Important News for NONPUBLIC SCHOOLS

May 12, 2022

The Louisiana Department of Education recognizes that student health plays a vital role in education and that school health providers are the critical link in ensuring health service delivery to students. This year, the Department launched the School Health Service Provider of the Year program, which celebrates some of the state's most exceptional school health service providers. Each of the finalists demonstrates expertise in their field, advocacy for students, a clear commitment to collaboration with their community, and growth of their school health program.

The Department will honor one finalist in these four areas: Occupational/Physical Therapy, Speech/Audiology, Nursing, and Behavioral Health. Of those four finalists, one provider will be chosen to receive the School Health Service Provider of the Year Award.

All four finalists will be recognized at the June 15 BESE meeting in Baton Rouge.

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Important Dates for School Systems

Office Hours	
Office Hours Title	**Zoom Link**
April Dunn Act Office Hours	May 12 at 4:30 p.m.
P-EBT Data Managers Office Hours	May 17 at 10 a.m.
Early Childhood Lead Agencies Office Hours	May 17 at 3 p.m.
Assessment and Accountability Office Hours	May 17 at 3:45 p.m.
K-2 CLASS® Pilot Office Hours	May 18 at 12 p.m.
Monthly Calls*	
Monthly Call Title	**Zoom Link**
Legislative and Policy Support Monthly Call	May 16 at 10 a.m.
Assessment and Accountability Monthly Call	May 17 at 3:45 p.m.
Student Well-Being Monthly Call	May 18 at 9:30 a.m.
Nonpublic Monthly Call	**May 18 at 2 p.m.**
Federal Support and Grantee Relations Monthly Cal	May 19 at 10 a.m.
Career and College Readiness Monthly Call	May 19 at 3 p.m.
Education Technology Monthly Call	May 26 at 9 a.m.
Nutrition Support Monthly Call	June 7 at 1 p.m.
Data Coordinator Monthly Call	June 9 at 1 p.m.
Monthly call presentations are available in the School Improvement Library. View the School System Support Calendar to access a complete schedule of events.	
Upcoming Deadlines	
SPED Fellow Academy: Cohort 3 Application	May 13

School Choice

Monthly Call

The next monthly meeting will be held on **Wednesday, May 18th at 2pm.**

- In case you missed March's call, a copy of the presentation can be found here
- You can join the monthly calls using this link

Office Hours

The Office of School Choice-Nonpublic Schools Team will be offering a new service called Office Hours. We are offering office hours to provide one-on-one assistance regarding any questions you may have.

Office hours will be offered each week for **school administrators and other school system employees.** Office hours will be held Tuesdays and Thursdays from 10:30 a.m. to 11:30 a.m.

You can book your Office Hours call using this link: https://www.picktime.com/LDEnonpublicschools

In order to make sure that every school gets an opportunity to schedule a call, each call will be limited to 15 minutes. When booking your call, you must include a description of what you'd like to discuss during the call in the "booking notes" section of the form. This will ensure that our staff is prepared ahead of the call and can effectively use the time to address your concerns.

PLEASE NOTE: If you miss your scheduled time, you will need to book a new appointment time. If you have any questions about Office Hours, please reach out to us at studentscholarships@la.gov for assistance.

***This service is not available to families. Families with questions should submit them to* studentscholarships@la.gov**

Missing Payments (Payment Adjustment Forms)

If you are missing any payments for a student(s) for the 2021-22 school year, you will need to submit a payment adjustment form to receive the missing payment.

- **Schools that have already submitted payment adjustment forms do not need to resubmit.**
- If you need a copy of the payment adjustment form, please email studentscholarships@la.gov to request the appropriate form.
- **All payment adjustment forms for Quarters 1 - 4 are due by May 31, 2022 for Louisiana Scholarship Program and School Choice Program.**
    - **No forms will be accepted after 5:00pm on May 31st.**
- **Please submit all completed forms with the appropriate documentation to studentscholarships@la.gov.**

Louisiana Scholarship Program (LSP)

Louisiana Scholarship Application Timeline

PROCESS	DEADLINE
Site Registration for 2022-23	4/25 - 5/20
Roster Registration Verification due in the FTP	5/27 at 5pm
Transfer Window Opens	6/15
Transfer Window Closes	7/18

All dates are tentative, please review future issues of the Nonpublic newsletter for all updates.

LSP Site Registration

Site Registration for the 2022-23 Louisiana Scholarship Program began on April 25th and will end on May 20th. Please see the reminder below regarding site registration:

- Site Registration Roster File is due **May 27th at 5pm**
- **Transfer Window opens June 15th**
  - Scholarship students who wish to transfer from one participating Scholarship school to another participating before the start of the 2022-23 the school year must accept the scholarship at the original awarded school.

- ○ Families are required to submit a Summer Transfer Request form to the Department signed by both the parent/guardian and a representative of the receiving school.
- **Declined Awards**
  - ○ Scholarship students who no longer wish to participate in the scholarship program for the 2022-23 the school year must complete a declined award form.
  - ○ **This form is NOT to be used for families requesting a transfer.**
    - ■ Declined awards must be submitted to our office no later than **May 20th**.
    - ■ Once a family declines the award, they will no longer be eligible to receive a scholarship for the remainder of the 2022-23 school year.
    - ■ **Once the award has been removed for the 2022-23 school year, it cannot be reinstated.**
- **For more information on the site registration process, please refer to the slides from the school informational webinar which can be found here.**

If you have any issues or questions about the site registration, please contact our office via email at studentscholarships@la.gov for assistance.

School Choice Program for Students with Exceptionalities (SCP)

SCP Application Timeline

PROCESS	DEADLINE
Site Registration for 2022-23	5/9-5/27
Roster Registration Verification due in the FTP (to include social security number)	5/31 at 5pm

Site Registration

Site Registration for the 2022-23 School Choice program began on May 9th. **All families must be registered at your school by May 27th to accept the scholarship. If a family has not completed registration by May 27th, please indicate in the last column that registration was not completed.**

Please login to the FTP to view your final roster for the 2022-23 school year. **You can access your FTP folder using this link: https://sftp.doe.louisiana.gov/thinclient/Login.aspx?alert=timeout**

- **To login to the FTP please enter your username and password.**
  - **Username: [insert your sitecode]@nonpublic**

- - ○ **Enter your password for the FTP***(this is password that you should have set yourself)*
  - ● **Click on the folder labeled "2022-23 SCP" to access your roster for the upcoming year**
  - ● **The roster will be labeled as follows: schoolcode_Final Roster_22-23**

All verified final rosters are due on the FTP by May 31st at 5pm.

- ● **Please enter the student's SSN in the column labeled on the roster.**
- ● **If a family has not completed registration by May 27th, please indicate in the last column that registration was not completed.**
- ● If a family wishes to decline the award, please indicate that by putting a note in the last column.
- ● If you need to make any changes to the student information, please indicate the changes needed in the last column.
- ● Please place your verified final roster in the "2022-23 SCP" folder on the FTP.

If you have any issues or questions about the site registration, please contact our office via email at studentscholarships@la.gov for assistance.

Assessments, Accountability and Analytics

EdLink Accountability Dashboard Launch
Please share with school and system leaders.

In an effort to provide more impactful and integrated data analytics, the Accountability Dashboard has now launched in EdLink 360. This Accountability Dashboard replaces the Principal & Superintendent Secure Portal, which is no longer available. The Accountability Dashboard provides secure accountability data and insights for school and system leaders. In addition, the Accountability Dashboard houses a number of professional development videos focused on how school and district leaders can interpret and utilize their accountability-related data.

District security coordinators can assist users in setting up accounts within EdLink. School system and district users should request access through EdLink Security. Superintendents and district-level administrators should request the District Administrator role, and Principals should request the Principal role.

For EdLink system access issues, contact your local security coordinator. For questions and troubleshooting issues related to EdLink, contact edlink360@la.gov. For general questions about the data in the Accountability Dashboard, please contact analytics@la.gov.

Reminder: LEAP 2025
Please share this information with district test coordinators.

- ● Grade 3 paper-based materials: Pickups are already scheduled for pickup of paper-based materials

- ● Grades 4-8
  - ○ There are no administrative error opportunities for tests that have been voided.
  - ○ May 25: LEAP testing window closes

- LEAP High School
  - Requests for extended hours must be made at least 24 hours in advance.
  - To schedule administrative error tests, requests must be approved by the Department with void documentation. Administrative error test scores are not used for accountability purposes.

Please contact assessment@la.gov with questions related to LEAP 2025.

Reminder: 2021-2022 Teacher Verification For VAM
Please share this information with teachers, principals and data managers.

The Curriculum Verification and Results (CVR) Reporting Portal roster verification ensures that teachers are assigned to the correct courses and classroom rosters of students for the purposes of value-added (VAM) analysis. The data in CVR will be used to calculate a teacher's VAM score even if the teacher and/or the principal do not verify the roster. Teachers instructing ELA, Math, Science, Social Studies (grades 4-8), and Algebra I, Geometry, English I and English II EOC courses (all grades) should verify their rosters as they are eligible to receive VAM scores.

May 2 - May 20, 2022: CVR open for roster verification
This process is required and allows teachers and principals the ability to verify and correct records for specific courses and students. Data managers will track verification completion at the school system and school level in the system.

Please refer to the updated Curriculum Verification and Roster Portal (CVR) User Guide for more information.

Please contact LDOECVR@la.gov with questions regarding roster verification, and compass@la.gov with general Compass related questions.

Career and College Readiness

2022-2023 Pupil Progression Plan Webinar
Please share with school system administrators.

The Pupil Progression Plan (PPP) is the comprehensive plan developed and adopted by each school system, based on student performance. The plan also addresses student placement, promotion, retention, and specific policy decisions of the school system.

The Department will hold this webinar to address the submission of the 2022-2023 PPP. Prior to the meeting, all PPP templates and guidance will be posted in the School Policy library.

- **Webinar Date and Time**: May 12 at 9 a.m.
- **Webinar Link**: https://ldoe.zoom.us/j/92424782178
- **Webinar Phone Number**: 312-626-6799
- **Meeting ID**: 924 2478 2178

Please contact ppp@la.gov with questions.

School System Relations

2022 Louisiana Exemplary Educators
Please share this information with teachers, school and school system leanders.

The Louisiana Department of Education recognizes that great teachers and school leaders are critical to student success. Therefore, the Louisiana Exemplary Educator Recognition Program serves to acknowledge, honor, and spotlight exceptional teachers, teacher specialists, and school leaders who exemplify Louisiana's education profession.

This year, school systems from all across the state submitted recommendations for the 2022 Louisiana Exemplary Educator Recognition Program through a confidential process where the candidates were unaware of their recommendation. From this impressive group, the Department is proud to announce the 2022 Louisiana Exemplary Educators.

In acknowledgement of being named an Exemplary Educator, these individuals will receive a certificate of recognition and may be invited to participate on Louisiana Department of Education advisory boards and task forces, as well as be considered for other recognition programs.

To learn more about the Louisiana Exemplary Educator Recognition Program, visit the Award Programs page.

Teaching and Learning

Academic Content

Now Accepting 2022-2023 Teacher Leader Advisor Applications
Please share with teachers, system leaders, and site leaders.

The Department is seeking exceptional educators from across Louisiana to play an influential role in raising expectations for students and supporting the success of teachers. The 2022–2023 Teacher Leader Advisors (TLAs) will use their robust knowledge of teaching and learning to review and create the next wave of high-quality instructional materials and training tools that will be used by thousands of teachers across the state. Interested teachers from all content areas and grade bands should review this informational flyer for more information and the application link.

Please contact classroomsupporttoolbox@la.gov with questions.

Diverse Learners

Special Education Advisory Panel Application Open
Please share with special education leaders, educators, parents and community stakeholders.

The Special Education Advisory Panel (SEAP) application is now open. SEAP advises and assists the Louisiana Department of Education with the provision of free and appropriate public education for individuals with disabilities. It exists by authority of the Individuals with Disabilities Education Act (IDEA) to provide guidance on special education programs and services. Interested applicants can find the vacant roles and more information in the vacancy announcement and application, and interested applicants should apply during the month of May 2022.

Please contact specialeducation@la.gov with questions.

Educator Development

K-2 Learning Year: Phase I Office Hours
Please share with systems leaders and school leaders.

K-2 Learning Year: Phase I Office Hours provide additional support for systems implementing CLASS® or (TAP/Best Practices) observation rubrics. Meetings are bi-monthly at noon. Upcoming topics include

NIET overview of NIET (TAP/Best Practices) observation rubric

- **Meeting Date and Time:** May 18 at 12 p.m.
- **Meeting Link:** https://ldoe.zoom.us/j/98569851139?pwd=b0VGdTIvcThYWElZT3VnWWQzYU1kZz09
- **Meeting ID#:** 985 6985 1139
- **Meeting Passcode:** 578203

Teachstone overview of myTeachstone data and reporting platform

- **Meeting Date and Time:** June 15 at 12 p.m.
- **Meeting Link:** https://ldoe.zoom.us/j/98569851139?pwd=b0VGdTIvcThYWElZT3VnWWQzYU1kZz09
- **Meeting ID#:** 985 6985 1139
- **Meeting Passcode:** 578203

NIET overview of EE PASS data and reporting platform

- **Meeting Date and Time:** June 29 at 12 p.m.
- **Meeting Link:** https://ldoe.zoom.us/j/98569851139?pwd=b0VGdTIvcThYWElZT3VnWWQzYU1kZz09
- **Meeting ID#:** 985 6985 1139
- **Meeting Passcode:** 578203

Please contact lori.pennison@la.gov with questions.

Continuous Learning
Please share with system leaders.

The Department will provide school systems with guidance on how to develop a continuous learning plan for modified operations. The guidance will include a framework for systems that includes what triggers (e.g., percent of students impacted, impact on operations or facilities) a system to initiate a continuous learning plan and the scale of activating continuous learning.

The Department will host two webinars this summer on Continuous Learning Planning. The first one will be held on June 15 at 2:30 p.m. and the second one will be held on July 14 at 9 a.m. System leaders should plan to attend one of the webinars.

Webinar Date and Time: June 15 at 2:30 p.m.

Webinar Link: https://ldoe.zoom.us/j/98516651581?pwd=RGRGTHZHQ1YwSnBKT0RRU2toSFRsdz09
Meeting ID: 985 1665 1581
Passcode: 565717
Phone: 1-346-248-7799

Webinar Date and Time: July 14 at 9 a.m.
Webinar Link: https://ldoe.zoom.us/j/99824313990?pwd=eXFsOXMxb0svWmhscWcwNFJBOWtiUT09
Meeting ID: 998 2431 3990
Passcode: 901854
Phone: 1-346-248-7799

Please contact keisha.thomas2@la.gov with questions.

School Improvement Best Practices
Please share with system leaders.

The 2022 Louisiana Best Practices registration for all general training dates is now available. LDOE has partnered with the National Institute for Excellence in Teaching (NIET) to develop, implement, and support five School Improvement Best Practices. Most Best Practices trainings are two days, which must be taken consecutively, and the Teaching and Learning Standards training is four days in length. Each school can send up to five participants. Sessions will be capped for capacity to allow for facilitators to better engage with individual educators.

All CIR and UIR-A schools will be required to participate in the Instructional Leadership Team (ILT) Support and Teacher Collaboration Support training sessions, as well as the accompanying online portal and two days of on-site and/or virtual coaching as follow-up support to the training.
- If a CIR or UIR-A school participated in ILT support or Teacher Collaboration support trainings in Summer 2021, then it is required that they complete the "next level" training in that area in Summer 2022.
- If a CIR or UIR-A school did not participate in ILT support and Teacher Collaboration support trainings in Summer 2021, then it is required that they complete the "foundational" training in those areas in Summer 2022.

While all CIR and UIR-A schools are required to participate in the Instructional Leadership Team Support and Teacher Collaboration Support training sessions, all schools in Louisiana can participate in this opportunity to support implementation of these essential practices this summer.

As an additional resource, school systems may utilize Maximizing the Impact of Best Practices Trainings Guidelines for Successful Participation for next steps and key actions.

Please refer to your statement of work with NIET for the specific trainings your schools will attend in 2022. All trainings are delivered virtually unless otherwise noted by your school system.

Please contact keisha.thomas2@la.gov with questions.

Summer Learning Programs
Please share with summer learning program coordinators.

School systems should be in the final planning stages of their summer learning programs using the planning checklist located in the Summer Learning Program Guidance. During the month of May school

systems should be focused on hiring staff, planning professional development, previewing summer tutoring lessons with teachers, planning enrichment activities, confirming community involvement, developing student rosters and bus routes, as well as communicating summer learning program details to parents.

Systems may also refer to the Summer Learning Program Guidance document located in the School System Support Library for specific details about data collection for summer learning programs.

Beginning this summer 2022, all CIR and UIR-A schools must provide a summer learning program that includes tutoring for all students.

Please contact keisha.thomas2@la.gov with questions.

Teacher Leader Summit
Please share with teachers, school leaders, and system leaders.

In less than 30 days, Louisiana's educators will come together at Teacher Leader Summit in New Orleans. Registered attendees will have the opportunity to hear from our keynote speakers Stephen M.R. Covey and Juliana Urtubey.

All registered participants must reserve a seat to attend sessions during Teacher Leader Summit. Session capacity is limited and available on a first come, first served basis. For details on how to reserve a seat or prepare for arrival, attendees can use the Prepare for Arrival document.

Please contact ldoeevents@la.gov with questions.

Reminders

- School System Financial Services
- Teaching and Learning
  - Diverse Learners
  - Educator Development
  - Literacy

School System Financial Services

FY 2021-2022 Agricultural Science Allocation and Additional Guidance
Please share with business managers and financial officials.

The FY 2021-2022 Agricultural Science allocation payments were scheduled to be processed May 5 and should have been received within 2-3 business days. Payments are processed according to HB1 of the Regular Session 2021. The Department is providing this FAQ to answer some of the commonly posed questions related to the Agricultural Science allocation.

Please contact schoolfinancehelpdesk@la.gov with questions.

Teaching and Learning

Diverse Learners

Partnerships for Success Guide Request for Applications
Please share with school system leaders, special education directors and interested vendors.

The Partnerships for Success Guide is a vetted list of organizations who provide school systems support in meeting the specialized support and related service needs of students with disabilities. Annually, the department releases a request for applications for local and national organizations to apply as potential providers in the guide. The application is now open and closes on July 1, 2022.

Please contact specialeducation@la.gov with questions.

2022-2023 SPED Fellow Academy
Please share with special education directors and leaders.

SPED Fellow Academy is a year-long, comprehensive development program for novice special education leaders (administrators) across Louisiana. The program provides in-person training, coaching, and a community of practice that will instill the knowledge and skills the next generation of leaders needs to lead and sustain change to improve outcomes for students with disabilities. Learning will cover topics such as strategic budgeting, stakeholder engagement, laws, and policies, leveraging data, and leadership development including managing teams and sustaining change. In addition to a robust curriculum, the program will support fellows in examining a systems-level problem of practice, developing a theory of action to address the problem of practice, and developing an action plan to lead systems-level change. We encourage full-time administrators who are managing across these areas to apply April 11 through May 13, 2022.

Please contact specialeducation@la.gov with questions.

Special Education Parent Involvement Survey Results Available
Please share with special education leaders.

Each year, the Department is required to report on the percent of parents with a child receiving special education services who report their school-facilitated parent involvement as a means of improving services and results for children with disabilities.

Results for school systems who participated in the 2020-2021 parent survey will be available via FTP the week of May 9.

Please contact specialeducation@la.gov with questions.

Educator Development

Recruitment and Retention Funding Strategies
Please share with school system leaders.

As school systems continue to use ESSER funds to address recruitment and retention issues, the Achieve! Planning Guide for School Systems shares several links to guidance on spending. As systems

are planning for summer learning activities, please note that planning and implementing activities related to summer learning is an allowable expense using ESSER funds.
Listed below are links school systems can reference for guidance on spending.

- Achieve Compensation Guidance
- Achieve Allowable Uses
- Achieve ESSER II & III Funding Allowability and Cost Guidance Crosswalk
- Additional Staff

Please contact brandy.branigan@la.gov with recruitment and retention questions; contact ldoe.grantshelpdesk@la.gov with funding questions.

Real-Time Early Access to Literacy Tutoring Service Providers Webinar
Please share with REAL system leaders.

The Department will host a webinar for REAL Tutoring Service Providers. School systems serving as Tutoring Service Providers should plan to attend the webinar.

Webinar Date and Time: May 12 at 2:30 p.m.
Webinar Link: https://ldoe.zoom.us/j/99451796387?pwd=U1VSN0hrbjBvTWJHSEI5Y2Y3c1RSQT09
Meeting ID: 994 5179 6387
Passcode: 773552

Please contact holly.manson@la.gov with questions.

Accelerate
Please share with system leaders.

Accelerate, Louisiana's pre-K-12 tutoring strategy, is designed for school systems to implement equal access tutoring at scale in order to achieve significant results for all students. School system and school leaders should continue implementing Accelerate in their schools.

All CIR/UIR-A schools will be required to implement Accelerate during the 2022-2023 school year.

The Department hosted a webinar last week to provide school systems with an overview of Accelerate and best practices for implementation. A copy of the presentation and recording is available in the Accelerate Library.

Please contact markecia.barthelemy@la.gov with questions.

Literacy

Analyzing End-of-Year Data Guidance
Please share with teachers, leaders, and reading interventionists.

The Department's Literacy Division has released a set of templates to support teachers and leaders with analyzing end-of-year literacy screener data and planning for student success. These templates can be accessed in the Literacy Library under the Literacy Goals pillar. For convenience, they are also linked below:
Universal Screener EOY Analysis Template - Teachers

Universal Screener EOY Analysis Template - Site-Level Leaders
Universal Screener EOY Analysis Template - District Leaders
Universal Screener Analysis Template - Interventionists

Please contact louisianaliteracy@la.gov with questions.

Teacher Leader Summit Session Line-up
Please share with teachers and leaders.

The Literacy Division will be presenting several sessions at this year's Teacher Leader Summit to support teachers and leaders with literacy implementation focused around the literacy pillars. Our sessions will cover the following topics:

- Middle and High School Literacy
- Literacy Plans
- Foundational Skills in Grades 3 and up
- Interventions for all Grade Levels
- Literacy Coaching
- Literacy Leadership
- Student Literacy Plans
- Family Engagement around Literacy

The Teacher Leader Summit will take place from May 31-June 2, 2022 at the New Orleans Ernest N. Morial Convention Center. We look forward to seeing you there!

Please contact louisianaliteracy@la.gov with questions.