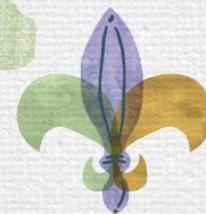


# Important News for **NONPUBLIC SCHOOLS**



**August 25, 2022**

Dear Colleagues,

Reading is the most foundational skill we can provide our students. It doesn't get more basic, or more critical, than teaching a child to read. As I've shared over the past two years, we're facing a literacy crisis in Louisiana. Together, we have laid the foundation for a reading revival. [I outlined our "back to the basics" approach recently in The Advocate.](#)

Mississippi committed to literacy in 2013. That investment has led to tremendous student achievement today. Progress takes time, but we are beginning to see growth. Our latest LEAP data showed a 3 percent increase in ELA Mastery. That's the most significant increase in six years.

We are encouraged by this early growth, and far from satisfied. Our children deserve much more, especially when it comes to a skill as basic as being able to read. Thank you for helping me spark a reading revival across our state.

Dr. Cade Brumley

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## Important Dates for School Systems

### Office Hours and Monthly Calls

- [Teaching and Learning Monthly Call: August 24 at 1 p.m.](#)
- [Federal Support and Grantee Relations Monthly Call: August 25 at 10 a.m.](#)
- Certification Monthly Call: [August 29 at 10:30 a.m.](#)
- Principal Monthly Call: [August 31 at 1 p.m.](#)
- **New call** School System Financial Services Monthly Call: [August 31 at 2:00 p.m.](#)
- System Leaders Monthly Call: [September 2 at 9 a.m.](#)
- Nutrition Support Monthly Call: [September 6 at 1 p.m.](#)
- CWA Liaisons and Louisiana Attendance Alliance Monthly Call: [September 7 at 8 a.m.](#)
- Alternative Education Leaders Monthly Call: [September 7 at 10 a.m.](#)
- K-2 Learning Year: Phase I Office Hours: [September 7 at 12 p.m.](#)
- School Medicaid Monthly Call: [September 20 at 2:30 p.m.](#)
- [Assessment and Accountability Office Hours: September 20 at 3:45 p.m.](#)
- Well-Being Monthly Call: [September 21 at 9:30 a.m.](#)
- **Nonpublic Monthly Call: September 21st at 2 p.m.**
- Career and College Readiness Monthly Call: [September 22, 2022](#)

### Upcoming Events

- 2022 SPED Leader Back-to-School Webinar: [September 8 at 2 p.m](#)
- 2022-2023 Student of the Year Award Program Webinar: [September 13 at 2 p.m..](#)

## School Choice

### **Monthly Call**

Our next monthly call will be held next week on **September 21st at 2pm**. You can join the monthly calls using [this link: https://ldoe.zoom.us/j/93717548403](https://ldoe.zoom.us/j/93717548403)

### **Office Hours**

The Office of School Choice-Nonpublic Schools Team will be offering a new service called [Office Hours](#). We are offering office hours to provide one-on-one assistance regarding any questions you may have.

Office hours will be offered each week for **school administrators and other school system employees**. Office hours will be held Tuesdays and Thursdays from 10:30 a.m. to 12:00 p.m.

You can book your Office Hours call using this [link: https://www.picktime.com/LDENonpublicschools](https://www.picktime.com/LDENonpublicschools)

In order to make sure that every school gets an opportunity to schedule a call, each call will be limited to 15 minutes. When booking your call, you must include a description of what you'd like to discuss during the call in the "booking notes" section of the form. This will ensure that our staff is prepared ahead of the call and can effectively use the time to address your concerns.

**PLEASE NOTE:** If you miss your scheduled time, you will need to book a new appointment time. If you have any questions about Office Hours, please reach out to us at [studentscholarships@la.gov](mailto:studentscholarships@la.gov) for assistance.

***This service is not available to families. Families with questions should submit them to studentscholarships@la.gov***

### **Sponsor Site Changes**

The Sponsor Site Change form must be completed for all schools making any of the following changes:

- Address change
- School leader/Superintendent changes
- Grade level changes
- School openings or closings

Link can be found [here](#)

### **Annual Survey**

The annual survey is for participating Louisiana Scholarship Schools and School Choice Schools for Students with Certain Exceptionalities. The purpose of this survey is to measure program satisfaction with the training and supports currently available to all participating schools.

These results will be gathered and shared within the Office of School Choice ONLY, meaning that your individual information and feedback shared will not be publicly reported. Only an overall summary of these results may be included in Department presentations and calls for informative purposes. You can access the survey [here](#).

## **Upcoming Dates**

You can access the 2022-23 Nonpublic Annual Reporting Calendar [here](#).

*\*All dates are tentative, please review future issues of the Nonpublic newsletter for all updates.*

Date	Item	Participants
August 22nd	All transfers must be completed for Q1	LSP and SCP schools
August 30th	Verify access to NPS system	All Nonpublic schools
August 31st	*NEW* Strategies for Success Bi-weekly Check-ins begin	All new scholarship managers All new scholarship schools*
September 1st	Quarter 1 enrollment begins (LSP and SCP)	LSP and SCP schools
September 3rd	Quarter 1 enrollment ends (LSP and SCP)	LSP and SCP schools

\*All scholarship participants are welcome to participate if they need additional support with the items being discussed during the call.

### **Strategies for Success Bi-weekly Check-In**

We will have check-ins for all new participating schools, new scholarship managers, and those needing additional support. These check-ins will be used to provide additional support and step-by-step training for those that are learning the program.

- Our first check in is scheduled for **August 31st at 2pm**.
- You can access the meeting using this link: <https://ldoe.zoom.us/j/93717548403>
- Topics that will be covered in our next check-in will included:
  - Accessing LEADS and the FTP
  - How to view your roster in LEADS
  - How to view your payment report in LEADS
  - How to complete Quarterly enrollment reporting in LEADS

## Louisiana Scholarship Program (LSP)

### LSP transfer window

PROCESS	TIMELINE
Transfer Window Reopens	August 1st
Transfer Window Closes for Q1	August 31st

### Quarterly Enrollment Reporting

All Quarterly Enrollment Reports must be submitted on time via the LEADS portal during each quarter by the dates listed below in order to receive payments on-time.

- **Please note:** The information reported on the roster will be used for Q1 enrollment for the 2022-23 school year.
- If any information is incorrect or a student is missing from your roster, please contact us immediately at [studentscholarships@la.gov](mailto:studentscholarships@la.gov) for assistance.

### Quarter 1 reporting for the Louisiana Scholarship Program (SEE) is September 1st-3rd.

- If the enrollment reports are not submitted on time, it affects your student enrollment counts and delays payments.
- Each school is responsible for reviewing the final quarterly enrollment report as entered in the LEADS system.
- If a student drops from your school, please follow the drop procedures so that the student can be dropped from your roster.

\*Please note that the payment report generated in LEADS may not accurately reflect final payment amounts.

### Schools will have 30 days from the last day of quarterly enrollment reporting period each quarter to report any enrollment issues.

- ***This means all Payment Adjustment Forms for Quarter 1 must be submitted by October 7th.***
- Any Payment Adjustment Forms for Quarter 1 submitted after October 7th **will be considered on an individual basis and must include an explanation for the late submission.**

***Please note that late Payment Adjustment Form submissions are not guaranteed payment.***

## School Choice Program for Students with Exceptionalities (SCP)

### Quarterly Enrollment Reporting

All Quarterly Enrollment Reports must be submitted on time via the LEADS portal during each quarter by the dates listed below in order to receive payments on-time.

- **Please note:** The information reported on the roster will be used for Q1 enrollment for the 2022-23 school year.
- If any information is incorrect or a student is missing from your roster, please contact us immediately at [studentscholarships@la.gov](mailto:studentscholarships@la.gov) for assistance.

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***Please note that late Payment Adjustment Form submissions are not guaranteed payment.***

## Assessments, Accountability and Analytics

### ACT/ WorkKeys

**Please share with district test coordinators and high school supervisors.**

ACT announced the following changes:

- The [Success](#) platform will store five years of data. The oldest data will be purged every year on September 1, beginning with the 2017-2018 records purge on September 1, 2022, and adding 2022-2023 data,
- Student reports sent to students and returned undeliverable will be mailed to schools for distribution to students,
- ACT has eliminated training packets,
- Manuals are available online on the [ACT State Testing](#) site if testing online, manuals will be mailed for paper testing and also available online.

·WorkKeys Fall Administration

- In PANext, schools that are not administering paper assessments should select "Not Applicable/Online Testing."

### Data Certification

**Please share with accountability contacts and system leaders.**

All primary accountability contacts received emails that announced the opening of ACT and DCAI data certification with attached resource documents. All requests for changes to data must be entered no later than August 31.

**NAEP**

**Please share with NAEP coordinators of schools notified for participation in NAEP.**

The department is hosting two webinars for schools that were selected to participate in NAEP assessment activities. The dates below reflect the same webinar that is offered on two different days. Topic: What is NAEP? Introduction to NAEP 2022-23

- **Webinar Date and Time:** September 6 at 1 p.m.
- **Webinar Link:**  
<https://ldoe.zoom.us/j/99296436522?pwd=UEhrNlpTRERHMVI5S1d0ZXp6U0ovZz09> .
- **Meeting ID:** 992 9643 6522
- **Passcode:** 837585
- **One tap mobile**
  - +13126266799,,99296436522#,,,,\*837585# US (Chicago)
  - +14702509358,,99296436522#,,,,\*837585# US (Atlanta)

or

- **Webinar Date and Time:** September 8 at 2 p.m.
- **Webinar Link:**  
<https://ldoe.zoom.us/j/98748216446?pwd=Vy9MYWwhanhsN21qUnZUZmR4V0JGUT09>
- **Meeting ID:** 987 4821 6446
- **Passcode:** 355763
- **One tap mobile**
  - +14702509358,,98748216446#,,,,\*355763# US (Atlanta)
  - +14703812552,,98748216446#,,,,\*355763# US (Atlanta)

**Interests and Opportunities**

**Please share with accountability contacts and system leaders.**

Principals and accountability contacts received email notification regarding the availability of the Interests and Opportunities Survey that must be completed **by November 4**. Data submitted in the survey will be used to calculate point awards for the SPS Interests and Opportunities index.

**Career and College Readiness**

**Pupil Progression Plan Submission**

**Please share with school system administrators.**

The Pupil Progression Plan (PPP) is the comprehensive plan developed and adopted by each school system, based on student performance. The plan also addresses student placement, promotion, retention, and specific policy decisions of the school system.

The locally adopted Pupil Progression Plan should be submitted as a PDF to [PPP@la.gov](mailto:PPP@la.gov) by **September 9**. The [2022-2023 template](#) is available in the School Policy library and has been updated to reflect some

changes in heading titles. If you have submitted your plan already you don't need to submit an updated plan. Please contact [PPP@la.gov](mailto:PPP@la.gov) with any questions.

### **2022-2023 Student of the Year Guidelines**

**Please share with system leaders, Student of the Year coordinators, principals and counselors.**

Newly revised Student of the Year Guidelines and accompanying documents will be available to school systems in early September and a webinar has been scheduled to explain the changes.

Revisions include additional regions, changes in organizational structure as well as shifts in portfolio scoring weights.

- **Webinar Date and Time:** September 13; 1 - 2:30 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/91787908534>
- **Meeting ID:** 917 8790 8534
- **Passcode:** 421010

Please contact [marian.johnson@la.gov](mailto:marian.johnson@la.gov) with questions.

### **2022-2023 Instructional Resources for AP Teachers Webinar**

**Please share with AP teachers, testing coordinators and counselors.**

The College Board will host a session designed for teachers new to AP or educators wanting to learn more about the free instructional resources available through AP Central. Participants will specifically learn more about documents to support course implementation, like Course Exam Descriptions and online resources available through AP Classroom.

- **Webinar Date and Time:** September 14; 11 a.m. - 12 p.m.
- **Webinar Link:** <https://collegeboard.zoom.us/j/94851577628>
- **Webinar Phone Number:** 346-248-7799
- **Meeting ID:** 948 5157 7628
- **Passcode:** fqJD8Cdmn1

Please contact [charmaine.cureton@la.gov](mailto:charmaine.cureton@la.gov) with questions.

### **Louisiana Department of Health (LDH)-Mobile Vaccine Teams Available for School Systems**

**Please share with superintendents and principals.**

The Louisiana Department of Health (LDH) has extended contracts with Mobile Vaccination Providers across the state that allow any school systems, and any school, to host a mobile vaccination event. This allows the option for parents, guardians, or caregivers to have children vaccinated at school.

School systems that would like assistance setting up a COVID-19 vaccination events at an on-site or off site location should complete this [survey](#). A representative from the Department of Health will contact the school system to discuss the request.

To learn more about on-site vaccination clinics, please visit [www.ldh.la.gov/schoolsignup](http://www.ldh.la.gov/schoolsignup). Please contact [la.immunization@la.gov](mailto:la.immunization@la.gov) or [healthyschools@la.gov](mailto:healthyschools@la.gov) with questions.

## School System Financial Services

### **Monthly Call for Business Managers**

**Please forward to business managers and finance officials.**

The first [monthly call](#) of the 2022-23 fiscal year for Business Managers and Finance Officials will be August 31 at 2:00 pm via Zoom. The agenda will include information regarding upcoming due dates and other pertinent topics.

- **Webinar Date and Time:** August 31 at 2 p.m.
- **Webinar Link:**
  - <https://ldoe.zoom.us/j/99726217222?pwd=ZWZ2NTgxeXRpTmxXK3g1eG1TQzN3Zz09>
- **Webinar Phone Number:** 470-381-2552
- **Meeting ID:** 997 2621 7222

Please contact [schoolfinancehelpdesk@la.gov](mailto:schoolfinancehelpdesk@la.gov) with questions.

## School System Relations

### **Searching for Louisiana’s Next State Teacher and Principal of the Year and New Teacher of the Year**

**Please share with stakeholders, including principals and teachers.**

The Department recognizes great teachers and school leaders are critical to student success. Annually, the Department honors some of the state’s most successful educators through the Louisiana Teacher and Principal of the Year programs, as well as the New Teacher of the Year program. (Candidates for the New Teacher of the Year program must have less than one year teaching experience.)

Part of the selection process for naming the district and state-level winners includes recommendations from teachers, principals, district employees, parents, colleagues, and community members. To assist with the process, a nominations portal was created. The nominations portal is open now and will close on September 30. Multiple nominations are accepted, as well as self-nominations. Upon portal close, the nomination information will be shared with school systems for their consideration.

Please share the [nomination portal link](#) with stakeholders and encourage everyone to nominate outstanding teachers and leaders.

Please contact [excellenteducators@la.gov](mailto:excellenteducators@la.gov) with questions regarding Teacher/Principal of the Year; email [Laurie.Carlton@la.gov](mailto:Laurie.Carlton@la.gov) with questions about New Teacher of the Year.

## Teaching and Learning

### **Academic Content**

#### **ELA Guidebooks 3-5 (2022)**

**Please share with ELA teachers of grade 3-5.**

In Spring 2022, the Department offered systems the opportunity to participate in an implementation pilot and a materials review of three ELA Guidebooks 3-5 (2022) units: Because of Winn-Dixie, The Whipping

Boy, and The Birchbark House. The systems who participated in the pilot and materials review were surveyed and the results from the pilot and materials review can be found in the [ELA Guidebooks 3-5 \(2022\) Feedback report](#). The Department appreciates all of the educator engagement and will incorporate this feedback into revisions of ELA Guidebooks 3-5 (2022) units throughout the 2022-2023 school year.

Please contact [elaguidebooks@la.gov](mailto:elaguidebooks@la.gov) with questions.

## **Educator Development**

### **Praxis Core Updates**

**Please share with human resource directors and system leaders.**

On August 12, BESE President Garvey signed an additional waiver of BESE policy that waives the requirement of Praxis core for certification. However, this **does not waive** the Praxis core requirement to apply for a Temporary Authority to Teach (TAT). This waiver is in effect until the Board considers policy revisions at the August BESE meeting.

Acts [707](#) and [244](#) of the 2022 Regular Legislative Session were passed into law, which removes passing an examination that includes English proficiency as a requirement for certification. BESE policy requires ACT or Praxis Core as the measure of English proficiency for both entrance to a teacher preparation program and initial certification. To align with the new law, policy changes will be presented to BESE for approval in August removing Praxis Core from program entrance and certification.

Removing this barrier is a step in the right direction and a part of a comprehensive plan to improve the educator workforce.

Please contact [em.cooper@la.gov](mailto:em.cooper@la.gov) with questions.

### **Summer Learning Program Survey**

**Please share with summer learning program coordinators.**

The [2022 Summer Learning Program Survey](#) is due **August 26** and should be completed for systems who offered a 2022 Summer Learning Program or if Achieve/Super App funding was used. As part of CIR/UIR-A and funding requirements, the survey is being used to collect information about school systems' implementation of summer learning programs.

The [survey](#) should be completed by one system-level leader with school systems only submitting **one** survey. All of the questions can be viewed on the [survey document](#) before submitting.

Please contact [keisha.thomas2@la.gov](mailto:keisha.thomas2@la.gov) with questions.

### **K-2 Learning Year: Phase I Teacher Webinar**

**Please share with systems leaders and school leaders and teachers.**

The LDOE will host a webinar for teachers participating in the K-2 Learning Year: Phase I. A

representative from the University of Lafayette Picard Center will discuss the purpose, processes, and protocols regarding third-party observations.

- **Meeting Date and Time:** September 1 at 4 p.m.
- **Meeting Link:**
  - <https://ldoe.zoom.us/j/99423703660?pwd=M2x3Zm90bHI1K3lXdmdSM3VHV3pMdz09>
- **Meeting ID#:** 994 2370 3660
- **Meeting Passcode:** 638154

Please contact [lori.pennison@la.gov](mailto:lori.pennison@la.gov) with questions.

### **Educator Evaluation Survey**

**Please share with systems leaders, school leaders, and teachers.**

As part of Louisiana's Recruitment and Retention Plan, the Louisiana Department of Education (LDOE) is reviewing the current Louisiana educator evaluation system that was created over ten years ago in order to identify areas for improvement.

The LDOE is asking for the input of educators that are evaluated and educators that are evaluators via a survey. The [leader survey](#) and [teacher survey](#) close on September 30 and will provide educators an opportunity to share opinions and ideas on the current evaluation system. Please share these surveys with all school leaders and teachers.

Please email [compass@la.gov](mailto:compass@la.gov) with questions.

### **Workforce Reporting Updates**

**Please share with systems leaders, school leaders, human resource directors, and data directors.**

Data managers, it's time to finalize 2021-2022 school year workforce/MFP data entry. The deadline to complete this task is August 26. EdLink will shift 2021-2022SY data to final/historical beginning on **August 27**. For support, visit [EdLink's Support page](#) to find recorded training sessions and sample spreadsheets.

For troubleshooting and reporting issues, email [systemsupport@la.gov](mailto:systemsupport@la.gov).

### **Teacher Exit Survey 2021-2022**

**Please share with human resource directors and systems leaders.**

HR managers can now access the annual Teacher Exit Survey on [TeachLouisiana.net](https://teachlouisiana.net) for the 2021-2022 school year. This survey collects district level data on reasons for teacher departure over the last school year. The survey is open until September 16, and HR managers will receive an email with detailed instructions to help facilitate this process.

Please contact [emily.smiley@la.gov](mailto:emily.smiley@la.gov) with questions.

## **Literacy**

### **Resource: Universal Screener Data Analysis Templates**

**Please share with literacy teachers, interventionists, and system and school literacy leaders.**

The Literacy Division has released updated templates for analyzing universal screening data and making data-based decisions based on specific student needs. The templates are structured to cover beginning-, middle-, and end-of-year data collection so that a comprehensive plan can be developed. There is an analysis template available for each level of analysis and planning including small group planning for interventionists, student grouping templates for teachers, school-wide data analysis tables for school sites, and system-level data analysis.

- [Universal Screener Analysis Template - Teacher](#)
- [Universal Screener Analysis Template - Site Leader](#)
- [Universal Screener Analysis Template - System Leader](#)
- [Universal Screener Analysis Template - Interventionist](#)

Please contact [louisianaliteracy@la.gov](mailto:louisianaliteracy@la.gov) with questions.

## Reminders

### *Operations Reminders*

#### **Homeless Coordinator and Parent and Family Engagement Coordinator 2022 Back-to-School Training**

**Please share with Homeless Liaisons and Parent and Family Engagement Coordinators.**

LDOE will be providing a back-to-school training for both Homeless Coordinators and Parent and Family Engagement Coordinators on August 29, 2022 from 8 a.m until 4:30 p.m. The training will be held in person at the Louisiana Department of Education, 1201 North Third St. Baton Rouge, LA 70802. The variety of sessions offered will provide information on federal mandates and updates for both programs, results of the statewide Parent and Family Engagement Survey, information on migrant and English learners programs, PimsPoints and Be Engaged Bot updates, EdLink, monitoring, and much more. All Homeless and Parent and Family Engagement Coordinators are asked to please attend.

Please contact [antiqua.hunter@la.gov](mailto:antiqua.hunter@la.gov) with questions.

#### **Ready to Achieve! 2022-2023 School System Operations Plan Submission** Please share with school system leaders.

A school system that receives ARP ESSER funds must make publicly available on its website a **Ready to Achieve! plan** for safe return to in-person instruction and continuity of services. School systems can meet this requirement for 2022-2023 by updating their Ready to Achieve 2021 plans to reflect the Ready to Achieve 2022-2023 guidance. School systems will submit a link to their plan to LDOE **no later than September 12**. Please contact [meredith.mcgovern@la.gov](mailto:meredith.mcgovern@la.gov) with any questions.

#### **Ready to Achieve! 2022-2023 Operational Guidelines** Please share with school system leaders.

The Louisiana Department of Education has updated the Ready to Achieve! 2022-2023 Operational Guidelines to reflect the most recent recommendations released by the Centers for Disease Control on August 11, 2022. Please share this information with system leaders and administration. Please contact [meredith.mcgovern@la.gov](mailto:meredith.mcgovern@la.gov) with questions.

## **Assessments, Accountability and Analytics Reminders**

### **Data Certification**

**Please share with district accountability contacts and system leaders.**

On August 15 the La Data Review system opened for review of ACT and DCAI rosters. Accountability contacts in school systems that had ACT and/or DCAI rosters were sent an email with login credentials, guidance, and additional resources developed to support the review process. Additional emails will be sent to accountability contacts who have only assessment data to check by the end of the month. Please contact [jennifer.baird@la.gov](mailto:jennifer.baird@la.gov) with questions.

### **ACT**

**Please share with test coordinators.**

August 26: Deadline to enter fall testing dates for WorkKeys and adjust enrollment counts for WorkKeys accommodated paper material in PANext. All accommodations can be administered online except large print and braille. Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.

### **LEAP Connect**

**Please share with test coordinators, special education teachers and supervisors.**

The department approved Prioritized LEAP Connectors for English language arts, mathematics and science to provide instructional support and planning resources for teachers and content leaders.

The Prioritized Connectors Guide is available in the LEAP Connect Assessment Resources section of the Assessment Guidance Library on the department website.

Please contact [Tywanna.Dushime@la.gov](mailto:Tywanna.Dushime@la.gov) with questions.

## **Career and College Readiness Reminders**

### **Jump Start Funding Guidance**

**Please share with CTE supervisors and school system leaders.**

The Department has released updated Jump Start funding guidance for the 2022-2023 school year. This guidance includes:

- [2022-2023 List of CDF Qualifying Courses](#)
- [2022-2023 Guidelines for Use CDF Allocation](#)
- [2022-2023 Jump Start Funding Guidance](#)

Please contact [jessica.vallelungo@la.gov](mailto:jessica.vallelungo@la.gov) with questions.

### **Seizure Disorder Training**

**Please share with school employees and school nurses.**

Louisiana Act 562 requires the Department to approve and provide courses of instruction regarding treating students with seizure disorders that include information about seizure recognition and related first aid; one each for: (1) School nurses. (2) Other school employees, including school bus operators, who have regular interactions with students with seizure management and treatment plans. Nurses and

employees are required to complete such courses biennially.

The Epilepsy Alliance of Louisiana offers training on Seizure Recognition and First Aid for School Personnel and Managing Students with Seizures: A Training for School Nurses. The Epilepsy Foundation offers online courses on demand for school employees and nurses. Please contact [michael.comeaux@la.gov](mailto:michael.comeaux@la.gov) with questions.

### **Clinical Laboratory Improvement Amendment Waiver Requirements for Schools** Please share with school nurses and business managers.

Any facility, including schools performing testing on a sample obtained from an individual (blood, saliva, urine, respiratory swab, etc.), requires a Clinical Laboratory Improvement Amendment (CLIA) certificate covering the complexity of testing. The Clinical Laboratory Improvement Amendments of 1988 are the regulations for clinical laboratory testing inclusive of any COVID testing, glucometer testing, flu testing or pregnancy testing.

The Center for Medicaid Services issues fee coupons by mail for both initial certification as well as renewal. Certificate cycles are 2 years and fee is based on complexity of testing. Waived testing is typical for schools and is \$180 for a 2 year cycle. Schools may check online to determine certificate status at CMS laboratory demographic lookup at QCOR lookup. Please contact [elizabeth.duncan@la.gov](mailto:elizabeth.duncan@la.gov) with questions.

## **School System Financial Services Reminders**

### **FY2022-2023 Annual Adopted Budget and General Fund Budget Submission**

**Please share with business managers and financial officials of city/parish school districts.** Louisiana R.S. 17:88 requires that city/parish school boards submit an adopted balanced budget to the Department no later than **September 30** each year. The **FY2022-2023 Adopted Annual Budget Memo** and **FY2022-2023 Adopted Budget Submission Instructions** provide guidance, documents to be completed and additional resources. Please email [schoolfinancehelpdesk@la.gov](mailto:schoolfinancehelpdesk@la.gov) or call School System Financial Services at 225-342-3617 for additional information.

## **Teaching and Learning Reminders**

### **Educator Development**

#### **Pre-Educator Pathway System Leader Professional Learning Community** Please share with the lead contact for the Pre-Educator Pathway in your school system.

Offered twice each semester, System Lead Professional Learning Community meetings are virtual opportunities for Pre-Educator Pathway/Grow Your Own System leads to share best practices related to developing and expanding access to the Pre-Educator Pathway.

- **Webinar Dates and Time:** September 1, 10-11 a.m.; November 3, 10-11 a.m.; February

2, 1-2 p.m.; April 6, 10-11a.m.

- **Webinar Link:** <https://ldoe.zoom.us/j/3455048179>
- **Webinar Phone Number:** +13462487799,,3455048179#
- **Meeting ID:** 345 504 8179

Please contact [believeandprepare@la.gov](mailto:believeandprepare@la.gov) with any questions.

### **Principal Webinar Series**

**Please share with principals and principal supervisors.**

The LDOE will hold a monthly webinar series for current school leaders. The August webinar will highlight our 2023 State Principal of the Year, David Schexnaydre, and Division Level Honorees Heather Brooks, Michael Hilton, and Tamela Phillips. These celebrated principals will take part in a panel discussion focusing on strong back to school practices.

- **Webinar Date/Time:** August 31; 1-2 p.m.
- **Webinar Link:**
  - <https://ldoe.zoom.us/j/98516144298?pwd=VHoxSlhaNWwFZUNrQWICS05MRHlzZz09>
- **Meeting ID:** 985 1614 4298
- **Passcode:** 125571

Please reach out to [louisianaleaders@la.gov](mailto:louisianaleaders@la.gov) with questions.

### **Literacy**

#### **Local Literacy Plan Guidance**

**Please share with system and school literacy leaders.**

The Literacy Division has released the second of a series of webinars to support literacy leaders with the development of local literacy plans. This most recent webinar focuses on the inclusion of explicit literacy instruction, interventions, and extensions in local literacy plan goals and action steps. The resources listed below provide literacy leaders with targeted support for planning and implementing literacy best practices. Look for the next webinar on planning for ongoing professional growth opportunities in local literacy plans in mid-September. These webinars and related resources can also be found in the Literacy Library under Local Literacy Plan Guidance.

- [Planning for Explicit Instruction, Intervention, and Extension slide deck](#)
- [Planning for Explicit Instruction, Intervention, and Extension recording](#)
- Updated, fully editable [Local Literacy Plan Template](#)

Please contact [louisianaliteracy@la.gov](mailto:louisianaliteracy@la.gov) with questions.