



# Important News for **NONPUBLIC SCHOOLS**



**October 12, 2023**

## **In This Issue**

- [Message from the Deputy Superintendent](#)
- [Important Dates for School Systems](#)
- [Office of School Choice](#)
  - [BESE \(Board of Elementary & Secondary Education\) Application](#)
  - [2024-2025 Brumfield v. Application](#)
  - [2024-25 Notices of Intent for Scholarship Programs](#)
  - [SPECIAL OFFICE HOURS FOR EDLINK TRAINING: NPS Annual Enrollment](#)
  - [Nonpublic Schools Annual Enrollment Period](#)
  - [EdLink Security - Setting Up A New Account](#)
  - [Monthly Webinar Call](#)
  - [Important Dates and Deadlines](#)
  - [2024-2025 Louisiana Scholarship Program Application](#)
  - [General Nonpublic School Office Hours](#)
- [Governmental, Administrative, Public Affairs, and Operations](#)
- [Assessments, Accountability, and Analytics](#)
- [Career and College Readiness](#)
- [School System Relations](#)
- [Teaching and Learning](#)

## **Message from the Deputy Superintendent**

Dear Colleagues,

As I visit with school and school system leadership across our state, I am very excited about our collective increased focus on mathematics instruction. We know our students deserve the very best, and our time committed to increasing effectiveness in math teaching and learning will yield improved student outcomes.

We know our teachers need resources and support to address the needs of all learners. We are proud to announce the release of [Foundational Lessons for Accelerating Math Education \(FLAME\)](#). This new resource provides teachers with tools to build, track, and support the development of math fluency for students in grades K-5. FLAME offers engaging activities in the form of lessons to allow students to build the skills needed for success. FLAME is designed to complement any high-quality curriculum currently in place in schools. We acknowledge that curricular resources do contribute to students' fluency development. The missing element has been the ability for teachers to track and report the attainment of skills for each student.

Unit 1 was released in September. Units 2 and 3 will be released in November and January, respectively. To learn more about the design and implementation of FLAME, join the LDOE math team for the [FLAME Kickoff Webinar](#) on October 11 at 10 a.m.

For questions about this new resource or any aspect of the Louisiana Math Refresh, please contact [STEM@la.gov](mailto:STEM@la.gov).

Dr. Jenna Chiasson  
Deputy Superintendent

## Important Dates for School Systems

### Office Hours and Monthly Calls

- Certification Monthly Call: [October 16 at 10:30 a.m.](#)
- Assessment and Accountability Monthly Call: [October 17 at 3:45 pm](#)
- School Systems Financial Services Monthly Call: [October 18 at 2 p.m.](#)
- Nonpublic Schools Monthly Call: [October 18 at 2 p.m.](#)
- Federal Support and Grantee Relations (FSGR) Monthly Call: [October 19 at 10 a.m.](#)
- Office of Career and College Readiness Monthly Call: [October 19 at 3 p.m.](#)
- Monthly Practicing Principal Webinar: [October 23 at 1 p.m.](#)
- School System Planning Office Hours: [October 24 at 11 a.m.](#)
- Division of Diverse Learners Office Hours: [October 24 at 2 p.m.](#)
- Outstanding School System Support Employee of the Year Office Hours: [October 25 at 11:30 a.m.](#)
- Teaching and Learning Monthly Call: [October 25 at 1 p.m.](#)
- Healthy Schools Community of Practice: [October 26 at 2 p.m.](#)
- School System Planning Office Hours: [October 30 at 2 p.m.](#)
- System Leaders Monthly Call: [November 3 at 9 a.m.](#)
- Nutrition Support Monthly Call: [November 7 at 1 p.m.](#)
- Child Welfare and Attendance Monthly Call: [November 9 at 8 a.m.](#)
- Zearn Support for Middle School Leaders: [November 14 at 9 a.m.](#)

### Upcoming Events and Deadlines

- Deadline to submit Outstanding School Support Employee [nominations](#): October 12
- Deadline to submit School Health Service Provider of the Year [nominations](#): October 12
- [ACT College and Career Readiness Workshops](#): October 10-17
- Deadline to submit the Education Excellence Fund (EEF) application: October 16
- [School Support Institutes](#) Session 2 Virtual: October 17 - 20
- School System Planning Guide/Super App launch: October 19
- [Mentor and Resident data](#) due in Edlink: October 20
- [Fall 2023 Counselor Institutes](#): October 24 - 26
- Deadline to complete enrollment verification and select paper testing for grade 3 in DRC INSIGHT: October 27
- Deadline to submit [2023-2024 PPP](#): October 31
- Deadline to submit nominations for [U.S. Presidential Scholars Award](#): November 6 by 4 p.m.
- Deadline to submit application for [Immersion Site Certification](#): November 15
- Deadline to [order AP Exams](#): November 15
- Deadline to submit [2023-2024 Title I, Part A - Annual Comparability Report](#): November 17
- Deadline to submit system-level Outstanding School System Support Employee of the

- Year Award [application](#): November 30
- Deadline to submit Teacher/Principal of the Year application: January 11
- Deadline to submit Early Childhood Teacher/Leader of the Year application: January 11
- Deadline to submit New Teacher of the Year application: January 26

## Office of School Choice

### **2024-2025 BESE (Board of Elementary & Secondary Education) Application**

**To qualify for LSP/SCP and other state allocations, nonpublic schools must be BESE approved annually.**

All nonpublic schools seeking BESE approval for the 2024-2025 BESE school year must complete their [BESE application](#) by **October 15** via Jotform. For additional information visit [Nonpublic Schools](#).

For questions please contact [nonpublicschools@la.gov](mailto:nonpublicschools@la.gov).

### **2024-2025 Brumfield v. Application**

**To qualify for LSP/SCP and other state allocations, nonpublic schools must be Brumfield v. Dodd approved annually.**

The 2024-2025 Brumfield v. Dodd's application opened **September 1** for nonpublic schools located on our [Nonpublic Schools](#) webpage. Schools must complete the [Brumfield v. Dodd application](#) or [Brumfield v. Dodd Annual Compliance Report](#) and attach it to your BESE application, which will be submitted via Jotform again this year. **The application will close on October 15.**

For questions please contact [nonpublicschools@la.gov](mailto:nonpublicschools@la.gov).

### **2024-25 Notices of Intent for Scholarship Programs**

**To qualify for participation in the LSP or SCP scholarship programs, nonpublic schools must submit a Notice of Intent annually.**

**The deadline to submit your Notice of Intent is October 31st.**

The Notice of Intent is submitted to the Department each year in the fall by ALL schools that wish to participate in the Louisiana Scholarship Programs and request **\*NEW\*** scholarship seats for the upcoming school year.

**Current participating scholarship schools must complete a NOI even if no new seats are being requested for the upcoming year.**

You can access the Notices of Intent using the links below:

- The Louisiana Scholarship Program (voucher program)-
  - Notice of Intent: <https://form.jotform.com/232185605451150>

- For additional information on this program, you can access the program [webpage](#) and review the [LSP school participation guide](#).
- The School Choice Program for Certain Students with Exceptionalities-
  - Notice of Intent: <https://form.jotform.com/232185306610145>
  - For additional information on this program, you can access the program [webpage](#) and review the [SCP school participation guide](#).

For questions please contact [studentscholarships@la.gov](mailto:studentscholarships@la.gov) for assistance.

### **SPECIAL OFFICE HOURS FOR EDLINK TRAINING: NPS Annual Enrollment**

To provide assistance to schools encountering errors within Edlink, special office hours will be offered via Zoom every Monday, Wednesday and Friday from 2pm-3pm through mid October. Registration is required for each Edlink User Training. **The last of our 8 sessions will be held October 20.**

Date	Events	Participants
October 13	Edlink Office Hours User Training via <a href="#">Zoom</a> (2pm-3pm)	All BESE Approved Nonpublic Schools
October 16	Edlink Office Hours User Training via <a href="#">Zoom</a> (2pm-3pm)	All BESE Approved Nonpublic Schools
October 20	Edlink Office Hours User Training via <a href="#">Zoom</a> (2pm-3pm)	All BESE Approved Nonpublic Schools

These days and times are subject to change. Our team will notify all users if any changes occur.

### **Nonpublic Schools Annual Enrollment Period**

**All nonpublic schools that are BESE approved (Nonpublic Seeking State Approval) must submit their annual enrollment data for 2023 by October 15.**

Please refer to the [NPS Schooler Manager User Guide](#) to assist all users in getting an EdLink account setup & be able to complete their school's annual reporting. Do not create more than one MyLa account when setting up your Edlink account. This could cause a delay in your school being able to complete the enrollment report.

For questions please contact [nonpublicschools@la.gov](mailto:nonpublicschools@la.gov).

### **EdLink Security - Setting Up A New Account**

Each fall, all nonpublic schools that are currently BESE approved must submit their school's annual enrollment data. Nonpublic school reporting managers will need to create an account with EdLink and

request the **NPS School Manager role**. The detailed steps can be found in the [EdLink Manual](#), which will guide each school through the steps to create an EdLink account.

If support is needed, please email [nonpublicschools@la.gov](mailto:nonpublicschools@la.gov).

### **Monthly Webinar Call**

Our next Nonpublic Schools Monthly Call will be held on [October 18 at 2 p.m.](#) Previous presentations of each monthly call are currently available in the [School Systems Planning Library](#).

### **Important Dates and Deadlines**

[Click to access the full Nonpublic Programs Scholarship Annual Calendar for 2023-24](#)

<b>Date</b>	<b>Item</b>	<b>Participants</b>
<b>October 13</b>	Edlink Office Hours User Training via <a href="#">Zoom</a> (2pm-3pm)	All BESE Approved Nonpublic Schools
<b>October 15</b>	2023 Nonpublic School Annual Enrollment Closes	All BESE Approved Nonpublic Schools
<b>October 15</b>	2024-2025 BESE Approval Application Closes	All Nonpublic Schools Seeking Approval
<b>October 15</b>	2024-2025 Brumfield v. Dodd Application Closes	All Nonpublic Schools Seeking Approval
<b>October 18</b>	Nonpublic Schools Monthly Call	All Nonpublic Schools
<b>October 27</b>	Final Date for Quarter 2 transfers <b>*SCP Only*</b>	All SCP schools
<b>October 31</b>	Notice of Intent (NOI) for Louisiana Scholarship Program and School Choice Program Closes	Nonpublic schools actively participating or wishing to participate in LSP and/or SCP
<b>November 3</b>	Quarter 2 Enrollment Opens <b>*SCP Only*</b>	All SCP schools
<b>November 7</b>	Quarter 2 Enrollment Closes <b>*SCP Only*</b>	All SCP schools

***\*All dates are tentative, please review future issues of the Nonpublic newsletter for all updates***

## **2024-2025 Louisiana Scholarship Program Application**

**The application for 2024-2025 Louisiana Scholarship Program will open on December 11, 2023 and close on January 19, 2024.**

All families (**including Orleans**) who need to submit applications for the 2024-2025 school year must apply using the LDOE website. Parents will be able to access the [application](#) on December 11th on our [website](#).

- New applicants, students who wish to transfer to another participating scholarship school for the upcoming year, and **those in a terminal grade** will need to submit an application for the 2024-2025 school year.
- We will be hosting two upcoming webinars to discuss the application process for the upcoming year.
  - A **School LSP Application for 2024-2025 Webinar** will be held on [December 4th at 2pm](#). This webinar will provide guidance on the application process for participating schools.
  - A **Parent LSP Application for 2024-2025 Webinar** will be held on [December 5th at 2pm](#). This webinar will provide guidance on the application process for both new and continuing students.

For the latest information on the application process, please visit our [website](#) for more information or contact our office at [studentscholarships@la.gov](mailto:studentscholarships@la.gov).

## **General Nonpublic School Office Hours**

The Office of School Choice-Nonpublic Programs Team currently offers a service called [Office Hours](#). We are offering office hours to provide one-on-one assistance regarding any questions you may have regarding our scholarship programs.

Office hours will be offered each week for **school administrators and other school system employees**. Office hours will be held Tuesdays and Thursdays from 10:30 a.m. to 11:30 a.m.

You can book your Office Hours call using this [link](https://www.picktime.com/LDEnonpublicschools): <https://www.picktime.com/LDEnonpublicschools>

In order to make sure that every school gets an opportunity to schedule a call, each call will be limited to 15 minutes. When booking your call, you must include a description of what you'd like to discuss during the call in the "booking notes" section of the form. This will ensure that our staff is prepared ahead of the call and can effectively use the time to address your concerns.

If you miss your scheduled time, you will need to book a new appointment time. If you have any questions about Office Hours, please reach out to us at [studentscholarships@la.gov](mailto:studentscholarships@la.gov) for assistance.

***This service is not available to families. Families with questions should submit them to [studentscholarships@la.gov](mailto:studentscholarships@la.gov).***

## Governmental, Administrative, Public Affairs, and Operations

### **2024-2025 Super App Release**

**Please share with business managers, federal program directors, and superintendents.**

The LDOE will host the School System Planning Launch as part of the [Federal Support and Grantee Relations \(FSGR\) Monthly Call](#). During the launch, the Vision for Success: 2024-2025 School System Planning Guide and the Strategic Planning and Budget Workbook will be released.

Please contact [ldoe.grantshelpdesk@la.gov](mailto:ldoe.grantshelpdesk@la.gov) with questions, and include “School System Planning” in the subject.

### **Outstanding School Support Employee of the Year Nomination and Application**

**Please share with award program coordinators and school system leaders.**

The [public nominations portal](#) for the Outstanding School System Support Employee of the Year Award will close this **Friday, October 12**.

School systems will receive nomination information October 17. As a reminder, this information submitted by stakeholders serves as an extra layer of information for school systems to view/consider. However, systems are able to use their own processes to identify the candidates they’d like to participate in the state-level process. School systems that don’t have a process in place may opt to select their honorees from the nominations pool.

On October 19, the [Outstanding School System Support Employee of the Year Application](#) will open. At that time, all application materials will be available on the [Awards page](#).

School systems are encouraged to select up to three candidates, one per division (elementary, middle, and high) as their local-level honorees, and submit these selections to the state process. School systems without a formal selection process in place may elect to send their candidates directly to the state-level process. The deadline to submit school system-level applications is **November 30**.

The LDOE will host office hours to provide information about the timelines, application materials, processes and more October 25 at 11:30 a.m.

For more information, access the [Outstanding School Support Employee of the Year Overview](#); please contact [childnutritionprograms@la.gov](mailto:childnutritionprograms@la.gov) with questions.

## Assessment, Accountability, and Analytics

### **Innovative Assessments**

**Please share with testing coordinators**

The first administration window for the ELA Innovative Assessment Program and the math testlets program will open October 23 and will close November 3 for districts who opted to participate in these assessments. Districts should test all students by the close of the window. Assessment schedules are

past due to [assessment@la.gov](mailto:assessment@la.gov).

Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.

## Career and College Readiness

### **National Apprenticeship Week**

**Please share with CTE leaders, secondary supervisors, school counselors, and high school administrators.**

In celebration of National Apprenticeship Week (November 13-19), the Louisiana Office of Student Financial Assistance (LOSFA) will host the 2023 Virtual Apprenticeship Expo November 8, from 9-10:30 a.m. via Zoom. This event is free, but [student registration](#) is required.

Participants will receive information on apprenticeship programs, processes, benefits, and outcomes at this event. Through a series of interactive presentations from industry professionals as well as state and national workforce development administrations, students will:

- Discover alternative pathway to high-paying and high-demand jobs,
- Gain knowledge of soft skills necessary for workforce success, and
- Learn about Louisiana business and industry.

Please download the [informational flier](#) for more information; contact [caronda.bean@la.gov](mailto:caronda.bean@la.gov) for questions regarding registration or technical assistance for the expo.

## Teaching and Learning

### Academic Content

### **Instructional Support: Instructional Materials Reviews**

**Please share with content supervisors, literacy coaches, and school leaders.**

The LDOE conducts reviews of instructional materials to support school systems in adopting curricula in all core subjects. Newly-rated Tier 1 materials are listed below. All tiered reviews can be found on the [annotated reviews](#) web page. The status of all instructional materials submissions can be found in the [weekly report](#).

- Great Minds, PBC - Eureka Math Squared, Grades 6-7 (©2021)
- Kendall Hunt Publishing - OpenSciEd, Grade 6 (©2022)

Please contact [louisianacurriculumreview@la.gov](mailto:louisianacurriculumreview@la.gov) with questions.



## Certification

### **Certification Updates**

As a result of recent legislative changes, BESE policy has been updated to reflect those changes. Many of the changes affect educators in the nonpublic setting. See the Nonpublic [slide deck](#) for details regarding the relevant changes.

Please contact [certification@la.gov](mailto:certification@la.gov) with questions.

## Educator Development

### **New Teacher Survey Deadline Extended**

**Please share with all second-year teachers.**

The LDOE is collecting feedback from early career educators to inform the support provided by the New Teacher Experience. The Department wants to ensure that it receives input from a large number of early educators, so the deadline has been extended. Please ask all second-year teachers to complete this brief [survey](#) by October 29.

Please contact [laurie.carlton@la.gov](mailto:laurie.carlton@la.gov) with questions.

### **Professional Learning Partner Guide**

**Please share with CAOs, federal programs directors, professional learning and curriculum staff.**

The LDOE will release a single, comprehensive, digital guide of its professional learning partners to school systems. Currently, the LDOE has produced over ten separate, static vendor guides for school systems to access as they choose the partners that best fit their needs. Based on feedback from partners and school systems, a dynamic Professional Learning Partner Guide (PLPG) has been created that will be more accessible and user-friendly for school system leaders. The PLPG will go live October 16 with the opening of the 2024-2025 School System Planning Process.

Please contact [em.cooper@la.gov](mailto:em.cooper@la.gov) with questions.