July 13, 2023

In This Issue

- Important Dates for School Systems
- School Choice
  - Monthly Call
  - Office Hours
  - Scholarship Transfer Requests 2023-24
  - Upcoming Dates
- Operations
- Career and College Readiness
- School System Financial Services
- Teaching and Learning

Important Dates for School Systems

Office Hours and Monthly Calls

- Nonpublic Monthly Call: July 19 at 2 p.m.
- School System Financial Support (SSFS) Monthly Call: July 19 at 2 p.m.
- Office of Career and College Readiness Monthly Call: July 20 at 3 p.m.
- Federal Support and Grantee Relations (FSGR) Monthly Call: July 20 at 10 a.m.
- Nutrition Support Monthly Call: August 1 at 1 p.m.
- ARAP Launch Call: August 1 at 2 p.m.
- ARAP Launch Call: August 2 at 9 a.m.
- ARAP Launch Call: August 2 at noon
- Registered Apprenticeship Funding Webinar: August 2 at 2 p.m.
- ARAP Launch Call: August 2 at noon
- ARAP Launch Call: August 3 at 9 a.m.
- ARAP Launch Call: August 3 at noon

Upcoming Events and Deadlines

- Deadline for EEF recipients to submit Final 6/30 PERs: July 15
- New Teacher Experience Summer Kick-Off registration closes: July 18 (extended)
- Governor's Office of Disability Affairs (GODA) virtual conference: July 24 - July 27
- Deadline to submit Summer Learning Programs Survey: August 1
- New Teacher Experience Affinity Group registration closes: August 12
- New Teacher Experience Professional Learning modules registration closes: August 12
- Deadline to submit 2023-2024 PPP: October 31
School Choice

Monthly Call
Our next monthly call will be held on July 19 at 2 p.m. We will be discussing upcoming changes and information for the 2023-24 school year. Please make every effort to attend.

- A copy of the monthly call presentations can be found in the School Systems Planning library.

Office Hours
The Office of School Choice-Nonpublic Programs Team currently offers a service called Office Hours. We are offering office hours to provide one-on-one assistance regarding any questions you may have regarding our scholarship programs.

Office hours will be offered each week for school administrators and other school system employees. Office hours will be held Tuesdays and Thursdays from 10:30 a.m. to 11:30 a.m.

You can book your Office Hours call using this link: https://www.picktime.com/LDEnonpublicschools

In order to make sure that every school gets an opportunity to schedule a call, each call will be limited to 15 minutes. When booking your call, you must include a description of what you'd like to discuss during the call in the "booking notes" section of the form. This will ensure that our staff is prepared ahead of the call and can effectively use the time to address your concerns.

If you miss your scheduled time, you will need to book a new appointment time. If you have any questions about Office Hours, please reach out to us at studentscholarships@la.gov for assistance.

This service is not available to families. Families with questions should submit them to studentscholarships@la.gov

Scholarship Transfer Request 2023-24
The deadline to submit summer transfer requests for the 2023-24 school year is July 18. Please ensure that you submit all request by the deadline date.

- You can access the Louisiana Scholarship Program Summer Transfer Form here.
- You can access the School Choice Program Transfer Form here.

If you have any questions about the transfer process, please email studentscholarships@la.gov for assistance.
Upcoming Dates

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<thead>
<tr>
<th>Date</th>
<th>Item</th>
<th>Participants</th>
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<tbody>
<tr>
<td>July 18</td>
<td>Transfer Window Closes</td>
<td>LSP and SCP Schools</td>
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<tr>
<td>July 19</td>
<td>Nonpublic Monthly Call</td>
<td>LSP and SCP Schools</td>
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<tr>
<td>August 1</td>
<td>Review roster in LEADS for 2023-24 school year</td>
<td>LSP and SCP Schools</td>
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<tr>
<td>August 1</td>
<td>Transfer Window Reopens</td>
<td>LSP and SCP Schools</td>
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*All dates are tentative, please review future issues of the Nonpublic newsletter for all updates*

Operations

**2023-2024 Academic Recovery and Acceleration Plans**

Please share with school system leaders, school system planning/recovery and acceleration leads, and federal program directors and business managers.

On August 1 the LDOE will launch [Louisiana Comeback 3.0](#), a statewide campaign to continue planning for and investing in the improvements Louisiana students need and deserve. During the call, the Department will share the 2023-2024 Academic Recovery and Acceleration Plan (ARAP) template and approval criteria, which will be published to the [Pandemic Relief Guidance and Resources Library](#). To support school systems in completing the plan, the LDOE is offering multiple ARAP launch calls to accommodate schedules.

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<th>Timeline</th>
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<tr>
<td><strong>August 1</strong></td>
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<td><strong>August 2 - 4</strong></td>
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<tr>
<td><strong>September 1</strong></td>
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<td><strong>October 31</strong></td>
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School system leaders, school system planning/recovery and acceleration leads, and federal program
directors and business managers should plan to attend at least one of the following five launch sessions.

- **Webinar Date and Time:** August 1 at 2 p.m.
  - **Webinar Link:** [https://ldoe.zoom.us/j/99796059064](https://ldoe.zoom.us/j/99796059064)
  - **Webinar Phone Number:** 312-626-6799
  - **Meeting ID:** 997 9605 9064

- **Webinar Date and Time:** August 2 and 3 at 9 a.m. (two occurrences)
  - **Webinar Link:** [https://ldoe.zoom.us/j/92736833110](https://ldoe.zoom.us/j/92736833110)
  - **Webinar Phone Number:** 312-626-6799
  - **Meeting ID:** 927 3683 3110

- **Webinar Date and Time:** August 2 and 3 at noon (two occurrences)
  - **Webinar Link:** [https://ldoe.zoom.us/j/95065030319](https://ldoe.zoom.us/j/95065030319)
  - **Webinar Phone Number:** 312-626-6799
  - **Meeting ID:** 950 6503 0319

Please contact [ldoe.grantsheldesk@la.gov](mailto:ldoe.grantsheldesk@la.gov) with questions.

### Career and College Readiness

#### Office of Career and College Readiness Monthly Calls

Please share with secondary supervisors, CTE supervisors, secondary principals, assistant principals, and school counselors.

The Office of Career and College Readiness will begin hosting monthly calls every third Thursday beginning July 20. These webinars focus on sharing updates around the various work streams within the office. Slide decks are posted in the [Monthly Call Library](#). Please contact [erica.spencer@la.gov](mailto:erica.spencer@la.gov) with questions.

#### Apprenticeship Funding

Please share with CTE supervisors, principals, counselors, and secondary supervisors.

During the 2023 Legislative session, funding was approved to support students enrolled in an approved Registered Apprenticeship course for the 2023-2024 school year. This webinar will provide information regarding the request and reporting requirements for funding use.

- **Webinar Date and Time:** August 2 at 2 p.m.
  - **Webinar Link:** [https://ldoe.zoom.us/j/94588232892](https://ldoe.zoom.us/j/94588232892)
  - **Webinar Phone Number:** 312-626-6799
  - **Meeting ID:** 945 8823 2892

Please contact [caronda.bean@la.gov](mailto:caronda.bean@la.gov) with questions.

#### Career Development Fund End-of-Year Reporting

Share with CTE supervisors, principals, counselors, secondary supervisors, and testing coordinators.
The 2022-2023 Career Development Fund (CDF) End of Year Expenditure Report is available for school systems to complete. The deadline to report on 2022-2023 CDF expenditures is August 31. School systems should refer to the 2022-2023 Guidelines for Use of CDF Allocation when completing the form. Please contact troy.borne@la.gov with questions.

2023-2024 High School Planning Guide
Please share with system leaders, secondary supervisors, high school and middle school leaders, and school counselors.

The 2023-2024 Louisiana High School Planning Guidebook is now available. This guidebook consolidates the policies and programs most relevant to high school educators as they plan for the upcoming academic year and prepare every student for college and career success. Please contact highschoolacademics@la.gov with questions.

School System Financial Services

USDA Required School Lunch Match
Please share this with all business managers and financial officials.

The United States Department of Agriculture (USDA) requires an annual match of state funds for the school lunch program. A memorandum explaining the requirements and the FY 2023-24 Required Lunch Schedule containing the required match amount for each school system is available in the MFP Library under the USDA Required School Lunch Match section. Please contact ldoemfphelpdesk@la.gov with questions.

2023-2024 MFP Formula Allocation
Please share with business managers.

The MFP formula allocation for FY 2023-2024 was released June 30 via the LDOE website. The formula document is located in the MFP Library under the 2023-2024 MFP Budget Letter section. Please contact LDOEmfphelpdesk@la.gov with questions.

Procurement Guidance and Compliance Requirements Update
Please share with business managers and financial officials.

To comply with procurement standards mandated by federal and state guidelines, LEAs should access the Procurement Thresholds Update 2023 chart to identify the process requirements for each type of purchase and use the requirement with the most restrictive state and federal guidelines. Please contact fedaudit@la.gov for more information.

Teaching and Learning

Academic Content

Social Studies Curriculum Development
Please share with social studies supervisors, administrators, and K-8 social studies teachers.
The first unit in grade 4 of Bayou Bridges: A K-8 Louisiana Social Studies Curriculum is now available on the [Bayou Bridges web page](#). Materials for grades 4-5 will continue to post throughout the summer and fall for piloting in 2023-2024; additional units for grades K-8 will be released throughout the 2023-2024 school year. See the [Bayou Bridges Detailed Unit Release Schedule](#) for future release dates. Please contact [classroomsupporttoolbox@la.gov](mailto:classroomsupporttoolbox@la.gov) with questions.

**Social Studies K-12 Resource Web Page Updates**  
Please share with social studies supervisors, administrators, and K-12 social studies teachers.

The [K-12 Social Studies Resource web page](#) now reflects the implementation of the 2022 Louisiana Student Standards for Social Studies. All instructional materials and guidance related to the 2011 standards were removed or archived, with the exception of the high school U.S. History scope and sequence, companion document, and sample tasks.

Please contact [classroomsupporttoolbox@la.gov](mailto:classroomsupporttoolbox@la.gov) with questions.

**Educator Development**

**Summer Learning Programs**  
Please share with school system leaders and summer learning coordinators.

School systems who received funding through Achieve! and/or the Super App for summer learning programs must complete this [Summer Learning Programs survey](#) by **August 1** to measure the effectiveness of the programs. School systems should only submit one survey. All questions can be viewed on the [survey document](#) before submitting. Please contact [louisianaleaders@la.gov](mailto:louisianaleaders@la.gov) with questions.

**New Teacher Experience: Professional Learning Modules**  
Please share with school leaders and school system leaders.

The Department developed [Professional Learning Modules](#) on topics that are critical for new teacher success. These modules, designed to build learning throughout the year, include online asynchronous content followed by an in-person learning lab where participants practice and apply these concepts.

- Module 1: Classroom Management/Classroom Environment
- Module 2: Standards and Curriculum
- Module 3: Data Literacy
- Module 4: Literacy for 21st Century Learners
- Module 5: Parent and Community Engagement

Teachers are expected to complete the entire series of Professional Learning Modules. After completing [registration](#), participants will receive details on selected training locations. This learning opportunity is provided at no cost to systems; however, any travel costs must be covered by the school systems. Registration will close **August 12** or once capacity is reached. Please contact [laurie.carlton@la.gov](mailto:laurie.carlton@la.gov) with questions.
**2023-2024 Mentor Waiver Application**

Please share with school leaders and school system leaders.

BESE approved a waiver for the Mentor policy for the 2023-2024 school year at its April meeting. Mentor teacher waivers will be granted on a case-by-case basis through the application process established by the LDOE and at no fee to the applicant, school system, or teacher preparation provider.

The [2023-2024 Mentor Waiver application](#) is now open and must be created by the system leader responsible for resident placement and/or Mentor recruitment and support. We encourage system leaders leading this work to review the [Mentor Credential Waiver Application guide](#) for waiver qualifications before applying. Please contact [believeandprepare@la.gov](mailto:believeandprepare@la.gov) with questions.

**Literacy**

**Guidance for Literacy Plan Submissions**

Please share with school leaders and school system leaders.

The Department is requesting the submission of school literacy plans from all K-3 schools, which were due June 30. To submit plans, each district should save the literacy plan as a PDF document, complete the [School Literacy Plan Submission form](#) with school/district data information, upload the plan, and click submit. Please contact [louisianaliteracy@la.gov](mailto:louisianaliteracy@la.gov) with questions.