



# LDOE WEEKLY NEWSLETTER

Nov 8, 2022

Dear Colleagues,

Hundreds of school and system leaders joined us last week for our [Teacher Leader Summit Extensions](#). These collaborative workshops were held in four different regions of the state. Each session was highlighted by an “instructional leadership team in a bubble,” where a local school system leadership team demonstrated the process they use to keep students at the center of all conversations.

These half-day events focused on implementation of the [Professional Learning Roadmap](#), which underpins the state’s Vision for Success. This roadmap intends to guide and support school system and school leaders in their implementation of essential professional learning structures: school system instructional leadership teams, school instructional leadership teams, and teacher collaborations.

The most effective professional development is peer-to-peer, and I’m grateful to the educators who put their ILT meeting on display to help their Louisiana colleagues.

Dr. Cade Brumley

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## Important Dates for School Systems

### Office Hours and Monthly Calls

- Local Authorizer Monthly Call: [November 9 at 11 a.m.](#)
- Educational Technology Monthly Call: [November 10 at 9 a.m.](#)
- Assessment and Accountability Monthly Call: [November 15 at 3:45 p.m.](#)
- Well-Being Community of Practice Monthly Call: [November 16 at 9:30 a.m.](#)
- School System Financial Services Business Manager Monthly Call: [November 16 at 2 p.m.](#)
- Nonpublic Monthly Call: [November 16 at 2 p.m.](#)
- Literacy Coaching Community of Practice: [November 17 at 9 a.m.](#)
- Young Children with Disabilities Community of Practice: [November 30 at 2 p.m.](#)
- Child Welfare and Attendance Monthly Call: [December 7 at 8 a.m.](#)
- Alternative Education Community of Practice: [December 7 at 10 a.m.](#)
- Teaching and Learning Monthly Call: [December 7 at 1 p.m.](#)

### Upcoming Events and Deadlines

- [Affinity Group Leader Application](#) due November 8
- [Grades 3-12 Content Literacy in Action Webinar Session 9: November 9 at 3:30 p.m.](#)
- [Recruitment, Retention, and Recovery teacher survey](#) due November 11
- Computer Science Hour of Code Participation [School Leader Survey](#): November 13
- Computer Science Hour of Code Participation [Educator Survey](#): November 13
- [School Health Care Provider of the Year Award Nominations](#) due November 15
- Teacher and Principal of the Year Coordinator Informational Webinar: [November 16 at 9:30 a.m.](#)
- Teacher and Principal of the Year Candidate Informational Webinar: [November 16 at 4 p.m.](#)
- [U.S. Presidential Scholar Nominations](#) due: November 23 by 4 p.m.
- [Regional K-2 Alternate Assessment Participation Training](#): November 28 - December 2
- [Computer Science Education Week](#): December 5 - 9
- [Special Education Leader Collaborative](#): December 6 at 9 a.m.

## Assessments, Accountability and Analytics

### 2022 School and District Performance Score Release

The Department will release School and District Performance Scores on **November 16**. More details about the release will be provided directly to system leaders later this week. Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.

### ACT

#### **Please share with test coordinators.**

School systems should now begin requesting accommodations for ACT administration.

- Identify examinees who may be eligible for accommodations and/or English learner (EL) supports and choose appropriate accommodations and/or supports. The [Accessibility Supports Guide for the ACT](#) provides descriptions and application examples.
- Request ACT-authorized accommodations and/or supports. Log in to [success.act.org](https://success.act.org) and select Test Accessibility and Accommodations (TAA).
  - If the examinee has not been previously approved for accommodations and/or supports, submit a request in TAA with all needed documentation. Collect the [Consent to Release Information](#) form and keep it on file at your school.
  - If the examinee was already approved for accommodations/supports for a previous test date, locate the request in TAA and associate it with your Spring State testing

administration (see [Retesting with Accommodations](#)). Test materials will not be sent without completing this association.

- November 7: [PearsonAccess<sup>next</sup>](#) opens for ACT Spring State testing.
  - November 7 – December 9: Select test dates and shipping dates, verify the shipping address, create accounts and invite users, and submit an [Address Change Request Form](#) if the address needs to be updated in [PearsonAccess<sup>next</sup>](#).
- November 9: Receipt deadline for ACT to receive these documents. Late arriving documents will not be scored.

Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.

## **LEAP 2025 Fall High School Administration**

**Please share with test coordinators and special education directors.**

Policy requires that all accommodations for testing be completed at least 30 days prior to the opening of the state testing window. For accommodations that were not finalized by the deadline of October 30 for the test administration beginning on November 29, please complete the [Request for Late Accommodations](#) form posted to the assessment library. Requests by email will not be accepted.

**December 5** is the deadline for LEAP Fall High School Window B, which opens on January 5, 2023.

Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.

**Please share with district test coordinators and special education coordinators.**

Due November 18: ACT 688 requires each school district to [report](#) the number of students that were referred for gifted evaluation as a result of literacy screening scores. The data captured will include the following for grades K-3:

- number of students that have a gifted classification
- number of students that do not have a gifted classification and have been referred for additional gifted screening
- number of students that do not have a gifted classification and have been referred for gifted evaluation

Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.

## **Assessment Development Educator Review Committees**

**Please share with school and system leaders and educators.**

The Division of Assessment Content is preparing to convene educator committees in January–March for the following assessments:

- LEAP Social Studies Grades 3–8 and Civics
- LEAP 2025 Science 3, 5–8
- LEAP Connect

Interested educators can access the [Assessment Content Educator Review Committees document](#) for committee details and links to apply. The deadline to complete the interest surveys is **November 20**.

Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.

## Career and College Readiness

### **School Health Service Provider of the Year Nominations**

**Please share with system leaders, school administrators, related service coordinators, and nursing administrators.**

The Louisiana Department of Education recognizes and celebrates some of the state's most exceptional school health providers through the [School Health Service Provider of the Year program](#).

[Nominations](#) are now open for any of the following school employees or contractors: **occupational therapists, physical therapists, speech-language pathologists, audiologists, nurses, and licensed behavioral health providers (LCSW/LMSW, LPC, psychologists)**. More information about the award can be found in the [overview document](#). Nominations close **November 15, 2022**.

Please contact [elizabeth.duncan@la.gov](mailto:elizabeth.duncan@la.gov) with questions.

### **U.S. Presidential Scholar**

**Please share with school leaders.**

The Louisiana Department of Education is pleased to announce the opening of [the nomination process](#) for the [U.S. Presidential Scholars Program](#) to honor our nation's most distinguished graduating high school seniors graduating between January and August, 2023.

Nomination letters are due to the Department by **4 p.m. on November 23**. School systems should submit nominations to [jumpstart@la.gov](mailto:jumpstart@la.gov) using the subject line **US Presidential Scholar Program**. Submissions that do not include the completed parental release form will not be accepted. It is recommended that school systems review the [evaluation rubric](#) prior to nominating students.

Please contact [jumpstart@la.gov](mailto:jumpstart@la.gov) with questions.

## School System Financial Services

### **USDA Required School Lunch Match**

**Please share with all business managers and financial officials.**

The United States Department of Agriculture (USDA) requires an annual match of state funds for the school lunch program. The Louisiana Department of Education is provided a total state match amount by the USDA each year that must be divided into individual school system match amounts.

A memorandum explaining the requirements and a FY2022-23 schedule containing the required match amount for each school system is available in the [MFP Library](#) under the USDA REQUIRED SCHOOL LUNCH MATCH section.

Please contact [ldoemfphelpdesk@la.gov](mailto:ldoemfphelpdesk@la.gov) with questions.

## School System Relations

### **Louisiana's Teacher/Principal and New Teacher of the Year Application Open**

**Please share with school and school system leaders.**

The Teacher/Principal and New Teacher of the Year application process for the 2022-2023 school year is now open. All school systems are encouraged to select up to three teachers, three principals, and three new teachers (with less than one year teaching experience), one per division (elementary, middle, and

high) as their local-level honorees and submit these selections to the state process. School systems without a formal selection process in place may elect to send their candidates directly to the state-level process.

All application materials and timelines are available in the [Awards Library](#) and on the [Awards Programs](#) page.

State-level applications must be submitted via the online application portal **by January 11, 2023**. The Department will host informational Zoom calls to share details regarding this year's Teacher/Principal and New Teacher of the Year process. The dates and times of webinars are listed in the [Informational Webinars for Candidates and Stakeholders document](#). Please contact the following email addresses with questions.

- Teacher and Principal of the Year [excellenteducators@la.gov](mailto:excellenteducators@la.gov)
- New Teacher of the Year [laurie.carlton@la.gov](mailto:laurie.carlton@la.gov)

## Teaching and Learning

### Academic Content

#### **Computer Science Education Week Visits: Deadline Extended**

**Please share with school leaders.**

Several state leaders are interested in sharing a coding experience with students during Computer Science Education Week, December 5-9. If you would like a visit to your school, please complete the [School Leader Participation Form](#) by **November 13**.

Computer Science Education Week is a national event meant to introduce students, staff, and communities to the opportunities available through computer science and coding. For more information about Computer Science Education Week and free resources, visit the [Hour of Code](#) and [Code.Org](#) websites; contact [STEM@la.gov](mailto:STEM@la.gov) with questions.

### Diverse Learners

#### **K-2 Alternate Assessment Participation Decision-Making Tool Regional Training Sessions**

**Please share with special education directors, pupil appraisal supervisors, and English learner supervisors.**

School systems are invited to select **three representatives** to attend a regional training session that will provide guidance on the implementation of the K-2 Alternate Assessment Participation Decision-Making Tool. Suggested attendees are pupil appraisal supervisors, IEP facilitators, SPED directors/supervisors, and English learner supervisors.

The same training will be repeated in five separate sessions throughout the state, 10 a.m. until 3 p.m., on each of the following dates:

- November 28 in Alexandria
- November 29 in West Monroe
- November 30 in Mandeville
- December 1 in Crowley
- December 2 in Baton Rouge

Please [register](#) your three-person team to attend one of the sessions in your area. Please contact [diverselearnersupport@la.gov](mailto:diverselearnersupport@la.gov) with questions.

## **Louisiana’s Accessible Educational Materials (AEM) Center PD**

**Please share with special education directors, school leaders and educators**

Louisiana’s [AEM](#) is offering several lunch and learn professional development opportunities for educators and leaders.

Differential Diagnosis and Remediation of Hearing Loss	November 10, 11:30 a.m - 12:30 p.m.	<a href="#">Register</a>
Swift Software	November 17, 11:30 a.m - 12:30 p.m.	<a href="#">Register</a>
Supporting Students Who Are Blind or Visually Impaired	December 1, 11:30 a.m - 12:30 p.m.	<a href="#">Register</a>
Implementing Hearing Aids, Cochlear Implants, and/or FM Systems	December 6, 11:30 a.m - 12:30 p.m.	<a href="#">Register</a>

Please contact [robin@ssdla-aem.org](mailto:robin@ssdla-aem.org) with questions.

## **Partnerships for Success Guide**

**Please share with special education directors, supervisors, and principals.**

The Special Education Professional Development for Specialized Supports and Direct Service Providers [Guide](#) has been recently updated and released. The guide provides school systems with a list of partners that can provide professional development to build the capacity of educators to deliver specialized supports and organizations that can fulfill the direct service needs to support students with disabilities.

Please contact [diverselearnersupport@la.gov](mailto:diverselearnersupport@la.gov) with questions.

## **Educator Development**

### **New Teacher Experience: Affinity Group Registration Now Open**

**Please share with new teachers.**

The [New Teacher Experience](#) is a comprehensive support program for beginning educators designed to increase teacher effectiveness, enhance skills, and reduce attrition among beginning teachers. The Department is excited to announce that [registration](#) is now open for Affinity Groups.

Affinity Groups provide support for beginning teachers across Louisiana through bi-monthly virtual meetings. The goals of these groups include

- creating a pathway for novice teachers to experience socialization and collaboration with their peers;
- linking new teachers by a common purpose or interest (teachers of students with significant cognitive disabilities, second grade teachers, etc.);
- ensuring an inclusive environment where new teachers are valued, included, and empowered to succeed;
- improving their craft through discussion, collaboration, and purposeful materials and leadership in each group;
- building new teachers’ confidence in their abilities to instruct students and manage classrooms.

There is no cost to join affinity groups, but seats are limited. [Registration](#) will be on a first come, first served basis. Don’t let your new teachers miss out on this great opportunity. Registration will close on **November 18** or once full.

Please contact [laurie.carlton@la.gov](mailto:laurie.carlton@la.gov) with questions.

## **New Teacher Experience: Professional Development Registration Now Open**

**Please share with new teachers.**

Along with Affinity Groups, the [New Teacher Experience](#) includes Professional Development Modules. The Professional Development Modules are on topics that are critical for new teacher success. These five modules will begin with an asynchronous online component that new teachers complete independently followed by in-person professional development. Module one is on Classroom Management and Culture. The first in-person session will be offered at three different locations on the following dates:

- December 8 in Alexandria
- December 9 in Baton Rouge
- December 10 in Ruston

There is no registration fee for this great professional development opportunity, but seating is limited. [Registration](#) will be on a first come, first served basis. [Registration](#) will close on **November 18** or once full.

Please contact [laurie.carlton@la.gov](mailto:laurie.carlton@la.gov) with questions.

## **Louisiana Pre-Educator Pathway Guidance Released**

**Please share with Pre-Educator Pathway system, school, and teacher leaders.**

A compilation of guidance and resources for school systems developing access to the Louisiana Pre-Educator Pathway and other Grow Your Own strategies has been released. The Louisiana Pre-Educator Pathway Guidance is intended to guide and assist Louisiana school systems in the development and expansion of their Grow Your Own strategies through the Louisiana Pre-Educator Pathway. The guide aims to serve as a centralized hub for effective strategies and resources for developing Pre-Educator coursework and experiences in your K-12 school or system.

The Guidance along with other previously released resources can be found in the [Pre-Educator Pathway Resource Library](#).

Please contact [believeandprepare@la.gov](mailto:believeandprepare@la.gov) with questions.

## **Recruitment, Recovery, and Retention Teacher Survey**

**Please share with school system leaders, principals and teachers.**

The Department, in conjunction with the Region 14 Comprehensive Center, is providing the opportunity for **teachers** to complete a survey related to teacher recruitment, recovery, and retention. To date, over 6,300 teachers have described their experiences and perceptions and offered suggestions on issues related to teacher recruitment, recovery, and retention by completing the [Teacher Recruitment, Retention, and Recovery Survey](#). The survey has been reopened; **teachers** are asked to complete the short [survey](#) by **November 11**.

Please contact [louisianaleaders@la.gov](mailto:louisianaleaders@la.gov) with questions.

## **Principal's Webinar Series**

**Please share with principals and principal supervisors.**

Each month, the Department hosts a monthly webinar series for current school leaders and principal supervisors on best practices in school leadership aligned to the state's priorities. October's webinar highlighted best practices related to diverse learners. The presentation can be found in the [Principal Support Library](#).

In celebration of National Family Literacy Month, the next webinar will be held on **November 28** at 1 p.m.

The webinar will feature effective literacy practices led by the Department's Literacy Division.

- **Webinar Date/Time:** November 28, 1 - 2 p.m.
- **Webinar Link:**  
<https://ldoe.zoom.us/j/98516144298?pwd=VHoxSlhaNWwhFZUNrQWICS05MRHlZz09>
- **Meeting ID:** 985 1614 4298
- **Passcode:** 125571

Please contact [louisianaleaders@la.gov](mailto:louisianaleaders@la.gov) with questions.

## Literacy

### **Steve Carter Literacy Tutoring Program**

**Please share with school and system literacy leaders.**

In an effort to provide families with additional opportunities to advance their child's literacy development, the Louisiana Department of Education will launch a new literacy tutoring program for eligible public school students in grades K-5 in late November. For more information on this program, school leaders can access the [Steve Carter Literacy Tutoring Admin Letter](#) in the [Literacy Library](#) under [Instruction, Intervention, and Extensions](#).

Please contact [holly.manson@la.gov](mailto:holly.manson@la.gov) with questions.



## Reminders

### **Assessments, Accountability and Analytics**

#### **Office Hours Cancelations**

*Please share with district test coordinators and accountability contacts: November 22 office hours have been canceled for Thanksgiving break.*

#### **Act 567 Information for School Systems**

***Please share with school system leaders, accountability contacts, and data managers.***

*Act 567 of the 2022 Regular Session allows for data sharing for the sole purpose of evaluating state and federal programs that prepare students for postsecondary education, workforce training, and employment. This information will be used to report trends on students entering the workforce as well as to evaluate state and federal programs aimed at ensuring students are career ready when they exit high school.*

*Per legislation, every public secondary school governing authority must to do the following:*

- 1. Collect the social security number of each student who is pursuing a diploma, not later than the beginning of the student's senior year, subject to the permission of the student's parent or legal guardian or the permission of the student if he has reached the age of 18 majority.*
- 2. Disclose the social security numbers for which they have permission to share to the company with which the state has contracted to develop unique student identifiers (eScholar) who will then share with the Louisiana Workforce Commission (LWC).*

#### **School System actions needed**

- *Collect parental consent that allows school systems to share the SSN with LWC.*
  - *School systems should work with their legal team to draft their own parental consent for this purpose. Blank examples of parental consent forms are available for reference on the LDOE Student Privacy page.*
- *Submit the SSN with the student record in eScholar.*
- *Submit the consent flag to the LDOE via the student transcript system.*
  - *Information on this data collection will be provided in the monthly webinars with data managers.*
- *Opt into the data sharing agreement which allows this data to be shared with LWC.*
  - *This agreement is pending. Future newsletters and monthly webinars with data managers will communicate when this agreement is executed. It will be published to the [LDOE data sharing agreements page](#).*

*Please contact [ldedata@la.gov](mailto:ldedata@la.gov) with questions.*

#### **Interests and Opportunities Survey**

***Please share with school leaders and accountability contacts.***

*All K-12 schools **must complete the Interests and Opportunities survey by November 4**, with their indicator selections in order to earn points on the Interests and Opportunities Index. The survey should be completed by the school leader, in coordination with the staff member(s) responsible for enrichment programming and someone who has access to coursework, enrollment, and staffing data (i.e. data*

manager, operations manager). Each survey must be verified and electronically signed by the superintendent or his/her designee. Once the school leader has submitted the survey, both the school leader and the superintendent (or his/her designee) will receive an email with a copy of the survey and any applicable next steps, including directions for the superintendent (or his/her designee) on how to electronically sign the survey.

Failure to complete the survey will result in a negative impact on the 2023 school and district performance scores. Please contact [accountability@la.gov](mailto:accountability@la.gov) with questions.

## **School System Relations**

### **Seeking Nominations for Louisiana Models of Excellence**

**Please share with school system leaders.**

The Louisiana Models of Excellence initiative was created in an effort to acknowledge, honor, and spotlight schools and school systems serving as exemplary models for implementing the Department's Believe to Achieve educational priorities that lead to the advancement of student success. This initiative has three main goals:

- celebrate excellence in Louisiana schools,
- share stories of success and provide models for others to see, and
- create high-impact partnerships across school systems.

The Department is accepting nominations for the 2022-2023 Louisiana Models of Excellence. School systems may submit nominations for a school or a system-wide initiative through the online portal. To learn more about the Louisiana Models of Excellence program and nomination process, please see the 2022-2023 Louisiana Models of Excellence Overview document.

Nominations are accepted on an ongoing basis; however, nominations must be submitted by **February 1, 2023**, to be considered for the 2022-2023 school year. Please email [modelsofexcellence@la.gov](mailto:modelsofexcellence@la.gov) with questions.

### **Louisiana Exemplary Educator Recognition Program**

**Please share with school and school system leaders.**

The Louisiana Department of Education recognizes that great teachers and school leaders are critical to student success. Therefore, the Louisiana Exemplary Educator Recognition Program was created to acknowledge, honor, and spotlight exceptional teachers, teacher specialists, and school leaders who exemplify Louisiana's education profession. If selected as an Exemplary Educator, the educator will receive a certificate of recognition and may be invited to participate on advisory boards and task forces, as well as be considered for recognition programs. Your recommendations will identify educators who will be of great value to your community and state because of their expertise.

The Department is accepting recommendations from school systems for the 2023 Louisiana Exemplary Educator Recognition Program. Recommendations may be submitted through the online portal. To learn more about the recommendation process, school systems are invited to review the 2023 Louisiana Exemplary Educator Recognition Program Overview document.

The [online portal](#) for the 2023 Louisiana Exemplary Educator Recognition Program will be open until **December 15, 2022**. Please contact [exemplaryeducator@la.gov](mailto:exemplaryeducator@la.gov) with questions.

## **Teaching and Learning**

### *Academic Content*

#### **Instructional Support: Instructional Material Reviews**

*Please share with content supervisors and administrators.*

*The Department conducts ongoing reviews of instructional materials to support school systems in adopting curricula in all core subjects. Newly rated Tier 1 materials are listed below. All tiered reviews can be found on the [Annotated Reviews](#) webpage. The status of all instructional materials submissions can be found in the [Weekly Report](#).*

#### **Computer Science Education Week December 5-9**

*This year the Louisiana Department of Education is excited to announce that the week of December 5-9 will be our state's first annual Computer Science Education Week. This week, coinciding with the international [Hour of Code](#), will be an opportunity for students in grades K-12 to experience a variety of activities, both in the classrooms and with community partners, that focus on introducing students to computer science, demonstrating that anyone can learn the basics of coding, and increase awareness of career opportunities in the computer science industry.*

*Several state leaders are interested in visiting schools within their areas of representation to share a coding experience with students. This can be as simple as completing a few levels of a free activity at [www.code.org](http://www.code.org), or it can be aligned with more complex work in which students engage regularly. If you are willing to share your school information with state leaders who may be interested in scheduling a brief visit, please complete this [form](#) by Friday, November 4.*

*For more information and free resources, visit the [Hour of Code](#) and [Code.Org](#) websites; contact [STEM@la.gov](mailto:STEM@la.gov) with questions.*

### *Diverse Learners*

#### **SPED Leader Collaborative**

*Please share with special education directors.*

*Special education directors are invited to join the Diverse Learner team for an in-person collaborative event on December 6, from 9 a.m. until 2 p.m. at the River Center Branch Library in Baton Rouge. This will be a day for discussion centered around special education updates, professional development, and networking. [Registration](#) is now open. Please contact [diverselearnersupport@la.gov](mailto:diverselearnersupport@la.gov) with questions.*

*Survey of Educators Supporting Students with Significant Disabilities*

*Please share with teachers of students with significant cognitive disabilities.*

*In an effort to gauge support needs, the Department is reaching out to teachers of students with significant cognitive disabilities to complete a short [survey](#). The survey will be open to responses until November 30. Please contact [diverselearnersupport@la.gov](mailto:diverselearnersupport@la.gov) with questions.*

#### **2022-2023 Dyslexia Reporting**

*Please share with special education leaders and 504 coordinators.*

Per Act 419 (2021), school systems are required to annually report the number of students with dyslexia currently enrolled in their system or the number of students newly identified with dyslexia in the prior school year (2021-2022).

Act 622 (2022) updated the reporting deadline requirements from October 31 annually to December 15 annually. All school systems should submit the dyslexia reporting form by December 15. Please contact [specialeducation@la.gov](mailto:specialeducation@la.gov) with questions.

## *Educator Development*

### **Professional Roadmap Release**

*Please share with system leaders.*

The Professional Learning Roadmap was released this week. The PL Roadmap supports system leaders in

- *defining and setting instructional goals,*
- *planning for effective implementation of teacher collaboration and instructional leadership teams,*
- *leveraging teacher leaders.*

*Please contact [em.cooper@la.gov](mailto:em.cooper@la.gov) with any questions.*

### **New Teacher Experience: Affinity Group Leaders**

*Please share with teachers.*

The Department is currently seeking outstanding educators to serve as Affinity Group Leaders (AGLs). AGLs provide support for beginning teachers through bi-monthly virtual meetings. They will plan and facilitate nine virtual sessions from January through May that will address the new teachers' needs. AGLs will be compensated \$2,500 for their work and will be required to attend a full-day, in-person training on December 1. Applications are now being accepted. Qualifications for AGLs include

- *strong mentoring skills*
- *strong communication skills*
- *evidence of effective teaching*
- *two letters of recommendation from school system personnel*
- *ability to lead a group of 20 members virtually, monthly*
- *ability to provide sound advice about good practice, what has worked, what doesn't work, and the rationale for each*

*The application deadline is November 8; please contact [laurie.carlton@la.gov](mailto:laurie.carlton@la.gov) with questions.*

### **Principal's Newsletter Appreciation**

*Please share with principals and principal supervisors.*

*Recognize school leaders in the November Principal's Newsletter by sending a shout-out of appreciation using this survey link by November 9. The Department's monthly Principal's Newsletter is designed to celebrate and inform building-level leaders about pertinent topics in school leadership. This month's Principal's Newsletter will be released on November 17. Please contact [louisianaleaders@la.gov](mailto:louisianaleaders@la.gov) with questions.*

## **Student Learning Target Legislation/Policy Update**

*Please share with systems leaders, human resource directors, school leaders, and teachers.*

*Bulletin 130 requires that a meeting take place between the evaluator and evaluatee to discuss student learning targets. If no meeting takes place, the student learning targets shall not be used in the evaluation. The following steps have been taken to assist in communicating the policy and ensuring the meeting takes place.*

*Announcements have been made about the policy change in newsletters and on system calls.*

*The policy information was added to the [CIS Timeline](#).*

*Sample SLT templates have a space for evaluator and evaluatee signature.*

- *The [Student Learning Targets Frequently Asked Questions](#) document outlines the policy.*
- *The Compass Information System (CIS) will have a reminder on the submission screen.*
- *The [2022-2023 Teacher Evaluation Guide](#) outlines the policy.*

*The [Compass Information System \(CIS\)](#) will be open for the 2022-2023 school year on November 7.*

*Following this date, teachers and leaders may begin entering student learning targets into CIS. Please contact [compass@la.gov](mailto:compass@la.gov) with questions.*

## **Teacher Observation Resources**

*Please share with systems leaders, school leaders, and teachers.*

*Per [Bulletin 130](#), two observations/site visits are required for all teachers and leaders for the 2022-2023 school year. The following rubrics are available in the [Compass Library](#) to assist with conducting observations:*

*[Compass Teacher Rubric](#)*

*[Compass Leader Rubric](#)*

*[Compass Counselor Rubric](#)*

*[Observation Rubric of School Librarians](#)*

*The Louisiana Department of Education (LDOE) encourages the use of CLASS® or NIET Teaching and Learning Standards rubrics for conducting observations in grades K-2. Scores on these rubrics are converted to a 4.0 scale for use in evaluation. The [Converting CLASS® to Compass Equivalent](#) and [Converting NIET SKR to Compass Equivalent](#) documents provide the process for converting scores for entry into the [Compass Information System \(CIS\)](#). Please contact [compass@la.gov](mailto:compass@la.gov) with questions.*

*Teacher Evaluation Guide*

*Please share with systems leaders, school leaders, and teachers.*

*The [2022-2023 Teacher Evaluation Guide](#) is located in the [Compass Library](#). This guide has been developed to provide teachers with a common understanding of the Louisiana evaluation components, tools and practices. Please share this guide with teachers so that they may receive information on evaluation rationale and policy, elements of evaluation and processes, as well as a timeline for actions. Please contact [compass@la.gov](mailto:compass@la.gov) with questions.*

## **Literacy**

### **Family Literacy Month: November**

*Please share with teachers and school leaders.*

*Celebrate all month long by creatively engaging families in literacy activities and support. The Literacy Library for Families has Building Literacy Skills at Home activity pages, Literacy Activities for Families that can be done at school or home, and a complete strategic plan for schools and systems to structure family literacy engagement into their school and literacy programs and plans. The activity pages are also translated into the top languages represented in Louisiana schools. Share your activities with us or invite a member of the Literacy team to visit your school to support family literacy by contacting [louisianaliteracy@la.gov](mailto:louisianaliteracy@la.gov).*

### **Steve Carter Literacy Tutoring Program**

*Please share with school and system literacy leaders.*

*All K-5 public school students who are reading below proficiency will be eligible for a \$1,000 digital tutoring voucher. School systems should begin compiling a list of eligible K-5 students.*

*Eligibility Criteria*

*Grades K-3: students who scored below proficient on the beginning of the year early literacy screener*

*Grades 4-5: students who scored below Mastery on the ELA portion LEAP in Spring 2022*

*Please contact [holly.manson@la.gov](mailto:holly.manson@la.gov) with questions.*