October 5, 2022

Dear Colleagues,

We’re providing an additional set of supports this week to help students catch up and move ahead in math. Our math refresh will focus on funding to support math materials and instructional practices.

We’re hosting a special webinar this Thursday, October 6 at 10 a.m. for school and system leaders. I’m excited about the work we’re doing for kids and look forward to sharing these resources that I hope you will find helpful as you move Louisiana’s children forward.

Dr. Cade Brumley

In This Issue

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- Office of School Choice
- Operations
- Assessments, Accountability and Analytics
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- Teaching and Learning
  - Academic Content
  - Educator Development
  - Literacy
  - School Improvement
- Reminders
Important Dates for School Systems

Office Hours and Monthly Calls

Local Authorized Charter Schools Monthly Call: October 12 at 11:00 a.m.
School System Financial Services Business Manager Monthly Call: October 12 at 2 p.m.
BESE-Authorized Charter Schools Monthly Call: October 13 at 9:00 a.m.
School-Based Medicaid Monthly Call: October 18 at 2:30 p.m
Nonpublic Monthly Call: October 19 at 2 p.m.
Teaching and Learning Monthly Call: October 26 at 1 p.m.

Upcoming Events and Deadlines

Teacher/Principal and New Teacher of the Year Informational Webinar: October 11 at 9:30 a.m.
Teacher/Principal and New Teacher of the Year Informational Webinar: October 13 at 11:30 a.m.
AEMing for Success Conference: October 18-19
Deadline to enter SLT and teacher observation data for 2021-2022 into CIS: October 21
Fall 2022 Counselor Institutes: October 25-27
School Support Institutes Session 2 (Virtual): October 25 - 28
CISA 2022 National Summit on K-12 School Safety and Security: November 1-3
Office of School Choice

 Charter Accountability

 2022 – 2023 School Year Material & Non-Material Amendment Submission Deadlines

Please share this reminder with school and system leaders, Charter Board Point of Contact, Charter Board President, and Primary Charter Contact for LDOE.

Material Amendment requests may be submitted at any time. Please note that material amendments that require BESE approval may take several months to process depending on the complexity of the request.

Material Amendments are considered at the School Innovation and Turnaround Committee (SIT) meetings and then ratified by the full BESE Board following approval or denial of the request. For an item to be considered at the SIT Committee in the months outlined below, it is imperative that items are received by the Charter Accountability team by the dates listed below.

Failure to submit items by the dates listed in the table below may result in delays in consideration and/or the inability to agendize the material amendment request at the desired BESE meeting.

### 2022 – 2023 School Year Material & Non-Material Amendment Submission Deadlines

<table>
<thead>
<tr>
<th>BESE SIT Committee Meeting Dates</th>
<th>Material Amendment Requests &amp; Supporting Documentation Due to Charter Accountability Team</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 13, 2022</td>
<td>October 17, 2022</td>
</tr>
<tr>
<td>January 17, 2023</td>
<td>November 7, 2022</td>
</tr>
<tr>
<td>March 7, 2023</td>
<td>January 9, 2023</td>
</tr>
<tr>
<td>April 18, 2023</td>
<td>February 20, 2023</td>
</tr>
<tr>
<td>June 13, 2023</td>
<td>April 17, 2023</td>
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<tr>
<td>August 22, 2023</td>
<td>June 26, 2023</td>
</tr>
<tr>
<td>October 10, 2023</td>
<td>August 14, 2023</td>
</tr>
<tr>
<td>December 12, 2023</td>
<td>October 16, 2023</td>
</tr>
</tbody>
</table>
## Important Dates & Submissions for Charter Schools and Leaders

### Important Upcoming Dates and Submissions

<table>
<thead>
<tr>
<th>Event</th>
<th>Deadline</th>
<th>Submission Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>School Crisis Plan</strong></td>
<td><strong>October 14, 2022</strong></td>
<td>School Crisis Plans should be submitted to <a href="mailto:charters@la.gov">charters@la.gov</a>. For additional support, please contact your school’s Director of Charter Accountability.</td>
</tr>
<tr>
<td>Crisis Plan: A school crisis management and response plan shall be prepared by each public school principal jointly with local law enforcement, fire, public safety, and emergency preparedness officials. In preparing the plan, the principal and such officials shall consider and include, if appropriate, input from students enrolled in the school and their parents, teachers at the school, other school employees, and community leaders. (RS 17:416.16)</td>
<td><strong>LA School and Campus Safety Planning Guide</strong></td>
<td><a href="https://www.lssa.net">LA State Police Safety &amp; Security Checklist</a> <a href="https://www.lssa.net">Homeland Security and Emergency Preparedness Contacts</a></td>
</tr>
<tr>
<td><strong>Quarter 1 Financial report:</strong> Includes budgeted data for the fiscal year along with the YTD actual data through September 30. Quarterly and Annual Financial Reports include a statement from the Charter Operator’s lead executive and Board President certifying the accuracy of the reports and the adherence to the Operator’s Internal Control procedures. The Charter Operator must maintain records in compliance with Generally Accepted Accounting Principles. <strong>Reminder and templates placed in the charter school newsletter</strong></td>
<td><strong>October 31, 2022</strong></td>
<td>This information should be submitted to <a href="mailto:charterfinancehelpdesk@la.gov">charterfinancehelpdesk@la.gov</a>. Additional information can be located in the Charter School Library on the <a href="https://www.lssa.net">Comprehensive Reporting Calendar</a>.</td>
</tr>
</tbody>
</table>

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**Important Dates & Submissions for Charter Schools and Leaders**

**Important Upcoming Dates and Submissions**

**School Crisis Plan**

Crisis Plan: A school crisis management and response plan shall be prepared by each public school principal jointly with local law enforcement, fire, public safety, and emergency preparedness officials. In preparing the plan, the principal and such officials shall consider and include, if appropriate, input from students enrolled in the school and their parents, teachers at the school, other school employees, and community leaders. (RS 17:416.16)

**LA School and Campus Safety Planning Guide**


**Quarter 1 Financial report**:

Includes budgeted data for the fiscal year along with the YTD actual data through September 30. Quarterly and Annual Financial Reports include a statement from the Charter Operator’s lead executive and Board President certifying the accuracy of the reports and the adherence to the Operator’s Internal Control procedures. The Charter Operator must maintain records in compliance with Generally Accepted Accounting Principles. **Reminder and templates placed in the charter school newsletter**

Additional information can be located in the Charter School Library on the [Comprehensive Reporting Calendar](https://www.lssa.net).
Operations

2023-2024 School System Planning Launch
Please share with school system leadership team members responsible for annual school system planning.

On Thursday, October 20th, LDOE will host the School System Planning Launch as part of the October FSGR Monthly Call. The information provided will support annual school system strategic planning and the completion of Achieve!, Believe!, and Super App. During the launch, the Department will release the 2023-2024 Vision for Success School System Planning Guide and an editable 2023-2024 Strategic Planning and Budget Workbook as an optional tool for school systems to use in preparation to submit Super App.

- **Webinar Date and Time:** Thursday, October 20 at 10 a.m.
- **Webinar Link:** [https://ldoe.zoom.us/j/95258128918?pwd=c3FQVy92bVAwNjJkVkhJRmJHOXM0Zz09](https://ldoe.zoom.us/j/95258128918?pwd=c3FQVy92bVAwNjJkVkhJRmJHOXM0Zz09)
- **Webinar Phone Number:** 312-626-6799
- **Meeting ID:** 952 5812 8918
- **Passcode:** $Y=64D

Please contact LDOE.GrantsHelpdesk@la.gov with questions; include “School System Planning” in the subject.

FY2021 ESEA Waiver Request
Please share with superintendents and federal program directors.

The Louisiana Department of Education is requesting a waiver for federal fiscal year 2021 (FY2021), pursuant to section 8401 of the Elementary and Secondary Education Act of 1965 (ESEA), of the identified requirements as a result of ongoing challenges related to the novel Coronavirus Disease 2019 (COVID-19). Relevant personnel can review the ESEA Waiver in the Federal Support and Grantee Relations Library (insert link) under the “Funding Guidance” heading, and submit questions or comments to Bernell Cook Executive Director of Federal Support and Grantee Relations via email at ldoe.grantshelpdesk@la.gov and place “ESEA Waiver” in the subject line by October 14, 2022.

2022-2023 Education Excellence Fund (EEF) Application
Please share with superintendents, EEF coordinators and business managers

The FY 2022-2023 Education Excellence Fund (EEF) Application is now available in the LDOE Electronic Grants Management System (eGMS). The submission deadline is October 17, 2022. Please review the EEF application information (EEF Slide Deck) under the Announcements section on the eGMS logon page for assistance in completing the application.

**Nonpublic applicants**, please see below the sections of the LEA Central Data that must be completed for the application to appear.

1. EEF Contact Information
2. EEF Assurances

Please contact the LDOE.GrantsHelpdesk@la.gov for questions.
Assessments, Accountability and Analytics

**LEAP Progress Index Rosters**
Please share with accountability contacts and school leaders.

LEAP progress index data are now available for 2021-2022 in La Data Review. The system can only be accessed by district accountability contacts. There are two rosters in the data certification system that provide information about the data that will be used to calculate the 2021-2022 growth of students in ELA and math.

- The **Progress Points Student Roster** includes all students who are eligible for inclusion in the LEAP progress index, as well as the points awarded to them and the step used to award the points (annual target or VAM.)
- The **Progress Index VAM Exclusion Roster** includes students who were not eligible for VAM and the reasons that they were excluded.

All requests to review requested data changes must be made in La Data Review no later than Friday, October 7.

Please contact jennifer.baird@la.gov with questions.

**LEAP 2025 Grade 3-8 Spring 2023 Enrollment Verification**
Please share with school and district test coordinators.

LEAP 2025 grade 3 through 8 enrollment verification is now open until October 28. To enter the enrollment information for the LEAP 2025 Gr. 3-8 Spring 2023 administration:

1. Login to the DRC INSIGHT Portal
2. Go to My Applications > Materials > Enrollments
3. Select the LEAP 2025 Gr. 3-8 Spring 2023 Administration, your District and School then click Show Enrollments
4. Select your school’s testing mode for grade 3 and enter the testing materials counts for LEAP 2025 Gr. 3-8 Spring 2023.
5. Additional instructions for completing this enrollment is provided by clicking the plus sign next to the instructions.

5. Click Save or Complete

Please submit questions to assessment@la.gov or contact DRC Louisiana Customer Service at 888.718.4836 or LAHelpDesk@datarecognitioncorp.com

**Dropout Cleanup for DCAI**
Please share with accountability contacts.

School systems have until Wednesday, October 5 to update student records in EdLink to remove 2021-2022 dropout flags assigned to students who are included in the DCAI index. No new submissions can be entered for students in La Data Review, but accountability contacts should let the department know when EdLink corrections are completed for submissions that are still pending.

Please contact jennifer.baird@la.gov with questions.
**WorkKeys**  
Please share with school and district test coordinators.

The WorkKeys testing window opens on Thursday, October 6 and will remain open through April 21, 2023. To be considered for use in accountability:

- All assessments must be administered in the designated testing window regardless of the realm used to test students.
- There must be a full 30 days between administrations to allow for the provision of meaningful remediation.
- All testing security protocols and requirements must be followed during the administration of the assessments, including training in test security for all persons administering the assessments.

Please contact assessment@la.gov with any questions.

**Career and College Readiness**

**Quality Diplomas**

**SCA Portal Fall and Full Year Reporting**  
Please share with school system administrators, school leaders and school counselors.

The deadline for reporting fall and full year SCA dual enrollment courses with Public Higher Education Providers to LDOE is Monday, October 10 by 5 p.m. Late submissions will not be accepted.

The SCA Portal will reopen on November 21 for spring 2023 reporting.

Please contact sca@la.gov with questions.

**Fall CTE Leaders Retreat**  
Please share with CTE supervisors and Perkins grant coordinators.

Registration is open for the Fall CTE Leaders Retreat. This retreat is designed with the intention for Perkins V Coordinators to foster a brave environment that allows for strengthening connections, deepening knowledge, and supporting leadership development. With November designated as National Career Development Month, sessions will highlight career development and high quality CTE programs of study. The Retreat will take place on November 1st from 8 a.m. to 4 p.m. in Lafayette.

Please contact jumpstart@la.gov with questions.
**School Health Service Provider of the Year Nominations**
Please share with system leaders, school administrators, related service coordinators, and nursing administrators.

The Louisiana Department of Education recognizes that student health plays a vital role in education and that school health providers are the critical link in ensuring health service delivery to students. The Louisiana Department of Education recognizes and celebrates some of the state’s most exceptional school health providers through the School Health Service Provider of the Year program.

Beginning October 10, we are inviting nominations of any of the following school employees or contractors: occupational therapists, physical therapists, speech-language pathologists, audiologists, nurses, and licensed behavioral health providers (LCSW/LMSW, LPC, psychologists). More information about the award can be found in the overview.

Please contact elizabeth.duncan@la.gov with questions.

**Post-Secondary Readiness**

**Fall 2022 Counselor Institutes**
Please share with middle and high school counselors, assistant principals, CTE supervisors and secondary supervisors.

The LDOE Fall 2022 Counselor Institutes are scheduled to take place October 25 through 27. Although these regional events are best suited for middle and high school counselors, all are welcome to attend. These institutes will provide policy updates, resources, and communications that are pertinent to middle and high school counselors. Participants should plan on attending one event as the same information will be presented at all locations.

<table>
<thead>
<tr>
<th>Date</th>
<th>8 - 11 a.m.</th>
<th>1 - 4 p.m.</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 25</td>
<td>West Monroe</td>
<td>Bossier City</td>
</tr>
<tr>
<td>October 26</td>
<td>Alexandria</td>
<td>Lake Charles</td>
</tr>
<tr>
<td>October 27</td>
<td>Harahan</td>
<td>Walker</td>
</tr>
</tbody>
</table>

Please contact angela.jordan@la.gov with questions.
School System Financial Services

Monthly Call for Business Managers
Please share with business managers and finance officials.

The next monthly call of the 2022-23 fiscal year for business managers and finance officials will be October 12 at 2 p.m. via Zoom. The agenda will include information regarding upcoming due dates and other pertinent topics.

- **Webinar Date and Time:** October 12 at 2 p.m.
- **Webinar Link:** https://ldoe.zoom.us/j/99726217222?pwd=ZWZ2NTgxeXRpTmx XK3g1eG1TQzN3Zz09
- **Webinar Phone Number:** 470-381-2552
- **Meeting ID:** 997 2621 7222

Please contact SchoolFinanceHelpDesk@la.gov with questions.

FY2022-2023 First Quarter Financial Report
Please share with business managers and financial officials of Type 2 and Type 5 Charter Schools.

The First Quarter Financial Report for FY2022-2023 is due **Monday, October 31, 2022**. The quarterly report template is included in the workbook used to submit the annual operating budget. You are required to submit the entire workbook with updates to the Quarter 1 Budget tab. For more details see the Instructions for Quarterly budgets tab in the Workbook. The financial workbook, inclusive of 1st Quarter updates, and the Statement of Affirmation should be submitted via email to CharterFinanceHelpdesk@la.gov.

The First Quarter Financial Report shall contain year-to-date actual data from July 1, 2022 through September 30, 2022 along with budgeted data for FY2022-2023 (July 1, 2022 through June 30, 2023.) If your organization operates more than one charter school, you must submit the financial report for each individual school.

If you have any questions or require further information, email CharterFinanceHelpdesk@la.gov or call 225-342-3617.

70 Percent Instructional Expenditure Requirement
Please share with business managers and financial officials.

Per the MFP Resolution, school systems must ensure that 70 percent of the local school system general fund expenditures are in the areas of instruction and school administration at the school building level. Compliance with this expenditure requirement is calculated annually and results will be placed in the edFin FTP site soon. Supporting documents will also be available in the edFin FTP site soon. A report of the results for all school systems will be received by BESE at the October 2022 meeting.

Please refer to 70 Percent Instructional Requirement Process for more information.

For questions contact ldoemfphelpdesk@la.gov.
**2023-2024 School System Planning Launch**

Please share with school system leadership team members responsible for annual school system planning.

On Thursday, October 20th, LDOE will host the School System Planning Launch as part of the October FSGR Monthly Call. The information provided will support annual school system strategic planning and the completion of Achieve!, Believe!, and Super App. During the launch, the Department will release the 2023-2024 Vision for Success School System Planning Guide and an editable 2023-2024 Strategic Planning and Budget Workbook as an optional tool for school systems to use in preparation to submit Super App.

- **Webinar Date and Time:** *Thursday, October 20 at 10a.m.*
- **Webinar Link:** [Link](#)
- **Webinar Phone Number:** 312-626-6799
- **Meeting ID:** 952 5812 8918
- **Passcode:** $Y=64D

Please contact the [LDOE.GrantsHelpdesk@la.gov](mailto:LDOE.GrantsHelpdesk@la.gov) for questions, include “School System Planning” in the subject.

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**FY2021 ESEA Waiver Request**

Please share with: Superintendents and Federal Program Directors

The Louisiana Department of Education is requesting a waiver for Federal fiscal year (FY2021), pursuant to section 8401 of the Elementary and Secondary Education Act of 1965 (ESEA), of the identified requirements as a result of ongoing challenges related to the novel Coronavirus Disease 2019 (COVID-19). Relevant personnel can review the ESEA Waiver in the [Federal Support and Grantee Relations Library](#) under the “Funding Guidance” heading, and submit questions or comments to Bernell Cook Executive Director of Federal Support and Grantee Relations via email at [ldoe.grantshelpdesk@la.gov](mailto:ldoe.grantshelpdesk@la.gov) and place “ESEA Waiver” in the subject line by October 14, 2022.

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**2022-2023 Education Excellence Fund (EEF) Application**

Please share with Superintendents, EEF Coordinators and Business Managers

The FY 2022-2023 Education Excellence Fund (EEF) Application is now available in LDOE’s Electronic Grants Management System (eGMS). The submission deadline is **Monday, October 17, 2022**. Please review the EEF Application information (EEF Slide Deck) under the Announcements section on the eGMS logon page for assistance in completing the application.

**Non-Public applicants**, please see below the sections of the LEA Central Data that must be completed for the application to appear.

1. EEF Contact Information
2. EEF Assurances

Thanks for your interest in applying for EEF Funding for the 2022-2023 school year.

Please contact the [LDOE.GrantsHelpdesk@la.gov](mailto:LDOE.GrantsHelpdesk@la.gov) for questions.
School System Relations

Louisiana Teacher/Principal and New Teacher of the Year Application Process
Opening Soon
Please share with teachers, school and school system leaders.

On October 11, the Teacher/Principal and New of the Year application process for the 2022-2023 school year will open. At that time, the application materials and timeline will be available on the Awards web page.

All school systems are encouraged to submit up to three teachers, three principals, and three new teachers (with less than one year teaching experience)—one per division (elementary, middle, and high) as their local-level honorees. School systems without a formal selection process in place may elect to send their candidates directly to the state-level process.

State-level applications are due by January 11, 2023 and must be submitted via an online application portal that will open in late 2022.

The Department will host two optional informational Zoom calls to share details regarding this year’s Teacher and Principal of the Year process.

Interested stakeholders may click the link(s) below to join a call. Please save a date on your calendar.

- Webinar Date and Time: October 11 at 9:30 a.m.
  Webinar Link: https://ldoe.zoom.us/j/98106387818
  Webinar Phone Number: 470-250-9358
  Meeting ID#: 981 0638 7818

- Webinar Date and Time: October 13 at 11:30 a.m.
  Webinar Link: https://ldoe.zoom.us/j/92561219996
  Webinar Phone Number: 470-250-9358
  Meeting ID#: 925 6121 9996

Contact
- excellenteducators@la.gov: information about Teacher and Principal of the Year
- laurie.carlton@la.gov: information about New Teacher of the Year
Teaching and Learning

Academic Content

Eureka Math\textsuperscript{2} High School Algebra I Pilot Applications are Open

Please share with academic officers and math supervisors.

As part of the Louisiana Math Refresh, the Department is providing systems with the opportunity to apply for funding to support a spring 2023 high school pilot of the newly identified high-quality math curriculum, Eureka Math\textsuperscript{2} Algebra I. The purpose of this opportunity is to provide early access for interested systems to try out the new resources in one or more Algebra I classes. Systems selected for the pilot will receive a special funding allocation to support the purchase of the high-quality materials and related professional learning. Applications are due October 18. Notification will be made in early November with anticipated allocations sent to BESE for approval in December. Consult the Eureka Math\textsuperscript{2} Algebra I Pilot Overview for details and eligibility requirements.

Please contact STEM@la.gov with questions.

2022 Louisiana Student Standards for Social Studies Webinars

Please share with social studies supervisors, administrators, and K-12 social studies teachers

The 2022 K-12 Student Standards for Social Studies will be implemented in the 2023-2024 school year. The Department will host webinars throughout the 2022-2023 school year to support district leaders, school leaders, and teachers as they prepare for the transition.

Join the next 2022 LSSSS Social Studies Webinar on October 13, at 3:30 p.m., which will focus on Grades K-3: Preparing for the Transition and Crosswalks.

- Webinar Date and Time: October 13 at 3:30 p.m.
- Webinar Link: https://ldoe.zoom.us/j/97047352000?pwd=dVNWTTJEVm1iM2VBcUNxek15ZWl3QT09
- Webinar Phone Number: 312-626-6799
- Meeting ID#: 97047352000
- Passcode: 529847

Department staff will be present and available to answer questions during all sessions and will post recordings of all presentations on the K-12 social studies resource page.

Updated information on implementation of the 2022 LSSSS can be found in the 2022 Louisiana Student Standards for Social Studies FAQ.

Please contact classroomsupporttoolbox@la.gov with questions.
**Instructional Support: Instructional Material Reviews**  
*Please share with content supervisors and administrators.*

The Department conducts ongoing reviews of instructional materials to support school systems in adopting curricula in all core subjects. Newly rated Tier 1 materials are listed below. All tiered reviews can be found on the Annotated Reviews webpage. The status of all instructional materials submissions can be found in the Weekly Report.

<table>
<thead>
<tr>
<th>Publisher</th>
<th>Title and Grade Levels</th>
<th>Core Subject</th>
<th>Tiered Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>Savvas Learning Company LLC</td>
<td>enVision Math, Grades K-2</td>
<td>Math</td>
<td>Tier 1</td>
</tr>
<tr>
<td>The College Board</td>
<td>Springboard English Language Arts, Grades 6</td>
<td>ELA</td>
<td>Tier 1</td>
</tr>
<tr>
<td>The College Board</td>
<td>Springboard English Language Arts, English III-IV</td>
<td>ELA</td>
<td>Tier 1</td>
</tr>
</tbody>
</table>

Please contact louisianacurriculumreview@la.gov with questions.

**ELA Guidebooks 3-5 (2022)**  
*Please share with ELA teachers and leaders of grades 3-5.*

The Department conducted a pilot of the ELA Guidebooks 3-5 (2022) and collected feedback on the units from across the state in order to ensure that these materials are of the highest quality and meet the needs of Louisiana teachers and students. ELA Guidebooks 3-5 (2022) updates are underway and they will include more anticipated responses, detailed supports for diverse learners, and the development of a new level three unit for each grade level. The new supports will include strategies for English Learners, as well as specific Literacy supports to be used as just in time supports during instruction. Additionally, the new units will give systems an alternative option for the level three unit. These updates are being made by teachers, for teachers, including educators who participated in the pilot, and will be released for the 2023-2024 school year.

Please contact elaguidebooks@la.gov with questions.
**ELA Guidebooks Grades 6-8 Updates**
Please share with ELA teachers and leaders of grades 6-8.

The Department is currently updating [ELA Guidebooks 6-8 (2018)](ELA%20Guidebooks%206-8%20(2018)) to incorporate embedded writing instruction that will follow an explicit writing progression. Louisiana teachers and instructional leaders are collaborating on this work utilizing educator feedback from the field.

ELA Guidebook 6-8 (2023) units will be released Spring 2024 for implementation during the 2024-2025 school year. Additional information, including specific unit release dates will be announced in future newsletter communications and at the 2023 Teacher Leader Summit.

Please contact elaguidebooks@la.gov with questions.

**Educator Development**

**Compass Information System (CIS) Updates**
Please share with systems leaders, school leaders, human resource directors, and data directors.

The 2021-2022 VAM data will be released into CIS on October 7. Following tVAM release, systems will have until October 21 to ensure that all teacher observation scores and SLT data ratings are entered or uploaded. All complete evaluations will then be automatically finalized in CIS on October 22.

The [Compass Information System (CIS)](Compass%20Information%20System%20(CIS)) will be open for the 2022-2023 school year on October 24. Following this roll-over, systems may begin updating rosters and entering data.

Please contact compass@la.gov with questions.
**Literacy**

**Foundational Skills Lessons for Grades 3-5**  
Please share with ELA teachers and school literacy leaders.

The second units of Foundational Instruction for Reading Excellence (FIRE) lessons for grades 3-5 have been posted in the [Literacy Library](#). FIRE is an instructional resource designed to support teachers in providing students advanced reading foundational skills in grades 3-5. Each unit consists of 40 quick lessons and brief student activities focused on either spelling, grammar, or morphology - skills that are essential for proficient reading and writing. Lessons can be taught concurrently with any other ELA knowledge-building curriculum as part of whole-group core instruction. There are three units per grade level. The third unit will be released in late fall/early winter.

- Grade 3 Unit 2 - Teacher’s Guide
- Grade 3 Unit 2 - Student Activity Book
- Grade 4 Unit 2 - Teacher’s Guide
- Grade 4 Unit 2 - Student Activity Book
- Grade 5 Unit 2 - Teacher’s Guide
- Grade 5 Unit 2 - Student Activity Book

Please contact [louisianaliteracy@la.gov](mailto:louisianaliteracy@la.gov) with questions.

**Content Literacy Support for Middle and High School**  
Please share with middle and high school teachers and leaders.

The Literacy Division has released additional resources to support middle and high school teachers in providing targeted literacy support in all content areas. These documents can be found in the [Literacy Library](#) under Instruction, Intervention, and Extensions. The Content Literacy Support documents provide guidance for teachers in all content areas with ways to naturally incorporate best practices that support content acquisition and literacy skills. Five new support documents have been added to the growing library of resources.

- Creating a Claim
- Direct and Explicit Vocabulary Instruction
- Reading and Writing for a Purpose
- Summary Writing to Develop Comprehension
- Writing Frames

Please contact [louisianaliteracy@la.gov](mailto:louisianaliteracy@la.gov) with questions.
School Improvement

School Support Institutes
Please share with systems and school leaders

School Support Institutes (SSI) officially kicked off last week with sessions in Monroe, Shreveport, Lafayette and New Orleans. We were so excited to see instructional leadership teams and system leaders from around the state dedicated to improving outcomes for their students! Thank you to all participants for your high level of engagement and for submitting feedback.

SSI Session #2 is a virtual session and serves as a follow up to session #1 learning. All virtual sessions are half days from 9 am to 12 pm.

SSI Session #2 (Virtual) dates:
- Monroe cohort: October 25
- Shreveport cohort: October 26
- Lafayette cohort: October 27
- New Orleans cohort: October 28

All participants will receive a link and materials for the virtual session via email from TNTP. Please make sure you have completed next steps from Session #1 and are ready to share and discuss.

For registration issues or questions, please contact Nadia.Stewart@tntp.org.

Reminders

Assessments, Accountability and Analytics

LEAP 2025 High School
Please share with district test coordinators.

Schools must verify enrollment in DRC INSIGHT for fall high school assessment no later than September 30. One of two fall administration windows must be selected. If a window is not selected, the district will be assigned to the second window.

Please contact assessment@la.gov with questions.

Dropout Cleanup Open in EdLink
Please share with accountability contacts and data managers.

Dropout cleanup is now open in EdLink 360. All dropouts related to the DCAI data certification process must be corrected in EdLink no later than Wednesday, October 5.

Please contact Jennifer.Baird@la.gov with questions.

Cohort Graduation Rates Released
Please share with accountability contacts and school leaders.
Cohort graduation rates will be posted to the department website on Wednesday, September 28. All final cohort data for schools and systems were posted to the ftp on Friday, September 23.

**Innovative Assessment Program (for participating schools only)**

Please share with district test coordinators for schools participating in the Innovative Assessment Program.

In preparation of the upcoming October administration window, district test coordinators will be notified that ADAM will open to begin entering the names of school test coordinators. All school test coordinators that were entered last year will be purged from files.

**2022-2023 Interests and Opportunities Documentation Updated**

Please share with accountability contacts and school leaders.

An updated menu and guidance document has been posted to the Accountability Library. The updates include clarification on how some indicators are calculated and additional support for the Jotform process. In addition, the Department previously posted a PDF version of the Jotform, a copy of the documentation cover letters, and the Course Requirements for I&O Superintendents Verification. If you have any questions about the Interests and Opportunities indicator selection process that closes for schools on November 4, 2022, please contact accountability@la.gov.

Documents with updates:

- 2022-2023 Interests and Opportunities Menu
- Interests and Opportunities Menu Based Approach Guidance 2022-2023

Additional documents available in the library:

- Interests and Opportunities Indicator Selection Survey
- Interests and Opportunities Documentation Cover Pages
- Course Requirements for I&O Superintendents Verification

**Current Data Collection Deadlines**

Please share with data managers.

Several mandatory data collections are currently open. School systems should work to submit required data in a timely manner in order to ensure complete and accurate data for your system.

<table>
<thead>
<tr>
<th>COLLECTION</th>
<th>OPEN DATE</th>
<th>CLOSE DATE</th>
<th>HOW DATA FROM THIS COLLECTION IS USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall LEAP 2025 HS Assessments</td>
<td>8/1/2022</td>
<td>9/30/2022</td>
<td>Establishes a roster of students who should take HS LEAP assessments during the Fall of 2022</td>
</tr>
<tr>
<td>Event</td>
<td>Start Date</td>
<td>End Date</td>
<td>Description</td>
</tr>
<tr>
<td>-------</td>
<td>------------</td>
<td>----------</td>
<td>-------------</td>
</tr>
<tr>
<td>Mentor &amp; Resident Teacher Collection</td>
<td>8/1/2022</td>
<td>10/26/2022</td>
<td>Used for reporting official data on mentor and resident teachers</td>
</tr>
<tr>
<td>K-3 Assessments</td>
<td>8/1/2022</td>
<td>10/31/2022</td>
<td>Reports official Kindergarten entry data and early literacy screener data</td>
</tr>
<tr>
<td>Oct 1 MFP</td>
<td>8/1/2022</td>
<td>11/11/2022</td>
<td>Data is used for MFP funding and determination of economically disadvantaged students</td>
</tr>
<tr>
<td>Oct CLASS (Staff and Student)</td>
<td>8/1/2022</td>
<td>1/13/2023</td>
<td>Used in calculating VAM, Interests &amp; Opportunities, and workforce reporting</td>
</tr>
<tr>
<td>Oct 1 IDEA</td>
<td>8/8/2022</td>
<td>12/16/2022</td>
<td>Used in confirming child count for IDEA. The child count date is 9/30/2022 and the data must be clean in the system by 12/16/2022.</td>
</tr>
</tbody>
</table>

**Career and College Readiness**

**U.S. Senate Youth Scholarship Opportunity**

*Please share with social studies supervisors, secondary administrators, counselors and student council advisors.*

The Louisiana Department of Education and the William Randolph Hearst Foundation are pleased to announce the launch of the 2023 United States Senate Youth Program. The Department requests your assistance selecting these students.

Please encourage juniors or seniors who hold elected or appointed offices in school or community groups listed in the national program brochure to submit a Louisiana application packet.

The names of the students selected by each high school and their application portfolios should be e-mailed to the program coordinator, Marian Johnson, at marian.johnson@la.gov no later than October 4, 2022.

Please contact marian.johnson@la.gov with questions.
School Medicaid Monthly Webinars
Please share with school based Medicaid coordinators, special education directors and school business managers.

The LDOE hosts a Medicaid Monthly Update for school based Medicaid program coordinators on the 3rd Tuesday of each month. Each meeting will review recent updates from the Louisiana Department of Health and review different components of Medicaid program requirements. We have updated the link to the webinar. **There will be no webinar in the months of November, December and February.**

- **Webinar Dates and Time:** October 18, 2022; 2:30 p.m. - 3:30 p.m.
- **Webinar Link:** [https://ldoe.zoom.us/j/96590694307](https://ldoe.zoom.us/j/96590694307)
- **Webinar Phone Number:** +14703812552
- **Meeting ID:** 965 9069 4307
- **Passcode:** 077921

Please contact elizabeth.duncan@la.gov with questions.

Teaching and Learning

IDEA Child Count and LEA Determination Data Verification Extensions
Please share with special education leaders.

The IDEA Child Count date is October 3, and school systems should ensure current IEPs are in place, current evaluations and services are being provided. The Department will run the official IDEA Child Count on December 16, which gives school systems additional time to enter student data and ensure an accurate child count.

For courses where the April Dunn Act will be applied, individual performance criteria (IEP goals and objectives) must be established within 30 days of a student entering the course. School systems struggling to meet this deadline due to technical issues should email the contact below.

Additionally, the Department is providing additional time for special education and system leaders to verify the LEA Determinations released to the FTP on September 12, and the new deadline is October 7.

Please continue to send questions and concerns to specialeducation@la.gov.

Educator Development

Summit Extension Registration
Please share with superintendents and senior cabinet members.

To extend critical learning from the Teacher Leader Summit, the Louisiana Department of Education (LDOE) is launching 2022-2023 Summit Extensions. These half-day events for key school system level leaders will focus on implementation of the Professional Learning Roadmap which underpins the state’s Vision for Success. The [Summit Extensions Overview](#) provides more details about the event.

The Summit Extensions will be half-day events held in four locations across the state.
Attendees at the Summit Extension should be the superintendent and the existing school system level instructional leadership team or senior cabinet members. Registration opens through Eventbrite on September 28, 2022, and registration is on a first come, first served basis.

Please contact LDOEEEvents@la.gov with questions about this event.

**Compensation and Incentives Study**

Please share with superintendents, human resources directors, and chief financial officers.

In response to the shortage of educators in Louisiana, the House of Representatives in the Louisiana Legislature created the Teacher Recruitment, Recovery, and Retention Task Force to research strategies to overcome the state’s current and future teacher shortage challenge and secure a stronger education workforce.

The Task Force developed a robust set of recommendations which includes conducting a total compensation study with recommendations for improvement. The Department, in partnership with SSA Consultants, is conducting this compensation study. This study will provide a report on the current state of total compensation and incentives for educators in the 191 school systems in Louisiana, conduct a gap analysis to compare Louisiana to other southern states, as well as develop recommendations to improve the recruitment and retention of educators in Louisiana. In order to have a state-of-the-state analysis on compensation and incentives in Louisiana.

LDOE is asking each school system superintendent or his/her designee to work collaboratively with the school system’s human resources department and finance office to complete the Compensation and Incentives Study Survey by October 14. To access a PDF version of the entire survey, please click here.

Please contact louisianaleaders@la.gov with questions.

**Recruitment, Recovery, and Retention Listening Sessions**

Please share with principals and teachers.

The Department, in partnership with the Region 14 Comprehensive Center, will be hosting an additional series of facilitated listening sessions across the state to provide the opportunity for stakeholders to describe their experiences and perceptions as well as offer suggestions on issues related to teacher recruitment, recovery, and retention.

To join a session, stakeholders will follow the steps below.

1. Choose the session below that best fits his/her schedule.
2. Click the link for the session and complete the registration form.
3. Once he/she has completed the registration he/she will receive a Zoom link for the session.
<table>
<thead>
<tr>
<th>Stakeholder Group</th>
<th>Session Links</th>
</tr>
</thead>
</table>
| Teacher Stakeholder Session    | Thursday, October 6 at 10 a.m.  
|                                | Monday, October 17 at 12 p.m.  
|                                | Tuesday, October 18 at 9 a.m.   
|                                | Thursday, October 20 at 3 p.m.  |
| Principal Stakeholder Session  | Monday, October 10 at 9 a.m.     
|                                | Friday, October 14 at 11 a.m.   
|                                | Tuesday, October 18 at 8 a.m.   
|                                | Wednesday, October 19 at 12:30 p.m. |

LDOE has partnered with the Region 14 Comprehensive Center, an outside organization, to conduct these sessions. Participant names will not be shared with LDOE or associated with specific comments.

Please contact louisianaleaders@la.gov with questions.

**Teacher Leader Lagniappe: New Episode Released**

Please share with all educators, including school, system, and teacher leaders.

In the Teacher Leader Lagniappe podcast, host Em Cooper shares inspiring stories that empower educators to grow in their profession.

**Season 2, Episode 6: Legislative Lowdown with Ethan Melancon**

Ethan Melancon is the Executive Director of Governmental Affairs and leads all legislative strategy for the Louisiana Department of Education. We chat with Ethan about his passion for his job, the legislative process, impactful workforce bills, and all the excitement happening from the last session. Also featured are new Teacher Hacks focusing on apps that make a huge difference in the classroom!

Please listen and subscribe.

Submit pictures for the What’s Making Me Smile segment on the Teacher Leader Lagniappe page.

Contact em.cooper@la.gov with questions.

**Literacy**

**New Look: Literacy Library**

Please share with system and school literacy leaders and teachers.

The Literacy Library has gotten a makeover! To accommodate the growing bank of resources that support the literacy pillars and goals, the Literacy Library has been reorganized to better serve the needs of leaders, teachers, and families who access those resources. Educators can now click on the pillar graphic that matches their needs and find available resources.

Please contact louisianaliteracy@la.gov with questions.
Local Literacy Plan Guidance
Please share with system and school literacy leaders.

The Literacy Division has released the third session of a series to support literacy leaders with the development of local literacy plans. This most recent webinar focuses on considerations for including plans and activities for families to engage them around their child’s literacy development in local literacy plan goals and action steps. Look for the next webinar on planning for ongoing professional growth opportunities in local literacy plans later this fall. These webinars and related resources can also be found in the Literacy Library under Local Literacy Plan Guidance in the Literacy Goals pillar section.

Planning for Family Literacy Engagement slide deck
Planning for Family Literacy Engagement recording
Updated, fully editable Local Literacy Plan Template

Please contact louisianaliteracy@la.gov with questions.

PD Series Resources
Please share with paraprofessionals, teacher support staff, and middle and high school teachers.

There are two literacy support series underway to provide customized support for teachers and teacher support personnel in providing instruction and interventions to struggling readers. Schedules of live sessions are posted below, but recordings of the sessions will also be posted in the Literacy Library in the Professional Growth pillar section.

Paraprofessional and Support Staff Literacy Support Series
Grades 3-12 Foundational Skills and Content Literacy Support Series

Please contact louisianaliteracy@la.gov with questions.