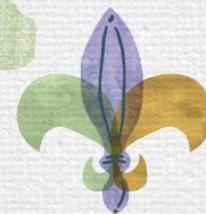


# Important News for **NONPUBLIC SCHOOLS**



**September 22, 2022**

Dear Colleagues,

I had the honor to present Superintendent Jarod Martin and the Lafourche Parish School District with our Models of Excellence award Monday morning. [Louisiana Models of Excellence](#) (MOE) was created to acknowledge schools serving as exemplary models for implementing the Department's [Believe to Achieve](#) educational priorities.

Lafourche has been early adopters of high quality learning materials, gives their teachers the support needed to be their best, and is always willing to help other Louisiana system leaders learn from their experiences. Even in the aftermath of Hurricane Ida, Superintendent Martin and his team have displayed an unwavering commitment to student success. [You can read more about their success and the celebration online.](#)

More than just celebrating the phenomenal work of our educators, MOE was created to provide models for others to learn from and to cultivate partnerships among school systems across the state. We're developing resources based on the success in Lafourche Parish. Resources are available now based on last school year's honorees. You can learn more about literacy interventions from [DeSoto Parish](#), pre- educator pathways from [Rapides Parish](#), summer learning programs from [East Feliciana Parish](#), and K-2 literacy from [Phillis Wheatley Community School in Orleans Parish](#).

If you know of a school or school system that exemplifies one of our educational priorities, we would love to learn more about their success. School systems may submit nominations for the 2022-23 Louisiana Models of Excellence through the [online portal](#). To learn more about submitting nominations, contact [modelssofexcellence@la.gov](mailto:modelssofexcellence@la.gov).

Dr. Cade Brumley

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## Important Dates for School Systems

### **Office Hours and Monthly Calls**

- School System Financial Services AFR Office Hours: [September 22 at 2 p.m.](#)
- [Career and College Readiness Monthly Call: September 22 at 3 p.m.](#)
- LA Comeback 2.0 Office Hours: [September 28 at 8:00 a.m.](#)
- LA Comeback 2.0 Office Hours: [September 28 at 12:00 p.m.](#)
- Teaching and Learning Monthly Call: [September 28 at 1 p.m.](#)
- CWA Liaisons and Louisiana Attendance Alliance Monthly Call: [October 5 at 8 a.m.](#)
- Alternative Education Leaders Monthly Call: [October 5 at 10 a.m.](#)

### **Upcoming Events**

- [Paraprofessional and Support Staff Literacy Support Webinar Session 2: September 20 at 1 p.m.](#) and [September 23 at 11 a.m.](#)
- [Paraprofessional and Support Staff Literacy Support Webinar Session 3: September 26 at 9:30 a.m., September 27 at 1 p.m., and September 30 at 11 a.m.](#)
- [Grades 3-12 Foundations Webinar Session 2: September 21 at 3:30 p.m.](#)
- [School Support Institutes](#) Session 1: Sept 27 - 30
- [AEMing for Success Conference](#): October 18 - 19
- [CISA 2022 National Summit on K-12 School Safety and Security: November 1 - 3](#)
- Deadline to complete Educator Evaluation surveys ([leader survey](#) and [teacher survey](#)): September 30
- Deadline to complete the "Vacant Staff" extract in [Edlink360](#): September 30

## School Choice

### **Nonpublic School Annual Reporting (NPS)**

All nonpublic schools approved by BESE (nonpublic schools seeking state approval) must submit an annual enrollment report each fall. The Department of Education is transitioning to using a new portal for schools to submit the annual Nonpublic School enrollment data (NPS) called EdLink. The portal will open for all schools on September 12<sup>th</sup>. EdLink information along with guidance manuals will be available on the [NonPublic School webpage](#) on Monday September 12<sup>th</sup>. The submissions portal will be from September 12<sup>th</sup> – October 7<sup>th</sup>, 2022.

The LDE will be hosting office hours in which any nonpublic school may join with any questions or support. Information is available on the web page linked above.

If you have any questions, please email our office at [nonpublicschools@la.gov](mailto:nonpublicschools@la.gov) for assistance.

### **Monthly Call**

Our September monthly call was held yesterday, September 21st at 2pm. You can access a copy of the deck [here](#).

- Our October monthly call will be held on **October 19th at 2pm**.
- You can join the monthly calls using [this link: https://ldoe.zoom.us/j/93717548403](https://ldoe.zoom.us/j/93717548403)

### **Office Hours**

The Office of School Choice-Nonpublic Schools Team will be offering a new service called [Office Hours](#). We are offering office hours to provide one-on-one assistance regarding any questions you may have.

Office hours will be offered each week for **school administrators and other school system employees**. Office hours will be held Tuesdays and Thursdays from 10:30 a.m. to 12:00 p.m.

You can book your Office Hours call using this [link: https://www.picktime.com/LDEnonpublicschools](https://www.picktime.com/LDEnonpublicschools)

In order to make sure that every school gets an opportunity to schedule a call, each call will be limited to 15 minutes. When booking your call, you must include a description of what you'd like to discuss during the call in the "booking notes" section of the form. This will ensure that our staff is prepared ahead of the call and can effectively use the time to address your concerns.

**PLEASE NOTE:** If you miss your scheduled time, you will need to book a new appointment time. If you have any questions about Office Hours, please reach out to us at [studentscholarships@la.gov](mailto:studentscholarships@la.gov) for assistance.

***This service is not available to families. Families with questions should submit them to [studentscholarships@la.gov](mailto:studentscholarships@la.gov)***

## **Quarter 1 Enrollment Follow Up**

Quarter 1 enrollment closed in LEADS on September 6th for the Louisiana Scholarship Program and the School Choice Program.

- **Schools that did not submit Q1 enrollment in LEADS will have delayed payments for Quarter 1 and should contact our office immediately at [studentscholarships@la.gov](mailto:studentscholarships@la.gov) for next steps.**
- If you have any errors on your Quarter 1 submission, please contact our office so that we may assist you with correcting your issue.

**Schools now have 30 days from the last day of quarterly enrollment reporting period each quarter to report any enrollment issues.**

- ***All Payment Adjustment Forms and verification for Quarter 1 must be submitted by October 7th.***
- Any Payment Adjustment Forms for Quarter 1 submitted after October 7th **will be considered on an individual basis and must include an explanation for the late submission.**

***Please note that late Payment Adjustment Form submissions are not guaranteed payment.***

## **Annual Survey**

The annual survey is for participating Louisiana Scholarship Schools and School Choice Schools for Students with Certain Exceptionalities. The purpose of this survey is to measure program satisfaction with the training and support currently available to all participating schools.

These results will be gathered and shared within the Office of School Choice ONLY, meaning that your individual information and feedback shared will not be publicly reported. Only an overall summary of these results may be included in Department presentations and calls for informative purposes. You can access the survey [here](#).

## **Upcoming Dates**

You can access the 2022-23 Nonpublic Annual Reporting Calendar [here](#).

***\*All dates are tentative, please review future issues of the Nonpublic newsletter for all updates.***

Date	Item	Participants
September 30th	Notice of Intent 2023-24 (NOI) for LSP and SCS opens	LSP and SCP schools
October 7th	Last day to submit Payment Adjustment Forms for Quarter 1	LSP and SCP schools

October 31st	2023-24 Notice of Intent for LSP and SCS due	LSP and SCP schools
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## **Notice of Intent 2023-24**

The Notice of Intent is submitted to the Department each year in the fall to participate in our scholarship programs and request **\*NEW\*** seats for the upcoming school year.

- This does not include returning/rollover or transfer students
- Schools must complete NOIs for each scholarship program even if no new seats are being requested for the upcoming year.

The NOIs will be available on **September 30th** via Jotform. The link will be sent via email on that date.

## **Assessments, Accountability and Analytics**

### **Final Graduation Cohort Files Release**

**Please share with accountability contacts and data managers.**

Final graduation cohort files will be released on the secure ftp no later than Friday, September 23.

### **ACT**

**Please share with district test coordinators and accountability contacts.**

All school systems should have [ACT Data Sharing Agreements](#) on file with the LDOE. These agreements are necessary for ACT to submit assessment data for both ACT and WorkKeys.

### **LEAP 2025 Fall High School Administration**

**Please share with district test coordinators.**

LEAP high school fall enrollment verification is now open through September 30. All school systems must select one fall high school testing window from two options. School systems that do not record a selection will be assigned to the second window. To access enrollment verification, test coordinators should log in to DRC INSIGHT, select *Materials* from the applications, and select *Enrollments*.

### **Innovative Assessment Program Student Files (for Participating School Systems)**

**Please share with test coordinators and data managers.**

In 2022-2023, school systems will not send TSDL files to the department or the vendor to upload students into the Innovative Assessment testing platform. The department will provide the vendor with a file developed directly from official enrollment in EdLink 360. It is very important that school systems participating in operational or field/pilot administrations have enrollment data uploaded by Thursday, September 22.

## Career and College Readiness

### **Fast Forward New Pathway Timeline**

**Please share with school leaders and school system supervisors.**

In order to assist schools with scheduling students into Fast Forward pathways, the Department has adjusted the approval timeline.

- November 1, 2022: New pathways submitted to LDOE (template and instructions will be posted to the Louisiana Believes website)
- November 1-28, 2022: LDOE/BoR internal review of pathways
- November 29, 2022: Pathways reviewed and approval by the Jump Start 2.0 Review Committee
- January 17, 2023: Pathways presented at BESE for approval Please contact [stephanie.marcum@la.gov](mailto:stephanie.marcum@la.gov) with questions.

### **School Medicaid Monthly Webinars**

**Please share with school based Medicaid coordinators, special education directors and school business managers.**

The LDOE hosts a Medicaid Monthly Update for school-based Medicaid program coordinators on the third Tuesday of each month. Each meeting will feature recent updates from the Louisiana Department of Health and review different components of Medicaid program requirements. **There will be no webinar in the months of November, December and February.**

**Webinar Date and Time:** October 18; 2:30 - 3:30 p.m.

**Webinar Link:** <https://ldoe.zoom.us/j/93019253034>

**Webinar Phone Number:** 1-312-626-6799 or 1-470-250-9358

**Meeting ID:** 930 1925 3034

**Passcode:** 201756

Please contact [elizabeth.duncan@la.gov](mailto:elizabeth.duncan@la.gov) with questions.

### **AP Exam Registration and Ordering**

**Please share with AP coordinators, test administrations, school leaders, and teachers.**

AP coordinators can connect to resources to support the AP Registration and Ordering process at AP Central on the [AP Coordinators page](#).

To register a school to offer AP Exams in May 2023, the AP coordinator must complete the information in the [Setup section of AP Registration and Ordering](#), and electronically sign and submit the AP Participation Form that is generated. The information on this page provides an overview of the steps the AP coordinator must take. For more information, please refer to the *AP Coordinator's Manual, Part 1*.

**The deadline for exam orders and final exam rosters is November 15, 2022.** Please contact [charmaine.cureton@la.gov](mailto:charmaine.cureton@la.gov) with questions.

## **Save the Date: Fall CTE Leadership Retreat**

**Please share with CTE supervisors and Perkins grant coordinators.**

LCTCS and LDOE will convene the second in-person CTE Leaders Retreat in Lafayette on November 1, 2022 from 9 a.m. until 4 p.m. Additional information for this event will be provided in the upcoming weeks.

Please contact [jumpstart@la.gov](mailto:jumpstart@la.gov) with questions.

## **School System Financial Services**

### **Required Services Request for Reimbursements**

**Please share with Principals and financial officials.**

The LDOE is currently accepting Required Services requests for reimbursement for the School Year 2021-2022. Please see the attached [Memo](#) for details and links to resource materials.

Submissions must be submitted electronically and are due by September 30, 2022. For questions please contact [nonpublicschoolfinancehelpdesk@la.gov](mailto:nonpublicschoolfinancehelpdesk@la.gov)

### **FY2022-2023 Annual Adopted Budget and General Fund Budget Submission**

**Please share with business managers and financial officials of city/parish school systems.**

Louisiana R.S.17:88 requires that city/parish school boards submit an adopted balanced budget to the Department no later than **September 30** each year. The [FY2022-2023 Adopted Annual Budget Memo](#) and [FY2022-2023 Adopted Budget Submission Instructions](#) provide guidance, documents to be completed, and additional resources.

Please contact [schoolfinancehelpdesk@la.gov](mailto:schoolfinancehelpdesk@la.gov) or call 225-342-3617 with questions.

### **Grant Award: Cameras in Self-Contained Special Education Classroom**

#### **Allocation**

**Please share with business managers and financial officials of city/parish school districts.**

At the August BESE meeting the allocation of \$8 million was approved to support the purchase and installation of camera systems in self-contained classrooms. Allocation basis is tied to the estimated number of self-contained classrooms in each school system. Each school system that had enrolled students with exceptionalities in self-contained classrooms in the prior school year will receive an allocation of \$3,808 per estimated number of these classrooms.

[Allocation funding](#) will be sent directly to school systems and will not be on a reimbursement basis. You may consider the information contained in today's announcement as the Grant Award notice. Payments will be released on or before September 29.

School systems should begin planning a process to communicate the availability of these funds to families now, anticipating that the funding will soon be received. Additional details on the requirements surrounding the administration of these funds by school systems will be provided via

eGMS at the end of the month.

Please contact [specialeducation@la.gov](mailto:specialeducation@la.gov) for more information.

## School System Relations

### **Searching for Louisiana's Next State Teacher and Principal of the Year and New Teacher of the Year**

**Please share with stakeholders, including principals and teachers.**

The Department recognizes great teachers and school leaders are critical to student success. Annually, the Department honors some of the state's most successful educators through the Louisiana Teacher and Principal of the Year programs and the New Teacher of the Year program. (Candidates for the New Teacher of the Year program must have less than one year teaching experience.)

The [nominations portal](#) is open now and will close on September 30. Multiple nominations are accepted, including self-nominations. Upon portal close, the nomination information will be shared with school systems for their consideration. Please share the [portal link](#) with stakeholders and encourage teachers, principals, district employees, parents, colleagues, and community members to nominate outstanding teachers and leaders.

Contact [excellenteducators@la.gov](mailto:excellenteducators@la.gov) with questions regarding Teacher and Principal of the Year; contact [laurie.carlton@la.gov](mailto:laurie.carlton@la.gov) about New Teacher of the Year.

## Teaching and Learning

### Academic Content

### **Louisiana's Math Refresh: Special Webinar for School and System Leaders**

**Please share with academic officers, math supervisors, and principals.**

The **Louisiana Math Refresh** will provide strategically focused support to teachers and school and system leaders in two key areas:

- funding to support a refresh of math materials to ensure resources used during any instructional time are of the same high level of quality as core instruction; and
- explicit guidance, resources, and professional learning to support a refresh of existing instructional practices to align with evidence-based approaches for maximum impact in accelerating students' math progress.

Dr. Brumley and a panel of special guests are hosting a special kick-off webinar for school and system leaders at **10 a.m. on October 6.**

**Webinar Link:**

<https://ldoe.zoom.us/j/96609892192?pwd=bFJrTGJPa3l0VW5YdFVvTWQxLzRhQT09>

**Meeting ID:** 966 0989 2192

**Passcode:** 5885584

**Target Audience:** academic officers, math supervisors, and principals

Please contact [STEM@la.gov](mailto:STEM@la.gov) with questions.

## **Instructional Material Reviews**

**Please share with content supervisors and administrators.**

The Department conducts ongoing reviews of instructional materials to support school systems in adopting curricula in all core subjects. All tiered reviews can be found on the [Annotated Reviews](#) webpage. The status of all instructional materials submissions can be found in the [Weekly Report](#).

Newly rated Tier 1 materials follow. Please contact [louisianacurriculumreview@la.gov](mailto:louisianacurriculumreview@la.gov) with questions.

Publisher	Title and Grade Levels	Core Subject	Tiered Rating
Savvas Learning Company LLC	enVision Math, Grades K-2	Math	Tier 1

## **Diverse Learners**

### **2020-2021 Draft LEA Determinations**

**Please share with superintendents and special education directors/supervisors.**

Each year, the Department is required to assess the performance of school systems on the provision of special education and related services. These are called LEA Determinations. The draft 2020-2021 LEA Determinations are now available in the FTP. Please review and take pertinent action by **September 23**.

Contact [specialeducation@la.gov](mailto:specialeducation@la.gov) with questions.

### **High Cost Services Overview Webinar**

**Please share with special education directors/supervisors and federal programs personnel.**

The High Cost Services (HCS) fund supports school systems that serve Louisiana's students with the most difficult needs by providing additional funding for high-cost special education services for students with disabilities. The Department will host a webinar on **September 27** to provide an overview of the HCS Fund for the 2022-2023 school year.

SPED directors/supervisors and personnel responsible for the HCS application should attend.

**Webinar Date and Time:** September 27 at 2 p.m.

**Webinar Link:** <https://ldoe.zoom.us/j/94806665943>

**Meeting ID:** 948 0666 5943

**Phone Number:** 1-470-381-2552

Contact [specialeducation@la.gov](mailto:specialeducation@la.gov) with questions.

### **2021-2022 Seclusion and Restraint Draft Data**

**Please share with special education directors/supervisors.**

The Department is required to collect and annually report the use of seclusion and restraint data for students with disabilities. The 2021-2022 seclusion and restraint draft report will be available the week of **September 26** to provide school systems the opportunity to verify their data before the final report is published.

Please contact [specialeducation@la.gov](mailto:specialeducation@la.gov) with questions.

## Educator Development

### **Teacher Leader Lagniappe: New Episode Released**

**Please share with all educators, including school, system, and teacher leaders.**

In the [Teacher Leader Lagniappe](#) podcast, host Em Cooper shares inspiring stories that empower educators to grow in their profession.

#### **Season 2, Episode 5: Changing our Minds with Sheena Lall**

Sheena Lall, Director at Talent Development Secondary, discusses how growth and fixed mindsets impact learning in the classroom, the origins of the research, and how more school systems can adopt practices that are sweeping the educational sector. Em debuts the Teacher Hacks segment – tips submitted by educators.

Please listen and subscribe.

[Submit](#) pictures for the What's Making Me Smile segment on the [Teacher Leader Lagniappe page](#); contact [em.cooper@la.gov](mailto:em.cooper@la.gov) with questions.

### **Continuous Learning**

**Please share with system leaders.**

In accordance with BESE policy, school systems shall have a continuous learning plan for extended school closures, reviewed by stakeholders and updated annually by June 30 of each year. The plan should be connected to the four focus areas of continuous learning: school and system planning, technology, instructional quality, and family engagement. To prepare for this school year, the Department has released a [Continuous Learning Toolkit](#) to support system leaders in developing a continuous learning plan for when school closures may occur that require modified operations on a short-, medium-, or long-term basis. School systems should keep continuous learning plans at the system level and update annually.

Please contact [keisha.thomas2@la.gov](mailto:keisha.thomas2@la.gov) with questions.

## Reminders

### *Operations Reminders*

#### **Title I, Part A - Annual Comparability Reports**

***Please share with Federal Program Directors.***

*The Department released the 2022-2023 SY Title I Comparability Report section in eGMS on **September 19, 2022.***

*Title I Comparability requires school systems\* to demonstrate that services provided with state and local funds are comparable between both Title I schools and non-Title I schools, or are substantially comparable for school systems with all Title I schools.*

School systems should use October 2021 staffing and salary data to complete this report. Please access [Comparability Instructions](#) for further details on how to complete the report. **The completed report should be submitted via eGMS no later than November 18.**

For assistance with completing this report, access the [Comparability FAQ](#) document or contact [DOE-program.monitoring@la.gov](mailto:DOE-program.monitoring@la.gov).

\*School systems with one school per grade span and Type 2, 3, 3B, and 5 charters are exempt from this submission.

### **Academic Recovery and Acceleration Plan**

#### **Share with Federal Program Directors, IDEA Supervisors and School System Leaders**

As school systems progress in completing their LA Comeback 2.0 documentation, the Department will provide additional Office Hours in the month of September on the 20th, 23rd, 27th and 28th. Each date contains (2) time slots, Systems interested in attending will need to complete the [attendance sign-up form](#). If you have any questions, please reach out to the Grants Management Helpdesk at [LDOE.GrantsHelpdesk@la.gov](mailto:LDOE.GrantsHelpdesk@la.gov).

## **Assessments, Accountability and Analytics Reminders**

### **LEAP 2025 High School Verification of Fall Enrollment**

**Please share with test coordinators.**

The LEAP 2025 high school all 2022 enrollment system is open in DRC INSIGHT under the Materials application. School systems must select only one of two windows for fall testing. School systems that do not select an option by September 30 will be assigned to the second testing window.

Please contact [assessment@la.gov](mailto:assessment@la.gov) for more information.

### **ACT**

**Please share with school system test coordinators.**

ACT MOUs must be received from all school systems that plan to administer the ACT and/or WorkKeys tests to students who are not eligible to test under state contract by September 23. Copies of MOUs, worksheets and the information sheet are posted in the [Assessment Library](#). Please contact [patricia.newman@la.gov](mailto:patricia.newman@la.gov) with questions.

### **Interests and Opportunities**

Validation reports are now available in the secure ftp. Some school systems may have received a validation email in error. Corrected validation emails were sent on September 7.

- A list of non-validated sites was sent directly to accountability contacts with the edit submission link.
- Systems should continue to use the validation reports shared on the FTP as well as any district-designed system (if applicable) to track the validation of submissions.
- Validation reports were first uploaded on August 30. Additional validation reports will be uploaded for the following weeks:
  - September 19
  - October 10
  - October 24

- October 31
- November 14

Please contact [accountability@la.gov](mailto:accountability@la.gov) with questions.

### **Assessment Guides and Guidance Documents**

**Please share this announcement with school system leaders, school leaders, and teachers.**

Assessment guides and guidance documents for the 2022–2023 school year are now available in the [Assessment Guidance Library](#).

- LEAP 2025 Assessment Guides for ELA, mathematics, science, and social studies
- Innovative Assessment Program Assessment Guides
- LEAP Connect Assessment Guide
- ELPS and ELPT Guidance
- Social Studies Assessment Updates

document Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.

### **Career and College Readiness Reminders**

#### **NCCER ICTP/Core Instructor Training**

**Share with CTE supervisors, principals, counselors, and secondary supervisors.**

NCCER ICTP/Core teacher certification will be held virtually from **September 19 - 23 and continues September 26 - 30**. The class will be instructed by NCCER Master Trainer Chance Plaisance. The master trainer will work with craft instructors to complete performance profiles. The cost of the certification class for ICTP/Core is \$700.00. **Registration costs will be paid directly to the trainer.** Perkins and/or CDF funds can pay for training costs.

**Prior to registering for the training**, all potential craft instructors are **required** to submit documentation of skill for the requested craft areas in which the potential craft instructor wishes to teach to Troy Borne. Please include NCCER card number.

Documentation of skill may be any or all of the following:

- Resume with industry experience, or teaching experience in craft requested, including professional contacts to verify experience in requested craft area(s)
- Diploma with transcript from post-secondary institution in requested craft

area(s) Submit documentation and requests for training to [troy.borne@la.gov](mailto:troy.borne@la.gov).

### **School System Financial Services Reminders**

#### **Monthly Call for Business Managers**

**Please forward to business managers and finance officials.**

The second [monthly call](#) of the 2022-23 fiscal year for Business Managers and Finance Officials will be September 21 at 2 p.m. via Zoom. The agenda will include information regarding upcoming due dates and other pertinent topics.

**Webinar Date and Time:** September 21 at 2 p.m.

**Webinar Link:** <https://ldoe.zoom.us/j/99726217222?pwd=ZWZ2NTgxeXRpTmxXK3g1eG1TQzN3Zz09>

**Webinar Phone Number:** 470-381-2552

**Meeting ID:** 997 2621 7222

Please contact [SchoolFinanceHelpDesk@la.gov](mailto:SchoolFinanceHelpDesk@la.gov) with questions.

### **FY2021-2022 Annual Financial Report (AFR) Collection Timelines**

Please forward to business managers and financial officials of City/Parish School districts, Type 1, Type 2, 3B, Type 3 and Type 5 Charter Schools, LSMSA, NOCCA, OJJ, THRIVE, LSU Lab, and Southern Lab.

Louisiana R.S. 17:92 requires that local school systems and schools provide financial data to the Department no later than September 30<sup>th</sup> each year. The financial data is submitted via the LEADS portal. The LEADS portal is scheduled to be available for submission beginning Thursday, September 1st. The AFR documents that are needed to assist you in the submission of your data can be found at <https://leads13.doe.louisiana.gov/lug/AFR/AFR.htm>.

If you have any questions concerning the preparation of the financial information or account classification, contact [staudit@la.gov](mailto:staudit@la.gov). For questions regarding technical issues such as the electronic submission or online update process, contact [systemsupport@la.gov](mailto:systemsupport@la.gov).

### **Annual Financial Report (AFR) Assistance**

Please share with business managers and financial officials.

Special weekly AFR-specific Office Hours will be offered during September. Staff will be available to provide assistance with questions regarding completing the AFR submission process and technical guidance with the upload of information. Business Managers and other system-level Financial Officials with questions are encouraged to join one or all of the sessions.

#### **Office Hour Dates and Times:**

September 22 at 2 p.m.

September 29 at 2 p.m.

#### **Office Hours Link:**

<https://ldoe.zoom.us/j/91239613750?pwd=bWtZa1dCNERkRjVKNmhPNIUrWXZ6UT09>

**Office Hours Phone#:** 470-381-2552

**Meeting ID:** 912 3961 3750

Please contact [STAudit@la.gov](mailto:STAudit@la.gov) with questions.

### **Professional Improvement Program PIP FY2021-2022 and FY2022-2023 Information**

Please share with Business Managers and School Financial Officials

FY2021-2022 Rollover Summaries, Record of PIP Payment Report and Participant Report are available in the edFin FTP site. FY2022-2023 Program Guidelines and Forms for updates or submission of changes are also available in the edFin FTP site. Q1 submissions are due by September 30. Please contact [PIPFinanceHelpDesk@la.gov](mailto:PIPFinanceHelpDesk@la.gov) with questions.

## **Teaching and Learning Reminders**

### *Diverse Learners*

#### **Draft 2020-2021 LEA Determinations**

**Please share with superintendents and special education directors/supervisors.**

Each year, the Department is required to assess the performance of school systems on the provision of special education and related services. These are called LEA Determinations. The draft 2020-2021 LEA Determinations will be available via FTP the week of **September 12**. Please review and take pertinent action by **September 23**. Contact [specialeducation@la.gov](mailto:specialeducation@la.gov) with questions.

#### **SPED Leader Survey**

**Please share with special education directors/supervisors.**

The Department is seeking input about the current structures that support students with disabilities engaging in high-quality instruction. The information collected from the [Special Education Leader Survey](#) will create an understanding of how to best support local education agencies in providing specialized supports and capacity building of leaders who support students with disabilities. Please complete the [survey](#) by **September 30**. Contact [diverselearnersupport@la.gov](mailto:diverselearnersupport@la.gov) with questions.

#### **High Cost Services Overview Webinar**

**Please share with special education directors/supervisors and federal programs personnel.**

The High Cost Services (HCS) fund supports school systems that serve Louisiana's students with the most difficult needs by providing additional funding for high-cost special education services for students with disabilities. The Department will host a webinar on **September 27** to provide an overview of the HCS Fund for the 2022-2023 school year.

SPED directors/supervisors and personnel responsible for the HCS application should attend. Zoom Meeting Information:

**Webinar Date and Time:** September 27 at 2 p.m.

**Webinar Link:** <https://ldoe.zoom.us/j/94806665943>

**Meeting ID:** 948 0666 5943

**Phone Number:** 1-470-381-2552

Contact [specialeducation@la.gov](mailto:specialeducation@la.gov) with questions.

### *Educator Development*

#### **Science Collaborative Application Open**

**Please share with science educators.**

The Department is excited to announce that the application for the Science Collaborative is now open. This Science Collaborative is designed to bring together the best minds from both teacher preparation and K-12 to design teaching methods syllabi for elementary and secondary science courses that, in turn, will be available for public use.

### **Who should apply?**

Strong K-12 educators who help support science instruction (e.g., science curriculum coaches, current science content leaders, district science supervisors)

- Higher education faculty who teach science methods courses
- Higher education faculty who teach science courses for education majors

Interested educators should submit the [application](#) to [believeandprepare@la.gov](mailto:believeandprepare@la.gov) by **5 p.m., October 7**. Contact [believeandprepare@la.gov](mailto:believeandprepare@la.gov) with questions.

### **Para-to-Teacher Webinar**

**Please share with school leaders, system leaders, and human resource directors.**

Do you have paraprofessionals or other school employees who would make excellent teachers? Do they need support earning a Bachelor's degree? There is an opportunity for these employees to become teachers without having to leave their current position and at a cost of only \$75 per month. The Department will be hosting a webinar on September 22 at 12 p.m. to share additional details about this opportunity through Reach University.

**Webinar Date and Time:** September 22 at 12 p.m.

**Webinar Link:** <https://ldoe.zoom.us/j/3455048179>

**Meeting ID:** 345 504 8179

**Phone Number:** 1-470-381-2552

Please contact [believeandprepare@la.gov](mailto:believeandprepare@la.gov) with any questions.

### **Grow Your Own Program Implementation and Instruction Best Practices Office Hours**

**Please share with teacher leaders and system leaders.**

During monthly, virtual office hours, the Educator Development team will share updates related to aspiring educator initiatives. Attendees will have the opportunity to ask questions and receive guidance from the LDOE and other attendees.

- **Webinar Date and Time:** September 28, 4 -5 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/3455048179>
- **Webinar Phone Number:** 1-346-248-7799,,3455048179#
- **Meeting ID:** 345 504 8179

Please contact [believeandprepare@la.gov](mailto:believeandprepare@la.gov) with any questions.

### **Educator Evaluation Survey**

**Please share with systems leaders, school leaders, and teachers.**

The Louisiana Department of Education (LDOE) is seeking input from all educators who are evaluated or

who are evaluators as part of an extensive review of the current Louisiana educator evaluation system. The [leader survey](#) and [teacher survey](#) provide an opportunity to share opinions on the components of the current system and ideas for improvement.

Please share these surveys with all school leaders and teachers and ask that they be completed by **September 30**.

Please contact [compass@la.gov](mailto:compass@la.gov) with questions.

### **Vacancy Data**

**Please share with system leaders, human resources directors, and data managers.**

In order to identify staffing vacancies across the state and within school systems, the Department is compiling current teaching vacancy data. It is crucial for the Department to have a complete set of data and understand current realities regarding vacancies therefore we are asking school systems to complete the "Vacant Staff" extract in Edlink360 by **September 30**. The data collected from Edlink360 will be used to support school systems with the recruitment and retention of educators throughout the state.

School systems can find the instructions for the extract on the [Edlink360 Support Page](#).

Please contact [systemsupport@la.gov](mailto:systemsupport@la.gov) with questions.

## Literacy

### **LIFT and FIRE Webinar**

**Please share with school and system leaders.**

Superintendents and school leaders were invited to attend a live webinar on the [Literacy Interventions Foundational Tools \(LIFT\) Kit](#) and [Foundational Instruction for Reading Excellence \(FIRE\)](#) lessons targeting instruction and interventions in third grade and beyond on August 29, 2022. The [webinar](#) was recorded and posted in the Literacy Library along with the [slide deck](#) from the presentation. Any school and systems leaders who were unable to attend are encouraged to access the webinar and resources in the [Literacy Library](#) and share the tools and professional development opportunities with teachers and support staff.

Please contact [louisianaliteracy@la.gov](mailto:louisianaliteracy@la.gov) with questions.