



Important News for **NONPUBLIC SCHOOLS**



December 1, 2022

Dear Colleagues,

Welcome back from Thanksgiving break. I watched football, ate too much good food, and visited with loved ones – it was great. I hope you had a nice holiday as well.

As you know, we've been especially focused on our state's literacy crisis over the last couple of years. That effort is seeing promise. Louisiana led the nation for 4th grade reading growth on the most recent Nation's Report Card. That's worthy of celebration, but we have a long way to go and I need your help.

We absolutely can create stronger reading outcomes for students in our state. I have been emphasizing the need for all classroom resources and instructional practices to emphasize the Science of Reading, primarily phonics, instead of whole language or balanced literacy approaches.

Over the Thanksgiving weekend, I began listening to a podcast called Sold a Story by Emily Hanford. It chronicles the so-called reading wars over the last several decades. There are six episodes in the series with each lasting around thirty minutes. If you're looking for a new podcast while you're cooking, driving, exercising, or just relaxing, consider this one.

Have a great week,

Dr. Cade Brumley

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Important Dates for School Systems

Office Hours and Monthly Calls

- 2023-24 Louisiana Scholarship Program School Application Webinar: [December 5 at 2 p.m.](#)
- Assessment and Accountability Office Hours: [Tuesday, December 6, 3:45 pm](#)
- BESE-Authorized Charter Schools Monthly Call: [December 8 at 9 a.m.](#)
- School System Financial Services Business Manager Monthly Call: [December 14 at 2 p.m.](#)
- [Federal Support and Grantee Relations Monthly Call: December 15 at 10 a.m.](#)
- Math Refresh Funding Office Hours: [December 6 at 10:30 a.m.](#)

Upcoming Events and Deadlines

- 2023-24 Louisiana Scholarship Program Parent Application Webinar: [December 6 at 2 p.m.](#)
- [2023-24 Louisiana Scholarship Program Application Opens](#): December 12 - January 27
- [2023 Jump Start Convention and CWA Summit](#): February 8

School Choice

Monthly Call

Our November monthly call was held on November 16th. You can access November's deck using this [link](#).

- We will have a 2023-24 Louisiana Scholarship Program School Application webinar on December 5th at 2pm. You can attend the call using this link: <https://ldoe.zoom.us/j/91277730075>
- Only schools participating in the Louisiana Scholarship Program for 2023-24 need to attend the call.

Office Hours

The Office of School Choice-Nonpublic Programs Team currently offers a service called [Office Hours](#). We are offering office hours to provide one-on-one assistance regarding any questions you may have regarding our scholarship programs.

PLEASE NOTE: *Nonpublic schools who need help with EdLink SHOULD email nonpublicschools@la.gov for assistance.*

Office hours will be offered each week for **school administrators and other school system employees**. Office hours will be held Tuesdays and Thursdays from 10:30 a.m. to 12:00 p.m.

You can book your Office Hours call using this [link](https://www.picktime.com/LDENonpublicschools): <https://www.picktime.com/LDENonpublicschools>

In order to make sure that every school gets an opportunity to schedule a call, each call will be limited to 15 minutes. When booking your call, you must include a description of what you'd like to discuss during the call in the "booking notes" section of the form. This will ensure that our staff is prepared ahead of the call and can effectively use the time to address your concerns.

If you miss your scheduled time, you will need to book a new appointment time. If you have any questions about Office Hours, please reach out to us at studentscholarships@la.gov for assistance.

This service is not available to families. Families with questions should submit them to studentscholarships@la.gov

Upcoming Dates

You can access the 2022-23 Nonpublic Annual Reporting Calendar [here](#).

Date	Item	Participants
December 1st - 5th	Quarter 2 enrollment reporting *LSP/SEE only*	LSP Schools only
December 5th	School Application Webinar (LSP Application for 2023-24)	LSP Schools only
December 6th	Parent Application Webinar (LSP Application for 2023-24)	LSP Schools and Families only
December 7th	Deadline to submit NOI Confirmation (changes only)	LSP Schools only
December 12th	Statewide SY 2023-24 LSP application opens for all schools	LSP Schools and Families only
January 6th, 2023	Last day to submit Payment Adjustment Forms for Quarter 2	LSP Schools only
January 27th, 2023	Statewide SY 2023-24 LSP application closes for all schools	LSP Schools and Families only

****All dates are tentative, please review future issues of the Nonpublic newsletter for all updates.***

Louisiana Scholarship Program

Quarter 2 Enrollment Reporting

All Quarterly Enrollment Reports must be submitted on time via the LEADS portal during each quarter by the dates listed below in order to receive payments on-time.

Quarter 2 reporting for the Louisiana Scholarship Program (LSP) opened today December 1st and will close on December 5th.

- If any information is incorrect or a student is missing from your roster, please contact us immediately at studentscholarships@la.gov for assistance.

If the enrollment reports are not submitted on time, it affects your student enrollment counts and delays payments.

- Each school is responsible for reviewing the final quarterly enrollment report as entered in the LEADS system.
- If a student drops from your school, please follow the drop procedures so that the student can be dropped from your roster.

*Please note that the payment report generated in LEADS may not accurately reflect final payment amounts.

Schools will have 30 days from the last day of quarterly enrollment reporting period each quarter to report any enrollment issues.

This means all Payment Adjustment Forms for Quarter 2 must be submitted by January 6th.

Any Payment Adjustment Forms for Quarter 2 submitted after January 6th **will be considered on an individual basis and must include an explanation for the late submission.**

Please note that late Payment Adjustment Form submissions are not guaranteed payment.

If you have any questions, please reach out to us at studentscholarships@la.gov for assistance.

Notice of Intent (NOI) Confirmation

All new and currently participating Scholarship schools were required to submit a Notice of Intent to Participate to LDOE in October. To ensure the correct number of available seats in the correct grades are included in the application match process, LDOE will provide you with the opportunity to review and make any changes to your original NOI data.

Emails were sent out today, **December 1st** from the scholarship team to confirm the number of available new seats for the 2023-24 school year. It is important that you carefully review the information in the NOI confirmation email.

- ***This will be your final opportunity to adjust your requests before the match process begins for the 2023-24.***
- If the numbers in your email are correct, then no action will be needed.
- However, if you would like to update/change your numbers, you will need to complete a NOI confirmation form which will be linked in the email from our office.
 - You will only need to complete this form if you would like to make changes to the NOI that was submitted in October.

The NOI Confirmation will be due on **December 7th.**

If you have any questions, please reach out to us at studentscholarships@la.gov for assistance.

2023-24 Louisiana Scholarship Program Application

The application for 2023-24 Louisiana Scholarship Program will open on December 12, 2022 and close on January 27, 2023.

All families (including Orleans) who need to submit applications for the 2023-24 school year must apply using the LDOE website. Parents will be able to access the [application](#) on December 12th on our [website](#).

- New applicants, students who wish to transfer to another participating scholarship school for the upcoming year, and those in a terminal grade will need to submit an application for the 2023-24 school year.

We will be hosting two upcoming webinars to discuss the application process for the upcoming year.

- A [School Application Webinar \(LSP Application for 2023-24\) on December 5th at 2pm](#). This webinar will provide guidance on the application process for participating schools. Schools can access the webinar using this [link: https://ldoe.zoom.us/j/91277730075](https://ldoe.zoom.us/j/91277730075)
- A [Parent Application Webinar \(LSP Application for 2023-24\) on December 6th at 2pm](#). This webinar will provide guidance on the application process for both new and continuing students. Families can access the webinar using this [link: https://ldoe.zoom.us/j/94174139478](https://ldoe.zoom.us/j/94174139478)

For the latest information on the application process, please visit our website at <https://www.louisianabelieves.com/schools/louisiana-scholarship-program> for more information or contact our office at studentscholarships@la.gov.

Operations

Reminder: Data Collection for Title I, Part A and D

Please share with superintendents and federal program directors.

The Department must report SY 2021-2022 student data for participation in Title I, Part A and D in the Consolidated State Performance Report (CSPR). The data will be collected in the [LEADS portal](#) **November 28 through December 31.**

The Annual Count (October count) for Title I, Part D will be collected in the [LEADS portal](#). Also, please complete Tables 1-5 for the Consolidated State Performance Report (CSPR). **This request is only for state agencies/school systems that receive Title I, Part D funds.**

Please contact edeltress.brown@la.gov with any questions.

Louisiana Comeback 2.0

Please share with federal program directors, IDEA supervisors and school system leaders.

LDOE recently discovered issues with some data within the Academic Recovery and Acceleration Plan PDFs. Corrected PDFs have been uploaded to the FTP, LEAs should review the uploaded documents for accuracy. The agency apologizes for this error as we understand this creates confusion for systems that are engaged in strategic planning using this information. As a reminder, if an LEA receives a returned application in need of edits, the revised plan should be submitted in

eGMS within five business days.

Please contact LDOE.GrantsHelpdesk@la.gov with questions.

Assessments, Accountability and Analytics

English Learner 2023 Proficiency Targets

Please share with accountability coordinators and EL supervisors.

Post-data certification rosters for SPS indices have been posted to school system FTPs. The ELPT post- data certification roster has been updated to include the 2022-2023 EL trajectory that can be found in the last column of the file (AF).

Please contact assessment@la.gov with questions.

SPS Appeal/Waiver Form

Please share with superintendents and accountability contacts.

The SPS Appeal/Waiver Form is in the accountability library and must be returned no later than December 9 with original signatures. Superintendents must verify that they are not requesting an appeal of the SPS based on any data that could have been corrected during the data certification period per BESE policy. Requests for waivers of policy will be presented to BESE and may also require federal approval.

Please contact Jennifer.Baird@la.gov with questions.

ACT

Please share with test coordinators.

School systems must select spring ACT testing dates by December 9 in PearsonAccess. Systems should select March 7 for initial testing that is scheduled for March 7-9 and 14-16. Any students missing the initial testing window can test during the March 21 testing window.

Accommodations for LEAP 2025 High School Fall Window B

Please share with test coordinators and special education directors.

Accommodations for the LEAP 2025 high school fall administration opening on January 5, 2023 must be finalized on IEPs, IAPs, and EL Checklists no later than December 5, 2022. Requests for late consideration of an accommodation requires the completion of the Request for Late Accommodations Form.

Please contact assessment@la.gov with questions.

School System Financial Services

Monthly Call for Business Managers

Please forward to business managers and finance officials

The next [Monthly Call](#) of the 2022-23 fiscal year for Business Managers and Finance Officials will be December 14 at 2:00 pm via Zoom. The agenda will include information regarding upcoming due dates and other pertinent topics.

- **Webinar Date and Time:** December 14 at 2 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/99726217222?pwd=ZWZ2NTgxeXRpTmxXK3g1eG1TQzN3Zz09>
- **Webinar Phone Number:** 470-381-2552
- **Meeting ID:** 997 2621 7222

Please contact SchoolFinanceHelpDesk@la.gov with questions.

FY 2021-2022 Fiscal Risk Assessment

Please forward to business managers and financial officials.

The FY2021-2022 Fiscal Risk Assessment has been prepared for each school system to include the latest available data. Preliminary data and information about the assessment will be available on each school system's "edfin" FTP site no later December 2. These preliminary results will be presented to BESE during the December 14 meeting.

Please review and submit any comments or questions on the provided School System Response Form no later than Wednesday, December 7 to SchoolFinanceHelpDesk@la.gov.

Teaching and Learning

Diverse Learners

Full Alternate Assessment Participation 1% Cap Waiver Posted and Public Comment Open

Please share with special education leaders, educators and stakeholders.

Under the requirements of the Every Student Succeeds Act (ESSA), Louisiana must limit the number of students who are assessed statewide on alternate assessments to 1 percent of the total number of students who are required to participate in statewide assessments. The Department recently posted its intent to seek a waiver extension for the 2022-2023 school year of this federal requirement and has now posted the [full waiver](#). Public comment is open through December 16. Comments may be submitted via email at specialeducation@la.gov. Please include your full name, organization (if applicable), and contact information. All comments are subject to public records requests.

Please contact specialeducation@la.gov with questions and comments.

2022-2023 High Cost Services Round 1 Application Available

Please share with special education leaders.

The High Cost Services (HCS) fund supports school systems who serve students with disabilities with complex needs by providing additional funding for high cost special education and related services. The 2022-2023 High Cost Services Round 1 application will be released in eGMS on November 30. To apply for HCS funds, school systems should complete the HCS application by **December 30**. More information about the HCS grant is available in the 2022-2023 overview [webinar](#) and the [State](#)

[Plan](#).

Please contact specialeducation@la.gov with questions.

Educator Development

New Teacher Experience: Professional Development Registration extended to December 2

Please share with new teachers.

[Registration](#) has been extended for The [New Teacher Experience Professional Development Modules](#) are on topics that are critical for new teacher success. Module One, Classroom Management and Culture, is offered at three different locations on the following dates:

- Thursday, December 8, 2022 (Alexandria)
- Friday, December 9, 2022 (Baton Rouge)
- Saturday, December 10, 2022 (Ruston)

[Registration](#) is free and offered on a first come, first served basis. Registration will close December 2. Please contact laurie.carlton@la.gov with questions.

New Teacher Experience: Affinity Groups Registration Extended to December 2

Please share with new teachers.

[Registration](#) for the [New Teacher Experience](#) Affinity Groups has been extended to December 2. Affinity Groups provide support for beginning teachers across Louisiana through monthly virtual meetings. The goals of these groups include the following:

- Creating a pathway for novice teachers to experience socialization and collaboration with their peers.
- Linking new teachers by a common purpose or interest (teachers of students with significant cognitive disabilities, second grade teachers, etc.).
- Ensuring an inclusive environment where new teachers are valued, included, and empowered to succeed.
- Improving their craft through discussion, collaboration, and purposeful materials and leadership in each group.
- Building new teachers' confidence in their abilities to instruct students and manage classrooms.

Participation is free, and seats are offered on a first come, first served basis. Registration will close on December 2. Please contact laurie.carlton@la.gov with questions.

Teacher Leader Lagniappe: New Episode Released

Please share with teachers, school leaders, and system leaders.

LDOE's podcast, [Teacher Leader Lagniappe](#) provides a little something extra for educators to stay inspired, motivated, and connected in the work with students.

In [Season 2, Episode 9: Love Leads to Knowledge with Louisiana Early Childhood Leader of the Year Rochelle Wilcox](#), Wilcox discusses what it means to value students, what makes a classroom special, and how to keep teachers around you motivated to go above and beyond for their students. She also shares how it feels to be the first recipient of the 2022 Louisiana Early Childhood Leader of

the Year award. The Lafourche Parish School System makes Em smile this week for being awarded a Louisiana Model of Excellence for science instruction. Educators can [submit pictures and stories](#) of the great work happening in their system to be highlighted on the podcast. Subscribe through [Apple](#) Podcasts, Google Play, [Spotify](#), or other apps.

Please contact em.cooper@la.gov with questions.

Principal's Newsletter Appreciation

Please share with principals and principal supervisors.

Recognize school leaders in the December Principal's Newsletter by sending a shout-out of appreciation using this [survey link](#) by **December 13**. The Department's monthly [Principal's Newsletter](#) is designed to celebrate and inform building-level leaders around pertinent topics in school leadership. The December Principal's Newsletter will be released on **December 22**.

Please reach out to louisianaleaders@la.gov with questions.

2021-2022 Leader Evaluation Data Entry

Please share with systems leaders, school leaders, human resource directors, and data managers.

Leader evaluation scores may now be uploaded into the [Compass Information System \(CIS\)](#) via a spreadsheet. The spreadsheet can be accessed by CIS administrators from the evaluation tab in CIS. The deadline to upload 2021-2022 leader evaluations is **January 6**. No evaluations may be entered or [uploaded](#) after this date. Early entry is encouraged to allow time for troubleshooting technical concerns.

Please contact compass@la.gov with questions.