Dear Colleagues,

Around 1,300 educators, experts, and industry professionals will gather in Baton Rouge today to advance career and technical education as well as student attendance. Our annual Jump Start Convention and Child Welfare and Attendance Summit is February 8.

It is a fitting time for the event, as it falls during Career and Technical Education Month and National School Counseling Week. Both bring awareness to critical priorities for our educators and our state. If a student graduates on May 15, they must be ready for May 16 - whether that is a career, college, or service. To get there, we must rethink the high school experience, and we must make sure children at all levels are in class and ready to learn. It is also important for leaders to improve systems for attendance.

I hope to see you at our event today. If you are planning to attend, download a schedule or event preparation tips on our website. I look forward to welcoming you during our general session, joining some of our workshops, and catching up with many of you throughout the day.

Dr. Cade Brumley

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Teaching and Learning
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Important Dates for School Systems

Office Hours and Monthly Calls

- BESE-Authorized Charter Schools Monthly Call: February 9 at 9 a.m.
- Educational Technology Monthly Call: February 9 at 9 a.m.
- Assessment and Accountability Monthly Call: February 14 at 3:45 pm
- Teaching and Learning Monthly Call: February 15 at 1:00 p.m.
- School System Financial Services Business Manager Monthly Call: February 15 at 2 p.m.
- Educational Technology Monthly Office Hours: February 23 at 9 a.m.
- Diverse Learner Support Monthly Office Hours: February 27 at 3 p.m.
Upcoming Events and Deadlines

- 2023 Jump Start Convention and Child Welfare and Attendance Summit: February 8
- Alternative Education Site Authorization Submission Portal deadline: February 14
- SPED Fellow Academy Informational Meeting: February 28 at 9 a.m

Office of School Choice

Charter Accountability

Charter Board Governance: Round 3
Please forward to board members and CMOs.

The Louisiana Department of Education (LDOE) has launched Round 3 of the Charter Board Governance Program in an effort to provide consultancy, intervention, robust professional development, and collaborative mentoring opportunities designed to support school leaders and charter board member efficacy at no cost to Charter Boards. A LDOE-approved vendor will provide services.

The program has three pathways:
- Pathway 1 (Charter Board Collaboration-Mini Conference)
- Pathway 2 (Full Board Consultancy)
- Pathway 3 (Individual Board Member Capacity Building)

An interest survey was emailed to school leaders and is due by 02/20/23, indicating preferred pathway(s) and by how many members for each pathway. If you need another copy of the form, please contact your director or charters@la.gov. If no board members are interested, please indicate as such on the survey.

Please contact charters@la.gov with questions.

2022 – 2023 School Year Material & Non-Material Amendment Submission Deadlines
Please share this reminder with school and system leaders, Charter Board Point of Contact, Charter Board President, and Primary Charter Contact for LDOE.

Material Amendment requests may be submitted at any time. Please note that material amendments that require BESE approval may take several months to process depending on the complexity of the request.

Material Amendments are considered at the School Innovation and Turnaround Committee (SIT) meetings and then ratified by the full BESE Board following approval or denial of the request. For an item to be considered at the SIT Committee in the months outlined below, it is imperative that items are received by the Charter Accountability team by the dates listed below.
Failure to submit items by the dates listed in the table below may result in delays in consideration and/or the inability to agendize the material amendment request at the desired BESE meeting.

**2022 – 2023 School Year Material & Non-Material Amendment Submission Deadlines**

<table>
<thead>
<tr>
<th>BESE SIT Committee Meeting Dates</th>
<th>Material Amendment Requests &amp; Supporting Documentation Due to Charter Accountability Team</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 18, 2023</td>
<td>February 20, 2023</td>
</tr>
<tr>
<td>June 13, 2023</td>
<td>April 17, 2023</td>
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<tr>
<td>August 22, 2023</td>
<td>June 26, 2023</td>
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<tr>
<td>October 10, 2023</td>
<td>August 14, 2023</td>
</tr>
<tr>
<td>December 12, 2023</td>
<td>October 16, 2023</td>
</tr>
</tbody>
</table>

**Important Dates & Submissions for Charter Schools and Leaders**

<table>
<thead>
<tr>
<th>Important Upcoming Dates and Submissions</th>
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</thead>
<tbody>
<tr>
<td><strong>School Compliance Report</strong></td>
</tr>
<tr>
<td>LDOE report summarizing school compliance with academic improvement plan presentations and parent consultations.</td>
</tr>
<tr>
<td><strong>This is for informational purposes only and not a required submission for charters.</strong></td>
</tr>
<tr>
<td><strong>March 1, 2023</strong></td>
</tr>
<tr>
<td>Annually sent to House and Senate Education Committees.</td>
</tr>
</tbody>
</table>

| **Student Scholarships for Educational Excellence Program Report**                       |
| Report on Student Scholarships for Educational Excellence Program.                      |
| **This is for informational purposes only and not a required submission for charters.** |
| **April 30, 2023**                                                                     |
| Annually sent to House and Senate Education Committees.                                 |

| **Quarter 3 Financial Report**                                                          |
| Includes budgeted data for the fiscal year along with the YTD actual data through March 31. |
| **This information should be submitted to charterfinancehelpdesk@la.gov**               |
| **April 30, 2023**                                                                     |
| If you have any questions or require further information, contact SchoolFinanceHelpDesk@la.gov |
Operations

**McKinney Vento Updates and Funding Opportunity.**
Please share with federal program directors and homeless liaisons.

At 1 p.m. on February 13 the Department is hosting a webinar to share McKinney Vento updates and provide details about the newly released [2023 McKinney Vento Request For Applications (RFA)](https://ldoe.zoom.us/j/93409783302), located in the [Homeless Education Services Library](https://ldoe.zoom.us/j/93409783302). The grant resources to improve the identification of homeless children and youth (including preschool-aged homeless children) so they may enroll, attend and succeed in school. Applications are due **March 21**. Any school system that serves homeless children and youth may apply

- **Webinar Date and Time:** February 13 at 1 p.m.
- **Webinar Link:** [https://ldoe.zoom.us/j/93409783302](https://ldoe.zoom.us/j/93409783302)
- **Webinar Phone Number:** 312-626-6799
- **Meeting ID:** 93409783302

All homeless liaisons are encouraged to attend; please contact [antiqua.hunter@la.gov](mailto:antiqua.hunter@la.gov) with questions.

**Assessment, Accountability and Analytics**

**ACT**
Please share with test coordinators.

- The department provided a file to ACT that includes all students in grade 11 and the grade 12 who are listed on the ACT No Match file. School systems will only need to add new students in grade 11 and any grade 12 students who would like to retest. The school system will be invoiced for tests submitted for students in grade 12 who are listed on the ACT Match list.
- ACT testing schedules are due to [assessment@la.gov](mailto:assessment@la.gov) on **February 27**.

Please contact [assessment@la.gov](mailto:assessment@la.gov) for questions.

**ELPT/ELPT Connect**
Please share with test coordinators and EL supervisors.

- School systems have now been notified of any students who were selected in schools for a second scorer to participate in constructed response administrations for the speaking and writing domains. The second score will only be collected by the department for research purposes and will not be provided within the TIDE portal or for official student reports.
- The ELPT Connect test administration manual has been posted to include pre- and post-test oaths of security, which must be signed by all persons participating in ELPT Connect test administration.

Please contact [jennifer.baird@la.gov](mailto:jennifer.baird@la.gov) for more information.
Career and College Readiness

Jump Start Construction Scholarship Available
Please share with high school counselors.

The Louisiana Construction Education Foundation (LCEF) Jump Start Construction Connect Scholars Program is accepting applications for up to forty one-time $1,000 scholarships. The scholarship is geared toward students who have a Jump Start TOPS Tech Career Diploma, earned a National Center for Construction Education and Research credential, and plan to enroll in an LCTCS campus on a construction pathway or in an Associated Builders and Contractors training program. Applications are due April 21.

This is the state's first and only scholarship dedicated exclusively to Jump Start graduates. This effort is a collaboration of the Louisiana Construction Education Foundation, Louisiana Community and Technical College System, and the Department.

For more information please email transcripts@la.gov.

New Diploma Signatures
Please share with personnel that deal with diploma orders.

A new BESE president has been elected, Dr. Holly Boffy, and her signature will be on all diplomas moving forward. All old iterations of diplomas with previous signatures should not be used and shredded.

Please contact transcripts@la.gov with questions.

Perkins Core Indicator Report Webinar
Please share with Perkins secondary coordinators.

The Louisiana Department of Education will be hosting a webinar to help interpret Perkins Core Indicator Reports. This webinar is intended for Perkins secondary coordinators.

- Webinar Date and Time: February 27 at 1 p.m.
- Webinar Link: https://ldoe.zoom.us/j/97092729835?
- Webinar Phone Number: 1-346-248-7799
- Meeting ID: 970 9272 9835
- Passcode: 288913

Please contact jumpstart@la.gov with questions.
Teaching and Learning

Academic Content

**Social Studies Curriculum Development**
Please share with social studies supervisors, administrators and K-8 social studies teachers.

*Bayou Bridges: A K-8 Louisiana Social Studies Curriculum* is currently under development and will be available for implementation by June 30, 2024. This new Louisiana social studies curriculum for grades K-8 will contain unit plans and daily lessons, student and teacher-facing materials, engaging primary sources, and formative and summative assessments. This curriculum will be fully aligned to the *2022 K-8 Louisiana Student Standards for Social Studies* as well as the criteria on the *2022-2023 IMR Rubric*. Updated information about curriculum development and release dates can be found in the *Bayou Bridges FAQ*.

Please contact classroomsupporttoolbox@la.gov with questions.

Educator Development

**Teacher Leader Summit Registration and Presenter Applications**
Please share with school leaders.

*Teacher Leader Summit* registration opened **February 3** and is available on a first come, first served basis. The Teacher Leader Summit is an annual professional development conference which brings together Louisiana birth to grade 12 educators and content experts. Educators participating in the event will share their knowledge, learn new skills, and prepare for the 2023-2024 school year. This year’s Teacher Leader Summit will focus on our ability to accelerate for success, every single day.

The Teacher Leader Summit will take place from **May 30 - June 1** at the *New Orleans Ernest N. Morial Convention Center (NOENMCC)*. Presenter applications will be available on **February 10** and are due **March 3**. Please contact events@emergentmethod.com with questions.

**Para-to-Teacher Opportunity Informational Webinar**
Please share with school and system leaders.

This Thursday, **February 9**, the Department is hosting two webinars about an opportunity for paraprofessionals and other school employees to become teachers while remaining in their current positions at a cost of only $75 per month.

**School and System Leaders**
- **Webinar Date and Time:** February 9 at 11 a.m.
- **Webinar Link:** [https://ldoe.zoom.us/j/3455048179](https://ldoe.zoom.us/j/3455048179)
- **Meeting ID:** 345 504 8179
- **Phone Number:** 1-470-381-2552

**Potential Students**
- **Webinar Date and Time:** February 9 at 4 p.m.
- **Webinar Link:** [https://ldoe.zoom.us/j/3455048179](https://ldoe.zoom.us/j/3455048179)
- **Meeting ID:** 345 504 8179
- **Phone Number:** 1-470-381-2552

Please contact believeandprepare@la.gov with questions.
Diverse Learners

**SPED Fellow Academy: Cohort Four**
Please share with school system leaders, special education directors and supervisors.

SPED Fellow Academy is a year-long, comprehensive development program for novice special education directors and supervisors across Louisiana. The program provides in-person training, coaching and a community of practice that instills the knowledge and skills the next generation of leaders needs to lead and sustain change in improving outcomes for students with disabilities. In addition to a robust curriculum, the program supports fellows in examining a systems-level problem of practice, developing a theory of action to address the problem of practice, and developing an action plan to lead systems-level change.

Special education directors and supervisors are invited to attend a [SPED Fellow Academy informational session](http://example.com) on **February 28 at 9 a.m.** Please contact diverselearnersupport@la.gov for questions.

Literacy

**Early Childhood Literacy Grab & Go Family Activities**
Please share with teachers and early childhood providers.

A new set of Grab & Go activities has been released in the [Families Literacy Library](http://example.com). The activities are designed to build language and literacy skills for infants, toddlers, and preschoolers. Early childhood educators and providers can share these activities with families to support literacy development.

Please contact louisianaliteracy@la.gov with questions.

School Improvement

**Level Up: School Improvement Best Practices**
Please share with school and system leaders.

*Level Up: School Improvement Best Practices*, required for all CIR schools for 2023 - 2024, will be delivered at Teacher Leader Summit 2023 in place of virtual training delivered during the summer. These *Level Up* sessions will extend and build on the foundational training that occurred virtually last summer. LDOE is providing systems with funding through SuperApp to cover travel costs associated with sending three ILT members from each CIR school to Teacher Leader Summit 2023. A special pre-paid registration link will be emailed to principals of CIR schools to register themselves and two additional ILT members to attend.

School System Financial Services

**Monthly Call for Business Managers**
Please forward to business managers and finance officials

The next [Monthly Call](http://example.com) of the 2022-23 fiscal year for Business Managers and Finance Officials will be February 15 at 2:00 pm via Zoom. The agenda will include information regarding upcoming due dates and other pertinent topics.

- **Webinar Date and Time:** February 15 at 2 p.m.
- **Webinar Link:** [https://doe.zoom.us/j/99726217222?pwd=ZWZ2NTgxeXRpTmxXK3g1eG1TQzN3Zz09](https://doe.zoom.us/j/99726217222?pwd=ZWZ2NTgxeXRpTmxXK3g1eG1TQzN3Zz09)
- **Webinar Phone Number:** 470-381-2552
- **Meeting ID:** 997 2621 7222

Please contact [SchoolFinanceHelpDesk@la.gov](mailto:SchoolFinanceHelpDesk@la.gov) with questions.
**FY23 Year-End Deadlines**
Please forward to business managers and finance officials.

The deadlines noted below have been established by the Department to ensure it uses all of its FY23 funding. Failure to meet these deadlines risks funding availability. The Department cannot guarantee the payment of late claims and/or late claims might have to wait until the following fiscal year (June 2024) for funds to be available. We appreciate your cooperation and thank you for helping us be good stewards of our funds.

**LEA/Subgrantee Claims Deadline**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 19</td>
<td>8g claims due in eGMS</td>
</tr>
<tr>
<td>July 5</td>
<td>Carl Perkins claims for June expenses are due in eGMS</td>
</tr>
<tr>
<td>July 14</td>
<td>All other state and federal awards <em>(excluding 8g and Carl Perkins)</em> ending June 30, 2023, due in eGMS</td>
</tr>
</tbody>
</table>

Please contact [LDOE.FederalClaims@LA.GOV](mailto:LDOE.FederalClaims@LA.GOV) with questions.