Oct 26, 2022

Dear Colleagues,

Louisiana’s fourth graders ranked No. 1 in the country for reading growth on The Nation’s Report Card (NAEP). This is remarkable, especially since we are working together to achieve a reading revival.

I want to thank our educators for all their hard work. This is not possible without you. We have a sound strategy around literacy instruction for students, and it is starting to work.

Dr. Cade Brumley

In This Issue

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- Office of School Choice
- School System Financial Services
- Operations
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  - Educator Development
- Reminders

Important Dates for School Systems

Office Hours and Monthly Calls

- Career and College Readiness Monthly Call: October 27 at 3 p.m.
- Principal Webinar Series: October 31 at 1 p.m.
- Assessment and Accountability Office Hours: November 1 at 3:45 p.m.
- School System Financial Services Business Manager Monthly Call: November 16 at 2 p.m.
- Nonpublic Monthly Call: November 16 at 2 p.m.
- Well-Being Community of Practice Monthly Call: November 16 at 9:30 a.m.
- Financial Services Business Manager Monthly Call: November 16 at 2 p.m.
- BESE-Authorized Charter Schools Monthly Call: November 17 at 9:00 a.m.
Upcoming Events and Deadlines

- **Fall 2022 Counselor Institutes**: October 25 - 27
- **School Support Institutes**, Session 2 (Virtual): October 25 - 28
- Grow Your Own Program Implementation and Instruction Best Practices **Office Hours**: October 26 at 4 p.m.
- Steve Carter Literacy Tutoring Program webinar: **October 27 at 2 p.m.**
- **Verify Enrollment for LEAP 2025 Testing in Grades 3-8 and select testing mode by October 28 in DRC INSIGHT**
- Report student results from KEA and K-3 literacy screening in EdLink by October 31
- **CISA 2022 National Summit on K-12 School Safety and Security**: November 1-3
- **Summit Extensions**: November 1 (Shreveport), November 2 (Baton Rouge), November 3 (Harvey), and November 4 (Lafayette)
- **Recruitment, Retention, and Recovery teacher survey** due November 11

Office of School Choice

Charter Accountability

2022 – 2023 School Year Material & Non-Material Amendment Submission Deadlines

Please share this reminder with school and system leaders, Charter Board Point of Contact, Charter Board President, and Primary Charter Contact for LDOE.

Material Amendment requests may be submitted at any time. Please note that material amendments that require BESE approval may take several months to process depending on the complexity of the request.

Material Amendments are considered at the School Innovation and Turnaround Committee (SIT) meetings and then ratified by the full BESE Board following approval or denial of the request. For an item to be considered at the SIT Committee in the months outlined below, it is imperative that items are received by the Charter Accountability team by the dates listed below.

Failure to submit items by the dates listed in the table below may result in delays in consideration and/or the inability to agendize the material amendment request at the desired BESE meeting.

**2022 – 2023 School Year Material & Non-Material Amendment Submission Deadlines**

<table>
<thead>
<tr>
<th>BESE SIT Committee Meeting Dates</th>
<th>Material Amendment Requests &amp; Supporting Documentation Due to Charter Accountability Team</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 17, 2023</td>
<td>November 7, 2022</td>
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<tr>
<td>March 7, 2023</td>
<td>January 9, 2023</td>
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<td>April 18, 2023</td>
<td>February 20, 2023</td>
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<td>June 13, 2023</td>
<td>April 17, 2023</td>
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<td>August 22, 2023</td>
<td>June 26, 2023</td>
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<td>October 10, 2023</td>
<td>August 14, 2023</td>
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<tr>
<td>December 12, 2023</td>
<td>October 16, 2023</td>
</tr>
</tbody>
</table>
Important Dates & Submissions for Charter Schools and Leaders

### Important Upcoming Dates and Submissions

<table>
<thead>
<tr>
<th><strong>Quarter 1 Financial Report</strong>&lt;br&gt;Includes budgeted data for the fiscal year along with the YTD actual data through September 30. Quarterly and Annual Financial Reports include a statement from the Charter Operator’s lead executive and Board President certifying the accuracy of the reports and the adherence to the Operator’s Internal Control procedures. The Charter Operator must maintain records in compliance with Generally Accepted Accounting Principles. <strong>Reminder and templates placed in the charter school newsletter</strong></th>
<th>October 31, 2022</th>
<th>This information should be submitted to <a href="mailto:charterfinancehelpdesk@la.gov">charterfinancehelpdesk@la.gov</a></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Enrollment Lottery Procedures</strong>&lt;br&gt;Schools should submit the board-approved process and procedures for conducting the school’s 2022-2023 enrollment lottery.</td>
<td>November 14, 2022</td>
<td>Lottery procedures should be submitted to <a href="mailto:charters@la.gov">charters@la.gov</a>&lt;br&gt;For additional support, please contact your school’s Director of Charter Accountability</td>
</tr>
</tbody>
</table>

Additional information can be located in the Charter School Library on the Comprehensive Reporting Calendar.

### School System Financial Services

**FY2022-2023 First Quarter Financial Report**<br>Please share with business managers and financial officials of Type 2 and Type 5 Charter Schools.

The First Quarter Financial Report for FY2022-2023 is due **Monday, October 31, 2022**. The quarterly report template is included in the workbook used to submit the annual operating budget. You are required to submit the entire workbook with updates to the Quarter 1 Budget tab. For more details see the Instructions for Quarterly budgets tab in the Workbook. The financial workbook, inclusive of 1st Quarter updates, and the Statement of Affirmation should be submitted via email to CharterFinanceHelpdesk@la.gov.

The First Quarter Financial Report shall contain year-to-date actual data from July 1, 2022 through September 30, 2022 along with budgeted data for FY2022-2023 (July 1, 2022 through June 30, 2023.) If your organization operates more than one charter school, you must submit the financial report for each individual school.

If you have any questions or require further information, email CharterFinanceHelpdesk@la.gov or call 225-342-3617.

**FY 2022-2023 Nonpublic Textbooks Application**<br>Please share with business managers and financial officials.

The FY 2022-2023 Nonpublic Textbooks Application is now available in the Department’s electronic grants management system (eGMS). The application deadline is December 30, 2022. Please review the Nonpublic Textbooks Application information under the Announcement section in eGMS.

Orders for textbooks, etc. must be delivered to (and received by) the eligible nonpublic school during the period of July 1, 2022, to June 30, 2023, in order to be eligible for reimbursement. See instructions for more details. All applicants are encouraged to ensure Nonpublic Textbooks contact information is updated and saved in eGMS.

Please contact nonpublicfinancehelpdesk@la.gov with questions.
**Monthly Call for Business Managers**
Please forward to business managers and finance officials

The next Monthly Call of the 2022-23 fiscal year for Business Managers and Finance Officials will be November 16 at 2:00 pm via Zoom. The agenda will include information regarding upcoming due dates and other pertinent topics.

- **Webinar Date and Time:** November 16 at 2 p.m.
- **Webinar Link:** [https://ldoe.zoom.us/j/99726217222?pwd=ZWZ2NTgxeXRpTmxXK3g1eG1TQzN3Zz09](https://ldoe.zoom.us/j/99726217222?pwd=ZWZ2NTgxeXRpTmxXK3g1eG1TQzN3Zz09)
- **Webinar Phone Number:** 470-381-2552
- **Meeting ID:** 997 2621 7222

Please contact [SchoolFinanceHelpDesk@la.gov](mailto:SchoolFinanceHelpDesk@la.gov) with questions.

**Operations**

**FY2023 Fresh Fruit and Vegetable Program Application**
Please share with child nutrition program directors.

Applications for the 2022-2023 Fresh Fruit and Vegetable Program are available for returning sponsors via the [Child Nutrition Program (CNP) website](http://www.lCNP.gov). Applications must be completed and submitted by November 18, 2022.

Please contact [childnutritionprograms@la.gov](mailto:childnutritionprograms@la.gov) for more information.

**Assessments, Accountability and Analytics**

**2022 Data Certification for SPS**
Please share with accountability contacts.

La Data Review is now closed and all reviews must be final by Friday, October 28. Please make sure that all unanswered requests from state reviewers are acknowledged.

Please contact [jennifer.baird@la.gov](mailto:jennifer.baird@la.gov) with questions.

**LEAP 2025**
Please share with test coordinators.

- Test setup for the LEAP 2025 Fall High School Administration is now open. The following functions will be available to all school systems regardless of the window that is selected.
  - Assign TA numbers
  - Move students
  - Add new students
  - Verify accommodations

- The following functions will only be available to school systems that are participating in Window A, which opens on November 29. For systems that will administer assessments beginning January 5, these two functions will not be available until December 21.
  - Place students in test sessions
  - Print test tickets.

- Fall high school testing schedules for Window A are now due to [assessment@la.gov](mailto:assessment@la.gov).
- Accommodations for Window A must be finalized by October 29.

Please contact [assessment@la.gov](mailto:assessment@la.gov) with questions.
Assessment Development Educator Review Committee
Please share this announcement with school system leaders, school leaders, and teachers.

The Division of Assessment Content will convene committees for LEAP 2025 Science, new LEAP Social Studies, and LEAP Connect assessments.

LEAP 2025 Science Stimuli Review Committees

- convene in person in Lafayette on selected Saturdays in January and February for grades 3, 5, 6, 7 and 8; and
- review proposed stimuli to ensure that the content aligns to the Louisiana Student Standards for Science, the selections are clearly worded with grade-appropriate language, and the selections are appropriate for all Louisiana students by being free of bias and sensitivity concerns.

Participants will receive a half-day stipend and will be reimbursed by the vendor for mileage to and from the meeting.

LEAP Social Studies Item Review Committees for grades 3–8 and high school Civics

- convene virtually in January–March;
- include ten educators, mainly classroom teachers and instructional leads with extensive content knowledge, grade-level expertise, and/or specialized experience;
- review items to ensure that they align to the 2022 Louisiana Student Standards for Social Studies, accurately reflect course content and grade-level expectations, use clear wording, and are fair and appropriate for all Louisiana students; and
- complete synchronous and asynchronous reviews, with two full-day meetings required in winter 2023 and in spring 2023.

Participants receive stipends and/or substitute reimbursements per guidelines for completed reviews and meetings.

LEAP Connect Content and Bias Review Committees

- convene in January in a virtual platform
- review new item development to ensure that the content aligns to the Louisiana Connectors, is clearly worded with grade-appropriate language, and is appropriate for all Louisiana students by being free of bias and sensitivity concerns

Schools may receive appropriate substitute reimbursement as needed.

The deadline to apply is November 20. Interested educators can access the Assessment Content Educator Review Committees document for committee details and links to apply.

Please contact assessment@la.gov with questions.

Recruitment for Innovative Assessment Committees
Please share with educators familiar with the Grades 3 and 4 ELA Guidebooks units.

As part of the expansion of the Innovative Assessment Program (IAP), the LDOE ELA Assessment Content team will be developing IAP tests for the Grades 3 and 4 ELA Guidebooks units, which starts with passage selection.

The department is looking for 5-7 Louisiana educators for each grade-level committee, primarily classroom and specialized teachers with extensive content knowledge of the ELA Guidebooks units at grade 3 or grade 4. The reviews will be virtual, and asynchronous, with participants reviewing the passages for the grade 3 or grade 4 units on their own from Friday, December 9, through Monday, December 12. A stipend will be provided upon completion.

Educators who are interested in participating should complete the Application Survey by Monday, October 31.

Please contact ruth.caillouet@la.gov or assessment@la.gov with questions.
**Career and College Readiness**

**School Safety**
Please share with system leaders.

*House Resolution 218* of the 2002 Regular Session of the Legislature urges and requests the state Department of Education to study school safety issues and submit a written report of findings and conclusions, including any recommendations for related legislation, to the House Committee on Education not later than sixty days prior to the beginning of the 2023 Regular Session of the Legislature.

To compile data for the report, the Department is requesting that school systems complete the *HR 218 School Safety Survey* no later than November 4, 2022.

Please contact *michael.comeaux@la.gov* with questions.

**U.S. Presidential Scholar**
Please share with school leaders.

The Louisiana Department of Education (LDOE) is pleased to announce the opening of the nomination process for the *U.S. Presidential Scholars Program* to honor our nation's most distinguished high school seniors graduating between January and August, 2023.

Nomination letters are due to LDOE by **4 p.m., November 23, 2022**. School systems should submit nominations to *jumpstart@la.gov* using the subject line: *US Presidential Scholar Program*. Submissions that do not include the completed parental release form will not be accepted. It is recommended that school systems review the *LDOE evaluation rubric* prior to nominating students.

Please contact *jumpstart@la.gov* with questions.

**School System Financial Services**

**FY 2022-2023 Nonpublic Textbooks Application**
Please share with business managers and financial officials.

The FY 2022-2023 Nonpublic Textbooks Application is now available in the Department’s electronic grants management system (eGMS). The application deadline is December 30, 2022. Please review the Nonpublic Textbooks Application information under the Announcement section in *eGMS*.

Orders for textbooks, etc. must be delivered to (and received by) the eligible nonpublic school during the period of July 1, 2022, to June 30, 2023, in order to be eligible for reimbursement. See *instructions* for more details. All applicants are encouraged to ensure Nonpublic Textbooks contact information is updated and saved in eGMS.

Please contact *nonpublicfinancehelpdesk@la.gov* with questions.

**Monthly Call for Business Managers**
Please forward to business managers and finance officials

The next *monthly call* of the 2022-2023 fiscal year for business managers and finance officials will be November 16 at 2 p.m. via Zoom. The agenda will include information regarding upcoming due dates and other pertinent topics.

- **Webinar Date and Time**: November 16 at 2 p.m.
- **Webinar Link**: [https://ldoe.zoom.us/j/99726Z217222?pwd=ZWZ2NTgxeXRpTmxXK3q1eG1TQzN3Zz09](https://ldoe.zoom.us/j/99726Z217222?pwd=ZWZ2NTgxeXRpTmxXK3q1eG1TQzN3Zz09)
- **Webinar Phone Number**: 470-381-2552
- **Meeting ID**: 997 26Z21 7222

Please contact *schoolfinancehelpdesk@la.gov* with questions.
Teaching and Learning

Academic Content

**EdTech and STEM Teacher Leader Advisor Applications Now Open**

Please share with content supervisors, technology leaders, coaches, and K-12 teachers.

The Department is currently seeking K-12 teachers to serve as EdTech Teacher Leader Advisors and STEM Teacher Leader Advisors. Teacher Leader Advisors retain their school system employment while being compensated by the Department for contracted deliverables completed outside classroom time. This is a unique opportunity for classroom teachers to receive high-quality professional learning, to expand their reach, and to grow their leadership while still teaching.

EdTech Teacher Leader Advisors play an instrumental role in

- the creation of educational resources and tools for K-12 educators;
- professional learning needs for future work;
- supporting schools and systems to facilitate parent communication; and
- providing subject matter specific technology integration support.

STEM Teacher Leader Advisors play an influential role in

- the creation of STEM resources and tools for K-12 educators;
- professional learning needs for future work; and
- supporting schools and systems to broaden STEM education.

Applications for both areas are now open and will close at **5 p.m. on November 7**. Interested educators can access the application and learn more about the roles by visiting the Teacher Leader Advisors page.

Please contact classroomsupporttoolbox@la.gov with questions.

**2022 Louisiana Student Standards for Social Studies Webinars (Grades 4-5)**

Please share with social studies supervisors, administrators, and K-12 social studies teachers

The **2022 K-12 Student Standards for Social Studies** will be implemented in the 2023-2024 school year. The Department will host webinars throughout the 2022-2023 school year to support district leaders, school leaders, and teachers as they prepare for the transition.

Join the next 2022 LSSSS Social Studies Webinar on Thursday, **October 27**, at 3:30 p.m., which will focus on **Grades 4-5: Preparing for the Transition and Building Content Knowledge**.

- **Webinar Date and Time**: October 27 at 3:30 p.m.
- **Webinar Link**: [https://ldoe.zoom.us/j/95775961254?pwd=MEVIeVlmbmh1TlJwd3JjJiIl2VFdz09](https://ldoe.zoom.us/j/95775961254?pwd=MEVIeVlmbmh1TlJwd3JjJiIl2VFdz09)
- **Webinar Phone Number**: 312-626-6799
- **Meeting ID#**: 95775961254
- **Passcode**: 999877

Department staff will be present and available to answer questions during all sessions and will post recordings of all presentations on the K-12 social studies resource page. Updated information on implementation of the 2022 LSSSS can be found in the **2022 Louisiana Student Standards for Social Studies FAQ**.

Please contact classroomsupporttoolbox@la.gov with questions.
Diverse Learners

**National Dyslexia Awareness Month**
Please share with special education leaders and 504 coordinators.

Each year, October is recognized as Dyslexia Awareness Month. Early intervention for children with dyslexia is key! Awareness is aimed at emphasizing the intelligence and abilities of children with dyslexia and the supports to help them succeed.

The Department released updated [dyslexia guidance](#) one year ago and recently released a [checklist](#) that school systems can utilize as a resource in addition to other approved screeners and tools. There are a number of professional development opportunities available. For example, on Saturday, October 22 from 9 a.m. until 12 p.m., Louisiana Key Northshore is offering a dyslexia awareness event at 2391 Privette Boulevard in Covington. The keynote session will cover core instructional strategies for meeting the needs of students with learning challenges. Breakout sessions include dyslexia 101, ADHD and dyslexia, articulation, and IEP/evaluations.

Please contact diverselearnersupport@la.gov with any questions.

**Computer Science (CS) Education Advisory Commission**
Please share with content supervisors, technology leaders, coaches, and K-12 teachers.

*Louisiana Act 541* (2022), the Computer Science Education Act, established the Computer Science Education Advisory Commission to provide recommendations to SBESE through the Department for the development and implementation of a state action plan for the delivery of education in computer science in all public schools. The purpose of the Commission is to create a comprehensive statewide computer science education program that benefits all citizens, flows seamlessly between all levels of education, and meets the needs of a dynamic and competitive economy. The next meeting of the Commission is **October 27**, in the Iowa Room of the Claiborne Building in Baton Rouge. Agendas are posted in BoardDocs, and meeting materials are available on the advisory council website.

Please contact classroomsupporttoolbox@la.gov with questions.

Educator Development

**Teacher Leader Lagniappe: New Episode Release**
Please share with system leaders, school leaders, and teachers.

LDOE’s podcast, [Teacher Leader Lagniappe](#) provides a little something extra for educators to stay inspired, motivated, and connected in the work with students.

**Season 2, Episode 8: Building Relationships with Louisiana’s New Teacher of the Year Jordyn Vicknair**

We chat with Louisiana’s very first New Teacher of the Year, Jordyn Vicknair. A graduate of Louisiana State University’s GeauxTeach program, she shares her journey through her first year of teaching, her love of teaching math, and the relationships she grew with her students. The graduates of Louisiana’s 2022 Aspiring Principals Fellowship makes Em Cooper smile this week.

Educators can submit pictures and stories of the great work happening in their system to be highlighted on the podcast. Subscribe through Apple Podcasts, Google Play, Spotify, or other apps.

Please contact em.cooper@la.gov with questions.
Compass Information System (CIS) Updates
Please share with systems leaders, school leaders, human resource directors, and data directors.

The deadline to finalize 2021-2022 teacher evaluations has been extended to November 4. No evaluations may be entered or uploaded after this date. The Compass Information System (CIS) will be open for the 2022-2023 school year on November 7. Following this roll-over, systems may begin updating rosters and entering data.

Please contact compass@la.gov with questions.

New Teacher Experience: Coming Soon
Please share with system and school leaders.

The New Teacher Experience is a comprehensive support system for beginning educators. Two opportunities for new teachers will be kicking off soon: affinity groups and professional learning modules. Affinity groups are an opportunity for new teachers to connect and work with other educators across the state with similar characteristics. The goals of these groups will revolve around linking new teachers by a common purpose or interest; ensuring an inclusive environment where new teachers are valued, included, and empowered to succeed; and improving new teachers craft through discussion, collaboration, and purposeful materials and leadership in each group.

The Department will be looking for outstanding educators to lead these virtual sessions. The Affinity Group Leader (AGL) job description and application will be released on November 1.

In addition to the affinity groups, The Department will be offering professional learning modules on topics that are critical for new teacher success. These modules will include online asynchronous content that new teachers will be able to complete independently and also opportunities to practice and apply these concepts during in person/virtual follow up sessions.

School systems will be able to register new teachers for affinity groups and professional learning modules beginning in November.

For more information contact laurie.carlton@la.gov.

Principal Webinar Series
Please share with school leaders and principal supervisors.

The LDOE hosts a monthly webinar series for current school leaders and principal supervisors on best practices in school leadership aligned to the state’s priorities. Each month, the webinar will feature national and Louisiana experts that sharing strategies and tools on a specific topic necessary for being effective in the school leader role. The schedule for the 2022-2023 school year can be found here. The next webinar will highlight effective practices for diverse learners and be led by XX.

- **Webinar Date/Time:** October 31, 1-2 p.m.
- **Webinar Link:** [https://ldoe.zoom.us/j/98516144298?pwd=VHoxSlhaNWhFZUNrQWICSo5MRHlzZz09](https://ldoe.zoom.us/j/98516144298?pwd=VHoxSlhaNWhFZUNrQWICSo5MRHlzZz09)
- **Meeting ID:** 985 1614 4298
- **Passcode:** 125571

Please contact louisianaleaders@la.gov with questions.
Reminders

Assessments, Accountability and Analytics

ACT
Please share with testing coordinators.

A new on-demand webinar is now available from ACT to learn about ACT WorkKeys batch loading for online testing. Register with ACT. Please contact patricia.newman@la.gov with questions.

SPS Calculators
Please share with school and system leaders.

The 2021-2022 calculators for regular and alternative schools are now available in the Accountability Library.

Career and College Readiness

Fall 2022 Counselor Institutes
Please share with middle and high school counselors, assistant principals, CTE supervisors and secondary supervisors.

The LDOE Fall 2022 Counselor Institutes are taking place October 25 through 27. Although these regional events are best suited for middle and high school counselors, all are welcome to attend. These institutes will provide policy updates, resources and communications that are pertinent to middle and high school counselors. Participants should plan on attending one event as the same information will be presented at all locations.

<table>
<thead>
<tr>
<th>Date</th>
<th>8 - 11 a.m.</th>
<th>1 - 4 p.m.</th>
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</thead>
<tbody>
<tr>
<td>October 25</td>
<td>West Monroe</td>
<td>Bossier City</td>
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<td>October 26</td>
<td>Alexandria</td>
<td>Lake Charles</td>
</tr>
<tr>
<td>October 27</td>
<td>Harahan</td>
<td>Walker</td>
</tr>
</tbody>
</table>

Please contact angela.jordan@la.gov with questions.

School Emergency Management Training
Please share with system leaders, school administrators and staff engaged in emergency operations and school safety.

LSU NCBRT/ACE and the Louisiana Department of Education offer free virtual training to K-12 schools in Louisiana through the Grants to States for School Emergency Management (GSEM) Program.

- Developing and Enhancing School Emergency Operations Plans: October 25, 8 a.m. - 12 p.m. Register with LSU.
- Risk Assessment for K-12 Schools, Building a School Profile: October 26, 8 a.m. - 12 p.m. Register with LSU.
- Emergency Operations Functional Planning for Schools: October 27, 8 a.m. - 12 p.m. Register with LSU.

Please contact adubuy@ncbtrt.lsu.edu with questions.
**School Vape-Free Education Toolkit**  
*Please share with middle and high school principals and teachers.*

Well-Ahead Louisiana and the Louisiana Campaign for Tobacco-Free Living (TFL) have developed a comprehensive online toolkit for schools to take the lead in responding to the youth vaping epidemic and take down tobacco for good.

The School Vape-Free Toolkit guides schools in creating a tobacco-free environment that helps prevent students from using tobacco products, including e-cigarettes, and supporting students who need help quitting. The toolkit will also provide schools with the education and resources needed to be in compliance with the Louisiana State Legislature Law; R.S. 17:154 (A)(3); Vaping Education in Schools. By utilizing this toolkit, schools have the tools and support to stand up and take action against youth tobacco use in Louisiana. Please contact taylor.reine@la.gov with questions.

**Fall CTE Leaders Retreat**  
*Please share with CTE supervisors and Perkins grant coordinators.*

Registration is open for the Fall CTE Leaders Retreat. This retreat is designed with the intention for Perkins V Coordinators to foster a brave environment that allows for strengthening connections, deepening knowledge, and supporting leadership development. With November designated as National Career Development Month, sessions will highlight career development and high-quality CTE programs of study. The Retreat will take place on November 1 from 8 a.m. until 4 p.m. in Lafayette. Please contact jumpstart@la.gov with questions.

**AP Exam Registration and Ordering**  
*Please share with school counselors, administrators, and AP teachers.*

November 15 is the final ordering deadline for all full-year and first semester AP courses and all exam-only sections. Exam orders submitted after this date will incur an additional $40 per exam late order fee, with some exceptions. For details, go to Ordering Exam Materials and download the 2022-23 AP Coordinator’s Manual, Part 1 from the AP Coordinator Resource Library. Please contact charmaine.cureton@la.gov with questions.

**School Health Service Provider of the Year Nominations**  
*Please share with system leaders, school administrators, related service coordinators, and nursing administrators.*

The Louisiana Department of Education recognizes and celebrates some of the state’s most exceptional school health providers through the School Health Service Provider of the Year program. Nominations are now being accepted for any of the following school employees or contractors: occupational therapists, physical therapists, speech-language pathologists, audiologists, nurses, and licensed behavioral health providers (LCSW/LMSW, LPC, psychologists). More information about the award can be found in the overview. The nominations portal closes November 15. Please contact elizabeth.duncan@la.gov with questions.

**2023 Jump Start Convention and Child Welfare and Attendance Summit**  
*Please share with CTE supervisors/coordinators, secondary supervisors, middle and high school counselors, and CWA supervisors/personnel.*

The 2023 Jump Start Convention and CWA Summit will be held February 8, 2023. Attendees should include CTE supervisors/coordinators, CWA supervisors/personnel, high school administrators and school counselors, Regional economic development officers, workforce development officers, and industry leaders. Registration and logistics information is forthcoming. Please contact jumpstart@la.gov with questions about the Convention.
National Highway Traffic Safety Administration (NHTSA) School Bus Safety Campaign

Please share with school system leaders and transportation supervisors.

The National Highway Traffic Safety Administration (NHTSA) has launched a new national paid media campaign to run through the month of October. The Department encourages school systems to utilize the social media playbook to educate drivers on the dangers of passing a stopped school bus. Please contact michael.comeaux@la.gov with questions.

Teaching and Learning

Academic Content

Instructional Support: Act 517 Instructional Material Reviews

Please share with content supervisors and administrators.

On June 21, 2022, Louisiana lawmakers signed Act 517 into law to ensure that all textbooks and instructional materials used to teach students to read are high-quality, fully aligned to state content standards, and based on literacy strategies that are scientifically researched with proven results in teaching phonological awareness, letter formation, phonics, decoding, fluency, vocabulary, and comprehension.

The LDOE contacted publishers with posted Tier 1 or Tier 2 state reviews that include foundational skills and requested access to their instructional materials to examine for the following changes in alignment resulting from Act 517.

- Instructional materials and embedded assessments do not require or encourage the three-cueing system model of reading in reading instruction;
- Instructional materials and embedded assessments do not require or encourage visual memory as the primary basis for word recognition; and/or
- Instructional materials and embedded assessments do not require or encourage MSV cues in reading instruction.

Access to the following ELA materials was not provided by the publisher. The titles have not been reviewed for compliance under Act 517, and have therefore been removed from the Tiered Reviews webpage and added to the Not Reviewed for Compliance Under Act 517 report. The LDOE recommends that district curriculum staff, principals, and teachers take this information into consideration when selecting and using instructional materials.

<table>
<thead>
<tr>
<th>Review Cycle</th>
<th>Publisher</th>
<th>Title</th>
<th>Archive Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-2018</td>
<td>American Reading Company, Inc.</td>
<td>ARC Core, Grades K-2</td>
<td>12/31/24</td>
</tr>
<tr>
<td>2016-2017</td>
<td>American Reading Company, Inc.</td>
<td>IRLA Foundational Skills Toolkit, Grades K-2 (FS Only)</td>
<td>12/31/22</td>
</tr>
<tr>
<td>2019-2020</td>
<td>Pearson Online Blended Learning</td>
<td>Language Arts 1 A/B, Gr 1</td>
<td>12/31/26</td>
</tr>
</tbody>
</table>

Please contact louisianacurriculumreview@la.gov with questions.
**Instructional Support: Instructional Material Reviews**  
*Please share with content supervisors and administrators.*

The Department conducts ongoing reviews of instructional materials to support school systems in adopting curricula in all core subjects. Newly rated Tier 1 materials are listed below. All tiered reviews can be found on the Annotated Reviews webpage. The status of all instructional materials submissions can be found in the Weekly Report.

<table>
<thead>
<tr>
<th>Publisher</th>
<th>Title and Grade Levels</th>
<th>Core Subject</th>
<th>Tiered Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>Savvas Learning Company, LLC</td>
<td>enVision Math, Grades K-2</td>
<td>Math</td>
<td>Tier 1</td>
</tr>
<tr>
<td>The College Board</td>
<td>Springboard English Language Arts, Grades 6</td>
<td>ELA</td>
<td>Tier 1</td>
</tr>
<tr>
<td>The College Board</td>
<td>Springboard English Language Arts, English III-IV</td>
<td>ELA</td>
<td>Tier 1</td>
</tr>
</tbody>
</table>

**Diverse Learners**  
**National Dyslexia Awareness Month**  
*Please share with special education leaders and 504 coordinators.*

Each year, October is recognized as Dyslexia Awareness Month. Early intervention for children with dyslexia is key! Awareness is aimed at emphasizing the intelligence and abilities of children with dyslexia and the supports to help them succeed.

The Department released updated [dyslexia guidance](#) one year ago and recently released a [checklist](#) that school systems can utilize as a resource in addition to other approved screeners and tools. There are a number of professional development opportunities available. For example, on Saturday, October 22 from 9 a.m. until 12 p.m., Louisiana Key Northshore is offering a dyslexia awareness event at 2391 Privette Boulevard in Covington. The keynote session will cover core instructional strategies for meeting the needs of students with learning challenges. Breakout sessions include dyslexia 101, ADHD and dyslexia, articulation, and IEP/evaluations.

Please contact diverselearnersupport@la.gov with any questions.
**Educator Development**

**Summit Extension Registration**

Please share with superintendents and senior cabinet members.

To extend critical learning from the Teacher Leader Summit, the Department is launching 2022-2023 Summit Extensions. These half-day events for key school system level leaders will focus on implementation of the Professional Learning Roadmap that underpins the state’s Vision for Success. The [Summit Extensions Overview](#) provides more details about the event.

The half-day Summit Extensions will be held in locations across the state:

- November 1 in Shreveport
- November 2 in Baton Rouge
- November 3 in Harvey
- November 4 in Lafayette

Summit Extension attendees should be the superintendent and the existing school system-level instructional leadership team or senior cabinet members. Registration is on a first come, first served basis.

Please contact [LDOEEvents@la.gov](mailto:LDOEEvents@la.gov) with questions about this event.

**Principal Webinar Series**

Please share with school principals.

The LDOE is hosting a monthly webinar series for current school leaders. The next webinar will highlight effective practices for diverse learners.

- **Webinar Date and Time:** October 31, 1 - 2 p.m.
- **Webinar Link:** [https://ldoe.zoom.us/j/98516144298?pwd=VHoxSlhaNWhFZUNrQWlCS05MRHlzZz09](https://ldoe.zoom.us/j/98516144298?pwd=VHoxSlhaNWhFZUNrQWlCS05MRHlzZz09)
- **Meeting ID:** 985 1614 4298
- **Passcode:** 125571

Please contact [louisianaleaders@la.gov](mailto:louisianaleaders@la.gov) with questions.

**Recruitment, Recovery, and Retention Teacher Survey**

Please share with school system leaders, principals and teachers.

The Department, in conjunction with the Region 14 Comprehensive Center, is providing the opportunity for teachers to describe their experiences and perceptions as well as offer suggestions on issues related to teacher recruitment, recovery, and retention. Teachers are asked to complete this short survey [online](#) by November 11. Please contact [louisianaleaders@la.gov](mailto:louisianaleaders@la.gov) with questions.

**Grow Your Own Program Implementation and Instruction Best Practices**

Please share with system leaders, principals, counselors, and teacher leaders.

During monthly, virtual office hours, the Educator Development team will share updates related to aspiring educator initiatives. Attendees will have the opportunity to ask questions and receive guidance from the LDOE and other attendees.

- **Webinar Date and Time:** October 26, 4 - 5 p.m.
- **Webinar Link:** [https://ldoe.zoom.us/j/3455048179](https://ldoe.zoom.us/j/3455048179)
- **Webinar Phone Number:** 1-346-248-7799, 3455048179#
- **Meeting ID:** 345 504 8179

Please contact [believeandprepare@la.gov](mailto:believeandprepare@la.gov) with questions.
New CLASS® Train-the-Trainer Affiliates
Please share with systems leaders, school leaders, and teacher leaders.

During the summer 2022 CLASS® Observer Train-the-Trainer sessions, thirty-nine new affiliate trainers from across the state were trained. The Department congratulates the following participants for completing the July, August and September train-the-trainer model sessions.

<table>
<thead>
<tr>
<th>Name</th>
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<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Emily Dupin</td>
<td>Kristi Dardar</td>
<td>Daphne Richard</td>
<td>Katie Maggio</td>
</tr>
<tr>
<td>Lisa Magee</td>
<td>Kami Babin</td>
<td>Allison Lowe</td>
<td>Ashley Milton</td>
</tr>
<tr>
<td>Brandy Roberts</td>
<td>Patti Jo Pearson</td>
<td>Billie Lea</td>
<td>Kamithia Penton</td>
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<tr>
<td>Malacha Harris</td>
<td>Amber Bellard</td>
<td>Kimberly Roberts</td>
<td>Rebecca Womack</td>
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<tr>
<td>Kimberly Melancon</td>
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</tbody>
</table>

Please contact lori.pennison@la.gov for more information.

Literacy
Steve Carter Literacy Tutoring Program
Please share with school and system literacy leaders.

All K-5 public school students who are reading below proficiency will be eligible for a $1,000 tutoring voucher. School systems will provide families with a letter of eligibility. Guidance will be released following a Steve Carter Literacy Tutoring Program webinar for school system leaders on October 27.

- **Webinar Date and Time:** October 27 at 2 p.m.
- **Webinar Link:** https://ldoe.zoom.us/j/97792265663