their student enrollment caps. Families should not buy uniforms or other supplies until the Department has approved the transfer.

Please contact studentscholarships@la.gov with any questions.

Reminder: Important Information for District Testing Coordinators

General

- All changes to district test coordinators (DTCs) or accountability contacts must be submitted to the Department using the DTC and Accountability Contact Update form found in the Assessment Library.
- Selected schools are participating in IELS and PISA assessments.
  - PISA assessment window: October 8 - November 30
  - IELS assessment window: October 15 - December 7

LEAP 360

- The new Interactive Reporting tool is now available for teacher use to view student item responses and data in eDIRECT. To gain access to the tool, DRC IRS permissions must be assigned to school system, school, and teacher/test administrator users through the User Management tab in eDIRECT.
- Students removed from a school in eDIRECT for non-summative assessments will show up on the student transfer report. School systems and schools should use this report to identify a student that has been incorrectly identified and moved by another school or school system. The student transfer report will be available weekly in the View Report tab in eDIRECT.
- Student access is available for all grades for Interim Form 1, high school Forms 2-3, and grades 6-8 mathematics Form 2.
  - Teacher access is available now through the Interim Quick Start Guide.
  - Communication Assistance Scripts are posted in eDIRECT under General Information, Documents, Diagnostic/Interim 18-19, and then Teacher Study Guides.
  - Additional materials orders for braille test kits can be placed in eDIRECT under Materials and then Additional Materials.
  - Response map reports will be available within 24 hours of test completion. Summary reports will be available.
LEAP 2025

- Fall High School LEAP 2025/EOC testing schedules must be submitted to assessment@la.gov by November 7.
- Fall high school LEAP 2025/EOC manuals are posted in eDIRECT.
- Fall high school test setup opened October 29 in eDIRECT. STCs can create test sessions and Test Administrator numbers in eDIRECT in preparation for fall high school LEAP 2025 and print student test tickets using the eDIRECT User Guide.
- DTCs should deliver test security and LEAP 2025 administration training to School Test Coordinators (STCs) and other applicable school and school system personnel for fall high school LEAP 2025. Resources can be found in the Assessment Library.

ACT and WorkKeys

- ACT provides practice test material for student to prepare for the WorkKeys assessments.
- Nov. 3- Deadline to pull 2017-2018 district profile reports from PearsonAccess next (PANext)
- Nov. 5- PANext will open for managing participation for spring testing. No students will be in the system until later in November. School must indicate participation in Spring ACT testing and choose material delivery dates. Please be mindful of school system holidays when choosing dates.
- Nov. 6- ACT Accommodation Q & A at 11:00 a.m. Registration is required.
- Do not administer the WorkKeys assessments to teachers as a way of preparing the students for this assessment. This is a violation of test security policy found in Bulletin 118 §5311.

Assessment Administration Support and Training

- **There will not be Assessment and Accountability Office Hours on November 6.** The next Office Hours will be November 13.
  - Webinar Date and Time: November 13 at 1:00 p.m.
  - Webinar Link: https://ldoe.zoom.us/
  - Webinar Phone Number: 669-900-6833
  - Meeting ID#: 393463942
- Due to Election Day and the Supervisors Collaboration events, the Monthly Assessment and Accountability Call has been moved to November 27.

The **Office Hours Questions and Answers** document is posted in the Assessment Library.

---

**Tuition Donation Credit (TDC) Program News**

**Reminder: Important Information for District Testing Coordinators**

**General**

- All changes to district test coordinators (DTCs) or accountability contacts must be submitted to the Department using the DTC and Accountability Contact Update form found in the Assessment Library.
- Selected schools are participating in IELS and PISA assessments.
  - PISA assessment window: October 8 - November 30
  - IELS assessment window: October 15 - December 7

**LEAP 360**

- The new Interactive Reporting tool is now available for teacher use to view student item responses and data in eDIRECT. To gain access to the tool, DRC IRS permissions must be assigned to school system, school, and teacher/test administrator users through the User Management tab in eDIRECT.
- Students removed from a school in eDIRECT for non-summative assessments will show up on the student transfer report. School systems and schools should use this report to identify a student that has been incorrectly identified and moved by another school or school system. The student transfer report will be available weekly in the View Report tab in eDIRECT.
- Student access is available for all grades for Interim Form 1, high school Forms 2-3, and grades 6-8 mathematics Form 2.
  - Teacher access is available now through the Interim Quick Start Guide.
  - Communication Assistance Scripts are posted in eDIRECT under General Information, Documents, Diagnostic/Interim 18-19, and then Communication Assistance Scripts.
  - Teacher Study Guides are posted in eDIRECT under General Information, Documents, Diagnostic/Interim 18-19, and then Teacher Study Guides.
  - Additional materials orders for braille test kits can be placed in eDIRECT under Materials and then Additional Materials.
  - Response map reports will be available within 24 hours of test completion. Summary reports will be available within 24 hours of educator scoring. District Data Files will refresh every 24 hours to update test completing and educator scoring.
LEAP 2025

- Fall High School LEAP 2025/EOC testing schedules must be submitted to assessment@la.gov by November 7.
- Fall high school LEAP 2025/EOC manuals are posted in eDIRECT.
- Fall high school test setup opened October 29 in eDIRECT. STCs can create test sessions and Test Administrator numbers in eDIRECT in preparation for fall high school LEAP 2025 and print student test tickets using the eDIRECT User Guide.
- DTCs should deliver test security and LEAP 2025 administration training to School Test Coordinators (STCs) and other applicable school and school system personnel for fall high school LEAP 2025. Resources can be found in the Assessment Library.

Assessment Administration Support and Training

- **There will not be Assessment and Accountability Office Hours on November 6.** The next Office Hours will be November 13.
  - **Webinar Date and Time:** November 13 at 1:00 p.m.
  - **Webinar Link:** https://ldoe.zoom.us/
  - **Webinar Phone Number:** 669-900-6833
  - **Meeting ID:** 393463942
- Due to Election Day and the Supervisors Collaboration events, the Monthly Assessment and Accountability Call has been moved to November 27.

The Office Hours Questions and Answers document is posted in the Assessment Library.

Frequently Asked Questions and Contact Information

Information about the Tuition Donation Credit Program can be found in the Frequently Asked Questions and Scholarship Programs Comparison Chart. Currently, Louisiana has four School Tuition Organizations participating in the Tuition Donation Credit Program: ACE Scholarships Louisiana, Arete Scholars Louisiana, New Schools for Baton Rouge Excellence Scholarship Fund, and Son of a Saint. Schools interested in participating in the TDC program should communicate directly with one or more School Tuition Organizations.

<table>
<thead>
<tr>
<th>School Tuition Organization</th>
<th>Regional Focus</th>
<th>STO Website</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACE Scholarships Louisiana</td>
<td>Statewide</td>
<td><a href="http://www.acescholarships.org">www.acescholarships.org</a></td>
<td><a href="mailto:TDR@acescholarships.org">TDR@acescholarships.org</a></td>
<td>504-491-1813</td>
</tr>
<tr>
<td>Arete Scholars Louisiana</td>
<td>Statewide</td>
<td><a href="http://www.aretescholars.org">www.aretescholars.org</a></td>
<td><a href="mailto:maryhw@aretescholars.org">maryhw@aretescholars.org</a></td>
<td>225-245-3610</td>
</tr>
<tr>
<td>New Schools for Baton Rouge Excellence Scholarship Fund</td>
<td>Baton Rouge</td>
<td>newschoolsbr.org/our-approach/excellence-scholarship-fund</td>
<td><a href="mailto:brandy@newschoolsbr.org">brandy@newschoolsbr.org</a></td>
<td>225-384-0271</td>
</tr>
</tbody>
</table>

School Choice Program for Students with Exceptionalities (SCP)

Reminder: Transfer Request Form Available

In order to transfer a School Choice award from one participating school to another, families and receiving schools should complete a transfer form. Please submit transfer forms to nonpublicschools@la.gov.

All Nonpublics

New: School and Center Performance Score Communications Toolkit for Families

Please share with principals.

A communications toolkit is now available to help school systems, schools, and early childhood centers communicate the release of their 2018 performance scores in the Louisiana School Finder. The toolkit includes resources such as:

- School Finder flyer, poster, website button, and social media graphics
- Sample early childhood and K-12 news releases
- Animated videos to help explain early childhood performance profiles
- Early childhood and K-12 customizable parent night presentations
New: Timeline for Release of 2017-2018 School and Center Performance Scores

Please share with principals.

The 2017-2018 Scholarship school and early childhood center performance scores will be released on November 8 in the Louisiana School Finder. Below is a timeline for when school systems will receive data and resources related to this release:

- October 29-November 2: School system leaders participate in briefing calls with the Department on their results.
- By Friday, November 2: Principals receive an email with tools and resources to help prepare them for the release.
- November 7: School system leaders:
  - participate in briefing call with Superintendent John White on statewide results at 1:00 p.m.; and
  - receive statewide, school-system, and school-level suppressed results that evening.
- November 8: Superintendent White holds media briefing on statewide results and results made public in School Finder and the website that afternoon.

Please view the communications toolkit for helpful tools in communicating these results to families.

Email assessment@la.gov with questions.

New: November Supervisor Collaborations

The November Supervisor Collaborations will focus on providing resources and training for the new School System Planning Process for 2019-2020 and the launch of the Super App. This is an all-day event for Supervisors only. The originally scheduled Principal Collaborations will be held in January.

Attendees should include those who supervise: academic content, assessment, high schools, CTE, workforce development, ECE, diverse student populations (including SPED), federal grant programs, and budgeting and finance.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>City</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 8</td>
<td>8:00 a.m.-3:30 p.m.</td>
<td>Bossier</td>
<td>Bossier Parish School for Technology &amp; Innovative Learning 1020 Innovation Drive Bossier City, LA 71111</td>
</tr>
<tr>
<td>November 13</td>
<td>8:00 a.m.-3:30 p.m.</td>
<td>Baton Rouge</td>
<td>Claiborne Building 1201 North Third St. Baton Rouge, LA 70802</td>
</tr>
<tr>
<td>November 14</td>
<td>8:00 a.m.-3:30 p.m.</td>
<td>Lake Charles</td>
<td>Calcasieu Parish Assessment Building 1618 Mill Street Lake Charles, LA 70601</td>
</tr>
<tr>
<td>November 15</td>
<td>7:30 a.m.-2:30 p.m.</td>
<td>Harvey</td>
<td>Jefferson Parish School Board Building 501 Manhattan Blvd. Harvey, LA 70058</td>
</tr>
</tbody>
</table>

Registration opened in WisdomWhere on October 15 and will close on November 2. All school systems need to send attendees to this very important Collaboration. Supervisors do not need a code to register.

New: 2019 Behavioral Intervention Summit

Please share with school system administrators, school principals, counselors, and behavioral interventionists. The 2019 Behavioral Intervention Summit will be held January 30, 2019 at the Raising Cane’s River Center in Baton Rouge. This summit will provide professional development on evidence based behavioral interventions, implementation of a Multi-Tier System of support, new behavioral intervention resources from the Department, and the new Alternative Education model and authorization process.

Registration will occur in early November. For more information, email katie.barras@la.gov.

New: Workshop for New Principals

Please share with new (0-3 years of experience) principals.

The Louisiana Association of Principals, in partnership with the Department, will offer their New Principals Workshop on December 4 at the Circle J. Picard Center in Lafayette. Download the available flyer for more details about the event. The registration deadline is November 12 and space is limited to the first 100 participants to sign up.

Please contact debra.schum@laprincipals.org with questions.
Please contact debra.schum@laprincipals.org with questions.

**New: Louisiana Envirothon Competition**

The Louisiana Envirothon is an environmental problem-solving competition for students in grades 6-12. Teams train and compete by demonstrating their knowledge of environmental science and natural resource management and present a solution to an environmental problem related to the current issue through an oral presentation. The 2019 current environmental issue is Agriculture and the Environment: Knowledge and Technology to Feed the World. You are invited to participate in this year's competition, which will be held on April 13, 2019, by organizing a team of five students from the same school or associated with an organized group (i.e., FFA, 4-H, science club, etc.). The team registration fee is $50. Download your registration packet here. The registration deadline is December 12, 2018.

**Reminder: CTE Leadership Academy Regional Meeting**

Please share with CTE leaders and industry partners.

The Career and Technical Education (CTE) Leadership Academy will be holding the first virtual regional meeting via a webinar at 4:00 p.m. on November 7. The purpose of Academy regional meetings is to help current and prospective CTE leaders form a community of practice with other CTE leaders and our industry allies.

The meeting will feature guest speakers Ashley Aleman of Nepris, and Laura Smith of Louisiana Council for Economic Education, who will share information on how schools can help students engage with workplace experts, and innovative best practices implemented by members of the CTE Leadership Academy.

- Webinar Date and Time: November 7 at 4:00 p.m.
- Webinar Link: https://ldoe.zoom.us/j/855549452
- Webinar Phone Number: 646-876-9923
- Meeting ID: 855549452

For more information, please contact dave.lefkowith@la.gov.

**Reminder: August BESE Meeting Summary**

The Board of Elementary and Secondary Education (BESE) met on October 17 and approved a number of bulletin revisions and recommendations. A summary of the approvals that directly impact the activities of school systems is now available.

Please email ryan.n.gremillion@la.gov for more information.

**Reminder: Support and Training Opportunity for School Emergency Operations Plans**

In September, the Department received $3.6 million for the Grants to States for the School Emergency Management Program to assist schools statewide with developing and expanding their Emergency Operations Plans (EOPs), which are mandated by state law (La. R.S. 17:416.16). Schools are required to review these plans annually and to conduct drills and staff training on the execution of these EOPs. As part of the grant, the Department has partnered with LSU's National Center for Biomedical Research and Training/Academy of Counter Terrorist Education (LSU-NCBRT/ACE) to provide technical assistance and training to schools and local emergency officials. The first phase of this process will be for LSU-NCBRT/ACE to review existing EOPs and to train schools that have not yet developed EOPs.

Please review this information for more additional details. The deadline to submit plans for expert reviews is October 31. This service is available to all school system and charter LEAs as well as nonpublic schools.

Please contact schoolsafety@ncbret.lsu.edu with questions.

**Other Department Newsletters**

To view the October 30th District Newsletter or the October 25th Nonpublic Newsletter, please visit the LDOE Newsroom.

To be added to the newsletter distribution list, please send an email to nonpublicschools@la.gov.
STAY CONNECTED

Facebook Twitter YouTube