



News for Louisiana



CHARTER SCHOOLS

September 28, 2022

Dear Colleagues,

I keep a post-it note on my desk to remind me daily of our current third and fourth grade students. Their foundational school years have been disrupted more than any other cohort. When I talk with elementary educators, I ask about their plan for these children. If it's to treat their recovery the same as other grades, those plans are simply not good enough. Whether it involves restructuring the school day so they can access high dosage tutoring or rethinking before school, after school, or weekends, we must be laser focused on the unique needs of these students.

We have a responsibility to get this right. How we respond now impacts our schools for the next decade and these children for the rest of their lives.

Dr. Cade Brumley

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Important Dates for School Systems

Office Hours and Monthly Calls

- CWA Liaisons and Louisiana Attendance Alliance Monthly Call: [October 5 at 8 a.m.](#)
- Alternative Education Leaders Monthly Call: [October 5 at 10 a.m.](#)
- Local Authorized Charter Schools Monthly Call: [October 12 at 11:00 a.m.](#)
- School System Financial Services Business Manager Monthly Call: [October 12 at 2 p.m.](#)
- BESE-Authorized Charter Schools Monthly Call: [October 13 at 9:00 a.m.](#)
- [School-Based Medicaid Monthly Call: October 18 at 2:30 p.m](#)

Upcoming Events and Deadlines

- [School Support Institutes](#) Session 1: September 27-30
- [Paraprofessional and Support Staff Literacy Support Webinar Session 3: September 30 at 11 a.m.](#)
- Deadline to complete Educator Evaluation surveys ([leader survey](#) and [teacher survey](#)): September 30
- Deadline to complete the “Vacant Staff” extract in [Edlink360](#): September 30.
- [AEMing for Success](#) Conference: October 18-19
- [CISA 2022 National Summit on K-12 School Safety and Security: November 1-3](#)

Office of School Choice

Charter Accountability

2022 – 2023 School Year Material & Non-Material Amendment Submission Deadlines

Please share this reminder with school and system leaders, Charter Board Point of Contact, Charter Board President, and Primary Charter Contact for LDOE.

Material Amendment requests may be submitted at any time. Please note that material amendments that require BESE approval may take several months to process depending on the complexity of the request.

Material Amendments are considered at the School Innovation and Turnaround Committee (SIT) meetings and then ratified by the full BESE Board following approval or denial of the request. For an item to be considered at the SIT Committee in the months outlined below, it is imperative that items are received by the Charter Accountability team by the dates listed below.

Failure to submit items by the dates listed in the table below may result in delays in consideration and/or the inability to agendaize the material amendment request at the desired BESE meeting.

2022 – 2023 School Year Material & Non-Material Amendment Submission Deadlines

BESE SIT Committee Meeting Dates	Material Amendment Requests & Supporting Documentation Due to Charter Accountability Team
December 13, 2022	October 17, 2022
January 17, 2023	November 7, 2022
March 7, 2023	January 9, 2023
April 18, 2023	February 20, 2023
June 13, 2023	April 17, 2023
August 22, 2023	June 26, 2023
October 10, 2023	August 14, 2023
December 12, 2023	October 16, 2023

Important Dates & Submissions for Charter Schools and Leaders

Important Upcoming Dates and Submissions		
Annual Financial Report	September 30, 2022	The completed AFR should be uploaded via the LEADS Portal, contact Satoiya Jones via e-mail Satoiya.Jones@la.gov or call 225-342-3775.
Annual Operating Budget	September 30, 2022	This information should be submitted to charterfinancehelpdesk@la.gov
Professional Improvement Program (PIP)	September 20, 2022	<p>FY2021-2022 Rollover Summaries, Record of PIP Payment Report and Participant Report are available in the charter school edFin FTP site. FY2022-2023 Program Guidelines and Forms for updates or submission of changes are also available in the edFin FTP site. All participant updates must be submitted via email to PIPFinanceHelpDesk@la.gov by September 30.</p> <p>For questions please contact PIPFinanceHelpDesk@la.gov</p>
Annual Operating Budget FY2022 – 2023	September 20, 2022	<p>The FY2022-23 Annual Operating Budget were due Monday, August 1, 2022. If the Annual Operating Budget submitted by August 1st was not adopted in accordance with the Louisiana Local Government Budget Act, submittal of the budget adopted in accordance with the Budget Act is required no later than September 30th.</p> <p>Each school must submit an Annual Operating Budget Form via email to CharterFinanceHelpdesk@la.gov.</p> <p>Information about the Annual Budget submission and resources are available in the FY2022-23 Annual Operating Budget Memo. Please submit responses or questions to CharterFinanceHelpdesk@la.gov.</p>
School Crisis Plan	October 14, 2022	Crisis plans should be submitted to charters@la.gov
Additional information can be located in the Charter School Library on the Comprehensive Reporting Calendar		

Assessments, Accountability and Analytics

LEAP 2025 High School

Please share with district test coordinators.

Schools must verify enrollment in DRC INSIGHT for fall high school assessment no later than September 30. One of two fall administration windows must be selected. If a window is not selected, the district will be assigned to the second window.

Please contact assessment@la.gov with questions.

Dropout Cleanup Open in EdLink

Please share with accountability contacts and data managers.

Dropout cleanup is now open in EdLink 360. All dropouts related to the DCAI data certification process must be corrected in EdLink no later than Wednesday, October 5.

Please contact jennifer.baird@la.gov with questions.

Cohort Graduation Rates Released

Please share with accountability contacts and school leaders.

Cohort graduation rates will be posted to the department website tomorrow, September 28. All final cohort data for schools and systems were posted to the FTP on September 23.

Innovative Assessment Program (for participating schools only)

Please share with district test coordinators for schools participating in the Innovative Assessment Program.

In preparation of the upcoming October administration window, district test coordinators will be notified that ADAM will open to begin entering the names of school test coordinators. All school test coordinators that were entered last year will be purged from files.

2022-2023 Interests and Opportunities Documentation Updated

Please share with accountability contacts and school leaders.

An updated menu and guidance document has been posted to the [Accountability Library](#). The updates include clarification on how some indicators are calculated and additional support for the Jotform process. In addition, the Department previously posted a PDF version of the Jotform, a copy of the documentation cover letters, and the Course Requirements for I&O Superintendents Verification. If you have any questions about the Interests and Opportunities indicator selection process that closes for schools on November 4, please contact accountability@la.gov.

Documents with updates

- [2022-2023 Interests and Opportunities Menu](#)
- [Interests and Opportunities Menu Based Approach Guidance 2022-2023](#)

Additional documents available in the library

- [Interests and Opportunities Indicator Selection Survey](#)
- [Interests and Opportunities Documentation Cover Pages](#)
- [Course Requirements for I&O Superintendents Verification](#)

Current Data Collection Deadlines

Please share with data managers.

Several mandatory data collections are currently open. School systems should work to submit required data in a timely manner in order to ensure complete and accurate data for their system.

Collection	Open Date	Close Date	How Data from This Collection Is Used
Fall LEAP 2025 HS Assessments	8/1/2022	9/30/2022	Establishes roster of students who should take HS LEAP assessments during Fall 2022
Mentor & Resident Teacher Collection	8/1/2022	10/21/2022	Used for reporting official data on mentor and resident teachers
K-3 Assessments	8/1/2022	10/31/2022	Reports official Kindergarten entry data and early literacy screener data
Oct 1 MFP/IDEA	8/1/2022	11/11/2022	Used for MFP funding and determination of economically disadvantaged students
Oct CLASS (Staff and Student)	8/1/2022	1/13/2023	Used in calculating VAM, Interests & Opportunities, and workforce reporting

Career and College Readiness

U.S. Senate Youth Scholarship Opportunity

Please share with social studies supervisors, secondary administrators, counselors and student council advisors.

The Louisiana Department of Education and the [William Randolph Hearst Foundation](#) are pleased to announce the launch of the 2023 United States Senate Youth Program. The Department requests your assistance selecting these students.

Please encourage juniors or seniors who hold elected or appointed offices in school or community groups listed in the [national program brochure](#) to submit a Louisiana [application packet](#).

The names of the students selected by each high school and their application portfolios should be emailed to marian.johnson@la.gov no later than **October 4, 2022**.

Please contact marian.johnson@la.gov with questions.

School Medicaid Monthly Webinars

Please share with school-based Medicaid coordinators, special education directors and school business managers.

The LDOE hosts a Medicaid Monthly Update for school-based Medicaid program coordinators on the third Tuesday of each month. Each meeting will review recent updates from the Louisiana Department of Health and different components of Medicaid program requirements. An updated link to the webinar follows. **There will be no webinar in November, December and February.**

- **Webinar Date and Time:** October 18; 2:30 - 3:30 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/96590694307>
- **Webinar Phone Number:** +14703812552
- **Meeting ID:** 965 9069 4307
- **Passcode:** 077921

Please contact elizabeth.duncan@la.gov with questions.

School System Financial Services

FY2022-2023 First Quarter Financial Report

Please share with business managers and financial officials of Type 2 and Type 5 Charter Schools.

The First Quarter Financial Report for FY2022-2023 is due **Monday, October 31st**. The quarterly report template is included in the workbook used to submit the annual operating budget. You are required to submit the entire workbook with updates to the Quarter 1 Budget tab. For more details see the Instructions for Quarterly budgets tab in the Workbook. The financial workbook, inclusive of 1st Quarter updates, and the [Statement of Affirmation](#) should be submitted via email to CharterFinanceHelpdesk@la.gov .

The First Quarter Financial Report shall contain year-to-date actual data from July 1, 2022 through September 30, 2022 along with budgeted data for FY2022-2023 (July 1, 2022 through June 30, 2023.) If your organization operates more than one charter school, you must submit the financial report for each individual school.

If you have any questions or require further information, email CharterFinanceHelpdesk@la.gov or call 225-342-3617.

Monthly Call for Business Managers

Please forward to business managers and finance officials.

The next [Monthly Call](#) of the 2022-23 fiscal year for Business Managers and Finance Officials will be October 12 at 2:00 pm via Zoom. The agenda will include information regarding upcoming due dates and other pertinent topics.

- **Webinar Date and Time:** Wednesday October 12 at 2 p.m.
- **Webinar Link:**
<https://ldoe.zoom.us/j/99726217222?pwd=ZWZ2NTgxeXRpTmxXK3g1eG1TQzN3Zz09>
- **Webinar Phone Number:** 470-381-2552
- **Meeting ID:** 997 2621 7222

Teaching and Learning Diverse Learners

LEA Determination Data Verification Extension

Please share with special education leaders.

The Department is providing additional time for special education and system leaders to verify the LEA Determinations released to the FTP on September 12. The new deadline will be communicated as soon as possible.

Please continue to send questions and concerns to specialeducation@la.gov.

Educator Development

Summit Extension Registration

Please share with superintendents and senior cabinet members.

To extend critical learning from the Teacher Leader Summit, the Louisiana Department of Education (LDOE) is launching 2022-2023 Summit Extensions. These half-day events for key school system level leaders will focus on implementation of the Professional Learning Roadmap which underpins the state's Vision for Success. The [Summit Extensions Overview](#) provides more details about the event.

The Summit Extensions will be half-day events held in four locations across the state.

November 1	Shreveport
November 2	Baton Rouge
November 3	Harvey
November 4	Lafayette

Attendees at the Summit Extension should be the superintendent and the existing school system level instructional leadership team or senior cabinet members. Registration opens through Eventbrite on September 28, 2022, and registration is on a first come, first served basis.

Please contact LDOEEvents@la.gov with questions about this event.

Compensation and Incentives Study

Please share with superintendents, human resources directors, and chief financial officers.

In response to the shortage of educators in Louisiana, the House of Representatives in the Louisiana Legislature created the Teacher Recruitment, Recovery, and Retention Task Force to research strategies to overcome the state's current and future teacher shortage challenge and secure a stronger education workforce.

The Task Force developed a robust set of recommendations, which includes conducting a total compensation study with recommendations for improvement. The Department, in partnership with SSA Consultants, is conducting this compensation study. This study will provide a report on the current state of total compensation and incentives for educators in the 191 school systems in Louisiana, conduct a gap analysis to compare Louisiana to other southern states, and develop recommendations to improve the recruitment and retention of educators in Louisiana.

In order to have a state-of-the-state analysis on compensation and incentives in Louisiana, the LDOE is asking each school system superintendent or his/her designee to work collaboratively with the school system human resources department and finance office to complete the [Compensation and Incentives Study Survey](#) by **October 14**. A [PDF version](#) of the entire survey is available for reference.

Please contact louisianaleaders@la.gov with questions.

Recruitment, Recovery, and Retention Listening Sessions
Please share with principals and teachers.

The Department, in partnership with the Region 14 Comprehensive Center, will be hosting an additional series of facilitated listening sessions across the state to provide the opportunity for stakeholders to describe their experiences and perceptions as well as offer suggestions on issues related to teacher recruitment, recovery, and retention.

To register, click the link to the corresponding session. Participants will receive Zoom information once their registration is complete.

Stakeholder Group	Session Links
Teacher Stakeholder Session	October 6 at 10 a.m. October 17 at 12 p.m. October 18 at 9 a.m. October 20 at 3 p.m.
Principal Stakeholder Session	October 10 at 9 a.m. October 14 at 11 a.m. October 18 at 8 a.m. October 19 at 12:30 p.m.

The Region 14 Comprehensive Center, an outside organization, will conduct these sessions. Participant names will not be associated with specific comments, nor will they be shared with the LDOE.

Please contact louisianaleaders@la.gov with questions.

Teacher Leader Lagniappe: New Episode Released
Please share with all educators, including school, system, and teacher leaders.

In the [Teacher Leader Lagniappe](#) podcast, host Em Cooper shares inspiring stories that empower educators to grow in their profession.

Season 2, Episode 6: Legislative Lowdown with Ethan Melancon

Ethan Melancon is the LDOE Executive Director of Governmental Affairs and leads all legislative strategy for the Louisiana Department of Education. We chat with Ethan about his passion for his job, the legislative process, impactful workforce bills, and all the excitement happening from the last session. Also featured are new Teacher Hacks focusing on apps that make a huge difference in the classroom!

Please listen and subscribe. Submit pictures for the What’s Making Me Smile segment on the [Teacher Leader Lagniappe page](#).

Contact em.cooper@la.gov with questions.

Grow Your Own Program Implementation and Instruction Best Practices Office Hours

Please share with teacher leaders, school leaders, and CTTIE coordinators.

During monthly, virtual office hours, the Educator Development team will share updates related to aspiring educator initiatives. Attendees will have the opportunity to ask questions and receive guidance from the LDOE and other attendees.

- Webinar Date and Time: September 28, 4 - 5 p.m.
- Webinar Link: <https://ldoe.zoom.us/j/3455048179>
- Webinar Phone Number: +13462487799,,3455048179#
- Meeting ID: 345 504 8179

Please contact believeandprepare@la.gov with any questions.

Literacy

New Look: Literacy Library

Please share with system and school literacy leaders and teachers.

To accommodate the growing bank of resources that support the literacy pillars and goals, the [Literacy Library](#) has been reorganized to better serve the needs of leaders, teachers, and families who access those resources. Educators can now find available resources by clicking on the pillar graphic that matches their needs.

Please contact louisianaliteracy@la.gov with questions.

Local Literacy Plan Guidance

Please share with system and school literacy leaders.

The Literacy Division has released the third session of a series to support literacy leaders with the development of local literacy plans. This most recent webinar focuses on considerations for including plans and activities for families to engage them around their child's literacy development in local literacy plan goals and action steps. Look for the next webinar on planning for ongoing professional growth opportunities in local literacy plans later this fall. These webinars and related resources can also be found in the [Literacy Library](#) under Local Literacy Plan Guidance in the Literacy Goals pillar section.

[Planning for Family Literacy Engagement slide deck](#)

[Planning for Family Literacy Engagement recording](#)

Updated, fully editable [Local Literacy Plan Template](#)

Please contact louisianaliteracy@la.gov with questions.

PD Series Resources

Please share with paraprofessionals, teacher support staff, and middle and high school teachers.

There are two literacy support series underway to provide customized support for teachers and teacher support personnel in providing instruction and interventions to struggling readers. Schedules of live sessions follow; recordings of the sessions will also be posted in the [Literacy Library](#) in the Professional Growth pillar section.

[Paraprofessional and Support Staff Literacy Support Series](#)

[Grades 3-12 Foundational Skills and Content Literacy Support Series](#)

Please contact louisianaliteracy@la.gov with questions.