October 13, 2022

Dear Colleagues,

October is National Principals Month. It’s an opportunity to formally acknowledge school leaders for their contributions to Louisiana’s students, families, educators, and communities. Principals are paramount to the success of a school system. An effective principal assumes ownership of every facet of their school. Whether it’s academic achievement, family engagement, or facility operations, a true school leader finds solutions in all circumstances.

Louisiana is dedicated to supporting school systems as they develop current and future school leaders. Our Louisiana Principal’s Newsletter and Principal Support Toolbox celebrate and inform. We’re also expanding our Aspiring Principals Fellowship to reach more of our school systems.

Thank you to our principals for your continued dedication. You are one of the main reasons Louisiana’s children are making a comeback.

Dr. Cade Brumley

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Important Dates for School Systems

Office Hours and Monthly Calls

- School-Based Medicaid Monthly Call: October 18 at 2:30 p.m.
- Assessment and Accountability Monthly Call: October 18 at 3:45 p.m.
- Nonpublic Monthly Call: October 19 at 2 p.m.
- Federal Support and Grantee Relations (FSGR) Monthly Call: October 20 at 10 a.m.
- Teaching and Learning Monthly Call: October 26 at 1 p.m.

Upcoming Events

- Teacher/Principal and New Teacher of the Year Informational Webinar: October 13 at 11:30 a.m.
- AEMing for Success Conference: October 18-19
- Early Literacy Commission: October 20 at 12 p.m.
- CISA 2022 National Summit on K-12 School Safety and Security: November 1 - 3
- Deadline to enter SLT and teacher observation data for 2021-2022 into CIS: October 21
- Fall 2022 Counselor Institutes: October 25-27
- School Support Institutes Session 2 (Virtual): October 25 - 28
- School System Financial Services Business Manager Monthly Call: November 16 at 2 p.m.

School Choice

Nonpublic Schools Seeking State Approval and Brumfield V. Dodd

Nonpublic Schools Seeking State Approval must apply annually for approval by the Board of Elementary and Secondary Education. Applications for 2023-2024 are open through October 14th, 2022. Schools must submit a series of documents via a Jotform application in order to receive BESE approval for the 2023-2024 school year.

The application includes required forms and submissions for Brumfield V. Dodd approval. Forms are required for both new and continuing approvals. BESE and Brumfield v. Dodd approval is required for participation in the Louisiana Scholarship Program (LSP) and/or the School Choice Program (SCP). Schools interested in participating in either of those programs upon BESE approval must also submit their Notice of Intent To Participate (NOI).

- After submitting the form, schools will receive an email confirmation with a link to make any edits.
- The form closes on October 14th, 2022, after which no edits or new submissions will be accepted. Please do not submit more than one application. Complete applications will be submitted to BESE in December for approval.

If you have any questions or need support at nonpublicschools@la.gov.

Nonpublic School Annual Reporting (NPS)

As you may be aware of, the Department of Education is transitioning to using a new portal for schools to submit the annual Nonpublic School enrollment data (NPS) called EdLink. The portal opened for all
schools on September 12, 2022. **The deadline to submit has been extended through Friday, October 14th.**

- The updated EdLink guidance manual “How to Navigate Edlink as an NPS School Manager” can be found [here](#). School managers will need to create an account in EdLink and request to be an NPS school manager.
- Once that request is approved, school managers will be able to enter enrollment data. Detailed steps are provided in the manual named "How to Navigate EdLink as a NPS School Manager."

We appreciate your patience as the LDE transitions to a new portal. We will continue to support you in any way we can through this transition. You may email nonpublicschools@la.gov with questions about this process.

**Monthly Call**

Our October monthly call will be held on **October 19th at 2pm.** You can join the monthly calls using this link: [https://ldoe.zoom.us/j/93717548403](https://ldoe.zoom.us/j/93717548403)

- You can access a copy of the September Monthly call deck [here](#).

**Office Hours**

The Office of School Choice-Nonpublic Programs Team currently offers a service called **Office Hours.** We are offering office hours to provide one-on-one assistance regarding any questions you may have regarding our scholarship programs.

**PLEASE NOTE:** Nonpublic schools who need help with EdLink SHOULD email nonpublicschools@la.gov for assistance.

Office hours will be offered each week for school administrators and other school system employees. Office hours will be held Tuesdays and Thursdays from 10:30 a.m. to 12:00 p.m.

You can book your Office Hours call using this link: [https://www.picktime.com/LDEnonpublicschools](https://www.picktime.com/LDEnonpublicschools)

In order to make sure that every school gets an opportunity to schedule a call, each call will be limited to 15 minutes. When booking your call, you must include a description of what you’d like to discuss during the call in the “booking notes” section of the form. This will ensure that our staff is prepared ahead of the call and can effectively use the time to address your concerns.

If you miss your scheduled time, you will need to book a new appointment time. If you have any questions about Office Hours, please reach out to us at studentscholarships@la.gov for assistance.

*This service is not available to families. Families with questions should submit them to studentscholarships@la.gov*

**Quarter 1 Enrollment Follow Up**

Quarter 1 enrollment closed in LEADS on September 6th for the Louisiana Scholarship Program and the School Choice Program.
If you have any errors on your Quarter 1 submission, please contact our office so that we may assist you with correcting your issue.

Any Payment Adjustment Forms for Quarter 1 submitted after October 7th will be considered on an individual basis and must include an explanation for the late submission. Please note that late Payment Adjustment Form submissions are not guaranteed payment.

Annual Survey

The annual survey is for participating Louisiana Scholarship Schools and School Choice Schools for Students with Certain Exceptionalities. The purpose of this survey is to measure program satisfaction with the training and support currently available to all participating schools.

These results will be gathered and shared within the Office of School Choice ONLY, meaning that your individual information and feedback shared will not be publicly reported. Only an overall summary of these results may be included in Department presentations and calls for informative purposes. You can access the survey here.

Upcoming Dates

You can access the 2022-23 Nonpublic Annual Reporting Calendar here.

*All dates are tentative, please review future issues of the Nonpublic newsletter for all updates.*

<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
<th>Participants</th>
</tr>
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<tbody>
<tr>
<td>October 31st</td>
<td>2023-24 Notice of Intent for LSP and SCS due</td>
<td>LSP and SCP schools</td>
</tr>
<tr>
<td>October 31st</td>
<td>2022-23 Tuition and Fees Certification Sheets due</td>
<td>LSP Schools only</td>
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Louisiana Scholarship Program

Tuition and Fees

Tuition and Fees Certification sheets for the 2022-23 school year were sent out yesterday, October 5th via email to all participating scholarship schools. This form is used to confirm tuition and fees and is an important part of the auditing review at the end of the year.

- If you have any changes that need to be made, please write your changes directly on the form and submit it to studentscholarships@la.gov for review.
Please carefully review the sheet, sign, and return the worksheets via email to studentscholarships@la.gov by October 31st. If you have any questions regarding Tuition and Fee sheets, please contact our office at studentscholarships@la.gov for assistance.

**Notice of Intent for LSP**

The 2022-23 Louisiana Scholarship Program Notice of Intent is submitted to the Department each year in the fall by schools who wish to participate in our scholarship program and/or request "NEW" seats for the upcoming school year.

- Schools should not include returning/rollover or transfer students in this request.
- Returning schools must complete NOI for the scholarship program even if no new seats are being requested for the upcoming year.
- You can access the Louisiana Scholarship Program NOI here: https://form.jotform.com/222638588825167

**School Choice Program for Students with Exceptionalities**

**Notice of Intent for SCP**

The 2022-23 School Choice Program for Students with Exceptionalities Notice of Intent is submitted to the Department each year in the fall by schools who wish to participate in our scholarship program and/or request "NEW" seats for the upcoming school year.

- Schools should not include returning/rollover or transfer students in this request.
- Returning schools must complete NOI for the scholarship program even if no new seats are being requested for the upcoming year.
- You can access the School Choice Program NOI here: https://form.jotform.com/222639107797163

**Operations**

**2022-2023 Education Excellence Fund (EEF) Application**

Please share with superintendents, EEF coordinators and business managers.

The FY 2022-2023 Education Excellence Fund (EEF) application was released in the Electronic Grants Management System (eGMS) October 10.

Please review the EEF Application information, located in the Federal Support and Grantee Relations Library. Nonpublic applicants, please see below the sections of the LEA Central Data that must be completed for the application to appear.

1. EEF Contact Information
2. EEF Assurances

School systems that do not submit a 2022-2023 plan for EEF expenditures, please select the check box on the Allocations tab: “School system chooses not to submit an expenditure plan at the current time.” As indicated in the Attorney General's ruling, these funds "shall remain to the credit of each recipient entity at
the close of each fiscal year” (Louisiana Revised Statute 39:98.3).

**The submission deadline is October 21.** Please contact [LDOE.GrantsHelpdesk@la.gov](mailto:LDOE.GrantsHelpdesk@la.gov) with questions.

**Lau Plan 2022-2023**
Please share with EL coordinators and supervisors.

The [Lau Plan 2022-2023 Guidance](#) and template is now available. These plans detail how an LEA is supporting English learners (ELs) through identification, programming, instruction, assessment, and additional services. **Lau Plans are due no later than 4:30 p.m. on October 31.** The Department is holding office hours for additional assistance with Lau Plan submissions. [Registration](#) is required.

- **Office Hours Date and Time:** October 13, 1 - 2 p.m.
- **Office Hours Registration Link:** [https://us02web.zoom.us/meeting/register/tZUrdOqtpzksGtV3E3V5413o8uOMjRejT](https://us02web.zoom.us/meeting/register/tZUrdOqtpzksGtV3E3V5413o8uOMjRejT)
- Please contact [alice.garcia@la.gov](mailto:alice.garcia@la.gov) with questions.

**Title III Consortiums 2023-2024**
Please share with EL supervisors and federal program directors.

The [Title III Consortium Handbook](#) has been updated for 2023-2024. Any school system that would like to join or form a Title III consortium in order to access Title III funds and to combine resources, expertise, and experiences with other school systems should complete all requirement documents by November 11. The Department will hold a brief overview on Title III Consortiums followed by Q&A.

- **Webinar Date and Time:** October 18, 10 - 11 a.m.
- **Webinar Registration Link:** [https://us02web.zoom.us/meeting/register/tZwvdmhrT0qHdZl88sX97cFER0huVrkCAqX](https://us02web.zoom.us/meeting/register/tZwvdmhrT0qHdZl88sX97cFER0huVrkCAqX)

Please contact [alice.garcia@la.gov](mailto:alice.garcia@la.gov) for more information.

**Assessments, Accountability and Analytics**

**Assessment Administration**

All school systems must verify enrollment for grades 3-8 in DRC INSIGHT no later than **Friday, October 28**. All requests to administer paper assessments for grade 3 must be made in DRC INSIGHT at the same time. **School systems that do not make a selection will be assigned to grade 3 online testing.**

To make a selection, go to DRC INSIGHT/My Apps/Materials

Please contact [jennifer.baird@la.gov](mailto:jennifer.baird@la.gov) with questions.
2022 School Performance Score Calculator
Please share with accountability contacts.

The 2022 school performance score calculator is designed to help school systems estimate their 2022 school and district performance scores. The calculator will be posted to the Accountability Library no later than this Friday, October 14.

The Department will host a webinar for school system accountability contacts at 2 p.m. on October 19. The Zoom link will be shared during the October 12 office hours. The webinar will be recorded for expanded use. Please contact jennifer.baird@la.gov with questions.

ACT
Please share with test coordinators and special education directors.

There are several changes to accessibility supports that are reflected in the ACT Accessibility Supports Guide. In the current Accessibility and Supports Guide, some supports were changed from designated supports to accommodation status. Accommodations require ACT authorization. The ACT rationale for updating these supports to accommodations follows.

- **Answer/custom masking, answer eliminator, and highlighter for paper testing**
  - These supports introduce something new to the test environment, such as highlighter, note card, etc. for paper-based testing.
  - These supports are built in to TestNav for online testing, so are universally available to all students testing online.
- **Sign language interpreter for verbal instructions for paper and online testing**
  - This support introduces an additional person to the testing environment.
- **Testing over multiple days for online testing**
  - This is a correction of an error in prior years’ Accessibility Supports Guide. All changes to test timing, including testing over multiple days with standard time or with extra time, must be authorized by ACT prior to delivery.

These changes will be communicated in the “What’s New” document published for spring 2023 testing on the ACT State Testing website under Step 1: Orientation. Please contact assessment@la.gov with questions.

LEAP 2025
Please share with test coordinators.

**Test Mode Selection for Grade 3**
- School systems who plan to administer paper-based assessments to grade 3 must make this selection in DRC INSIGHT under the Materials/Enrollment application no later than October 28, 2022.
- Systems who do not make a selection will be placed in online testing and late requests will not be considered.

**Finalize Accommodations for LEAP 2025 High School Window A**
Accommodations for LEAP 2025 Fall High School Administration must be finalized no later than October 29 for schools and systems that are testing in Window A: November 29-December 16.

Please contact assessment@la.gov with questions.

### Teaching and Learning

#### Diverse Learners

**Governor’s Outstanding Leadership in Disabilities (GOLD) Awards**

Please share with special education directors, supervisors, and coordinators.

GOLD Awards recognize extraordinary people and organizations who have contributed their time and talents to benefit the lives of people with disabilities in Louisiana. The award categories are Distinguished Merit Award, Ken Vince Memorial Award, April Dunn Youth of the Year, Educator of the Year, Family of the Year, Volunteer of the Year, Employer of the Year, Service Provider of the Year, Direct Support Professional of the Year, Veteran of the Year, Service Animal of the Year, Elected Official of the Year, and Public Servant of the Year. Nomination packets must be completed and mailed to the address below by October 31. Please email disability.affairs@la.gov or call (225) 219-7550 with questions.

**Inclusive Art Competition**

Please share with special education directors, supervisors, and coordinators.

The Inclusive Art Contest enables participants to increase awareness of the importance of inclusion in today’s society through artistic expression. Entries should illustrate or describe ideas related to this year’s theme: “Show Your True Colors and Abilities.” The Inclusive Art Contest is open to any Louisiana resident of any age, with or without disabilities. A medal and special recognition from Governor John Bel Edwards will be presented to the winners. Please mail entries to the Every Student Succeeds Act (ESSA), Louisiana must limit the number of students who are assessed statewide on alternate assessments to 1.0 percent of the total number of students who are required to participate in statewide assessments. The Department intends to seek a waiver extension for the 2022-2023 school year of the Governor’s Office of Disability Affairs by October 31; email disability.affairs@la.gov with questions.

**Governor’s Office of Disability Affairs**

1051 N. Third Street, Suite 136
Baton Rouge, Louisiana 70802

**SPED Camera Policy Submission**

Please share with special education directors and superintendents.

Pursuant to R.S. 17:1948, school systems are required to submit their approved policy for the installation and operation of cameras in certain classrooms to the Department by December 31 or within 60 days of receipt of funding. Since funding has been released to school systems, please submit your LEA’s policy using the SPED Camera Policy Collection form by November 30.

Please contact specialeducation@la.gov with questions.
Notice of Intent for Alternate Assessment Participation Waiver
Please share with superintendents and special education directors.

Under the requirements of the Every Student Succeeds Act (ESSA), Louisiana must limit the number of students who are assessed statewide on alternate assessments to 1.0 percent of the total number of students who are required to participate in statewide assessments. The Department intends to seek a waiver extension for the 2022-2023 school year of this federal requirement and welcomes your comments regarding the intent to apply for an extension of the waiver. Comments may be submitted via email at specialeducation@la.gov by October 31. Please include your full name, organization (if applicable), and contact information. All comments are subject to public records requests.

Please contact specialeducation@la.gov with questions and comments.

Educator Development

Principal’s Newsletter Appreciation
Please share with principals and principal supervisors.

The Department's monthly Principal's Newsletter is designed to celebrate and inform building-level leaders about pertinent topics in school leadership. This month’s Principal’s Newsletter will be released on October 27. If you have a building-level leader who you would like to recognize, please use the Principal Newsletter Appreciation Form to share your words of appreciation by October 20. The note of appreciation will be included in the October Principal’s Newsletter. Please contact louisianaleaders@la.gov with questions.

Principal’s Webinar Series
Please share with principals and principal supervisors.

The Department recently held a webinar panel discussion highlighting school improvement best practices including observation and feedback cycles and teacher collaboration practices with professional learning partner, The New Teacher Project (TNTP). Holly Eiswirth, Principal of Belle Chasse Elementary School in Plaquemines Parish and Anne Kramer, Principal of Edward Hynes Charter School in Lakeview were the panelists. The recording of the webinar can be found in the Principal Support Library. The next practicing principal webinar will highlight support for diverse learners.

- Webinar Date and Time: October 31, 1 - 2 p.m.
- Webinar Link: https://ldoe.zoom.us/j/98516144298?pwd=VHoxSlhaNWhFZUNrQWlCS05MRHlzZz09
- Meeting ID: 985 1614 4298
- Passcode: 125571

Please contact louisianaleaders@la.gov with questions
**Recruitment, Recovery, and Retention Listening Sessions**

*Please share with principals and teachers.*

There is still time to participate in a listening session about recruitment, recovery, and retention. LDOE wants to hear from as many educators as possible; please send the information below to your teachers and school leaders so that they may register and participate in the appropriate sessions.

The Department, in partnership with the Region 14 Comprehensive Center, will be hosting an additional series of facilitated listening sessions across the state to provide the opportunity for stakeholders to describe their experiences and perceptions as well as offer suggestions on issues related to teacher recruitment, recovery, and retention.

To register, please use the link for the desired session, below. Participants will receive Zoom information after registration is complete.

<table>
<thead>
<tr>
<th>Stakeholder Group</th>
<th>Registration Links</th>
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<tr>
<td>Teacher Stakeholder Sessions</td>
<td>● <strong>Monday, October 17 at 12 p.m.</strong>&lt;br&gt;● <strong>Tuesday, October 18 at 9 a.m.</strong>&lt;br&gt;● <strong>Thursday, October 20 at 3 p.m.</strong></td>
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<tr>
<td>School Leader Stakeholder Sessions</td>
<td>● <strong>Friday, October 14 at 11 a.m.</strong>&lt;br&gt;● <strong>Tuesday, October 18 at 8 a.m.</strong>&lt;br&gt;● <strong>Wednesday, October 19 at 12:30 p.m.</strong></td>
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The LDOE has partnered with the Region 14 Comprehensive Center, an outside organization, to conduct these sessions. Participant names will not be shared with LDOE or associated with specific comments.

Please contact *louisianaleaders@la.gov* with questions.

**Mentor and Resident Funding**

*Please share with system leaders.*

To assist with the data collection and verification process for Mentor and resident funding, school systems have received a list of their yearlong resident teachers and first-year teachers on a practitioner license as of October 1.

School systems must submit resident, practitioner, and Mentor data in EdLink 360 in order to receive MFP funding for Mentors and residents. Please ensure that all resident and Mentor data are entered via EdLink 360 by **October 26**. Systems may contact *systemsupport@la.gov* with any questions regarding uploading this data in EdLink 360.

Please contact *believeandprepare@la.gov* with questions.
**Educator Evaluation Survey Extended**
Please share with systems leaders, school leaders, and teachers.

As part of Louisiana’s Recruitment and Retention Plan, the Louisiana Department of Education (LDOE) is reviewing the current Louisiana educator evaluation system, which was created over ten years ago, in order to identify areas for improvement.

The LDOE is asking for the input of educators that are evaluated and educators that are evaluators. The [leader survey](#) and [teacher survey](#) will provide educators an opportunity to share opinions and ideas on the current evaluation system. Please share these surveys with all school leaders and teachers. **Both surveys close on October 21.**

Please email [compass@la.gov](mailto:compass@la.gov) with questions.

**Student Learning Target (SLT) Guidance**
Please share with systems leaders, school leaders, and human resource directors.

Teachers and leaders may begin setting student learning targets (SLTs) for the 2022-2023 school year. A number of resources are available in the [Compass Library](#) to support educators in this process. The SLT [Assessment Identification Guide](#) provides a list of state-approved assessments to assist in measuring students’ attainment of learning targets. Approved literacy screeners and high quality curriculum-based assessments are encouraged when available. The [Student Learning Target (SLT) Guidance and Sample Templates](#) outline the types of targets and process for setting targets and provides sample templates. The [Student Learning Target FAQ](#) document provides answers to common questions.

SLTs can be entered into the [Compass Information System (CIS)](#) following the system rollover to 2022-2023 on October 24. [Act 333](#) requires that a meeting take place between evaluator and evaluatee to discuss each student learning target; student learning targets not discussed in a meeting between evaluator and evaluatee shall not be used in evaluation.

Please contact [compass@la.gov](mailto:compass@la.gov) with questions.

**Teacher Leader Lagniappe: New Episode Released**
Please share with system leaders, school leaders, and teachers.

The LDOE’s podcast, [Teacher Leader Lagniappe](#) provides a little something extra for educators to stay inspired, motivated, and connected in their work with students.

**Season 2, Episode 7: Be Better Than Yesterday with Dr. David Schexnaydre**. We chat with the [Louisiana 2023 State Principal of the Year](#) Dr. David Schexnaydre, a Louisiana-born and bred award-winning educator, about transforming schools based on student achievement, student wellness, employee engagement, and community involvement metrics. We also dive deeper and discover more teacher hacks that every instructor should have on hand.
Educators can submit pictures and stories to be highlighted on the podcast. Subscribe through Apple Podcasts, Google Play, Spotify, or other apps.

Please contact em.cooper@la.gov with questions

Reminders

Operations

2023-2024 School System Planning Launch

Please share with school system leadership team members responsible for annual school system planning.

On October 20 the LDOE will host the School System Planning Launch as part of the October FSGR Monthly Call. The information provided will support annual school system strategic planning and the completion of Achieve!, Believe!, and Super App. During the launch, the Department will release the 2023-2024 Vision for Success School System Planning Guide and an editable 2023-2024 Strategic Planning and Budget Workbook as an optional tool for school systems to use in preparation to submit Super App.

- **Webinar Date and Time:** Thursday, October 20 at 10 a.m.
- **Webinar Link:** [https://ldoe.zoom.us/j/95258128918?pwd=c3FQVy92bVAwNnJkVkhJRoJHQXO2Z09](https://ldoe.zoom.us/j/95258128918?pwd=c3FQVy92bVAwNnJkVkhJRoJHQXO2Z09)
- **Webinar Phone Number:** 312-626-6799
- **Meeting ID:** 952 5812 8918
- **Passcode:** $Y=64D

Please contact LDOE.GrantsHelpdesk@la.gov with questions; include “School System Planning” in the subject.

FY2021 ESEA Waiver Request

Please share with superintendents and federal program directors.

The Louisiana Department of Education is requesting a waiver for federal fiscal year 2021 (FY2021), pursuant to section 8401 of the Elementary and Secondary Education Act of 1965 (ESEA), of the identified requirements as a result of ongoing challenges related to the novel Coronavirus Disease 2019 (COVID-19). Relevant personnel can review the ESEA Waiver in the Federal Support and Grantee Relations Library under the “Funding Guidance” heading, and submit questions or comments to Bernell Cook Executive Director of Federal Support and Grantee Relations via email at ldone.grantshelpdesk@la.gov and place “ESEA Waiver” in the subject line by October 14, 2022.
2022-2023 Education Excellence Fund (EEF) Application

Please share with superintendents, EEF coordinators and business managers.

The FY 2022-2023 Education Excellence Fund (EEF) application is now available in the LDOE Electronic Grants Management System (eGMS). The submission deadline is **October 17, 2022**. Please review the EEF application information (EEF Slide Deck) under the Announcements section on the eGMS logon page for assistance in completing the application.

Nonpublic applicants, please see below the sections of the LEA Central Data that must be completed for the application to appear.

1. EEF Contact Information
2. EEF Assurances

Please contact the **LDOE.GrantsHelpdesk@la.gov** for questions.

Assessments, Accountability and Analytics

Assessment Administration

All school systems must verify enrollment for grades 3-8 in DRC INSIGHT no later than **Friday, October 28**. All requests to administer paper assessments for grade 3 must be made in DRC INSIGHT at the same time. **School systems that do not make a selection will be assigned to grade 3 online testing.**

To make a selection, go to DRC INSIGHT/My Apps/Materials

Please contact **jennifer.baird@la.gov** with questions.

LEAP Progress Index Rosters

Please share with accountability contacts and school leaders.

LEAP progress index data are now available for 2021-2022 in La Data Review. The system can only be accessed by district accountability contacts. There are two rosters in the data certification system that provide information about the data that will be used to calculate the 2021-2022 growth of students in ELA and math.

- **The Progress Points Student Roster** includes all students who are eligible for inclusion in the LEAP progress index, as well as the points awarded to them and the step used to award the points (annual target or VAM.)
- **The Progress Index VAM Exclusion Roster** includes students who were not eligible for VAM and the reasons that they were excluded. All requests to review requested data changes must be made in La Data Review no later than Friday, October 7.

Please contact **jennifer.baird@la.gov** with questions.
LEAP 2025 Grade 3-8 Spring 2023 Enrollment Verification
Please share with school and district test coordinators.

LEAP 2025 grade 3 through 8 enrollment verification is now open until October 28. To enter the enrollment information for the LEAP 2025 Gr. 3-8 Spring 2023 administration:

1. Login to the DRC INSIGHT Portal
2. Go to My Applications > Materials > Enrollments
3. Select the LEAP 2025 Gr. 3-8 Spring 2023 Administration, your District and School then click Show Enrollments
4. Select your school’s testing mode for grade 3 and enter the testing materials counts for LEAP 2025 Gr. 3-8 Spring 2023. Additional instructions for completing this enrollment is provided by clicking the plus sign next to the instructions.
5. Click Save or Complete.

Please submit questions to assessment@la.gov or contact DRC Louisiana Customer Service at 888.718.4836 or LAHelpDesk@datarecognitioncorp.com.

WorkKeys
Please share with school and district test coordinators.

The WorkKeys testing window opened on October 6 and will remain open through April 21, 2023. To be considered for use in accountability:

- All assessments must be administered in the designated testing window regardless of the realm used to test students.
- There must be a full 30 days between administrations to allow for the provision of meaningful remediation.
- All testing security protocols and requirements must be followed during the administration of the assessments, including training in test security for all persons administering the assessments.

Please contact assessment@la.gov with any questions.

Career and College Readiness

Fall CTE Leaders Retreat
Please share with CTE supervisors and Perkins grant coordinators.

Registration is open for the Fall CTE Leaders Retreat. This retreat is designed with the intention for Perkins V Coordinators to foster a brave environment that allows for strengthening connections, deepening knowledge, and supporting leadership development. With November designated as National Career Development Month, sessions will highlight career development and high quality CTE programs of study. The Retreat will take place on November 1 from 8 a.m. to 4 p.m. in Lafayette.

Please contact jumpstart@la.gov with questions.

School Health Service Provider of the Year Nominations
Please share with system leaders, school administrators, related service coordinators, and
nursing administrators.

The Louisiana Department of Education recognizes that student health plays a vital role in education and that school health providers are the critical link in ensuring health service delivery to students. The Louisiana Department of Education recognizes and celebrates some of the state’s most exceptional school health providers through the School Health Service Provider of the Year program.

Beginning October 10, we are inviting nominations of any of the following school employees or contractors: occupational therapists, physical therapists, speech-language pathologists, audiologists, nurses, and licensed behavioral health providers (LCSW/LM SW, LPC, psychologists). More information about the award can be found in the overview.

Please contact elizabeth.duncan@la.gov with questions.

Fall 2022 Counselor Institutes
Please share with middle and high school counselors, assistant principals, CTE supervisors and secondary supervisors.

The LDOE Fall 2022 Counselor Institutes are scheduled to take place October 25 through 27. Although these regional events are best suited for middle and high school counselors, all are welcome to attend. These institutes will provide policy updates, resources, and communications that are pertinent to middle and high school counselors. Participants should plan on attending one event as the same information will be presented at all locations.

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<tr>
<td>October 25</td>
<td>West Monroe</td>
<td>Bossier City</td>
</tr>
<tr>
<td>October 26</td>
<td>Alexandria</td>
<td>Lake Charles</td>
</tr>
<tr>
<td>October 27</td>
<td>Harahan</td>
<td>Walker</td>
</tr>
</tbody>
</table>

Please contact angela.jordan@la.gov with questions.

School System Financial Services
Monthly Call for Business Managers
Please share with business managers and finance officials.

The next monthly call of the 2022-23 fiscal year for business managers and finance officials will be October 12 at 2 p.m. via Zoom. The agenda will include information regarding upcoming due dates and other pertinent topics. Please contact SchoolFinanceHelpDesk@la.gov with questions.
• **Webinar Date and Time:** October 12 at 2 p.m.
• **Webinar Link:**
  [https://ldoe.zoom.us/j/99726217222?pwd=ZWZ2NTgxeXRpTmxXK3q1eG1TQzN3Zz09](https://ldoe.zoom.us/j/99726217222?pwd=ZWZ2NTgxeXRpTmxXK3q1eG1TQzN3Zz09)
• **Webinar Phone Number:** 470-381-2552
• **Meeting ID:** 997 2621 7222

### 70 Percent Instructional Expenditure Requirement

Please share with business managers and financial officials.

Per the MFP Resolution, school systems must ensure that 70 percent of the local school system general fund expenditures are in the areas of instruction and school administration at the school building level. Compliance with this expenditure requirement is calculated annually and results will be placed in the edFin FTP site soon. Supporting documents will also be available in the edFin FTP site soon. A report of the results for all school systems will be received by BESE at the October 2022 meeting.

Please refer to [70 Percent Instructional Requirement Process](#) for more information. Please contact [ldoemfphelpdesk@la.gov](mailto:ldoemfphelpdesk@la.gov) with questions.

### School System Relations

**Louisiana Teacher/Principal and New Teacher of the Year Application Process Opening Soon**

Please share with teachers, school and school system leaders.

The Teacher/Principal and New of the Year application process for the 2022-2023 school year opens October 11; application materials and timeline are available on the [Awards](#) web page. All school systems are encouraged to submit up to three teachers, three principals, and three new teachers (with less than one year teaching experience) -- one per division (elementary, middle, and high). School systems without a formal selection process may send their candidates directly to the state-level process. State-level applications are due by January 11, 2023, and must be submitted via an online application portal that will open in late 2022.

The Department is hosting an optional informational Zoom call to share details regarding this year's Teacher and Principal of the Year process.

**Webinar Date and Time:** October 13 at 11:30 a.m.
**Webinar Link:** [https://ldoe.zoom.us/j/92561219996](https://ldoe.zoom.us/j/92561219996)
**Webinar Phone Number:** 470-250-9358
**Meeting ID#:** 925 6121 9996

Contact [excellenteducators@la.gov](mailto:excellenteducators@la.gov) for information about Teacher and Principal of the Year; [laurie.carlton@la.gov](mailto:laurie.carlton@la.gov) for information about New Teacher of the Year.

### Teaching and Learning

**Academic Content**

**Eureka Math2 High School Algebra I Pilot Applications are Open**
Please share with academic officers and math supervisors.

As part of the Louisiana Math Refresh, the Department is providing systems with the opportunity to apply for funding to support a spring 2023 high school pilot of the newly identified high-quality math curriculum, Eureka Math2 Algebra I. The purpose of this opportunity is to provide early access for interested systems to try out the new resources in one or more Algebra I classes. Systems selected for the pilot will receive a special funding allocation to support the purchase of the high-quality materials and related professional learning. Applications are due October 18. Notification will be made in early November with anticipated allocations sent to BESE for approval in December. Consult the Eureka Math2 Algebra I Pilot Overview for details and eligibility requirements.

Please contact STEM@la.gov with questions.

2022 Louisiana Student Standards for Social Studies Webinars
Please share with social studies supervisors, administrators, and K-12 social studies teachers.

The 2022 K-12 Student Standards for Social Studies will be implemented in the 2023-2024 school year. The Department will host webinars throughout the 2022-2023 school year to support district leaders, school leaders, and teachers as they prepare for the transition.

Join the next 2022 LSSSS Social Studies Webinar on October 13, at 3:30 p.m., which will focus on Grades K-3: Preparing for the Transition and Crosswalks.

- Webinar Date and Time: October 13 at 3:30 p.m.
- Webinar Link: https://ldoe.zoom.us/j/97047352000?pwd=dVNWTTJEVm1iM2VBcUNxek15ZWI3QT09
- Webinar Phone Number: 312-626-6799
- Meeting ID#: 97047352000
- Passcode: 529847

Department staff will be present and available to answer questions during all sessions and will post recordings of all presentations on the K-12 social studies resource page.

Updated information on implementation of the 2022 LSSSS can be found in the 2022 Louisiana Student Standards for Social Studies FAQ.

Please contact classroomsupporttoolbox@la.gov with questions.

Instructional Support: Instructional Material Reviews
Please share with content supervisors and administrators.

The Department conducts ongoing reviews of instructional materials to support school systems in adopting curricula in all core subjects. Newly rated Tier 1 materials are listed below. All tiered reviews can be found on the Annotated Reviews webpage. The status of all instructional materials submissions can be found in the Weekly Report.
Please contact louisianacurriculumreview@la.gov with questions.

**ELA Guidebooks 3-5 (2022)**
Please share with ELA teachers and leaders of grades 3-5.

The Department conducted a pilot of the ELA Guidebooks 3-5 (2022) and collected feedback on the units from across the state in order to ensure that these materials are of the highest quality and meet the needs of Louisiana teachers and students. ELA Guidebooks 3-5 (2022) updates are underway and they will include more anticipated responses, detailed supports for diverse learners, and the development of a new level three unit for each grade level. The new supports will include strategies for English Learners, as well as specific Literacy supports to be used as just in time supports during instruction. Additionally, the new units will give systems an alternative option for the level three unit. These updates are being made by teachers, for teachers, including educators who participated in the pilot, and will be released for the 2023-2024 school year.

Please contact elaguidebooks@la.gov with questions.

**ELA Guidebooks Grades 6-8 Updates**
Please share with ELA teachers and leaders of grades 6-8.

The Department is currently updating ELA Guidebooks 6-8 (2018) to incorporate embedded writing instruction that will follow an explicit writing progression. Louisiana teachers and instructional leaders are collaborating on this work utilizing educator feedback from the field.

ELA Guidebook 6-8 (2023) units will be released Spring 2024 for implementation during the 2024-2025 school year. Additional information, including specific unit release dates will be announced in future newsletter communications and at the 2023 Teacher Leader Summit.

Please contact elaguidebooks@la.gov with questions.

**Educator Development**
**Compass Information System (CIS) Updates**
Please share with systems leaders, school leaders, human resource directors, and data directors.
The 2021-2022 VAM data was released into CIS on October 7. Following VAM release, systems will have until October 21 to ensure that all teacher observation scores and SLT data ratings are entered or uploaded. All complete evaluations will then be automatically finalized in CIS on October 22.

The Compass Information System (CIS) will be open for the 2022-2023 school year on October 24. Following this roll-over, systems may begin updating rosters and entering data.

Please contact compass@la.gov with questions.

School Improvement

School Support Institutes
Please share with systems and school leaders

School Support Institutes (SSI) officially kicked off last week with sessions in Monroe, Shreveport, Lafayette and New Orleans. We were so excited to see instructional leadership teams and system leaders from around the state dedicated to improving outcomes for their students! Thank you to all participants for your high level of engagement and for submitting feedback. SSI Session #2 is a virtual session and serves as a follow up to session #1 learning. All virtual sessions are half days from 9 am to 12 pm.

SSI Session #2 (Virtual) dates:
- Monroe cohort: October 25
- Shreveport cohort: October 26
- Lafayette cohort: October 27
- New Orleans cohort: October 28

All participants will receive a link and materials for the virtual session via email from TNTP. Please make sure you have completed next steps from Session #1 and are ready to share and discuss. Please contact Nadia.Stewart@tntp.org with questions.

Literacy

Foundational Skills Lessons for Grades 3-5
Please share with ELA teachers and school literacy leaders.

The second units of Foundational Instruction for Reading Excellence (FIRE) lessons for grades 3-5 have been posted in the Literacy Library. FIRE is an instructional resource designed to support teachers in providing students advanced reading foundational skills in grades 3-5. Each unit consists of 40 quick lessons and brief student activities focused on either spelling, grammar, or morphology - skills that are essential for proficient reading and writing. Lessons can be taught concurrently with any other ELA knowledge-building curriculum as part of whole-group core instruction. There are three units per grade level. The third unit will be released in late fall/early winter.

Grade 3 Unit 2 - Teacher's Guide
Grade 3 Unit 2 - Student Activity Book
Grade 4 Unit 2 - Teacher's Guide
Content Literacy Support for Middle and High School
Please share with middle and high school teachers and leaders.

The Literacy Division has released additional resources to support middle and high school teachers in providing targeted literacy support in all content areas. These documents can be found in the Literacy Library under Instruction, Intervention, and Extensions. The Content Literacy Support documents provide guidance for teachers in all content areas with ways to naturally incorporate best practices that support content acquisition and literacy skills. Five new support documents have been added to the growing library of resources.

Creating a Claim
Direct and Explicit Vocabulary Instruction
Reading and Writing for a Purpose
Summary Writing to Develop Comprehension
Writing Frames

Please contact louisianaliteracy@la.gov with questions.