



# Important News for **NONPUBLIC SCHOOLS**



**October 26, 2023**

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## **Important Dates for School Systems**

### **Office Hours and Monthly Calls**

- [Teaching and Learning Monthly Call: October 25 at 1 p.m.](#)
- New Teacher Experience Office Hours: [October 26 at 1 p.m.](#)
- Healthy Schools Community of Practice: [October 26 at 2 p.m.](#)
- School System Planning Office Hours: [October 30 at 2 p.m.](#)
- Assessment and Accountability Office Hours: [October 31 at 3:45 p.m.](#)
- Child Welfare and Attendance Monthly Call: [November 2 at 8 a.m.](#)
- System Leaders Monthly Call: [November 3 at 9 a.m.](#)
- Nutrition Support Monthly Call: [November 7 at 1 p.m.](#)
- Educational Technology Monthly Call: [November 9 at 9 a.m.](#)
- BESE-Authorized Monthly Call: [November 9 at 9 a.m.](#)
- Alternative Education Monthly Call: [November 9 at 10 a.m.](#)
- Zearn Support for Middle School Leaders: [November 14 at 9 a.m.](#)
- Nonpublic Schools Monthly Call: [November 15 at 2 p.m.](#)
- Office of Career and College Readiness Monthly Call: [November 16 at 3 p.m.](#)

## **Upcoming Events and Deadlines**

- [Fall 2023 Counselor Institutes](#): October 24-26
- Outstanding School System Support Employee of the Year Call: [October 25 at 11:30 a.m.](#)
- Deadline to complete enrollment verification and select paper testing for grade 3 in DRC INSIGHT: October 27
- [Mentor and Resident data](#) snapshot taken in EdLink: October 27
- Deadline to submit [Jump Start 2.0 Enhancements Request Form](#): October 30 at 11:59 p.m.
- Deadline to submit [2023-2024 PPP](#): October 31
- Deadline to submit High Cost Services Round 1 application: November 6
- Deadline to submit [U.S. Presidential Scholars Award](#) nominations: November 6 by 4 p.m.
- Deadline to submit [Automated External Defibrillators \(AEDs\) Survey](#): November 9
- Deadline to submit application for [Immersion Site Certification](#): November 15
- Deadline to [order AP Exams](#): November 15
- Deadline to submit [2023-2024 Title I, Part A - Annual Comparability Report](#): November 17
- Deadline to submit system-level Outstanding School System Support Employee of the Year Award [application](#): November 30

## **Office of School Choice**

### **2024-25 Notices of Intent for Scholarship Programs**

**To qualify for participation in the LSP or SCP scholarship programs, nonpublic schools must submit a Notice of Intent annually.**

**The deadline to submit your Notice of Intent is October 31st.**

The Notice of Intent is submitted to the Department each year in the fall by ALL schools that wish to participate in the Louisiana Scholarship Programs and request **\*NEW\*** scholarship seats for the upcoming school year.

**Current participating scholarship schools must complete a NOI even if no new seats are being requested for the upcoming year.**

You can access the Notices of Intent using the links below:

- The Louisiana Scholarship Program (voucher program)-
  - Notice of Intent: <https://form.jotform.com/232185605451150>
  - For additional information on this program, you can access the program [webpage](#) and review the [LSP school participation guide](#).
- The School Choice Program for Certain Students with Exceptionalities-
  - Notice of Intent: <https://form.jotform.com/232185306610145>
  - For additional information on this program, you can access the program [webpage](#) and review the [SCP school participation guide](#).

For questions please contact [studentscholarships@la.gov](mailto:studentscholarships@la.gov) for assistance.

## **BESE and Brumfield v. Dodd Applications**

The application window for the 2024-2025 school year's BESE and Brumfield v. Dodd approval has now closed and will not be accepting new applications. The last day to submit all required documentation is on Tuesday, October 31. Failure to submit the required documentation will result in the nonpublic school not being presented at December's BESE meeting.

For questions, please email us at [nonpublicschools@la.gov](mailto:nonpublicschools@la.gov).

## **Annual Enrollment Reports**

The last day for all BESE approved schools to submit their annual enrollment report is on Tuesday, October 31. Incomplete reports or not submitting a report could affect the school's federal and/or state funding, if applicable.

For questions and/or help with Edlink, please email us at [nonpublicschools@la.gov](mailto:nonpublicschools@la.gov).

## **Monthly Webinar Call**

Our next Nonpublic Schools Monthly Call will be held on Wednesday, [November 15 at 2 p.m.](#) Previous presentations of each monthly call are currently available in the [School Systems Planning Library](#).

## **Important Dates and Deadlines**

[Click to access the full Nonpublic Programs Scholarship Annual Calendar for 2023-24](#)

Date	Item	Participants
October 27	Final Date for Quarter 2 transfers <b>*SCP Only*</b>	All SCP schools
October 31	Notice of Intent (NOI) for Louisiana Scholarship Program and School Choice Program Closes	Nonpublic schools actively participating or wishing to participate in LSP and/or SCP
November 3	Quarter 2 Enrollment Opens <b>*SCP Only*</b>	All SCP schools
November 7	Quarter 2 Enrollment Closes <b>*SCP Only*</b>	All SCP schools

***\*All dates are tentative, please review future issues of the Nonpublic newsletter for all updates***

## **2024-2025 Louisiana Scholarship Program Application**

**The application for 2024-2025 Louisiana Scholarship Program will open on December 11, 2023 and close on January 19, 2024.**

All families (**including Orleans**) who need to submit applications for the 2024-2025 school year must apply using the LDOE website. Parents will be able to access the [application](#) on December 11th on our [website](#).

- New applicants, students who wish to transfer to another participating scholarship school for the upcoming year, and **those in a terminal grade** will need to submit an application for the 2024-2025 school year.
- We will be hosting two upcoming webinars to discuss the application process for the upcoming year.
  - A **School LSP Application for 2024-2025 Webinar** will be held on [December 4th at 2pm](#). This webinar will provide guidance on the application process for participating schools.
  - A **Parent LSP Application for 2024-2025 Webinar** will be held on [December 5th at 2pm](#). This webinar will provide guidance on the application process for both new and continuing students.

For the latest information on the application process, please visit our [website](#) for more information or contact our office at [studentscholarships@la.gov](mailto:studentscholarships@la.gov).

## **General Nonpublic School Office Hours**

The Office of School Choice-Nonpublic Programs Team currently offers a service called [Office Hours](#). We are offering office hours to provide one-on-one assistance regarding any questions you may have regarding our scholarship programs.

Office hours will be offered each week for **school administrators and other school system employees**. Office hours will be held Tuesdays and Thursdays from 10:30 a.m. to 11:30 a.m.

You can book your Office Hours call using this [link: https://www.picktime.com/LDNonpublicschools](https://www.picktime.com/LDNonpublicschools)

In order to make sure that every school gets an opportunity to schedule a call, each call will be limited to 15 minutes. When booking your call, you must include a description of what you'd like to discuss during the call in the "booking notes" section of the form. This will ensure that our staff is prepared ahead of the call and can effectively use the time to address your concerns.

If you miss your scheduled time, you will need to book a new appointment time. If you have any questions about Office Hours, please reach out to us at [studentscholarships@la.gov](mailto:studentscholarships@la.gov) for assistance.

***This service is not available to families. Families with questions should submit them to [studentscholarships@la.gov](mailto:studentscholarships@la.gov).***

## Executive

### **Act 264 of 2023**

**Please share with system leaders.**

Please review [this letter to system leaders](#) from the State Superintendent regarding Act 264 of 2023.

## Governmental, Administrative, Public Affairs, and Operations

### **Social Emotional Learning Screener**

**Please share with school system leaders.**

Numerous school systems and stakeholders have contacted the LDOE about a social emotional learning screener perceived to be required by the state. Please know that the LDOE does not mandate or recommend screeners or surveys around social emotional learning.

## Assessment, Accountability, and Analytics

### **LEAP 2025 Administrations**

**Please share with school and system leaders and testing coordinators.**

- October 23: DRC INSIGHT opens for high school fall test setup and assignment of TA numbers.
- October 27: All accommodations to be used for high school fall testing are finalized on IEPs, IAPs, and EL Checklists.
- October 27: Final day to indicate grade 3 paper testing, complete enrollment verification for grades 3-8, and select shipping dates.

Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.

### **Assessment Literacy Initiative**

**Please share with school and system leaders, and teachers.**

The third session of the monthly webinar series Effective Assessment Practices, hosted by the LDOE assessment content team and the Center for Assessment, takes place November 2. Each session will provide opportunities for Louisiana educators and leaders to learn about and discuss the most important and practical topics related to assessment in school systems and classrooms. Webinars will be recorded.

- **November Topic:** Formative Assessment Strategies: What Do Teachers and Leaders Need to Know and Do? Part 1
- **Webinar Date and Time:** November 2 at 3:30 p.m.; **Q & A:** 4:30 p.m
- **Webinar Link:** <https://us02web.zoom.us/j/85061030024>
- **Webinar Phone Number:** 646-931-3860
- **Webinar ID#:** 850 6103 0024
- **Passcode:** 275218

The [Effective Assessment Practices Webinar Series flier](#) provides a complete schedule, Zoom links, and monthly topics for the series. Please contact [danielle.ricks@la.gov](mailto:danielle.ricks@la.gov) with questions.

## **Interests and Opportunities Survey**

**Please share with accountability contacts and school leaders.**

The Interests and Opportunities Survey with selected indicators is due no later than **November 3** for principals. Superintendent validation of all surveys is due **November 8**.

Interests and Opportunities will hold a final Office Hours November 1.

- **Webinar Date and Time:** November 1 at 10 a.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/99815735110>
- **Passcode:** 202324

Please contact [accountability@la.gov](mailto:accountability@la.gov) with questions.

## **Recruitment for Innovative Assessment Program Committees**

**Please share with educators familiar with the Grades 3 and 4 ELA Guidebooks (2022).**

As part of the expansion of the Innovative Assessment Program (IAP), assessments for grades 3 and 4 ELA Guidebooks units (2022) are currently being developed. That process depends on gathering valuable input from experienced educators.

The LDOE ELA Assessment Content team is currently seeking applicants for an upcoming grades 3 and 4 item review in January. The LDOE is looking for six to eight Louisiana educators to review assessment items being developed for the Grade 3 and Grade 4 ELA Guidebooks Level 3 units (The Louisiana Purchase and The American Revolution). The review will be virtual and asynchronous, and a stipend will be provided.

Interested participants should complete the [application](#) by **November 5**.

Please contact [barbara.holland@la.gov](mailto:barbara.holland@la.gov) with questions.

## **Career and College Readiness**

### **Automated External Defibrillators (AEDs) Survey**

**Please share with principals and school system leaders.**

[Senate Bill 12](#) of the 2023 Regular Legislative Session **requires** each elementary, middle, and high school to have an AED on its premises in an easily accessible location. It also **requires** that an AED and a trained AED user who is also trained in first-aid CPR be present at each athletic event sponsored by K-12 schools and postsecondary institutions.

Funding has been made available for the purchase of AEDs and the LDOE needs your assistance in determining the most effective method to disperse these funds. Please complete the [AEDs Survey](#) no later than **November 9**.

Please contact [healthyschools@la.gov](mailto:healthyschools@la.gov) with questions.

## **School Health Survey**

**Please share with health, physical education, and wellness staff and/or staff that oversee bullying and suicide prevention programs.**

As required by state law, the LDOE monitors and evaluates health, recess, physical activity, and employee training in schools to provide an annual report to the Louisiana Legislature. Participation is critical to providing accurate, high-quality data to the Senate and House Committees on Health and Welfare. As such, each school should complete the [2023-2024 School Health Survey](#) by **November 17**.

Although information may be collected from staff that oversee physical education/health, or bullying and suicide prevention, **only one survey should be submitted per school**.

Please contact [stephen.guccione@la.gov](mailto:stephen.guccione@la.gov) with questions.

## **School System Financial Services**

### **2023 Federal Year End Deadlines**

**Please share with school and system business managers.**

To ensure the expending of all federal funding, the LDOE established the deadline of **November 15** for all federal awards ending September 30. All claims and PERs must be submitted through eGMS by **November 15**. Failure to meet these deadlines risks funding availability. The Department cannot guarantee the payment of late claims and appreciates your cooperation in meeting the established deadline.

Please contact [LDOE.federalclaims@la.gov](mailto:LDOE.federalclaims@la.gov) with questions.

### **Act 370**

**Please share with business managers and school finance officials.**

The [Act 370 Guidance](#) document that provides pertinent information regarding the requirements of Act 370 for FY 2023-2024 is now posted in the [Business Manager Support Library](#).

Please contact [schoolfinancehelpdesk@la.gov](mailto:schoolfinancehelpdesk@la.gov) with questions.

## **Teaching and Learning**

### **Academic Content**

#### **Instructional Support: Instructional Materials Reviews**

**Please share with content supervisors, literacy coaches, and school leaders.**

The LDOE conducts reviews of instructional materials to support school systems in adopting curricula in all core subjects. Newly rated Tier 1 materials are listed below. All tiered reviews can be found on the



[annotated reviews](#) web page. The status of all instructional materials submissions can be found in the [weekly report](#).

- Kaplan Early Learning Company - Connect4Learning The Pre-K Curriculum 2nd Edition, ECE Ages 4-5 (©2020)

Please contact [louisianacurriculumreview@la.gov](mailto:louisianacurriculumreview@la.gov) with questions.

### **Green Ribbon School Application**

**Please share with school and system leaders.**

In partnership with the [U.S. Department of Education Green Ribbon Schools](#) (ED-GRS) program, the LDOE is now accepting applications from systems, schools, and early learning centers that wish to be recognized as a [Green Ribbon School](#). Interested applicants should show progress in

- reducing environmental impacts and costs;
- improving health and wellness; and
- providing effective environmental and sustainability education.

More information is available in the [application package](#) and on the [Environmental Education](#) web page. The application window will close **December 16** at 5 p.m. Please contact [environmentaleducation@la.gov](mailto:environmentaleducation@la.gov) with questions.