



# Important News for **NONPUBLIC SCHOOLS**



Apr 28, 2022

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## Important Dates for School Systems

Office Hours	
Office Hours Title	Zoom Link
Science of Reading Implementation Office Hours	<a href="#">May 2 at 4 p.m.</a>
P-EBT Data Managers Office Hours	<a href="#">May 3 at 10 a.m.</a>
Early Childhood Lead Agencies Office Hours	<a href="#">May 3 at 3 p.m.</a>
<a href="#">Assessment and Accountability Office Hours</a>	<a href="#">May 3 at 3:45 p.m.</a>
K-2 CLASS® Pilot Office Hours	<a href="#">May 10 at 12 p.m.</a>
April Dunn Act Office Hours	<a href="#">May 12 at 4:30 p.m.</a>
Monthly Calls*	
Monthly Call Title	Zoom Link
System Leaders Roundtable: <b>next Roundtable in September</b>	No April Roundtable
Nutrition Support Monthly Call	<a href="#">May 3 at 1 p.m.</a>
Data Coordinator Monthly Call	<a href="#">May 5 at 1 p.m.</a>
System Leaders Monthly Call	<a href="#">May 6 at 9 a.m.</a>
Legislative and Policy Support Monthly Call	<a href="#">May 16 at 10 a.m.</a>
Assessment and Accountability Monthly Call	<a href="#">May 17 at 3:45 p.m.</a>
<a href="#">Student Well-Being Monthly Call</a>	<a href="#">May 18 at 9:30 a.m.</a>
<b>Nonpublic Monthly Call</b>	<a href="#">May 18 at 3 p.m.</a>
Federal Support and Grantee Relations Monthly Cal	<a href="#">May 19 at 10 a.m.</a>
Career and College Readiness Monthly Call	<a href="#">May 19 at 3 p.m.</a>
<i>*Monthly call presentations are available in the <a href="#">School Improvement Library</a>. View the <a href="#">School System Support Calendar</a> to access a complete schedule of events.</i>	
Upcoming Events	
CLSD Grants Implementation Webinar	<a href="#">May 4 at 1:30 pm</a>

<b>Upcoming Deadlines</b>	
<a href="#">Future of Assessments Survey</a>	April 29
<a href="#">Aspiring Principal Fellowship Application</a>	April 30
<a href="#">Recruitment and Retention Fellowship Application</a>	April 30
<a href="#">Strong School Systems Cohort 3: Letter of Commitment</a>	May 2
<a href="#">Cohort Graduation Data Certification</a>	May 4
<a href="#">Social Studies Source Review Committees Interest Survey</a>	May 4
<a href="#">Social Studies Advisory Group Interest Survey</a>	May 4
<a href="#">SPED Fellow Academy: Cohort 3 Application</a>	May 13

## School Choice

### Payment Adjustment Forms

All payment adjustment forms for Quarters 1 - 3 are due by **April 29th, 2022** for Louisiana Scholarship Program and School Choice Program. Please submit all forms to [studentscholarships@la.gov](mailto:studentscholarships@la.gov) prior to that date. No forms will be accepted after 5:00pm on April 29th, 2022.

### Monthly Call

The next monthly meeting will be held on **Wednesday, May18th at 2pm.**

- In case you missed March's call, a copy of the presentation can be found [here](#)
- You can join the monthly calls using [this link](#)

### Office Hours

The Office of School Choice-Nonpublic Schools Team will be offering a new service called [Office Hours](#). We are offering office hours to provide one-on-one assistance regarding any questions you may have.

Office hours will be offered each week for **school administrators and other school system employees**. Office hours will be held Tuesdays and Thursdays from 10:30 a.m. to 11:30 a.m.

You can book your Office Hours call using this [link](https://www.picktime.com/LDENonpublicschools): <https://www.picktime.com/LDENonpublicschools>

In order to make sure that every school gets an opportunity to schedule a call, each call will be limited to 15 minutes. When booking your call, you must include a description of what you'd like to discuss during the call in the "booking notes" section of the form. This will ensure that our staff is prepared ahead of the call and can effectively use the time to address your concerns.

PLEASE NOTE: If you miss your scheduled time, you will need to book a new appointment time. If you have any questions about Office Hours, please reach out to us at [studentscholarships@la.gov](mailto:studentscholarships@la.gov) for assistance.

*This service is not available to families. Families with questions should submit them to [studentscholarships@la.gov](mailto:studentscholarships@la.gov).*

### Quarter 4 Enrollment (LSP and SCS)

All Quarterly Enrollment Reports must be submitted on time via the LEADS portal. **Quarter 4 reporting for the Louisiana Scholarship Program (SEE) and the School Choice Program (SCS) is due May 4-6.**

- If the enrollment reports are not submitted on time, it affects your student enrollment counts and delays payments.
- If a student drops from your school, please follow the drop procedures so that the student can be dropped from your roster.

## Louisiana Scholarship Program (LSP)

### Louisiana Scholarship Application Timeline

PROCESS	DEADLINE
Parent Notification was sent via email	4/25
Site Registration for 2022-23	4/25 - 5/20
Roster Registration Verification due in the FTP	5/27 at 5pm
Transfer Window Opens	6/15
Transfer Window Closes	7/18

***\*All dates are tentative, please review future issues of the Nonpublic newsletter for all updates.***

### **LSP Site Registration**

Site Registration for the 2022-23 Louisiana Scholarship Program began on April 25<sup>th</sup> and will end on May 20<sup>th</sup>. Please see the reminder below regarding site registration:

- Award notifications were sent out to families on April 25<sup>th</sup>.
- Site Registration Roster File is due **May 27<sup>th</sup> at 5pm**
- **Transfer Window opens June 15<sup>th</sup>**

- Scholarship students who wish to transfer from one participating Scholarship school to another participating before the start of the 2022-23 the school year must accept the scholarship at the original awarded school.
- Families are required to submit a Summer Transfer Request form to the Department signed by both the parent/guardian and a representative of the receiving school.
- **Declined Awards**
  - Scholarship students who no longer wish to participate in the scholarship program for the 2022-23 the school year must complete a declined award form.
  - **This form is NOT to be used for families requesting a transfer.**
    - Declined awards must be submitted to our office no later than **May 20th**.
    - Once a family declines the award, they will no longer be eligible to receive a scholarship for the remainder of the 2022-23 school year.
    - **Once the award has been removed for the 2022-23 school year, it cannot be reinstated.**
- **For more information on the site registration process, please refer to the slides from the school informational webinar which can be found [here](#).**

If you have any issues or questions about the site registration, please contact our office via email at [studentscholarships@la.gov](mailto:studentscholarships@la.gov) for assistance.

## School Choice Program for Students With Exceptionalities (SCP)

### **SCP Application Timeline**

PROCESS	DEADLINE
Roster Verification-Verified Rosters due on FTP	4/29 at 5:00pm
Final Rosters uploaded to the FTP	5/6
Parent Notification via email	5/9
Site Registration for 2022-23	5/9-5/27

Roster Registration Verification due in the FTP (to include social security number)	5/31 at 5pm
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***\*All dates are tentative, please review future issues of the Nonpublic newsletter for all updates.***

### **SCP Roster Verification**

All preliminary rosters for the 2022-23 school year were placed on the FTP on April 22. **All verified preliminary rosters are due on the FTP by April 29th at 5pm.**

- You can access your FTP folder using this link:  
<https://sftp.doe.louisiana.gov/thinclient/Login.aspx?alert=timeout>
- To login to the FTP please enter your username and password.
  - Username: **[insert your sitecode]**@nonpublic
  - Enter your password for the FTP (*this is password that you should have set yourself*)
- Click on the folder labeled **“2022-23 SCP”** to access your roster for the upcoming year
- The roster will be labeled as follows: **schoolcode**
- Click on the roster to access your list of students for the upcoming year.
  - **Please make sure all rollover students are included on the roster**
  - If a rollover student is missing from the roster, add the student information at the end of the roster
    - Make sure all information is filled out completely.
    - In the **“Changes”** column please indicate addition. (last column in the file)
  - If the student information is correct, please enter **“no change”** in the last column
  - If the student information **needs to be changed**, **please enter a description of the changes needed in the last column (do not make the change to the original record).**
  - Once you have fully completed your roster, change name of file to the following:  
**Verified\_schoolcode**

If you have any issues accessing the FTP or questions about the roster, please contact our office via email at [studentscholarships@la.gov](mailto:studentscholarships@la.gov) for assistance.

## **Operations**

### **Parent and Family Engagement Coordinator Spring 2022 Training**

**Please share with parent and family engagement coordinators.**

The Spring 2022 Parent and Family Engagement Training will be held **10-11:30 a.m.** on **April 28**. This webinar will provide information on federal mandates, launch dates for the upcoming statewide Parent and Family Engagement Survey, LPB family workshop opportunities, PimsPoints pilot updates, and technical assistance updates from MetroMorphosis. All parent and family engagement coordinators should plan to attend.

- **Meeting Date and Time:** April 28 at 10 a.m.
- **Meeting Link:**  
<https://ldoe.zoom.us/j/94253035225?pwd=dnA5TkIPQk91dTZ3b2RPa0lzMXZYwQT09>
- **Phone Number:** 470-382-2552 or 312-626-6799
- **Meeting ID#:** 942 5303 5225
- **Meeting Passcode:** 9155170

Please contact [antiqua.hunter@la.gov](mailto:antiqua.hunter@la.gov) with questions.

## Assessments, Accountability, and Analytics

### **Test Score Report Release Timeline**

**Please share this announcement with district test coordinators and school leaders.**

- April 27: LEAP Connect individual student reports and school rosters will be released in DRC INSIGHT.
- May 10: LEAP 2025 high school individual student reports for non-graduating seniors will begin to release in-window in DRC INSIGHT (based on when student tested)
- Mid-May: ELPT scores will be released in TIDE.
- Late July: LEAP 2025 grades 3-8 individual student reports and school rosters will be released in DRC INSIGHT.

### **Future of the Louisiana Educational Assessment Program**

**Please share this announcement with school and school system leaders.**

The Louisiana Department of Education is seeking input from stakeholders as we consider changes to our assessments that will both honor [Louisiana's priorities](#) and build upon the strong foundation of the current LEAP.

The Department has released the [Future of Assessment Survey](#) for stakeholders to provide their feedback. **School system or school leaders are encouraged to help to spread the news about the survey to teachers, parents, and students.** The [survey](#) is designed to take about ten minutes and will be **available through April 29.**

Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.

### **LEAP 2025**

**Please share this announcement with district test coordinators.**

- May 19: Last day to order materials for CBT grades 3-8 for delivery after test window opens
- Third year assessment cohort rosters are now posted to the ftp.
  - All students in high school grades must take an ELA, math assessment to meet federal law. The third year cohort rosters are designed to identify students who have not taken English I or II and/or Algebra I/Geometry.
  - Students must test even if they have not been enrolled in the course.
  - Students who transfer in from out of state, nonpublic school or home study with a credit do not have to test. The credit should be appropriately recorded in STS.
  - Students who participated in LEAP Connect in 2022 or a prior year do not have to test.



- Test coordinators should not remove any third year assessment cohort students from DRC INSIGHT. The students must be tested or placed in a test session and assigned an accountability code if one can be documented.
- Students who took a high school assessment in middle school grades or as a T9 student, and who will contribute zero points to a high school SPS, have not been loaded into DRC INSIGHT. It is not necessary to add them to INSIGHT and code them out. They are included on the list as a courtesy in the event that a school system would like to test them one additional time to improve the banked score of Unsatisfactory or Approaching Basic.

### **Cohort Graduation Data Certification**

**Please share this announcement with district accountability contacts.**

- May 4: Last day to submit new requests to the Department in Louisiana Data Review
- Exit code review records that have no documentation submitted will be changed from legitimate leaver to nongraduate
- Reminder: All records reflected in the count of the second row of the data review dashboard, labeled as *Not Submitted/Draft*, cannot be reviewed by Department staff. There must be documentation attached to all submissions.

### **ACT**

**Please share this announcement with district test coordinators and security coordinators.**

- DUE NOW: ACT and ACT(other realms) data sharing agreements
  - Submit signed agreements to [ldedata@la.gov](mailto:ldedata@la.gov). Use this link to access the documents.
  - Email [patricia.newman@la.gov](mailto:patricia.newman@la.gov) as notification that the agreements were submitted.
- Signed agreements are necessary for the Department to receive test data from ACT for the 2021-2022 academic year.

### **Interests and Opportunities Preliminary Guidance**

**Please share this announcement with school and school system leaders.**

The preliminary Interests and Opportunities guidance has been published in the [Accountability Library](#). This guidance includes the menu, course codes, and general timeline information. Between now and June, information may be added to the guidance. Nothing will be removed from the menu or course offerings. A final guidance document will be published in June 2022.

Please contact [accountability@la.gov](mailto:accountability@la.gov) with questions.

### **Reminder: 2021-2022 Teacher Roster Verification for VAM**

The [Curriculum Verification and Results \(CVR\) Reporting Portal](#) roster verification ensures that teachers are assigned to the correct courses and classroom rosters of students for the purposes of value-added (VAM) analysis. The data in CVR will be used to calculate a teacher's VAM score even if the teacher and/or the principal do not verify the roster. Teachers instructing ELA, Math, Science, Social Studies (grades 4-8), and Algebra I, Geometry, English I and English II EOC courses (all grades) should verify their rosters as they are eligible to receive VAM scores.

- **UPDATED DATES: Monday, April 11-Friday, April 29, 2022: CVR Open for View-only**

During this time, users can view and check roster data for accuracy, but cannot make changes in the CVR Portal. System support will be available to assist with any issues that a school system must correct in EdLink 360.

- **Monday, May 2-Friday, May 20, 2022 (3 weeks): CVR Open for Roster Verification**  
This process is required and allows teachers and principals the ability to verify and correct records for specific courses and students. Data managers will track verification completion at the school system and school level in the system.

Please refer to the updated [CVR User Guide](#) for more information. Please contact [LDOECVR@la.gov](mailto:LDOECVR@la.gov) with questions regarding roster verification, and [compass@la.gov](mailto:compass@la.gov) with general Compass-related questions.

### **Social Studies Assessment Advisory Group**

**Please share this announcement with social studies supervisors, school leaders, and K–12 social studies teachers.**

The Division of Assessment Content is accepting applications for a Social Studies Assessments Advisory Group in addition to ongoing assessment development committees. The group will be composed of social studies educators, primarily classroom teachers and coordinators. They will provide input as the Department develops new LEAP Social Studies assessments aligned to the 2022 Louisiana Standards for Social Studies and related assessment resources.

The advisory group will convene over the course of two academic school years, 2022–2023 and 2023–2024. There will be approximately six to eight meetings per year. All meetings will be held virtually after school for no more than two hours. Participation is entirely voluntary.

**The deadline to complete the [interest survey](#) is May 4.**

Please contact [elizabeth.carney@la.gov](mailto:elizabeth.carney@la.gov) and [kelly.pizani@la.gov](mailto:kelly.pizani@la.gov) with questions.

### **Social Studies Source Review Committees**

**Please share this announcement with social studies supervisors, school leaders, and social studies teachers for grades 3–8 and high school.**

The Division of Assessment Content is accepting applications for the Social Studies Source Review Committees for grades 3 through 8 and high school civics.

Each committee will

- include 4 to 6 social studies educators, primarily classroom teachers with extensive content knowledge or grade-level expertise;
- review proposed sources to ensure that materials are fair and appropriate for all students and will support the development of items that allow students to demonstrate their knowledge and skills in social studies and align to the 2022 Louisiana Standards for Social Studies;
- convene for the first time in summer 2022 and on a regular basis during the 2022–2023 school year; and
- complete synchronous and asynchronous reviews during the 2022–2023 school year, with approximately 5 to 6 virtual meetings held outside of school hours.

Interested educators can access the [Assessment Development Educator Review Committees document](#) for committee details and links to apply to participate on specific committees.

**The deadline to complete the [interest survey](#) is May 4.**

Please contact [elizabeth.carney@la.gov](mailto:elizabeth.carney@la.gov) and [kelly.pizani@la.gov](mailto:kelly.pizani@la.gov) with questions.

## School System Financial Services

### **Maintenance of Effort (MOE) Fiscal Requirements**

**Please share with business managers and financial officials.**

Meeting yearly Maintenance of Effort (MOE) requirements is part of the business process to confirm compliance and determine eligibility of federal grant funds for ESSA and IDEA grants. The USDOE requires an annual review that determines if each LEA 1) has not decreased spending of general fund dollars, and 2) is budgeting expenditures to meet the MOE standards.

There are three MOE measurements submitted in the eGMS system:

- 2021 IDEA MOE Confirmation (Compliance) deadline for submission is June 1, 2022.
- 2023 ESSA MOE Verification updates are in progress and will be available in the near future.
- 2023 IDEA MOE Verification (Eligibility) updates are in progress and will be available in the near future.

### **COVID Relief Funds and MOE**

Although school systems have received relief funds as a result of COVID-19, these funds do not affect the MOE at the LEA level. LEAs are required to continue spending at levels to continue to meet all MOE requirements in accordance with previous federal regulations. Federal requirements have changed at the State level only.

### **MOE Resources**

The [MOE Quick Reference Guide](#) is available to assist with those new to the MOE submission process. A [Local Only Funds Calculator](#) is available to assist in completing the Local Only Funds section of the IDEA MOEs.

Please contact [nakia.jason@la.gov](mailto:nakia.jason@la.gov) with questions regarding the MOE review process and [jason.berard@la.gov](mailto:jason.berard@la.gov) with questions regarding technical inquiries or support.

## School System Relations

### **Strong School Systems Strategic Planning Cohort 3**

**Please share with school system leaders.**

The Louisiana Department of Education invites school system leadership teams to join the third cohort of the Strong School Systems Strategic Planning Initiative. Systems participating in the cohort will enjoy the benefits of professional development and coaching, technical assistance, and an opportunity to network with other system leaders from across the state while developing a multi-year, system-wide strategic plan.

System leadership teams interested in signing up for Cohort 3 should complete the [Notice of Intent](#) form to sign up or learn more about Strong School Systems Strategic Planning Initiative.

Additional information and the Letter of Commitment (due by May 2) are available in this [overview](#) of the benefits, timeline, process, and deliverables associated with cohort participation.

Please contact [systemrelations@la.gov](mailto:systemrelations@la.gov) with questions.

## Teaching and Learning

### Academic Content

#### **Early Learning and Development Standards Draft Revisions for Public Comment** **Please share with early childhood leaders and educators.**

The Louisiana Department of Education is inviting stakeholders to provide public comment and feedback on the state's [draft revisions of Louisiana's Early Learning and Development Standards \(ELDS\)](#).

During their April 6, 2022, meeting, the ELDS Review Committee unanimously endorsed the drafted standards revisions, which will establish a common vision for what the state of Louisiana wants children to learn before they enter kindergarten. The Department posted an online [public comment portal](#) to give stakeholders the opportunity to share their feedback on the revised standards and indicators. The portal can be accessed in the [Standards Review Committee Library](#) until May 9, 2022. The Department will consider the public's feedback to make further revisions and submit the updated Early Learning and Development Standards to BESE for approval in June.

Please contact [earlychildhood@la.gov](mailto:earlychildhood@la.gov) with questions.

#### **Math Summer Learning Resources: Ready Louisiana Summer Acceleration Program Now Available**

**Please share with math curriculum supervisors.**

Materials used in summer learning should be of the same quality as those used during the school year. Systems now have access to Ready Louisiana materials for use in summer learning acceleration programs at no cost. The [Ready Louisiana Mathematics Summer Learning Guidance](#) includes a six-week map of mini-units using Ready Louisiana Mathematics for summer learning for rising grade 1-9 students. Each week focuses on one general topic or standards cluster. Professional development details can be found on the [Ready Louisiana Summer Acceleration site](#).

Please contact [STEM@la.gov](mailto:STEM@la.gov) with questions.

#### **Educational Technology Monthly Calls**

**Please share with Educational Technology Directors, IT Directors, and other technology-related positions.**

Currently, the Office of Educational Technology holds office hours on the second Thursday of each month and monthly calls on the fourth Thursday of each month. In an effort to simplify summer communication and align with other LDOE monthly calls, we will cancel the monthly calls and only hold Educational Technology Office Hours for June and July, moving back the July date. We hope that this allows school

systems to coordinate their efforts with support as needed. Monthly calls on the fourth Thursday of each month will resume in August, and details can be found on the [School System Support Calendar](#).

Please contact [digitallearning@la.gov](mailto:digitallearning@la.gov) with questions.

## Diverse Learners

### **Guidance for Leading Inclusive Special Education Programs**

**Please share with school system leaders and special education leaders.**

The Department continues to release monthly guidance covering a critical topic of special education programming and is accompanied by a webinar that will support school system implementation. School system leaders are encouraged to review the guidance materials and attend webinars in partnership with special education leaders.

In March, the Department released guidance on [Staff Well-Being](#). This week, the Department released guidance on the topic [Student Well-Being](#). School system leaders are encouraged to attend the hour-long implementation webinar on [May 3 at 1 p.m.](#)

Please contact [diverselearnersupport@la.gov](mailto:diverselearnersupport@la.gov) with questions.

## Educator Development

### **Principal Newsletter Spotlight Nominations**

**Please share with principals and principal supervisors.**

The Department's monthly [Principal's Newsletter](#) is designed to celebrate and inform building-level leaders around pertinent topics in school leadership. The newsletter highlights a building-level leader each month to showcase the work happening across the state. The following principals were highlighted this year.

Cristal Allen-Dumas, East Baton Rouge

Marco French, Caddo

Torrence Williams, West Feliciana

Lori Charlet, Ascension

Lynette Hampton, Caddo

Dr. Jeremy Muse, Ascension

Tara Glaser, Pointe Coupee

LaQuisha Comeaux, City of Baker

Jill Deason, Calcasieu

Gary Jackson, Union

To recommend an extraordinary building-level leader to be highlighted in a future newsletter, please complete the [LDOE Principal's Newsletter Leader Spotlight Nomination form](#). You can also use the form to suggest topics for 2022-2023 (recruitment and retention, accelerating learning, instructional leadership teams, etc.).

Please contact [louisianaleaders@la.gov](mailto:louisianaleaders@la.gov) with questions.

### **Last Call: Aspiring Principal Fellowship**

**Please share with school leaders and school leader supervisors.**

The Louisiana Department of Education is expanding the Aspiring Principal Fellowship (APF) for the

2022-2023 school year. APF cohort participants will meet throughout the year to explore best practices with regional experts, school visits, and reflection. Participants will exit this fellowship with a robust leadership portfolio, the guidance of Louisiana's most successful principals, and a strong network of lifelong colleagues.

Applicants must hold a current EDL1 certification in Louisiana. School systems need to cover the cost of the \$1000 tuition for presenters and materials, as well as travel costs. Interested candidates should complete the [Aspiring Principal Fellowship Application](#) no later than **April 30**. Additional information can be found in the [Aspiring Principal Fellowship overview document](#).

Please contact [louisianaleaders@la.gov](mailto:louisianaleaders@la.gov) with questions.

### **Last Call: Recruitment and Retention Fellowship**

**Please share with human resources directors.**

HR Directors who are interested in participating in the 2022-2023 Recruitment and Retention Fellowship through a partnership with the national non-profit organization, [Urban Schools Human Capital Academy](#) should complete this short [application](#) by **April 30**.

Additional information can be found in this [Recruitment and Retention Fellowship overview document](#).

Please contact [louisianaleaders@la.gov](mailto:louisianaleaders@la.gov) with questions.

### **Workforce Reporting Update**

**Please share with systems leaders, school leaders, human resource directors, and data directors.**

The 2021-2022 Educator Workforce Report will be released as a live dashboard with information that is updated in real time. The data release will shift to real-time reports in lieu of annual, static reporting. The dashboard will be released and housed on EdLink 360 by early summer. EdLink 360 Workforce Reports will:

- Grant access for system and school leaders, as well as data managers, to real-time workforce data
- Provide data inclusive of Out-of-Field/Uncertified teachers; salary over time; incentive pay over time; experience of departing teachers; effectiveness of departing teachers; certified teacher need for students with disabilities; percentage of SPED classes being taught by certified teachers

Dates for system and site leader training for this new platform will be released this summer.

Please contact [emily.smiley@la.gov](mailto:emily.smiley@la.gov) with questions.

### **K-2 Learning Year: Phase I Office Hours**

**Please share with school and school system leaders.**

K-2 Office Hours will host Teachstone and the National Institute for Excellence in Teaching (NIET) in order to provide additional information to systems planning to choose CLASS or NIET (TAP/Best Practices) for K-2 teacher professional practice observations. Please join to learn more about these observation rubrics.

**Teachstone overview of CLASS® observation rubric**

- **Meeting Date and Time:** May 4 at 12 p.m.
- **Meeting Link:**  
<https://doe.zoom.us/j/98569851139?pwd=b0VGdTlvcThYWEIZT3VnWWQzYU1kZz09>
- **Meeting ID#:** 985 6985 1139
- **Meeting Passcode:** 578203

**NIET overview of NIET (TAP/Best Practices) observation rubric**

- **Meeting Date and Time:** May 18 at 12 p.m.
- **Meeting Link:**  
<https://doe.zoom.us/j/98569851139?pwd=b0VGdTlvcThYWEIZT3VnWWQzYU1kZz09>
- **Meeting ID#:** 985 6985 1139
- **Meeting Passcode:** 578203

**Teachstone overview of myTeachstone data and reporting platform on June 15 at noon.**

- **Meeting Date and Time:** May 4 at 12 p.m.
- **Meeting Link:**  
<https://doe.zoom.us/j/98569851139?pwd=b0VGdTlvcThYWEIZT3VnWWQzYU1kZz09>
- **Meeting ID#:** 985 6985 1139
- **Meeting Passcode:** 578203

**NIET overview of EE PASS data and reporting platform**

- **Meeting Date and Time:** June 29 at 12 p.m.
- **Meeting Link:**  
<https://doe.zoom.us/j/98569851139?pwd=b0VGdTlvcThYWEIZT3VnWWQzYU1kZz09>
- **Meeting ID#:** 985 6985 1139
- **Meeting Passcode:** 578203

Please contact [lori.pennison@la.gov](mailto:lori.pennison@la.gov) with questions.

**CIS Teacher and Staff Evaluations**

**Please share with systems leaders, school leaders, human resource directors, and data directors.**

The teacher evaluation upload window opens on **May 11, 2022**. Systems are encouraged to begin finalizing teacher and staff evaluations. The Compass Information System (CIS) will shut down for the 2021-2022 school year on September 1, 2022. Following this date, no teacher evaluation data for the 2021-2022 school year will be able to be amended or added. Please prepare to complete the following no later than August 26, 2022, in [CIS](#):

- Enter and rate both SLTs for teachers and staff.
- Enter professional practice scores (for 2021-2022 only, if the evaluated person scored “Effective: Proficient” or “Highly Effective” (2.5 and above), enter the single score twice).
- Finalize evaluations.

Evaluators are also encouraged to enter professional practice scores for leaders and ensure that SLTs are set. Resources for [evaluation uploads](#) are located in the [Compass Library](#).

Please contact [compass@la.gov](mailto:compass@la.gov) with questions.

## **Summer Learning Programs**

**Please share with summer learning program coordinators.**

School systems should be in the final planning stages of their summer learning programs, using the planning checklist located in the [Summer Learning Program Guidance](#). The focus during the months of April and May should be on hiring staff, planning professional development, previewing summer tutoring lessons with teachers, planning enrichment activities, confirming community involvement, developing students rosters and bus routes, and communicating summer learning program details to parents. The [Summer Learning Program Overview](#), located in the [School System Support Toolbox](#) can be referenced as an additional resource. Beginning this summer 2022, all CIR and UIR-A schools must provide a summer learning program that includes tutoring for all students.

Please contact [Keisha.Thomas2@la.gov](mailto:Keisha.Thomas2@la.gov) with questions.

## **School Improvement Best Practices**

**Please share with school system leaders.**

The [School Improvement Best Practices](#) strategy is designed to support schools in adopting the essential components that drive professional and student growth and will continue during the 2022-2023 school year. LDOE has partnered with the National Institute for Excellence in Teaching (NIET) to develop, implement, and support five [School Improvement Best Practices](#).

The 2022 Louisiana Best Practices [registration](#) for all general [training dates](#) is now available. Most Best Practices [trainings](#) are two days, which must be taken consecutively, The Teaching and Learning Standards training is four days in length. School systems are encouraged to connect with their schools to discuss which sessions they would like Instructional Leadership Team members to attend. Each school can send up to five participants. Sessions will be capped for capacity to allow for facilitators to better engage with individual educators.

All CIR and UIR-A schools will be required to participate in the Instructional Leadership Team (ILT) Support and Teacher Collaboration Support training sessions, as well as the accompanying online portal and two days of on-site and/or virtual coaching as follow-up support to the training.

- If a CIR or UIR-A school participated in ILT support or Teacher Collaboration support trainings in Summer 2021, then it is required that they complete the “next level” training in that area in Summer 2022.
- If a CIR or UIR-A school did not participate in ILT support and Teacher Collaboration support trainings in Summer 2021, then it is required that they complete the “foundational” training in those areas in Summer 2022.



While all CIR and UIR-A schools are required to participate in the Instructional Leadership Team Support and Teacher Collaboration Support training sessions, all schools in Louisiana can participate in this opportunity to support implementation of these essential practices this summer.

As an additional resource, school systems may utilize [Maximizing the Impact of Best Practices Trainings Guidelines for Successful Participation](#) for next steps and key actions. Please refer to your statement of work with NIET for the specific trainings your schools will attend in 2022. All trainings are delivered virtually unless otherwise noted by your school system.

School systems should complete this [form](#) to indicate the training they anticipate their schools will participate in. Upon receipt of the form, NIET will connect with the school system contact to begin planning. Completing the form does not commit systems to select these trainings, but it helps to inform the planning with NIET.

Please contact [keisha.thomas2@la.gov](mailto:keisha.thomas2@la.gov) with questions.

## **Accelerate**

**Please share with teachers, teacher leaders, school leaders, and system leaders.**

Accelerate, Louisiana's pre-K-12 tutoring strategy, is designed for school systems to implement equal access tutoring at scale in order to achieve significant results for all students. School system and school leaders should continue implementing Accelerate in their schools.

All CIR/UIR-A schools will be required to implement Accelerate during the 2022-2023 school year. Resources and training are available in the Accelerate Library and the Department will host an Accelerate Overview webinar to support system and school teams in implementation.

- **Webinar Date and Time:** April 28 at 2 p.m.
- **Webinar Link:**  
<https://ldoe.zoom.us/j/98219634371?pwd=TW5BRkxtQXhZU2JJN3ZaL2FMb0NUQT09#success>
- **Phone Number:** 346-248-7799
- **Meeting ID#:** 98219634371

Please contact [markecia.barthelemy@la.gov](mailto:markecia.barthelemy@la.gov) with questions.

## **Teacher Leader Summit**

**Please share with teachers, teacher leaders, school leaders, and system leaders.**

In less than 60 days, Louisiana's educators will come together at Teacher Leader Summit in New Orleans. Educators will have an opportunity to hear from our [keynote speakers](#) Stephen M.R. Covey and Juliana Urtubey.

All registered participants must reserve a seat to attend [sessions](#) during Teacher Leader Summit. Session capacity is limited and available on a first-come, first-served basis.

The City of New Orleans lifted the mask, vaccine and test requirements on March 21. Under the [updated guidelines](#), Teacher Leader Summit will not require these.

Please contact [LDOEvents@la.gov](mailto:LDOEvents@la.gov) with questions.

## Literacy

### **CLSD Grants Implementation Webinar**

**Please share with federal program coordinators and personnel responsible for the CLSD CIR/UIR-A and/or CLSD UIN grants.**

There will be an informational webinar to assist school systems with implementation of their Comprehensive Literacy State Development (CLSD) grants, both the CIR/UIR-A and UIN grants. All recipients of either grant should plan to have a representative attend. This will be a time for systems to receive updates and information and ask questions regarding effective implementation.

- **Webinar Date and Time:** May 4 at 1:30 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/99958782679>
- **Meeting ID#:** 999 5878 2679
- **Phone Access:** 1-312-626-6799

Please contact [louisianaliteracy@la.gov](mailto:louisianaliteracy@la.gov) with questions.

## Reminders

- [Career and College Readiness](#)
- [Teaching and Learning](#)
  - [Academic Content](#)
  - [Diverse Learners](#)
  - [Educator Development](#)

## *Career and College Readiness*

### **Improving School Health Education Practices**

**Please share with Health and Physical Education teachers, curriculum supervisors, and assistant principals.**

The LDOE has partnered with Well-Ahead Louisiana to provide self-paced, virtual training for schools and school systems to improve health education. Improving School Health Education Practices is for K-12 health teachers, curriculum and instruction professionals, and those interested in supporting high-quality health education for students.

The [training](#) focuses on the Characteristics of an Effective Health Education Curriculum as defined by the CDC to support curriculum selection and classroom instruction. Upon completion of the training participants can earn a certificate of completion.

Please contact [stephen.guccione@la.gov](mailto:stephen.guccione@la.gov) with questions.

### **Stop the Bleed by Louisiana Emergency Response Network (LERN)**

**Please share with school nurses and health and wellness staff.**

Training has been developed to ensure that school systems are prepared to respond to a traumatic injury emergency. The Department has partnered with the Louisiana Emergency Response Network (LERN) to make this **free training available at school sites**.

Schools may also purchase [training kits](#), which will help comply with incorporating training into each school's emergency plans.

To schedule a training, please call the Louisiana Emergency Response Network (LERN) office at 225-756-3440. For more information on these efforts, visit [LERN](#).

Please contact [michael.comeaux@la.gov](mailto:michael.comeaux@la.gov) with questions.

## ***Teaching and Learning***

### **Academic Content**

#### **OpenSciEd High School Pilot Support Form Deadline Extended**

**Please share with science or high school curriculum supervisors.**

Schools systems who indicated plans to implement [OpenSciEd High School](#) should have received follow-up communication regarding next steps for implementation support. Due to the nature of this pilot, opportunities to secure kit materials and professional learning are limited and time sensitive. Any school system planning to implement this pilot should have filled out the [OpenSciEd Pilot Support Form](#) by **April 22** for priority in open enrollment training opportunities. If you are unsure whether someone from your system has completed the form, contact [STEM@la.gov](mailto:STEM@la.gov) for confirmation.

Please contact [STEM@la.gov](mailto:STEM@la.gov) with questions.

### **Diverse Learners**

#### **SPED Fellow Cohort 3 Application Open**

**Please share with school system leaders and special education leaders.**

[SPED Fellow Academy](#) is a year-long, comprehensive development program for novice special education leaders (administrators) across Louisiana. The program will provide in-person training, coaching and a community of practice that will instill the knowledge and skills the next generation of leaders needs to lead and sustain change to improve outcomes for students with disabilities. Learning will cover topics such as strategic budgeting, stakeholder engagement, laws and policies, leveraging data, leadership development including managing teams and sustaining change. In addition to a robust curriculum, the program will support fellows in examining a systems level problem of practice, developing a theory of action to address the problem of practice, and developing an action plan to lead systems level change.

We encourage full time administrators who are managing across these areas to [apply](#) before May 13. To improve our special education leadership pipeline, this year, applications will be open to SPED Coordinators who plan to be school system special education leaders in the next 3-5 years. Please note, a recommendation letter from the SPED Coordinator's current special education supervisor will be required.

Please contact [specialeducation@la.gov](mailto:specialeducation@la.gov) with questions.

## Educator Development

### **Recruitment, Recovery, and Retention Listening Session Nominations**

**Please share with principals and principal supervisors.**

The Department will be hosting a series of listening sessions across the state to provide the opportunity for stakeholders to describe their experiences and perceptions as well as offer suggestions on issues related to teacher recruitment, recovery, and retention. Each stakeholder group will participate in a facilitated listening session led by the Region 14 Comprehensive Center, an outside organization that is a partner with the LDOE in improving education in our state.

**Principals** are asked to complete this short [survey](#) by **April 30** to nominate teachers, support staff, parents, and community members for the listening sessions. To ensure a variety of representation from across the state, the Region 14 Comprehensive Center and the Department will review inquiries from interested stakeholders to ensure representation.

Please contact [louisianaleaders@la.gov](mailto:louisianaleaders@la.gov) with questions.

### **Mentor Waiver**

**Please share with system and school leaders.**

BESE approved a Mentor waiver request at the April 2022 meeting, to be determined on a case-by-case basis, for the 2022-2023 school year. The waiver will be granted on a case-by-case basis through the application process established by the LDOE and at no fee to the applicant, school system, or teacher preparation provider. The waiver will be issued by the LDOE for educators highly recommended by the Mentor's principal and who possess one or more of the following qualifications:

1. Two years of Highly Effective Compass ratings;
2. National Board Certification;
3. Statewide or national distinction for excellence in teaching;
4. Experience as a TAP mentor, master teacher, executive master teacher, or certified TAP evaluator;
5. Content leader experience, as evidenced by participation in Content Leader training or redelivery of professional development; or
6. Master's or doctorate in education and exemplary experience hosting student teachers.

The Department will share application instructions with school systems and preparation providers by early summer. It is anticipated that the application process will be identical to the [process](#) used in 2021-2022.

Please contact [believeandprepare@la.gov](mailto:believeandprepare@la.gov) with questions.