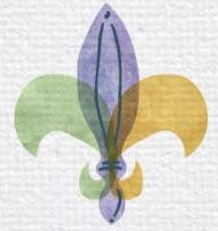




News for Louisiana



CHARTER SCHOOLS

March 29, 2023

Dear Colleagues,

As we approach the start of April, we are also getting closer to the start of spring assessments. I want to wish our teachers, leaders, and students well on the upcoming LEAP tests. We are grateful for the collaboration of the many school systems that have partnered with us to help ensure Louisiana's children continue their upward trajectory.

The start of spring also signals spring break for most of Louisiana' school systems. Along with preparing students for these important assessments, let's also remember to take some time to recharge. I am proud of the hard work and dedication that you have shown in supporting our students.

Dr. Cade Brumley

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- Office of School Choice
- Operations
- Assessments, Accountability and Analytics
- Career and College Readiness
- School System Financial Services
- Teaching and Learning

Important Dates for School Systems

Office Hours and Monthly Calls

- Nutrition Support Monthly Call: [April 4 at 1 p.m.](#)
- Assessment and Accountability Office Hours: [April 4 at 3:45 p.m.](#)
- CWA and Louisiana Attendance Alliance Monthly Call: [April 5 at 8 a.m.](#)
- Alternative Education Monthly Call: [April 5 at 10 a.m.](#)
- Local Authorizer Monthly Call: [April 12 at 11 a.m.](#)
- BESE-Authorized Charter Schools Monthly Call: [April 13 at 9 a.m.](#)
- Educational Technology Monthly Call: [April 13 at 9 a.m.](#)
- School-Based Medicaid Monthly Call: [April 18 at 2:30 p.m.](#)
- Well-Being Monthly Call: [April 19 at 9:30 a.m.](#)
- Nonpublic Monthly Call: [April 19 at 2 p.m.](#)
- Federal Support and Grantee Relations (FSGR) Monthly Call: [April 20 at 10 a.m.](#)
- Teaching and Learning Monthly Call: [April 26 at 1 p.m.](#)
- Career and College Readiness Monthly Call: [April 27 at 3 p.m.](#)

Upcoming Events and Deadlines

- IDEA Plan of Correction deadline: March 31
- Stronger Connections Grant application deadline: April 3
- Computer Science Education Advisory Commission Listening Sessions **for Superintendents:**
[April 6 at 10 a.m.](#)
- Computer Science Education Advisory Commission [Listening Sessions](#) **for K-12 Educators:**
[April 20 at 5:30 p.m.](#)
- Computer Science Education Advisory Commission [Listening Sessions](#) **for K-12 Educators:**
[April 25 at 5:30 p.m.](#)
- [AP Exam Fee Reduction Waiver](#) deadline: April 30 at 10:59 p.m.

Office of School Choice

Charter Accountability

2022 – 2023 School Year Material & Non-Material Amendment Submission

Deadlines

Please share this reminder with school and system leaders, Charter Board Point of Contact, Charter Board President, and Primary Charter Contact for LDOE.

Material Amendment requests may be submitted at any time. Please note that material amendments that require BESE approval may take several months to process depending on the complexity of the request.

Material Amendments are considered at the School Innovation and Turnaround Committee (SIT) meetings and then ratified by the full BESE Board following approval or denial of the request. For an item to be considered at the SIT Committee in the months outlined below, it is imperative that items are received by the Charter Accountability team by the dates listed below.

Failure to submit items by the dates listed in the table below may result in delays in consideration and/or the inability to agendize the material amendment request at the desired BESE meeting.

2022 – 2023 School Year Material & Non-Material Amendment Submission Deadlines

| BESE SIT Committee Meeting Dates | Material Amendment Requests & Supporting Documentation Due to Charter Accountability Team |
|---|--|
| June 13, 2023 | April 17, 2023 |
| August 22, 2023 | June 26, 2023 |
| October 10, 2023 | August 14, 2023 |
| December 12, 2023 | October 16, 2023 |

Important Dates & Submissions for Charter Schools and Leaders

| Important Upcoming Dates and Submissions | | |
|---|-----------------------|--|
| <p>Charter Board Governance Survey – June Allocation The Louisiana Department of Education (LDOE) has launched a Charter Board Governance Program in an effort to provide consultancy, intervention, robust professional development, and collaborative mentoring opportunities designed to support school leaders and charter board member efficacy at no cost to Charter Boards. Services will be provided by a proven vendor.</p> | April 28, 2023 | Please send questions or registrations requests via email to: Charters@la.gov |
| <p>Quarter 3 Financial Report Includes budgeted data for the fiscal year along with the YTD actual data through March 31.</p> <p>This information should be submitted to charterfinancehelpdesk@la.gov</p> | April 30, 2023 | If you have any questions or require further information, contact SchoolFinanceHelpDesk@la.gov |

Redesigning Communication Structures

Please share this with school and system leaders, Charter Board Point of Contact, Charter Board President, Primary Charter Contact for LDOE, and school stakeholders.

The Department is in the process of redesigning its communications structures and website to better serve all stakeholders, collecting input through a departmental survey. The [survey](#) may be shared with internal and external stakeholders. The survey will close March 29, 2023.

Charter Board Governance Program Interest Survey - June Allocation Request

Please share this reminder with school and system leaders, Charter Board Point of Contact, Charter Board President, and Primary Charter Contact for LDOE.

The Louisiana Department of Education (LDOE) has launched a Charter Board Governance Program in an effort to provide consultancy, intervention, robust professional development, and collaborative mentoring opportunities designed to support school leaders and charter board member efficacy at no cost to Charter Boards. Services will be provided by a proven vendor.

The program has three pathways:

- Pathway 1 (Charter Board Collaboration-Mini Conference)
 - One day of engagement quarterly for a total of four days that would include content modules designed to reinforce board efficacy. One, some, or all board members may participate in each of the modules.
 - Components of Effective Governance
 - Finance and Academics
 - Regional Governance, Charter Authorization, and Legal/Ethical Compliance
 - Communications and Advocacy
- Pathway 2 (Full Board Consultancy)
 - Full board support through consultancy work that may involve activities such as observing board meetings to determine current capacity and provide feedback on an individual basis; potentially through a needs assessment, observing meetings and scheduling board retreats to increase the effectiveness of the whole board.
- Pathway 3 (Individual Board Member Capacity Building)
 - Individual capacity building through well-designed coaching sessions based on individual needs and goals. Individual board members will self-select development opportunities that would assist them with acquiring the necessary tools and resources to ensure compliance and efficacy in decision-making.

Please send questions or registrations requests via email to: Charters@la.gov

Operations

Super App Approval, Funding, and Implementation Documents

Please share with school system leaders.

On March 23, school system leaders, and those identified in eGMS as Super App Leads, should have received an email from the LDOE with an update on the status of Super App approval and competitive funding. School systems identified to receive competitive funding can access the Super App Approval, Funding, and Implementation summary document embedded in the email to understand competitive funding by source, allowable uses, and recommended next steps for implementing approved plans. The LDOE will review the documents during the April 20 [Federal Support and Grantee Relations call](#). Competitive funding allocations will go to April BESE for approval.

Please contact LDOE.grantshelpdesk@la.gov with questions.

Outstanding School Support Employee Award

Please share with school system leaders.

Congratulations to the Outstanding School Support Employee award finalists who were [announced](#) earlier today. Ten finalists were selected from across the state, representing school support roles such as bus drivers, food service workers, clerical, custodial, paraprofessional and maintenance personnel, and other professions not requiring licenses. The finalists will be recognized during the Louisiana State Board of Elementary and Secondary Education (BESE) meeting on April 19. An overall honoree will be announced at that time. Finalists were selected among more than 700 nominees submitted from across the state. All public school systems were eligible to make one selection per category: elementary, middle, and high school.

Please contact childnutritionprograms@la.gov with questions.

Assessment, Accountability and Analytics

Third Year Assessment Cohort Rosters

Please share with testing coordinators, accountability contacts, and system leaders.

Federal law requires that all students in high school grades test at least one time in English language arts and mathematics. In Louisiana, students are required to take the English I and Algebra I LEAP 2025 high school assessments no later than their third year of high school unless they participate in high school level LEAP Connect English language arts and mathematics.

- This requirement applies to students regardless of pathway (unless the student participates in LEAP Connect).
- English II can be used to meet the English requirement and Geometry can be used to meet the mathematics requirement.

The Department posted the Third Year Assessment Cohort Rosters on the ftp to assist testing coordinators with the identification of students who do not have a prior year ELA and/or mathematics assessment on file. Students must be added to DRC INSIGHT to be tested or accountability coded if a code applies and is documented.

- Some students have also been added to the roster to alert high schools of a prior LEAP high school score that was earned in a middle school or T9 grade that will contribute zero points to the assessment index if they do not retest or they do not earn an achievement level of Basic or higher.
- Additional details about the third year assessment cohort will be provided in the regular Assessment and Accountability Office Hours over the next few weeks.

Please contact jennifer.baird@la.gov for more information.

Interests and Opportunities

Please share with system leaders and accountability contacts.

Data certification for Interests and Opportunities has been rescheduled and will now open on Monday, April 17. The letter to systems will be distributed on April 14.

Please contact accountability@la.gov with questions.

Career and College Readiness

Harbor Freight Tools for Schools

Please share with CTE supervisors, principals, counselors, and secondary supervisors.

[Harbor Freight Tools for Schools](#) is a program established by Harbor Freight Tools to advance excellent skilled trades education in public high schools across America. Harbor Freight will award over \$1.5 million in prizes for tools and equipment for public high school programs and teachers in 2023.

Five grand prize winners will receive \$100,000, and **twenty prize winners** will each be awarded \$50,000. [Harbor Freight Tools for Schools Applications](#) are due by **May 5**.

Eligible applicants are those who teach the following subjects:

- Agriculture Mechanics
- Carpentry
- Construction
- Electrical
- HVAC
- Manufacturing
- Plumbing
- Transportation Mechanics
- Welding

Please contact troy.borne@la.gov with questions.

Louisiana 811 Scholarship

Please share with CTE supervisors, principals, counselors, and secondary supervisors.

The Mission of [Louisiana 811](#) is to support the protection of our members' facilities, the public, and the environment by providing damage prevention services in cost-effective manners.

Four \$811 scholarships will be awarded – two to students planning to attend trade schools and two to students who will attend four-year universities. Scholarship dollars will be submitted directly to the educational institution indicated on the application after receipt of proof of registration.

It will be the scholarship applicant's responsibility to ensure the educational institution contacts Louisiana 811 with this information. Proof of registration should be submitted to Cole Vanderlick at cole@laonecall.com.

[Scholarship applications](#) are due by **April 14**. Please contact cole@laonecall.com with questions.

School Safety Grants

Please share with school system leaders, principals, and school safety and emergency preparedness staff.

New school safety-related funding opportunities have recently been added to the [Grants Finder Tool](#) on [SchoolSafety.gov](#).

Enhancing School Capacity to Address Youth Violence (Deadline: May 3)

This solicitation seeks to support targeted efforts to address youth violence through implementing evidence-based prevention and intervention efforts in a school-based setting (K–12 only). The goals of the program are to (1) reduce the incidence of school violence through improved school safety and climate, and (2) prevent youth violence, delinquency, and victimization in the targeted community.

The U.S. Department of Justice will hold a [webinar](#) on April 6 from 2 - 3:30 p.m. to provide a general overview of this grant program, the application process, and a Q & A opportunity for participants.

Student, Teachers, and Officers Preventing (STOP) School Violence Program (Deadline: May 8)

This program provides funding to support and assist county, local, territorial, and tribal jurisdictions in improving efforts to reduce violent crime in and around schools. It is designed to improve K-12 school security by providing students and teachers with the tools they need to recognize, respond to, and help prevent acts of violence and ensure a positive school climate.

School Violence Prevention Program (Deadline: May 10)

This grant program provides awards to improve security at schools and on school grounds through the implementation of evidence-based school safety programs and technology. Additional information on these grants as well as a full list of funding opportunities with upcoming application deadlines can be found on the [Grants Finder Tool](#). Navigate the Grants Finder Tool's [various features](#) to search for additional grants related to school safety.

Please contact michael.comeaux@la.gov with questions.

School System Financial Services

Minimum Foundation Program (MFP) – March 2023 Update

Please share with business managers and financial officials.

Required annual adjustments to the FY2022-2023 MFP allocation have been completed including the October and February student count mid-year adjustments and the calculation of the final Charter Per-Pupil amounts. These adjustments are reflected in the supporting documentation provided in the Department's [Minimum Foundation Program Library](#).

Please contact ldoemfphelpdesk@la.gov with questions.

Final FY 2022-2023 Charter Per-Pupil Amounts

Please share with business managers and financial officials.

The final [FY2022-2023 Charter Per-Pupil amounts](#) have been completed and supporting documents are now available. The local revenue representation per-pupil amount for charter schools is required to be updated from the initial to the final amount and used in the MFP formula allocation according to Louisiana Revised Statute 17:3995.

Please contact ldoemfphelpdesk@la.gov with questions.

Proposed FY2023-2024 Minimum Foundation Program (MFP) Formula

Please share with business managers and financial officials.

The FY2023-2024 proposed BESE adopted MFP resolution and formula was submitted to the Legislature on March 15. The proposed formula documents are available in the Department's [Minimum Foundation Program Library](#).

Please contact ldoemfphelpdesk@la.gov with questions.

Final FY 2022-2023 MFP-Career Development Fund (CDF) Payments

Final MFP-CDF payments will be released by the Department in separate payments in March. Funds should appear in school systems' bank accounts within one to three business days depending on the banking institution with which a school system or school conducts business. Additional details regarding these payments are available in the [Minimum Foundation Program Library](#).

Please contact ldoemfphelpdesk@la.gov with questions.

FY2022-2023 Third Quarter Financial Report

Please share with business managers and financial officials of Type 2 and Type 5 Charter Schools.

The Third Quarter Financial Report for FY2022-2023 is due **May 1**. The quarterly report template is included in the workbook used to submit the annual operating budget. You are required to submit the entire workbook with updates to the Quarter 3 Budget tab. For more details see the Instructions for Quarterly budgets tab in the Workbook. The financial workbook, inclusive of 3rd Quarter updates, and the [Statement of Affirmation](#) should be submitted via email to CharterFinanceHelpdesk@la.gov.

If your organization operates more than one charter school, you must submit the financial report for each individual school.

If you have any questions or require further information, email CharterFinanceHelpdesk@la.gov or call 225-342-3617.

Maintenance of Effort (MOE) Fiscal Requirements

Please share with business managers and financial officials.

Meeting yearly Maintenance of Effort (MOE) requirements are part of the business process to confirm compliance and determine eligibility of federal grant funds for ESSA and IDEA grants. The USDOE requires an annual review that determines if each LEA: 1) has not decreased spending of general fund dollars, and 2) is budgeting expenditures to meet the MOE standards.

There are three MOE measurements submitted in the eGMS system:

- 2022 IDEA MOE Confirmation (Compliance) now available; deadline for submission is **Thursday, June 1, 2023.**
- 2024 ESSA MOE Verification will be available in the near future.
- 2024 IDEA MOE Verification (Eligibility) will be available in the near future.

MOE Assistance

The [MOE Quick Reference Guide](#) is available to assist with those new to the MOE submission process. A [Local Only Funds Calculator](#) is available to assist in completing the Local Only Funds section of the IDEA MOEs.

If you have questions regarding the MOE review process, contact nakia.jason@la.gov. For technical inquiries or support, contact jason.berard@la.gov.

Monthly Call for Business Managers

Please forward to business managers and finance officials

The next [Monthly Call](#) of the 2022-23 fiscal year for Business Managers and Finance Officials will be March 29 at 2:00 pm via Zoom. The agenda will include information regarding upcoming due dates and other pertinent topics.

- **Webinar Date and Time:** March 29 at 2 p.m.
- **Webinar Link:**
<https://ldoe.zoom.us/j/99726217222?pwd=ZWZ2NTgxeXRpTmxXK3g1eG1TQzN3Zz09>
- **Webinar Phone Number:** 470-381-2552
- **Meeting ID:** 997 2621 7222

Please contact SchoolFinanceHelpDesk@la.gov with questions.

Teaching and Learning

Academic Content

Computer Science Listening Session for Superintendents

Please share with school system superintendents.

The Computer Science Education Advisory Commission is continuing to collect stakeholder input in the development of recommendations for a statewide K-12 computer science education plan. Information regarding upcoming [listening sessions](#) and commission meetings is available on the Department's [computer science web page](#). K-12 Educators are encouraged to attend these monthly sessions as the content for feedback changes.

Superintendents are invited to attend a special listening session for system leaders immediately following the April System Leaders Monthly Call. We are eager to hear from superintendents regarding several key topics of interest to the commission.

- **Webinar Date and Time:** April 6 at 10 a.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/91941199226>
- **Webinar Phone Number:** 312-626-6799
- **Meeting ID#:** 919 4119 9226

Please contact STEM@la.gov with questions.

Diverse Learners

High Cost Services Round 2 Application

Please share with special education leaders.

The 2022-2023 High Cost Services (HCS) Round 2 application will be released in eGMS on April 5. The Round 2 application should only include students who meet the [eligibility criteria](#) and who were enrolled in the LEA after the last day of the 2021-2022 fiscal year but prior to September 30, 2022. School systems should complete the application by **May 5**. Please contact specialeducation@la.gov with questions.

Special Education Director Collaboration At Teacher Leader Summit

Please share with special education directors.

Special education directors are invited to join the Diverse Learners team at Teacher Leader Summit for its next collaboration event. The team will launch new instructional best practice guidance focusing on three best practices: high-quality core instruction, extra time for intervention, and content-strong educators. Directors still have time to [register](#) for the Teacher Leader Summit and join these sessions! Please contact diverselearnersupport@la.gov for more information.

Literacy

Steve Carter Literacy Tutoring Program

Please share with school and system literacy leaders.

The Steve Carter Literacy Tutoring Program is currently up and running! Applications for tutoring providers will be open April 1 through April 30. School districts may apply to become their own tutoring providers. Please contact louisianaliteracy@la.gov with questions.

Educator Development

Teacher Leader Summit Registration

Please share with teachers, school leaders, and system leaders.

Registration for the 2023 [Teacher Leader Summit](#) is almost full. Don't miss your chance to attend! [Register](#) today to secure your spot. Registration will remain open through April 21 or until seats are filled. Please contact events@emergentmethod.com with questions.

Continuous Learning Plan

Please share with school system leaders.

In accordance with BESE policy, school systems shall have a continuous learning plan for extended school closures, updated annually by **June 30** of each year. The plan should be connected to the four focus areas of continuous learning:

- School and system planning,
- Technology,
- Instructional quality, and
- Family engagement.

School systems may refer to the [Continuous Learning Toolkit](#) when developing plans for continuous learning outside of normal practices. Please contact keisha.thomas2@la.gov with questions.

Staffing and Scheduling Initiative

Please share with school system leaders, principal supervisors, and principals.

School systems may use the [Staffing and Scheduling Best Practices Guidance](#) while making staffing and scheduling decisions in preparation for the 2023-2024 school year.

The Staffing and Scheduling initiative provides system and school leaders robust [guidance](#) and implementation support on developing strong staffing and scheduling models aligned to best practices:

1. High-quality core instruction is the foundation.
2. Effective literacy instruction is central to student success.
3. Students with unfinished learning and diverse learners receive extra instructional time.
4. Content-strong staff provide both core instruction and learning acceleration.
5. Academic achievement is supported by meeting the social, emotional, and behavioral needs of students.
6. Equity is at the forefront of all these strategies.

Additional staffing and scheduling best practices resources can be found in the [School System Support Library](#). Please contact louisianaleaders@la.gov with questions.