



LDOE WEEKLY NEWSLETTER

November 7, 2023

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Important Dates for School Systems

Office Hours and Monthly Calls

- Education Technology Monthly Call: [November 9 at 9 a.m.](#)
- BESE-Authorized Charters Monthly Call: [November 9 at 9 a.m.](#)
- Alternative Education Monthly Call: [November 9 at 10 a.m.](#)
- April Dunn Act Training: [November 9 at 4:30 p.m.](#)
- Zearn Support for Middle School Leaders: [November 14 at 9 a.m.](#)
- Pre-Educator Pathway System Leader Quarterly Call: [November 14 at 10 a.m.](#)
- Assessment and Accountability Monthly Call: [November 14 at 3:45 p.m.](#)
- School System Financial Services Monthly Call: [November 15 at 2 p.m.](#)
- Nonpublic Schools Monthly Call: [November 15 at 2 p.m.](#)
- Federal Support and Grantee Relations (FSGR) Monthly Call: [November 16 at 10 a.m.](#)
- Office of Career and College Readiness Monthly Call: [November 16 at 3 p.m.](#)
- Practicing Principal Webinar-Principal of the Year Spotlight: [November 27 at 1 p.m.](#)
- System Leaders Monthly Call: [December 1 at 9 a.m.](#)
- Nutrition Support Monthly Call: [December 5 at 1 p.m.](#)
- Teaching and Learning Monthly Call: [December 6 at 1 p.m.](#)

Upcoming Events and Deadlines

Deadline to submit [Automated External Defibrillators \(AEDs\) Survey](#): November 9
Human Capital Handbook Webinar, Human Capital Best Practices: [November 14 at 10 a.m.](#)
Diverse Learners K-3 Literacy Screener Webinar: [November 14 at 1 p.m.](#)
Deadline to apply for [New Teacher Experience funding](#): November 14
Deadline to apply for [Immersion Site Certification](#): November 15
Deadline to [order AP Exams](#): November 15
Diverse Learners K-3 Literacy Screener Webinar: [November 16 at 10 a.m.](#)
Deadline to submit [2023-2024 Title I, Part A - Annual Comparability Report](#): November 17
Deadline to submit [K-3 Literacy Gifted Referral Survey](#): November 17
Deadline to submit [School Health Survey](#): November 17
[SCA Portal](#) re-opens for spring reporting: November 20
Deadline to submit system-level Outstanding School System Support Employee of the Year Award [application](#): November 30
[2023-2024 Diploma and Seal Order Form](#) opens: December 4
Deadline to submit [Louisiana Exemplary Educator Recognition Program](#) recommendations: December 15
Deadline to submit [2023-2024 Dyslexia Reporting Form](#): December 15

Assessments, Accountability, and Analytics

2023 School and District Performance Score Release

Please share with school system leaders.

The LDOE will release School and District Performance Scores November 13. Details about the release will be provided directly to system leaders this week.

Please contact assessment@la.gov with questions.

LEAP 2025 Fall High School Administration

Please share with testing coordinators.

The LEAP 2025 fall high school assessment administration window opens November 17 and ends December 15. The window cannot be extended. Please make sure all test sessions are completed by the close of the window.

- Students who are included on the retest roster do not require accountability codes if they do not test.
- Any test administrator who will serve as a human reader for students with a test read-aloud accommodation must read from a communication assistance script. Test administrators cannot read from the student's computer screen.
- Requests to void a test should be submitted as soon as possible to assessment@la.gov but must be received by the close of the testing window.

Please contact assessment@la.gov with questions.

ACT

Please share with testing coordinators.

On October 31, district test coordinators (DTC) received an important email from ACT with the subject, "Prepare for Spring ACT and ACT WorkKeys State Testing." There are important dates, links, and a series of "To Do" lists included in the email. It is important that DTCs carefully review the information provided.

Please contact assessment@la.gov with questions.

ELPT-Connect Release of Scores

Please share with school leaders and testing coordinators.

ELPT-Connect scores from the spring 2023 administration are now available in the TIDE portal. Individual score reports should be distributed to families as soon as possible.

Please contact assessment@la.gov with questions.

Career and College Readiness

2023-2024 Graduate Diploma and Seal Orders

Please share with data coordinators, principals, and school counselors.

Please use the [Diploma and Seal Order Form](#) to submit an order for the 2023-2024 graduates. The order form will open December 4. All diploma requests must be submitted through the electronic form. The deadline to submit orders is February 2. Only one form should be completed for each school system. The LDOE will cover the costs for the initial order and distribution.

Please contact suzette.rabalais@la.gov with questions.

School System Relations

Teacher and Principal of the Year Application Online Portals Are Now Open

Please share with educators, school leaders, and system leaders.

The online portals for coordinators and state-level applicants for Teacher and Principal of the Year are now open. All application materials and links to the online portals are available on the [Awards](#) page.

All school systems are encouraged to select up to three teachers and three principals, one per division (elementary, middle, and high), as their local-level honorees and submit these selections to the state process. School systems without a formal selection process in place may elect to send their candidates directly to the state-level process. State-level applications are due January 11 and must be submitted via the online application portal.

The LDOE is hosting an informational Zoom for candidates and coordinators regarding the online portals and the Teacher and Principal of the Year application process.

- **Webinar Date and Time:** November 14 at 4 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/98985214117>
- **Webinar Phone Number:** 312-626-6799
- **Meeting ID#:** 989 8521 4117

The dates and times of future webinars are listed in the [Informational Webinars for Candidates and Stakeholders document](#).

Please contact excellenteducators@la.gov with questions.

Teaching and Learning

Academic Content

Imagine Learning Discontinuing Open Access 2016/2018 Versions of ELA Guidebooks

Please share with ELA curriculum supervisors and school and school system leaders.

Beginning June 2024, Imagine Learning (formerly LearnZillion) will no longer host the open-access versions of ELA Guidebooks 2.0 and 3.0 for grades 3-12. ELA Guidebooks 3.0 for grades 3-8 and the latest version of ELA Guidebooks for grades 3-12 will remain available on the [Louisiana Curriculum Hub](#).

Please contact elaguidebooks@la.gov with questions.

Instructional Support: Instructional Materials Reviews

Please share with content supervisors, literacy coaches, and school leaders.

The LDOE is reviewing currently posted Tier 1 and 2 ELA curricula, which include foundational skills for [Act 517](#) (2022) compliance. Upon completion, a cover page is added to the posted review noting the impact of the review on compliance. The materials listed below have been reviewed for compliance and posted to the [Tiered Reviews](#) web page.

- Tier 1: Lexia Learning Systems LLC — Lexia Core5 Reading — ELA Intensive Intervention Grades 3-5 (©2018)

The [Act 517 Compliance Reviews Status Report](#) lists the status of all Act 517 compliance reviews, including reviews that have been completed, are under review, and are ready for review. For any materials not reviewed for compliance under Act 517, the LDOE recommends that school systems engage in a [local review process](#) using the [Act 517 Three-Cueing System Ban Guidance](#) located on the [Literacy Instruction, Intervention, and Extension](#) web page.

Please contact louisianacurriculumreview@la.gov with questions.

Diverse Learners

K-3 Literacy Screening Webinar

Please share with special education directors.

The LDOE is releasing a guidance document and hosting two webinars to share information on administering the K-3 literacy screener to diverse learners.

- **Webinar Dates and Times:** November 14 at 1 p.m.; November 16 at 10 a.m.
- **Webinar Links:** <https://ldoe.zoom.us/j/97552812360> and <https://ldoe.zoom.us/j/98103791507>
- **Webinar Phone Number:** 312-626-6799
- **Meeting ID#s:** 975 5291 2360 and 981 0379 1507
- **Passcodes:** 788341 and 967172

Please contact diverselearnersupports@la.gov with questions.

Educator Development

Louisiana's Human Capital Handbook

Please share with human resources directors and system leaders.

The LDOE, in partnership with the Urban Schools Human Capital Academy, is creating a Human Capital Handbook as a resource for school systems, school leaders, and those who perform human capital functions in the school system. The Human Capital Handbook offers research-based practical guidance to leaders for a comprehensive approach to strategic human capital focusing on recruiting, selecting, and retaining effective teachers.

In addition to the Human Capital Handbook, the LDOE, in conjunction with USHCA, will release one-page reference guides on each of the chapters and host a webinar each month on one topic. November's human capital webinar will feature an overview of the Human Capital Handbook and strategies to use data to drive decision making. Additional information about the Human Capital Handbook, including all webinar dates and times, can be found in the [Human Capital Handbook Overview](#).

- **Webinar Date and Time:** November 14 at 10 a.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/93402880864?pwd=bVlTOFBjNGxhY3NZVTVMmozNlozUT09>
- **Webinar Phone Number:** 470-381-2552
- **Meeting ID#:** 934 0288 0864
- **Passcode:** 924670

Please contact louisianaleaders@la.gov with questions.

Louisiana's Professional Learning Roadmap

Please share with school and system leaders.

The [Professional Learning Roadmap](#) guides and supports school and system leaders in their implementation of essential professional learning structures, school system instructional leadership teams, school instructional leadership teams, and teacher collaboration.

The 2023 version is updated to include the following:

- Executive Summary
- ILT Long Range Plan Template
- ILT Agenda Samples (ELA, Math, Science, Literacy, Diverse Learners)
- School System ILT Agenda Examples (East Feliciana Parish, GEO Academies, Jefferson Parish, Natchitoches Parish, Tangipahoa Parish, Webster Parish)
- Case Studies of East Feliciana, GEO Academies, Natchitoches, and Webster school systems

This week's [Summit Extensions](#) will review the updates to the Roadmap.

Please contact em.cooper@la.gov with questions.